



3667 MAIN STREET COLLEGE PARK, GEORGIA 30337
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CITY OF COLLEGE PARK
MAYOR AND CITY COUNCIL
REGULAR SESSION
JANUARY 21, 2025

This will be an in-person meeting that will also broadcast via [Facebook Live](#), and [YouTube Live](#).

Citizens wishing to give citizen remarks during a Regular Session Council meeting can choose one of two options:

Option#1

Sign in to speak by 7:30 pm on January 21, 2025, at the podium in the City Hall Council Chambers.

Option #2:

Submit an email with your **name, address, and comment or remark** to pcomment@collegeparkga.com **no later than 7:30 pm on January 21, 2025**. The City Clerk will read your name, address and comment into the official record.

Members of the Public who were unable to sign the Sign-In Sheet before the cutoff time may be granted three (3) minute to provide public comments; provided, however, that such three (3) minute of time shall not be donated to another speaker. No additional public comments will be received after the Citizens Remarks agenda item.

RULES FOR REMARKS DURING COUNCIL MEETINGS

- Speakers must limit their remarks to no more than (3) minutes.
- Speakers must not employ tactics of intimidation, profanity, or threats of violence in their comments. Anyone who demonstrates these behaviors will not have their comments read into the record.
- (1) Specific topic may **NOT** be discussed during Citizens Remarks for more than 15 minutes.
- Members of the public who signed the Sign-In Sheet may donate time to another speaker; however, in no event shall the total duration of time allotted to one speaker (including donated time) exceed nine (9) minutes.

AGENDA

1. Opening Ceremonies.
 - A. Pledge of allegiance to the flag.
 - B. Invocation
 - C. Civility Pledge – Police Chief Rogers
 - D. Announcement – Police Chief Rogers
2. Additions, Deletions, Amendments, or Changes To The Agenda
3. Approval of Agenda
4. Presentation of Minutes of City Council
 - A. Workshop Meeting minutes dated December 6, 2025.
 - B. Regular Session Meeting minutes dated December 6, 2025.
5. Proclamations, Resolutions, Plaques, and Announcements
 - A. Consideration and action to approve a Proclamation Presentation for the 6 and Under College Park Blue Flag Football Team for an undefeated season and NFL Champions.
 - B. Consideration of and action on a request for a Proclamation for the Power Department. The proclamation is requested on behalf of Dr. Emmanuel Adediran, City Manager.
 - C. Consideration of and action to approve a proclamation for Ms. Keysha Porter, former DMO appointed Ward 3 member. Sponsored by Councilwoman Tracie Arnold.
 - D. Consideration of and action on a request for a Proclamation for Streets and Highways. The proclamation is requested on behalf of Dr. Emmanuel Adediran, City Manager.
 - E. Consideration of and action on a request for a Proclamation for Building and Grounds for the Brady Trail. The proclamation is requested on behalf of Dr. Emmanuel Adediran, City Manager.
6. Remarks Of Citizens
7. Public Hearing
8. Consent Agenda

- A. Consideration of and action on a request to approve an invoice payment for The Collaborative Firm, LLC in the amount of \$19,565.00 for College Park Planning Services. This is a budgeted item. This item is requested by Dr. Emmanuel Adediran, City Manager.
- B. Consideration of and action to accept Fulton County Community Development Block Grant (CDBG) award park improvements in the amount of \$120,000 for Phillips Park in Ward 4. This is a budgeted item. This request is from Michelle Johnson, Director of Recreation & Director of Recreation & Cultural Arts
- C. Consideration of and action on a request to approve Interlocal Agreement between the City of Atlanta and the City of College Park 2024 Byrne Justice Assistance Grant (JAG) Program Award, in the amount of \$21,696.00. This is a request from Chief of Police Connie Rogers. This will service all Wards.
- D. Consideration of and action on a request to approve back pay stipends due to Keep College Park Beautiful (KCPB) appointees for the months of June 2024 through January 2025. Sponsored by Councilwoman Tracie Arnold.
- E. Consideration of and action on a request to purchase of a new pump for Lyle Pump Station from Goforth Williamson, INC. in the amount of \$21,885.00. This item is requested by Antwan Dorsey. This is a budgeted item. This will service city wide.
- F. Consideration of and action on a request to pay Jewel Of The South, INC. for the emergency Point Repair of a 10' Sewer Line on Best Road. This item is requested by Timothy Lewis, Water and Sewer Superintendent. This is a budgeted item.
- G. Consideration of and action on a request to pay Kemi Construction in the amount of \$ 42,490.00 for an emergency repair to the collapsed 8' Sewer Main at 1705 Virginia Avenue. This item is requested by Timothy Lewis, Water and Sewer Superintendent. This is a budgeted item.
- H. Consideration of and action to approve Historical Marker temporary location and Phase II for the project for the old Ward 2 Community costing an estimated \$13,500. This is located in Ward 1. This item is requested by Michelle Johnson, Director of Recreation & Cultural Arts.
- I. Consideration of and action on a request to approve a change order for flooring for the Tracey Wyatt Recreation Center for Kidd & Associates in the amount of \$25,900. This is a budgeted item in Ward 3. This item is requested by Michelle Johnson, Director of Recreation and Cultural Arts.

9. Regular Business

- A. Consideration of and action on a special event permit from Dominique Huff to host "Experience Tri-Cities" on May 10, 2025 at Charles E. Phillips Park. This item is requested by Queenie Brown, Deputy City Clerk. This even would be located in Ward 4.

- B. Consideration of and action on a request to set and publish qualifying fees for the 2025 General Election to be held November 7, 2025 for Wards 2 & 4 council seats. This request is from Queenie Brown, Deputy City Clerk. This will affect Ward 2 & 4.
 - C. Consideration of and action on a request to approval for additional funding for the Black History Program for February 2, 2025 to be held at the Georgia International Convention Center (GICC). This item is requested by Michelle Johnson, Director of Recreation and Cultural Arts. This item is partially budgeted. This event is located in Ward 2.
 - D. Consideration of and action on a request to amend an Ordinance regarding the Board of Ethics (Ethics Enforcement Policy). This item is requested on behalf of Councilwoman Tracie Arnold.
 - E. Consideration of and action on a request to establish a Reconnecting Communities Committee. The purpose of the committee is to help gather pertinent data on the feasibility of connecting the current citywide trails to increase access and connectivity throughout the city. The expected outcomes include this committee providing the collected information in a final report of recommendations that will be shared with our federal lobbyist to target planning and implementation funding. Sponsored by Councilwoman Tracie Arnold.
 - F. Consideration of and action on a request to approve an ordinance by the Mayor and City Council to amend Chapter 8 (Health and Sanitation), Article IV (Nuisance Abatement) of the City of College Park, Georgia's Code of Ordinances regarding further nuisance abatement standards and regulations; Sponsored by Councilman Joe Carn.
 - G. Consideration of and action on a request to amend Chapter 3 (Alcoholic Beverages) in the City's code of ordinances regarding provisions for the Alcoholic License Review Board. This item is requested by Dr. Emmanuel Adediran, City Manager.
11. City Attorney's Report.
 12. City Manager's Report.
 13. Report Of Mayor And Council.
 14. Executive Session.
 15. Approval of Executive Session Minutes.
 16. Adjournment.



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**CITY OF COLLEGE PARK
COUNCIL AGENDA MEMO (CAM)
REGULAR SESSION MEETING**

DOC ID: 11710

TO: Honorable Mayor and Council Members

FROM: Dr. Emmanuel Adediran, City Manager

DATE: January 15, 2025

TITLE: Workshop Session Minutes dated January 6, 2025

Attachments

1.06.25 CP City Council Workshop Session (DOCX)

Prepared by: Queenie Brown
Department Director: Kelly Bogner, City Clerk

Review:

Queenie Brown Pending

City Clerk Pending

City Manager's Office Completed 01/16/2025 3:54 PM

Mayor & City Council Pending 01/21/2025 7:30 PM

CITY OF COLLEGE PARK
MAYOR AND CITY COUNCIL
WORKSHOP SESSION
JANAURY 6, 2025

MINUTES

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Present: Mayor Bianca Motley Broom; Councilman Joe Carn, Councilwoman Jamelle McKenzie, Councilwoman Tracie Arnold, and Councilman Roderick Gay; City Manager Dr. Emmanuel Adediran; City Attorney Winston Denmark; Deputy City Clerk Queenie Brown; City Clerk Kelly Bogner

Absent: None.

Workshop Session was declared open at 6:00 p.m.

MAYOR MOTLEY BROOM: Happy New Year, and welcome to the workshop session of the Mayor and City Council of the City of College Park. It is January 6th, 2025. I'm Mayor Bianca Motley Broom. We have a full quorum present with Council members McKenzie, Carn, Arnold, and Gay; and so we will get started on this workshop session. The first item on the workshop is a special event discussion from the Atlanta Track Club. Is there anyone here on that issue?

We'll move on to number two presentation on LIHEAP.

1. Presentation on LIHEAP

MS. MELISSA LAMOUR: Good evening to all of you on the council.

MAYOR AND COUNCIL MEMBERS: Good evening.

MS. MELISSA LAMOUR: City Manager; City Clerk's office, I come before you today hoping to get the Council to agree to renew its partnership with Fulton Atlanta Community Action Authority. They are the spearheaders of the LIHEAP Program, Low Income Heating and Energy Program. Oh, good. It's up there.

In December of 2023, City of College Park was the first city municipality to partner with FACAA as a facilitator of the program; meaning that we will receive applications, process, and pre-approve them.

We were able to assist 89 applicants to receive assistance through the program. Giving out 33,000 -- as it says up there -- \$600, and that was just within a one-month period working four days a week with one person.

This year, we're hoping to start with the heating season, which is now, going into the cooling season, which starts in the spring; and hopefully doubling, if not tripling that amount that we helped with: 33,000. We're looking to help with at least a hundred thousand dollars.

39 We are currently training someone now to replace me, as I was the person that was spearheading
40 it last year. This year, an added incentive is that FACAA is providing \$3 to the city per
41 application that we pre-approve, and I think that's phenomenal.

42 So if we intend to do 300 applications for cooling and 300 for heating, we're looking at \$3 by 600
43 people. So I have the MOU in front of me. I'm not sure if we've distributed this yet. They have
44 the MOU to review? I have a few copies.

45 CITY MANAGER ADEDIRAN: Okay.

46 MS. MELISSA LAMOUR: If I may? May I? I can? Thanks. I saw Councilman Carn so. Just
47 for your review of the MOU, I printed a few so that you can read and see what it is that they're
48 asking us to do. You're welcome. I'm sorry. I only printed four. If you don't mind sharing with
49 Councilman Gay, I appreciate it.

50 That's just the information letting you know what they're asking us to agree to, and it's simply
51 facilitate the program here in the city.

52 MAYOR MOTLEY BROOM: Thank you, Ms. Lamour. Appreciate it.

53 MS. MELISSA LAMOUR: You're so welcome.

54 MAYOR MOTLEY BROOM: Questions? Councilmember McKenzie.

55 COUNCILWOMAN MCKENZIE: No questions.

56 MAYOR MOTLEY BROOM: Councilmember Carn.

57 COUNCILMAN CARN: Thank you, and we hate to see you leaving upstairs.

58 MS. MELISSA LAMOUR: I'll be around. I'll be close by.

59 COUNCILMAN CARN: That's good to know. One of my big worries with this is how we get
60 the word out more broadly in our community.

61 MS. MELISSA LAMOUR: So right now, I have 44 persons in the queue. We are ready to make
62 appointments with 44 -- well, we made one today. So we have 43 people in the queue waiting to
63 complete an application, and we have them calling every day, every day.

64 So the word is out there through FACAA's website that we are a partner and once it is signed, the
65 MOU, we will then put it back on the website letting individuals know that they can email and
66 call in for an appointment.

67 And last year that got several phone calls in within 24 hours. So we're hoping that by tomorrow
68 if not Wednesday, we'll get it on the website, and we'll have a great response just with the
69 website.

- 70 COUNCILMAN CARN: That's good to know.
- 71 MS. MELISSA LAMOUR: And we have flyers in the hallway, of course, as well in the
72 vestibule.
- 73 COUNCILMAN CARN: All right. Well, that sounds like a good start. Forty-four people
74 already.
- 75 MS. MELISSA LAMOUR: Yes.
- 76 COUNCILMAN CARN: There's -- there's a big need in the city; and, I guess, it's apropos that
77 it's the coldest --
- 78 MS. MELISSA LAMOUR: Correct.
- 79 COUNCILMAN CARN: -- day of the year so far.
- 80 MS. MELISSA LAMOUR: Correct. Correct.
- 81 COUNCILMAN CARN: All right. That sounds good.
- 82 MAYOR MOTLEY BROOM: Councilmember Arnold.
- 83 COUNCILWOMAN ARNOLD: No comments. Thank you.
- 84 MS. MELISSA LAMOUR: You're welcome.
- 85 MAYOR MOTLEY BROOM: Councilmember Gay.
- 86 COUNCILMAN GAY: No comments. Thank you.
- 87 MS. MELISSA LAMOUR: You're so welcome.
- 88 MAYOR MOTLEY BROOM: Thank you so much, Ms. Lamour.
- 89 MS. MELISSA LAMOUR: Thank you. You're welcome.
- 90 2. Retiree Return to Work Options
- 91 MAYOR MOTLEY BROOM: The next discussion is with the Georgia Municipal Association on
92 retiree return to work options. I believe we've got Ms. Warner here. Happy New Year.
- 93 MS. MICHELLE WARNER: Yes. Happy New Year, Mayor. Thank you very much, and Happy
94 New Year to everyone on council as well.
- 95 COUNCILMAN CARN: Happy New Year.

96 MS. MICHELLE WARNER: My name is Michelle Warner. Y'all -- a lot of you know me
97 already. I'm with GMA, and I was asked to come here to discuss issues with retirees being able
98 to come back to work.

99 And so Rose has that handout. It's just got a little bit of an explanation on it, but I'm going to
100 have to go through it just the same. Yes. How's that. Okay. Thanks. Okay. So there's two ways
101 to allow for retirees to continue to work and be a participant in the plan again. Which is -- the
102 first one is the in-service distribution.

103 What that means is that somebody who's working here decides -- well, they become eligible.
104 They turned age 62, right. Your retirement age is 62. They're not ready to leave work, but they're
105 going to draw their benefit, and they're going to continue to work. That's the in-service
106 distribution.

107 We don't currently have it in this plan but -- except for elected officials have that in-service
108 option. The other -- the second one -- option is to remove the suspension of benefits. So in your
109 plan documents, there's a whole section about suspending benefits if somebody comes back to
110 work and becomes a participant in the plan again, because you generally can't do both; but you
111 can amend your plan to allow for that. So this one -- the second option gives management the
112 choice whether they want to hire somebody back or not.

113 The first option is they never even had to terminate. They just keep on -- keep on going. Draw
114 their retirement benefit. Keep working. The second option is you're bringing them back into
115 employment and taking out the suspension of benefits, which you already have now only for
116 retirees who run for office and -- and -- and become an elected official.

117 If -- if you were an employee and you came back, then you would continue to receive your
118 benefit, but it's not in here right now for employees to come back as employees and work 40
119 hours. So that's the requirement to be a participant in your plan is to work 40 hours a week. And
120 I'll take any questions or -- or discussion or comments that you might have.

121 MAYOR MOTLEY BROOM: Thank you. Councilmember McKenzie.

122 COUNCILWOMAN MCKENZIE: Just a question. Hi. Thank you for coming. If we have an
123 employee that's currently retired right now and is back working and they're working 40 hours but
124 they're not -- we haven't been -- we haven't been utilizing that, so they still fall -- I know we have
125 the in-service for a person who retires while they're still here, and then we have to remove the --
126 to the removal of suspension would apply to a person who's currently working but not
127 receiving --

128 MS. MICHELLE WARNER: If we're going to write it up that way, it would have to apply to
129 anybody in that situation.

130 COUNCILWOMAN MCKENZIE: Okay.

131 MS. MICHELLE WARNER: So you'd have to make sure that you don't have other people
132 working less than 40 who are retirees because they could get this too.

133 COUNCILWOMAN MCKENZIE: Okay.

134 MS. MICHELLE WARNER: That's the only thing.

135 COUNCILWOMAN MCKENZIE: Okay.

136 MS. MICHELLE WARNER: And that's the -- that's the thing too, is if you put it in the plan that
137 goes, you know -- anybody in the future that you want to hire back, you could. But again, with
138 that second option, it's -- it's your choice who do you want to bring back in.

139 MAYOR MOTLEY BROOM: Councilmember Carn.

140 COUNCILMAN CARN: Thank you so much for coming out. In terms of this number two
141 option, remove suspension of benefit language. Do you have other Georgia cities that have
142 adjusted their plans along these lines?

143 MS. MICHELLE WARNER: We do have some, yes. It's not the -- it's not the norm, but we do
144 have plans that do that.

145 COUNCILMAN CARN: And that -- that hasn't put anything in jeopardy in terms of GMA plans
146 so?

147 MS. MICHELLE WARNER: No. No. That's allowed. That's allowed.

148 COUNCILMAN CARN: Okay.

149 MS. MICHELLE WARNER: And -- and I will tell you right now too since you mentioned that,
150 but we -- it's not something we can cost out for you either because we don't have assumptions on
151 how many people are going to come back to work and how many won't.

152 But this type of change generally is not going to affect your plan. As far as building up a liability
153 -- a new liability in the plan because the way that it works is if somebody comes back to work,
154 they're retired, they're drawing their benefit -- let's just say they come back for 10 years.

155 They got 10 years of payments and then they retire for the second time, we will recalculate the
156 benefit based on those additional 10 years and their higher earnings, but then we're also going to
157 apply an offset to that, and that's an actuarial offset based on the money that they got over the 10
158 years. Okay.

159 That calculation almost always comes up with a negative amount. However, our master plan
160 does state that they won't receive less the second time. They'll receive the same or more if that
161 calculation turns out to be more.

162 COUNCILMAN CARN: That's -- that's fair. Okay. That was my big question that -- to make
163 sure if we did make that adjustment and decided a suspension of benefit to put that language --
164 remove that language, that it would not damage, you know, your -- your regulations or whatever
165 have you. To know that other cities --

166 MS. MICHELLE WARNER: Oh, right. No. We would have your plan amendment -- amended
167 too.

168 COUNCILMAN CARN: Understood. And, you know, if we are to -- if we were to consider this
169 option, just -- this option, you know, would -- would be a rare exception. It would not be the rule.
170 That does not mean everyone that's done 25 years plus or whatever our bar threshold is can come
171 back as part timers or come back again.

172 There's a rare exception where there would have to be a gaping hole in the city where we need --
173 it is, you know, a unique and extraordinary situation where particular employees or whatever
174 have you. So again, this would -- this would not be something that the city would be opening the
175 floodgates by any stretch.

176 MS. MICHELLE WARNER: No. And like I said, that second option gives you the control over
177 who you hire back. On the first option, you have no control. Everybody could retire and
178 continue to work. You can't force them to terminate or separate service under option number one.
179 Number two is where you are deciding to hire somebody back. So, of course, management has
180 the -- the authority over that.

181 COUNCILMAN CARN: Ms. Stewart, how -- how does that sound to you?

182 MS. ROSE STEWART: So we've already discussed it, and I think that's a great option that the
183 city can have in place since we know that as a part-time employee --

184 MAYOR MOTLEY BROOM: Ms. Stewart, can you get closer to the mic.

185 MS. ROSE STEWART: I'm sorry. I'm sorry. That as a part-time employee, they can return to
186 services with the city and -- and we have that -- if we have that option in place where benefits
187 will not be suspended and it does not have a great impact on us as a city, I think that's a great
188 option to consider.

189 COUNCILMAN CARN: All right. All right. Thank you.

190 MAYOR MOTLEY BROOM: Councilmember Arnold.

191 COUNCILWOMAN ARNOLD: Thank you for the presentation. I don't have any questions.
192 Thank you.

193 MAYOR MOTLEY BROOM: Councilmember Gay.

194 COUNCILMAN GAY: Thank you for your time. I just want to get clarification. Does benefits
195 mean also health insurance?

196 MS. MICHELLE WARNER: No. This plan has nothing to do with your health insurance policy
197 for retirees. It's not even mentioned in our plan documents.

198 COUNCILMAN GAY: I'm -- I'm saying people --

199 MS. MICHELLE WARNER: That's internal --

200 COUNCILMAN GAY: I'm saying the people that return back -- that we allow to return back to
201 work under option two. Does health insurance -- how do --

202 MS. MICHELLE WARNER: We have no -- it's not mentioned in our plan at all. That would be
203 up to your own internal policy how you're going to handle health insurance and retirees coming
204 back. It's not addressed at all. Your retirement plan with GMEBS is retirement only. Your health
205 insurance policy for retirees, that's separate. That's something you all did on your own.

206 CITY ATTORNEY DENMARK: If -- if I -- if I may, Madam Mayor.

207 MAYOR MOTLEY BROOM: Mr. Denmark, go right ahead.

208 CITY ATTORNEY DENMARK: So -- but if we provided a health insurance to the employee,
209 that would not adversely impact us in regards to our plan, would it?

210 MS. MICHELLE WARNER: It wouldn't affect the plan at all.

211 CITY ATTORNEY DENMARK: Okay.

212 MS. MICHELLE WARNER: Your plan does not have anything about health insurance for
213 retirees.

214 MAYOR MOTLEY BROOM: All right. Thank you so much for your time. Appreciate it.

215 MS. MICHELLE WARNER: All right. Let me know if you have any other concerns or
216 questions.

217 MAYOR MOTLEY BROOM: Appreciate everything that GMA does.

218 3. Special Event from Atlanta Track Club

219 MAYOR MOTLEY BROOM: I believe the Atlanta Track Club is here. Yes. All right. So let's
220 -- let's go ahead and -- and take any issues. Ms. Stewart, we'll be with you in just one second.
221 Go ahead. Come on. Hi.

222 MS. JULIA MANSEAU-TOTH: Hi.

223 MAYOR MOTLEY BROOM: If you could go ahead and introduce yourself and talk a little bit
224 about the event that you are requesting.

225 MS. JULIA MANSEAU-TOTH: Yes, absolutely. So my name's Julia Manseau-Toth. I'm a
226 senior event manager with Atlanta Track Club. Thank you for -- for having us tonight. I'm here
227 on behalf of the Jerome Scale Southside 5 miler. It is going to take place on February 8th.

228 We use the College Park MARTA station as our start and finish. MARTA is already on board to
229 host again this year. It is a 5-mile race for our members and any guests of theirs, a free event for
230 them. We expect about 1500 people potentially to participate.

231 It starts at 8:00 a.m., and then the course closes at 9:40 and pretty much very similar to our last
232 couple years. The only difference is we did remove the 5K aspect. It used to be 5 mile and 5K.
233 It's just a 5 mile this year; but other than that, everything's the same.

234 MAYOR MOTLEY BROOM: Thank you so much.

235 MS. JULIA MANSEAU-TOTH: Thank you.

236 MAYOR MOTLEY BROOM: Any questions, Councilmember McKenzie?

237 COUNCILWOMAN MCKENZIE: No. And thank you, and thank you for coming back again
238 this year or wanting to come back. We appreciate you.

239 MS. JULIA MANSEAU-TOTH: We love it. Thank you very much.

240 MAYOR MOTLEY BROOM: Councilmember Carn.

241 COUNCILMAN CARN: Great event. We're glad to have you. And would any of us be able to
242 participate at all?

243 COUNCILWOMAN MCKENZIE: Five miles.

244 COUNCILMAN CARN: The two miles, I would try.

245 MS. JULIA MANSEAU-TOTH: Feel free to reach out, absolutely. We'd love to have anyone
246 that would like to participate.

247 COUNCILMAN CARN: All right.

248 MAYOR MOTLEY BROOM: Councilmember Arnold.

249 COUNCILWOMAN ARNOLD: No questions. Happy New Year to you, and thank you.

250 MAYOR MOTLEY BROOM: Councilmember Gay.

251 COUNCILMAN GAY: No questions, but I do have a question. Is this the one where our Ward 1
 252 resident, Tammy -- y'all familiar with her? In Ward 1. This the lady that --is this the same race?
 253 Are you familiar with Tammy?

254 COUNCILMAN CARN: I'm not sure.

255 MAYOR MOTLEY BROOM: I'm not sure what you're talking.

256 COUNCILMAN CARN: We used to have a big race that started at the convention center years
 257 ago, but that was -- that was another race.

258 COUNCILMAN GAY: Oh.

259 COUNCILMAN CARN: A track race.

260 COUNCILMAN GAY: All right. Well, see you, I'm sure.

261 MAYOR MOTLEY BROOM: All right. Thank you so much. Appreciate it.

262 MS. JULIA MANSEAU-TOTH: Thank you.

263 MAYOR MOTLEY BROOM: Okay. Now, we're going to talk a little bit about the restructuring
 264 of legislative department.

265 4. Legislative Department Restructure

266 MS. ROSE STEWART: Good evening, Mayor and City Council.

267 COUNCILWOMAN MCKENZIE: Good evening.

268 COUNCILWOMAN ARNOLD: Good evening.

269 MS. ROSE STEWART: So one of the -- we would like to bring -- ask you to consider our
 270 request to restructure the legislative department.

271 MAYOR MOTLEY BROOM: Ms. Stewart, could you keep your voice up. Thank you.

272 MS. ROSE STEWART: We would like to ask you to consider restructuring the legislative
 273 department. Some of the things that we are concerned about in the department is that currently
 274 we want there to be some consistency.

275 We are concerned about the absenteeism in the department, and we would like to -- in order to
 276 address some of these consistencies, we would like to hire or -- or -- or restructure the
 277 department so that we'll have a legislative chief of staff who would be in charge of the legislative
 278 aides.

279 And so in order to do that -- currently, in our budget for that department, we have two executive
 280 assistants -- two executive assistants; and we would like to restructure that department so that
 281 there would be one person that would be, basically, in charge of making sure that everything that
 282 the Mayor and City Council needs is taken care of. And they would -- that person would be in --
 283 would also supervise four legislative aides.

284 CITY MANAGER ADEDIRAN: Part time. Part time.

285 MS. ROSE STEWART: Part-time legislative aides, I should say. And so they would work
 286 approximately 30 hours a week; and so this is what we would -- we are bringing before the
 287 Council for your consideration.

288 MAYOR MOTLEY BROOM: Councilmember McKenzie.

289 COUNCILWOMAN MCKENZIE: We definitely like this concept. In fact, Councilwoman
 290 Arnold and I were, kind of, discussing this last year; correct, Councilwoman? We talked about
 291 having a chief of staff for the legislative assistants. Okay. Okay.

292 Anyway. So many conversations ago, but I do -- and she'll have an opportunity. I do think that it
 293 is -- is good. We do want to have some type of -- of -- of -- of -- leadership in that department. I
 294 do have in my budget a part-time position in my community enhancement budget for a legislative
 295 assistant.

296 So it is very helpful to have someone who's working directly with each legislator. However --
 297 and then with -- there's a lot that we require of people. So having -- and right now, we only have
 298 one person in the department, so I want to thank you for -- you and Dr. Adediran and whoever
 299 else was involved in -- in looking at this and seeing how we can make it a more efficient process
 300 where we have more accountability and make the department more efficient. So thank you.

301 MAYOR MOTLEY BROOM: Councilmember Carn.

302 COUNCILMAN CARN: All right. Thank you, Rose. Yeah. It's been a -- you know -- we've
 303 never really been able to get exactly what we need out of that office -- out of the configuration
 304 just in general over the years.

305 City Manager, I know we've been looking at this, and we were trying to figure out something that
 306 works; but at the same time, we don't have a lot of space in City Hall either. So I'm assuming
 307 these folks would work out of our offices?

308 MS. ROSE STEWART: Yes.

309 COUNCILMAN CARN: And -- and -- and --- I guess, vary back and forth to the big office in
 310 the Hall. It's very much needed, someone to cover our bases for us. And I don't need a -- I don't
 311 need a full-time person, but someone that's there to actually cover the things that -- the reminders
 312 and all of the things that we need.

313 I don't think anybody should -- should -- should ever have to put this position in their personal
314 community budget because, I mean, we're -- we're volunteering and elected officials here. I
315 mean, we don't really get a salary.

316 We get a stipend, but -- but if -- if we -- if we've got -- if we are doing this quasi volunteer as it is,
317 you know, we can't be racking our brains and running from pillar to post here to take care of this
318 stuff as well. So I think it's something that we need.

319 We do have to have some equity in certain situations. Now, you know, I used to have five staff
320 members as commissioner. I had three offices, so it was -- the things were pretty well covered.
321 Obviously, this is not the case.

322 But if I said, well, I need three people and I want to pay for three people; well, you know, some
323 things need to be, you know, equal. We got five offices. Nobody gets four or five offices, you
324 know, and so on and so forth.

325 So I think -- I think certain things we're going to line up where -- where -- where we have a little
326 consistency there; but hopefully we can all, kind of, get what we need and -- and finally get
327 things, kind of, streamlined where it's a little less stress on us so. Yeah. It sounds good.

328 MAYOR MOTLEY BROOM: Councilmember Arnold.

329 COUNCILWOMAN ARNOLD: Okay. So I have a couple questions. So I -- Councilwoman
330 McKenzie is right in the fact that we did have a conversation about doing a restructure. But it
331 was to my understanding that we talked about this, and we voted on it -- I'm sorry. Can you hear
332 me? That we talked about it, and we voted on it.

333 We actually did a restructure last year; right? And we also charged a position with being
334 responsible for those part-time positions and increased the salary by about 10 or \$15,000. So --
335 and we voted on that.

336 So I guess the question for me then is, like, has that not been -- does that person or that role not
337 know that it's responsible for these positions and it's over -- and those -- the oversight for those?

338 And if we -- if we go this route -- which, I mean, we can, what will happen with the position that
339 we gave the additional compensation to?

340 MS. ROSE STEWART: If we go this route, we would definitely have to remove that
341 compensation from that position because we would have someone in place to manage the entire
342 department.

343 COUNCILWOMAN ARNOLD: Okay. And so do we know where this particular position will
344 -- what -- who would it -- what -- what role it will report to? Will it report to the city
345 manager's --

346 MS. ROSE STEWART: Yes.

- 347 COUNCILWOMAN ARNOLD: -- office the way that the original position --
- 348 CITY MANAGER ADEDIRAN: Yes
- 349 MS. ROSE STEWART: Yes.
- 350 COUNCILWOMAN ARNOLD: -- was supposed to?
- 351 CITY MANAGER ADEDIRAN: Yes, ma'am.
- 352 MS. ROSE STEWART: Yes.
- 353 COUNCILWOMAN ARNOLD: Okay. Okay. So yeah -- those would be my questions. Simply
354 because we -- we just went through this, and I'm not sure that I've heard any challenges with -- or
355 whether or not if a role was having any challenges with managing the -- the part-time positions.
- 356 MS. ROSE STEWART: I think there's been challenges with the absenteeism and making sure
357 that all of the duties are -- are handled as efficiently as possible. I think there has been some
358 challenges, and that's why we looked at the possibility of having someone in that department
359 supervising the staff there who are going to be part-time employees.
- 360 COUNCILWOMAN ARNOLD: Okay. Right. But what I'm saying is that we had one. So has
361 that person been having, I think -- I think -- well, I'll just ask this question. Has -- has that person
362 reported that they've been having issues with positions doing what they're supposed to do and
363 coming to work and they still haven't been able to do anything about it?
- 364 MS. ROSE STEWART: That's a question I'm -- I'm not sure of.
- 365 COUNCILWOMAN ARNOLD: Okay. All right. All right. Well, those are my questions
366 because, you know, like I said; I was concerned that we -- we just restructured, and it hasn't even
367 been a year yet.
- 368 MS. ROSE STEWART: Okay
- 369 COUNCILWOMAN ARNOLD: Thank you.
- 370 MAYOR MOTLEY BROOM: Councilmember Gay.
- 371 COUNCILMAN GAY: Ms. Stewart, is there going to be a job description for our part-time
372 executives?
- 373 MS. ROSE STEWART: Yes. I will have job descriptions for the part-time legislative aides.
- 374 COUNCILMAN GAY: And will it be a compensation on there?
- 375 MS. ROSE STEWART: Yes.

376 COUNCILMAN GAY: And hours? And is there any opportunity that this chief of staff has an
377 assistant, or they work solely on their own?

378 MS. ROSE STEWART: The chief of staff that would -- she would be the only person that's going
379 to be supervising the part-time legislative aides. So there would be just one person.

380 COUNCILMAN GAY: How do you know it's a she? What's her name?

381 MAYOR MOTLEY BROOM: Any other questions?

382 COUNCILWOMAN MCKENZIE: Yes. I wanted to --

383 MAYOR MOTLEY BROOM: Councilmember McKenzie, go ahead.

384 COUNCILWOMAN MCKENZIE: Yeah. Clarification. We did not restructure -- just for
385 everybody's understanding. We did not restructure the legislative department. What we did is we
386 needed to have someone -- so, basically, what was going on is that our legislative department --
387 this is for the -- for the people who are listening -- our legislative department assistants, the two
388 of them, were under the city clerk.

389 And so what happened is they were moved from being under the city clerk to the office of the
390 city manager, and the city manager's executive assistant, who that was not their purview to do,
391 took on that responsibility.

392 So -- however, from what I'm understanding, this is truly a restructuring, meaning there would be
393 a person -- instead of having somebody on the second floor or in the clerk's office who's trying to
394 oversee and do their own job.

395 So before our city clerk had her job -- our deputy clerk had their job, but they also had an
396 additional responsibility. Same thing for the executive assistant to the city manager. So what I'm
397 understanding now is you're, basically, looking at making a person who's going to actually be in
398 the office.

399 That person would be the chief of four or five legislative assistants, depending on -- well, I know
400 we have four legislators, so I don't know if -- if there's going to be another position and each of
401 these legislative assistants would report directly to a council member. Is that correct? Or if we're
402 going to have the Mayor --

403 MS. ROSE STEWART: They're going to report to the legislative staff. The legislative chief of
404 staff will -- will give those legislative aides those job -- their job duties --

405 COUNCILWOMAN MCKENZIE: Okay.

406 MS. ROSE STEWART: -- based on the need of each council person.

407 COUNCILWOMAN MCKENZIE: So this is the legislative -- okay. So these are legislators that
408 would -- legislative assistants that would report to the chief of staff, but they would be assigned --

409 MS. ROSE STEWART: Yes.

410 COUNCILWOMAN MCKENZIE: Okay. To a legislator?

411 MS. ROSE STEWART: Yes.

412 COUNCILWOMAN MCKENZIE: Okay. And so that is a restructuring.

413 CITY MANAGER ADEDIRAN: Yes.

414 COUNCILWOMAN MCKENZIE: And the reason that I put in my personal community
415 enhancements budget this position even when we had two at that time -- we did have two
416 legislative assistants in the office.

417 But because of the nature of the type of legislator that I am, quite a bit of projects going on and a
418 lot of contact with my constituents; and so it's not to burden the persons who are already doing a
419 job, I brought on a part-time person. I put that in my budget. So I definitely see the need to have
420 a legislative assistant that can work directly with a legislator.

421 You know, we have a lot of things that we're doing. And this particular -- unlike some -- I -- I
422 would say what I see that's unusual for the city of College Park is we have a group of legislators
423 that do a whole lot in our community.

424 I mean, we are out there hitting the pavement, making -- engaging with the community. We have
425 so many projects and initiatives that we accomplish. I was looking at everything we did in 2024.
426 And so this is -- this is a situation where we really do need the extra help.

427 And that's why I'm appreciative because this means I won't have to put this in my community
428 enhancement budget next year because -- I still would because I personally need some help.

429 MAYOR MOTLEY BROOM: Councilman Carn.

430 COUNCILMAN CARN: Well, I -- I hear what -- I hear what you're saying, but I disagree with
431 one thing. I still -- I don't think anyone, you know, should have had to earmark their own
432 funding for office support. I mean, that -- that -- that comes with the building, like, almost like
433 there's no roof on the building, you know. No. It comes with the deal.

434 There was a restructuring last year and -- well, I guess the -- the -- the trial balloon, which it was
435 to see what we could get here with the City Manager's executive assistant. It was an attempt to,
436 kind of, band-aid the situation.

437 And the problem was, I think, that we were given supervision to an executive assistant who's
438 swamped already. I think -- I think that was the problem. But in terms of that restructuring, I

439 don't know how it was going upstairs; but downstairs, it was not effective. I'll just leave it at
440 that. And I mean it was not effective. Well, not for me.

441 I think the difference here is that probably, I guess, this legislative chief of staff would not be
442 split; right? I mean, my -- my under -- would not be split -- split. My understanding is that this
443 person -- chief of staff person -- and then you got the four others -- part timers would be totally
444 focused on the needs of the governing body.

445 MS. ROSE STEWART: Yes. Exactly.

446 COUNCILMAN CARN: Okay. Well, I mean, it -- it -- you know, it sounds -- sounds -- sounds a
447 little better. Sounds like there'd be some savings there probably as well in terms of not just time
448 and money. They're part timers there.

449 I mean, I -- I don't need anyone there, you know, full -- full day, you know, necessarily. If I get
450 four hours, five hours -- I got some Saturday stuff, and I'll be doing, you know, same as always.

451 But -- now one thing, City Manager, I will say that we could use that we used to have in this city
452 -- and I think this is important citywide. We always had an executive assistant floater position.
453 I'm going to say that again. It was an executive assistant floater position.

454 This was a very crucial and important position because of a couple reasons. This would be a
455 basic general administrative executive assistant that could go from department to department as
456 needed.

457 You know, you've got a lot of times when folks are going on vacation, and a lot of people
458 vacation in clusters around the same seasonal times, for instance. You got a lot of times when
459 you have special projects.

460 Let's say in parks and recreation, where they need an additional hand to handle some admin stuff;
461 or if over at the convention center, there's something really big bubbling and going on, and they
462 could use an extra administrative person over there, so on and so forth.

463 And there's always going to be somebody out or vacancy. This person week to week would have
464 different assignments, and they would float to where they were needed. If there was an issue or
465 something going on and we needed extra hands over here for this thing here, floater would go on
466 over there, and they've got the basic skillset to, kind of, handle whatever needs to be handled in
467 an administrative perspective in various departments.

468 So that floater position was something that really helped us out a lot. And we tended to be not
469 shorthanded when three people -- three department heads might have been out or several people
470 were missing -- were missing in action or we -- or if we had a void, they would always be able to
471 come in and cover that.

472 So, City Manager, that -- that's something that I want us to -- to look at establishing. And that
473 person would always be working somewhere guaranteed every single day because somewhere

474 there -- there's some lack. Get on over there. Let's help out with this, and they're putting --
475 compiling that. And so they would be going from place to place wherever they're needed. So I
476 want us to try to --

477 CITY MANAGER ADEDIRAN: Okay.

478 COUNCILMAN CARN: -- bring that position back. I think that's what --

479 CITY MANAGER ADEDIRAN: Let's talk about that.

480 COUNCILMAN CARN: But it -- it's along the lines of this executive assistant thing, but I just
481 wanted to put that out there.

482 COUNCILMAN GAY: I -- I --

483 MAYOR MOTLEY BROOM: Hold, Councilmember Gay. Councilmember Arnold had --

484 COUNCILMAN GAY: Oh. I'm sorry.

485 MAYOR MOTLEY BROOM: -- and I'll --

486 COUNCILWOMAN ARNOLD: So like a substitute teacher position?

487 COUNCILMAN CARN: Always needed in the school; right?

488 COUNCILWOMAN ARNOLD: I got it. Yes. So I -- I did have a couple of other questions just
489 based on some of the comments and something that Councilman Carn asked. So how do you
490 envision the chief of staff position?

491 Are you envisioning it as -- in the part-time positions, right. So are you envisioning it as with the
492 part-time positions, we would work with those positions directly, or are we having to go through
493 the chief of staff in order to get our projects and activities taken care of?

494 MS. ROSE STEWART: So the chief of staff would be -- as I said earlier, the chief of staff would
495 be in charge of those individual legislate -- part-time aides. And if there are responsibilities --
496 and the aide -- that the chief of staff oversee the general responsibilities of everyone in the
497 department.

498 But if there -- if there -- if we have a legislative aide -- part-time aide that's assigned to you, the
499 chief of staff needs to be aware of all the responsibilities. And that -- that's the only way we can
500 make sure that we have an even distribution of the workflow.

501 We have to -- that chief of staff needs to be aware of what's going on within each -- each area so
502 that she -- he or she can manage those -- those -- that staff. And so yes, they would be able to
503 work individually with each council person; but in order for the chief of staff to -- to be aware of
504 the -- of -- of their activities, this person would have to be involved as well.

505 COUNCILWOMAN ARNOLD: Okay. So one -- one more follow up. So then that means that
506 we -- we -- the legislative body, we would then need to have regular meetings with that chief of
507 staff person just to make sure that whoever our part-time assistant is, is meeting our needs --

508 MS. ROSE STEWART: Yes.

509 COUNCILWOMAN ARNOLD: -- and that they are -- their performance is up to -- up to snuff if
510 you will; right?

511 MS. ROSE STEWART: Yes. Yes.

512 COUNCILWOMAN ARNOLD: Okay.

513 MS. ROSE STEWART: Yes. So if you're having a -- having an issue with -- with your part-time
514 person, you could report that to the chief of staff who would handle that for you.

515 COUNCILWOMAN ARNOLD: Okay.

516 MS. ROSE STEWART: And they would be there doing -- and they're going to have meetings
517 with staff as well.

518 COUNCILMAN CARN: But --

519 MAYOR MOTLEY BROOM: Hold on, Councilmember Carn. I -- haven't -- haven't
520 acknowledged you yet. Councilmember Gay is next.

521 COUNCILMAN GAY: You -- you asked all your questions?

522 COUNCILWOMAN ARNOLD: Oh, I answered your question?

523 COUNCILMAN GAY: No. Did you have any more?

524 COUNCILWOMAN ARNOLD: Oh, no. I'm good. Thank you.

525 COUNCILMAN GAY: Oh. I -- I just wanted to follow up on what Councilmember Carn said
526 about the floater. I think that was what I was saying in terms of an assistant to the chief of staff.
527 I didn't call it a floater though. So I think we wanted the same outcome; right?

528 COUNCILMAN CARN: Yeah.

529 COUNCILMAN GAY: That's why I would like for us to make that part of this restructure, a
530 floater.

531 COUNCILMAN CARN: Well, I --

532 MAYOR MOTLEY BROOM: Hold on, Councilmember. Hold on. Hold on. Hold on,
 533 Councilmember. Let me acknowledge you. Just give me -- give me one -- Councilmember, let
 534 me -- Councilmember, let me acknowledge you first and make sure that Councilmember Gay is
 535 finished.

536 COUNCILMAN GAY: Well, only because all -- this is some very active council members. They
 537 do a lot.

538 MS. ROSE STEWART: Yes.

539 COUNCILMAN GAY: And honestly, we practically need a full-time team to do what we do.

540 COUNCILWOMAN MCKENZIE: Yes. We do.

541 COUNCILMAN GAY: And we part-time salaried, but we do a full-time job. So we need
 542 efficiency; and if this person has to be out for whatever reason, a floater can pick up the slack.

543 MAYOR MOTLEY BROOM: Councilmember Carn, hold on one -- hold on one second.
 544 Councilmember --

545 COUNCILMAN GAY: I don't -- I don't have anything else.

546 MAYOR MOTLEY BROOM: Okay. Councilmember Carn, please. The floor is yours.

547 COUNCILMAN CARN: That's, kind of, the idea for having it because let's say, you know,
 548 there's going to -- we're coming into the spring and summer and you got a great big festival you
 549 putting together or a big thing and -- and Councilwoman Arnold has one too at the same time.
 550 And so -- so that's when the floater comes in and -- but this is a citywide floater where --
 551 wherever they need it.

552 There would not be one day, not one day that they're not needed to be assisting somebody in
 553 helping to -- to cut their workload down for that particular week -- hectic week.

554 So -- so -- so -- so yeah. I think -- now my person -- I'm going to have a daily laundry list now
 555 for -- for -- for -- for my part-time person. But the chief of staff is, kind of, a guardian to make
 556 sure that they're doing it right.

557 MS. ROSE STEWART: Yes. Yes. Exactly.

558 COUNCILMAN CARN: To -- to -- to say, you know -- and then we -- we give our preferences
 559 to our personal part-time duties, but we also give our preferences to the --

560 MS. ROSE STEWART: Yes.

561 COUNCILMAN CARN: -- chief of staff. Sit down and we want it like this. I don't expect it
562 like this and so on and so forth. So they both know, and that way we don't have to stay on our,
563 you know -- the chief of staff is going to stay on top of the part-timers too.

564 MS. ROSE STEWART: Yes.

565 COUNCILMAN CARN: Make sure they're doing it the way we want.

566 MS. ROSE STEWART: Yes.

567 COUNCILMAN CARN: Okay. I mean, but -- but we -- but we -- but we -- we give them their
568 marching orders.

569 MS. ROSE STEWART: Right.

570 COUNCILMAN CARN: Okay. Okay. All right.

571 COUNCILWOMAN MCKENZIE: All right. I have comment.

572 MAYOR MOTLEY BROOM: Councilmember McKenzie.

573 COUNCILWOMAN MCKENZIE: Okay. Perfect example -- and I'm glad you brought up the
574 floater. Glad we're -- glad we're talking about that. Today, our -- our administrative person -- I
575 mean our legislative assistant wasn't here. And -- and -- and there's been times where our
576 legislative assistant hasn't been there.

577 I -- as you know, I had some documents and I had to go through several -- some things that
578 needed to be dealt with, and I wanted it to be dealt with, hopefully, by close of business today or
579 maybe tomorrow.

580 And so this is really where the -- the floaters would come in because that person could still -- it
581 had to be done by a person in that position, you know, wasn't something -- so I do like the idea of
582 a floater.

583 I do have one more thing that I want to make sure that we understand as we start looking at these
584 legislative assistants. That -- if an assistant is going to be hired to work with a particular
585 legislator, I want the legislators to play a -- a part in the interview and the selection --

586 MS. ROSE STEWART: Sure.

587 COUNCILWOMAN MCKENZIE: -- process of that so --

588 MS. ROSE STEWART: Sure.

589 COUNCILMAN CARN: Oh, absolutely. Absolutely.

590 COUNCILWOMAN MCKENZIE: I just wanted to put it out there. Okay. Because you still --
591 you want to make sure -- this is somebody who's going to be in your office.

592 MS. ROSE STEWART: Yes.

593 COUNCILWOMAN MCKENZIE: And you want to make sure that -- that there's some kind of a
594 vibe going over there.

595 MAYOR MOTLEY BROOM: Councilmember, hold on. Just let her finish.

596 COUNCILWOMAN MCKENZIE: I'm finished.

597 MAYOR MOTLEY BROOM: All right. Councilmember Carn.

598 COUNCILMAN CARN: You know. Now, this part time, we're picking up directly. I -- I don't
599 want anyone making a final selection on that now, but --

600 MS. ROSE STEWART: There is an interview process.

601 COUNCILMAN CARN: Okay.

602 MS. ROSE STEWART: You know, we want -- we want there to be a fair selection process. But
603 as Councilwoman McKenzie said, there is an opportunity for the Council to be a part of that
604 interview team.

605 COUNCILMAN CARN: Well, we got to have folks that are a good fit, obviously.

606 MS. ROSE STEWART: Yes.

607 COUNCILMAN CARN: We're not going to work with somebody that doesn't -- doesn't work.
608 You know, doesn't work. But, you know, how many meetings have been held over, you know,
609 week after week where we could have used someone in there taking notes in -- in some of your
610 meetings?

611 Floater. This is the type -- type of stuff that would come to good use. Some situations -- even if
612 we have meetings off campus somewhere. Stuff like that so. All right. Yeah.

613 MAYOR MOTLEY BROOM: Councilmember Arnold.

614 COUNCILWOMAN ARNOLD: Okay. I have another question. So -- so how are you
615 envisioning, you know, situations where we do have contractors in place that are serving in
616 legislative assistant roles?

617 MS. ROSE STEWART: That are currently serving --

618 COUNCILWOMAN ARNOLD: That is correct.

- 619 MS. ROSE STEWART: -- in legislative assistant roles?
- 620 COUNCILWOMAN ARNOLD: Yeah.
- 621 MS. ROSE STEWART: Current -- if we -- if Mayor and City Council approves this process, we
622 will use the legislative aides part time who will report to the legislative chief of staff.
- 623 COUNCILWOMAN ARNOLD: So I'm talking about the -- the ones that we've already
624 contracted with for part-time positions that we've already talked about. So remember earlier we
625 talked about -- we've already -- all used our community enhancement money to hire or to bring
626 on consultants; contractors; what have you to work as legislative assistants. How are you
627 envisioning those roles?
- 628 MS. ROSE STEWART: My envision is once those contractual timeframes have ended, we won't
629 utilize those anymore.
- 630 COUNCILWOMAN ARNOLD: What about the ability to transfer into one of these positions
631 that are being proposed?
- 632 MS. ROSE STEWART: Yes. Definitely an interview process. That's why -- that's why I said
633 earlier, we want to -- we -- we would love to have a fair interview process, and that is always a
634 possibility.
- 635 COUNCILWOMAN ARNOLD: Okay.
- 636 MAYOR MOTLEY BROOM: Councilmember Gay.
- 637 COUNCILMAN GAY: Yeah. I -- I'm almost there, but as far as -- I -- I already have somebody,
638 so mines already been working, so they need to reapply?
- 639 MS. ROSE STEWART: Yes, sir. Everyone needs to apply.
- 640 CITY MANAGER ADEDIRAN: Everybody have to apply.
- 641 COUNCILMAN GAY: Will they be -- will they have benefits?
- 642 MS. ROSE STEWART: Part-time --
- 643 CITY MANAGER ADEDIRAN: Part time.
- 644 MS. ROSE STEWART: -- staff do not have benefits.
- 645 COUNCILMAN GAY: They won't have benefits?
- 646 MS. ROSE STEWART: Part-time staff will -- you know -- as far as part-time employees, you
647 know, the benefits that are available currently are utility credit. Things like that. But --

- 648 COUNCILMAN GAY: You said --
- 649 MS. ROSE STEWART: -- as far as health insurance, there's no --
- 650 COUNCILMAN GAY: They get utility credits?
- 651 MS. ROSE STEWART: Yeah. Partial utility credit.
- 652 COUNCILMAN GAY: Can you -- can you please add a list of what -- if any benefits they'll get?
- 653 MS. ROSE STEWART: Sure. Sure.
- 654 COUNCILMAN GAY: Because I've sent mines for some benefits. They didn't get the Christmas
655 check. They didn't get the utility or anything. The other question I want to ask is will a part-time
656 floater be -- full-time floater; right?
- 657 COUNCILMAN CARN: Yeah. I think it's --
- 658 COUNCILMAN GAY: Floater is full time?
- 659 COUNCILMAN CARN: -- full time.
- 660 COUNCILMAN GAY: So that person will have benefits; correct?
- 661 MS. ROSE STEWART: Yes. That person -- any -- full-time staff have an option for benefits,
662 yes.
- 663 COUNCILMAN GAY: All right. Can you, please, put the floater position out as well?
- 664 MS. ROSE STEWART: Sure.
- 665 COUNCILMAN CARN: Well, I think --
- 666 MAYOR MOTLEY BROOM: Councilmember Carn, go right ahead.
- 667 COUNCILMAN CARN: I -- I -- I'm good.
- 668 MAYOR MOTLEY BROOM: Ms. Stewart, I have some questions. I'm trying to understand the
669 overall look of this within this restructuring. So how many executive assistants would -- would
670 there be?
- 671 MS. ROSE STEWART: No executive assistants.
- 672 MAYOR MOTLEY BROOM: None?

673 MS. ROSE STEWART: Legislative chief of staff. Currently, there are four part-time legislative
674 aides. We will restructure the department.

675 MAYOR MOTLEY BROOM: So -- so the executive assistant's position would be eliminated
676 altogether?

677 MS. ROSE STEWART: Yes.

678 MAYOR MOTLEY BROOM: So the person who's sitting in that role right now -- her role
679 would be eliminated?

680 MS. ROSE STEWART: She would have an opportunity to apply for other positions.

681 MAYOR MOTLEY BROOM: And this would also mean a reduction of pay for the executive
682 assistant to the city manager; correct?

683 MS. ROSE STEWART: If she's receiving additional funding -- if she's receiving additional pay
684 for those duties, yes.

685 MAYOR MOTLEY BROOM: For the duties of supervising --

686 MS. ROSE STEWART: Yes.

687 MAYOR MOTLEY BROOM: -- the executive assistants; right?

688 CITY MANAGER ADEDIRAN: No. She's not the -- the one you just had. No. She's not -- and
689 she's not been paid what the previous one that was supervising the crew. No. She's not been paid
690 that -- that same amount.

691 MAYOR MOTLEY BROOM: Okay. So she's not compensated --

692 CITY MANAGER ADEDIRAN: No.

693 MAYOR MOTLEY BROOM: -- at that rate?

694 CITY MANAGER ADEDIRAN: No.

695 MAYOR MOTLEY BROOM: Okay. This restructuring is something that would outlive the
696 current composition of this body. Is there anything contemplated for the mayor as a part-time
697 position?

698 CITY MANAGER ADEDIRAN: Ma'am, when I discuss it with her the -- the four -- for the
699 legislative, I mean, for the legislators. That's what the four part-time, you know, individuals are.
700 They are for the legislators.

701 MAYOR MOTLEY BROOM: Has anything been complicated -- has -- has anything been
702 contemplated for the office of the mayor?

703 CITY MANAGER ADEDIRAN: For right now, whoever is the chief executive, you know,
704 whatever that the mayor needs will have to, you know, talk to the chief executive officer.

705 MAYOR MOTLEY BROOM: I am the executive officer.

706 CITY MANAGER ADEDIRAN: The chief of staff. The --the chief of staff -- excuse me. The
707 chief of staff, that's who --

708 MAYOR MOTLEY BROOM: Why would there not be anything contemplated for the mayor?

709 CITY MANAGER ADEDIRAN: Ma'am, these are for the legislators.

710 MAYOR MOTLEY BROOM: I understand. But there are five members of the governing body.
711 So my question is why would there not be anything contemplated for the person that sits in the
712 seat as mayor?

713 COUNCILMAN CARN: Well --

714 MAYOR MOTLEY BROOM: Councilmember Carn, I have not acknowledged you.

715 COUNCILMAN CARN: Well, there is --

716 MAYOR MOTLEY BROOM: Councilmember Carn --

717 COUNCILMAN CARN: -- a chief of staff.

718 CITY MANAGER ADEDIRAN: Ma'am --

719 MAYOR MOTLEY BROOM: Councilmember Carn, I haven't acknowledged you.

720 CITY MANAGER ADEDIRAN: There are four legislators.

721 MAYOR MOTLEY BROOM: I understand.

722 CITY MANAGER ADEDIRAN: And the four -- it would be four part-time -- it will be four
723 part-time that would be working directly for the legislators.

724 MAYOR MOTLEY BROOM: And so the -- the legislative chief of staff would then work
725 directly for the mayor. Is that what you're saying?

726 CITY MANAGER ADEDIRAN: I -- I -- I won't go that far. If you need anything, you can talk
727 to the -- the chief of staff. Whatever you need as a mayor, you can ask the chief of staff to do it
728 for you. But the four part-time are for the four part-time -- I mean for the four legislators.

729 MAYOR MOTLEY BROOM: I understand what is on the paper. I understand what is
 730 structured. What I'm asking is why hasn't there been anything contemplated for the office of the
 731 mayor, regardless of who's sitting here?

732 CITY MANAGER ADEDIRAN: Okay.

733 MAYOR MOTLEY BROOM: The mayor has to represent the entire city. The mayor has duties
 734 across the city of College Park. Councilmember Carn, I haven't acknowledged you. I'm talking
 735 to Dr. Adediran.

736 CITY MANAGER ADEDIRAN: But, ma'am -- ma'am, I'll -- I'll defer this to the City Attorney
 737 because each legislature have a Ward. You do not have a Ward. And whatever you need in that
 738 Ward, you can always talk to one of the legislators in that particular Ward to do whatever is
 739 needed.

740 When I was in Richmond, I had nine Wards. Okay. And the chief of staff came out of the -- you
 741 know, out -- out of the councilors. We had a strong mayor there. The strong mayor is totally
 742 different from the structure here.

743 And whatever you need; you can always, you know, ask the chief of staff. The legislative aides
 744 are for the legislators. And probably you can explain the charter a little bit better than I can, you
 745 know. Yeah.

746 MAYOR MOTLEY BROOM: You want to explain the charter to me, Mr. Denmark?

747 CITY ATTORNEY DENMARK: I believe you understand the charter, Mayor; but -- but the
 748 point is the way Dr. Adediran explained it was there are legislative aides to assist the legislators,
 749 and that was the way it was envisioned.

750 To the extent that the governing body wants to change that, they certainly could; but this is just a
 751 presentation that's being made now where the legislative aides would work and assist the four
 752 legislative members of the governing body.

753 MAYOR MOTLEY BROOM: Thank you, sir. And -- and to that point, you're right. I don't have
 754 a particular Ward in-- in my office, and I represent the entire 11 square miles of College Park.
 755 And someone who serves in this seat understands that the duties are such that even though each
 756 council member has their role, the mayor has a role to play in this as well.

757 And I think it's an oversight not to have a part-time aide for the mayor, regardless of whether I sit
 758 in the seat or someone else sits in the seat because there are things that the mayor does that the
 759 council members do not. So, Dr. Adediran, and I would ask that this gets revamped to include
 760 five part-time aides.

761 COUNCILMAN CARN: Okay. Can I make --

762 CITY MANAGER ADEDIRAN: That -- that would be left -- that would be left to, you know -- I
763 mean, you're the governing bodies.

764 COUNCILMAN CARN: Well -- well --

765 CITY MANAGER ADEDIRAN: Whatever you want --

766 COUNCILMAN CARN: Can I make --

767 MAYOR MOTLEY BROOM: Councilmember Carn --

768 CITY MANAGER ADEDIRAN: I mean, this is just a presentation.

769 MAYOR MOTLEY BROOM: I understand.

770 CITY MANAGER ADEDIRAN: Okay.

771 MAYOR MOTLEY BROOM: And so my question --

772 CITY MANAGER ADEDIRAN: So whatever y'all decide, you know --

773 MAYOR MOTLEY BROOM: And my question was whether -- whether or not there was a part-
774 time aide contemplated for the mayor.

775 CITY MANAGER ADEDIRAN: When we discussed --

776 COUNCILMAN CARN: From --

777 MAYOR MOTLEY BROOM: Councilmember Carn.

778 COUNCILMAN CARN: From -- from what I read in the material, my understanding was that --
779 yes, four legislative part-time aides.

780 CITY MANAGER ADEDIRAN: Yes.

781 COUNCILMAN CARN: The chief of staff is a full-time, on-call, full-time supervisor for all of
782 these things. But also my understanding was that the chief of staff position will accommodate
783 the needs of the mayor.

784 CITY MANAGER ADEDIRAN: Yes.

785 COUNCILMAN CARN: So there are five rep -- there are five positions. There are five
786 governing body members. I think everybody's going to be pretty well covered. And there will be
787 times when possibly our part timers may have to come in and help out Councilwoman Arnold or
788 may have to come in -- the Mayor's working on stuff.

789 Get on over there and help out. Grab a shovel, and we got a big project. So it's going to be
790 something where all five of these individuals are going to work. Obviously, the day-to-day will
791 be with the individual --

792 CITY MANAGER ADEDIRAN: Councilor.

793 COUNCILMAN CARN: -- elected official.

794 CITY MANAGER ADEDIRAN: Yes.

795 COUNCILMAN CARN: But all of the synergies would work together where the Mayor will
796 have a person she can count on. We will have people we can count on. And when the Mayor
797 needs two people or three people, they're going to be able to be there to help out.

798 Same as if -- as if Councilmember Arnold that needs two or three people. She's got a big event.
799 My person isn't necessarily going to be working five days a week every day. If it's something --
800 if -- if -- if they finish the stuff that needs to get done by Thursday, I'm good.

801 Go and help somebody else out. Absolutely. So -- so this is going to be -- folks, this year we're
802 going to -- we're going to -- we're going to share things, and we're going to work together a little
803 bit more collectively.

804 So I -- I -- I believe that this is going to work out a whole lot better than anybody expects it will.
805 You all probably will be surprised. I mean, Rose is here now at a full-time capacity, and I think
806 it's a good plan that we have where we can work together.

807 Because another part of this is that -- and I'm sure learning lessons from last year, we need to be
808 able to depend on each other and each other's staff. So I think this is going to work out just fine.
809 We got five positions?

810 CITY MANAGER ADEDIRAN: Yes.

811 MS. ROSE STEWART: Yes.

812 COUNCILMAN CARN: We got five people that we're going to make sure are covered with
813 anything they need; and if we do the extra floater position, we got extra coverage.

814 MAYOR MOTLEY BROOM: So to that point --

815 COUNCILWOMAN MCKENZIE: I have a comment.

816 MAYOR MOTLEY BROOM: I -- I'll get to you in just one second. So to that point, I think I
817 would be comfortable with the idea of the legislative assistant/assistant to the mayor.

818 If the person is the person that the mayor is supposed to go to, then that person needs to, kind of,
819 acknowledge the fact that they would be the part-time assistant for the mayor. Much in the same

820 way that each of the legislative assistants is the part-time assistant to each council member. So I
821 think that -- I mean, that would -- that change in job description could reflect the fact that that
822 person wears two hats.

823 COUNCILWOMAN MCKENZIE: I -- I'd like to make my comment.

824 MAYOR MOTLEY BROOM: Councilmember McKenzie.

825 COUNCILWOMAN MCKENZIE: Thank you, ma'am. I want to -- again, I -- I want -- I'd like to
826 clarify -- and I know that we have the public listening just so that people get a proper
827 understanding of how things come to be up here.

828 I believe that this piece of legislation that we're looking at to restructure the department is birthed
829 out of the fact that we had two legislators -- actually three legislators who this past -- in 2024 saw
830 a need to bring on additional staff to assist them aside from the two legislative assistants or the
831 executive assistants that we had in the office.

832 And so I hear what the Mayor is saying, and I don't want to, you know, to brush off at what she --
833 what she's saying, but I want you to understand that this -- this is a piece of legislation to bring on
834 four legislative assistants to help the legislators who have been doing it on our own and through
835 our own budget because we needed the help with the projects that we were doing.

836 We initially, as I said earlier, we had two full-time persons in the legislative office who were
837 working full time. One of those persons left and they have not been replaced. We have one
838 person right now -- one person in legislative office who is handling everybody's business. Okay.

839 And then we have -- Councilwoman Arnold, myself, and Councilman Gay each have somebody
840 in our office or signed -- I -- I -- I'm getting someone. I -- I just got someone started today. So,
841 basically, this is not to shun or this was not to overlook.

842 It was just where was the need needed. And if the Mayor had deemed that she needed a part-time
843 person such as myself needing someone or Councilman Gay or Councilman Arnold -- and, I
844 think, Councilman Carn was one of the persons that was saying that you needed somebody to
845 help.

846 I -- you know, Mayor, I believe that if you had expressed this -- that -- this could have -- you
847 know, so the -- the -- basically, the legislation is geared towards legislators. And if there -- and it
848 is also based on -- since we are spending city dollars for these positions, it's based on the need.

849 Meaning how many things that you believe that you'll be doing this year that would require us to
850 spend funds for a part-time person. And I know for myself that I have justified that over and
851 over again with the abundance of projects that I have done in such a short period of time that
852 there is a need to have an assistant.

853 So I think that when we start looking about legislators, what -- and I -- and I go back to what I
854 said earlier -- and I can talk because we still got till 7:30. When you look at the legislators in the
855 city of College Park, we are constantly having events; activities.

856 We have several projects in terms of building economic development projects that we are doing
857 in our Wards. And because we serve as part-time legislators with full -- doing a full-time job,
858 there is a need to have that assistance.

859 I think that what we want to do instead of being in this thing where, oh, we give this person guys,
860 or I want what they got; we want to justify these positions by the need. And if there is truly a
861 need because, Mayor, you believe that you have so many projects going on in 2025 that you need
862 a person to be your part-time person, then that would be something that we could possibly
863 discuss at a different time.

864 But this particular piece of legislation is about providing the legislators who have shown
865 throughout the past few years and the last 12 months that we definitely need to have that
866 position.

867 MAYOR MOTLEY BROOM: Thank you, Councilmember McKenzie. Hold on,
868 Councilmember Carn. I'll be with you in just one moment. I think this is something that I
869 actually talked about prior to even 2024, that it would be fantastic if we could -- if I could have a
870 part-time assistant.

871 However, our budgetary constraints were such that it was not a possibility during Covid because
872 this role is one -- and I understand that each one of the council members here works diligently in
873 their Ward.

874 Yet again, I will say that as the Mayor, I cover all 11 square miles of this city. And I think it is
875 absolutely -- and I -- and I'm certain that this wasn't the intent to say that I wasn't doing anything
876 in this role because I'm really, really busy as Mayor of this city.

877 And I think that there's an opportunity right now as we're having this conversation during the
878 workshop session to see if we can tweak this to make it work for the entirety of the governing
879 body.

880 And I don't think that we should let that opportunity slip by because we have a chance right now.
881 And I'm actually curious, Ms. Stewart, in regard to the overall budgetary impact of this proposal.
882 What is it?

883 MS. ROSE STEWART: The proposal has -- we have four part-time legislative aides, and I have
884 that information. I think it's 156,000 for those, because the info -- the -- the legislative chief of
885 staff, you know -- we have those two executive positions that are already included in the budget,
886 but if we include the legislative aides as separate, that's going to be another \$156,000.

887 MAYOR MOTLEY BROOM: So it's another \$156,000. And so, Ms. Stewart, are you and
888 Dr. Adediran -- are both of you comfortable with the legislative chief of staff also being my part-
889 time assistant?

890 CITY MANAGER ADEDIRAN: That would be left to -- I mean --

891 MAYOR MOTLEY BROOM: I'm asking you, Dr. Adediran. As the person who would be
892 supervising these folks, are you comfortable with that -- with that setup up?

893 CITY MANAGER ADEDIRAN: That's -- you know -- that's what --

894 MS. ROSE STEWART: The job description does say --

895 COUNCILMAN CARN: Can I --

896 MS. ROSE STEWART: If you look at the job description --

897 MAYOR MOTLEY BROOM: Hold on. Hold on. Hold on. Ms. Stewart, go right ahead.

898 MS. ROSE STEWART: The job description says mayor and city council.

899 MAYOR MOTLEY BROOM: Yes. I understand.

900 MS. ROSE STEWART: You're included -- you are not excluded.

901 COUNCILMAN CARN: And can --

902 MAYOR MOTLEY BROOM: I -- hold on, Councilmember Carn. I -- I understand that -- that it
903 does say mayor and council, but I think there does need some -- to be some specificity that this
904 person would be my part-time assistant.

905 COUNCILMAN CARN: Well, can I say something?

906 MAYOR MOTLEY BROOM: Give me one moment. Just want to have an opportunity if
907 Ms. Stewart wants to discuss.

908 MS. ROSE STEWART: That's going to be up to --

909 CITY MANAGER ADEDIRAN: Up to you --

910 MS. ROSE STEWART: -- up to the legislative body. I've already included that verbiage in -- in
911 this job description that the mayor and the city council -- that the legislative chief of staff will
912 support the mayor and the city council.

913 MAYOR MOTLEY BROOM: All right. Councilmember Carn.

914 COUNCILMAN CARN: Again, for the public just so that we're clear. The chief of staff position
915 -- the legislative chief of staff position will be able to accommodate the needs of the mayor.
916 Now, let's look at the math of this whole thing. There are five members of the governing body up
917 here.

918 We're in workshop to make sure that we have five assistants and aide to all five members of the
919 legislative body; is that right?

920 CITY MANAGER ADEDIRAN: Yes, sir.

921 COUNCILMAN CARN: You have four part timers and you have a full timer that would be a pro
922 rata to assist the Mayor as well. That sounds like a pretty even split. You know, the mayor's
923 position over the years -- well, it's a different office with different types of projects, you know; so
924 everything's not the same and all things are not equal; but it's a very important position,
925 obviously.

926 I know for a fact that the Georgia Municipal Association provides staffing support for GMA
927 officials when they move into the higher rankings and whatnot. If you slated -- lined up to be
928 head of GMA, I know for a fact that the National League of Cities as well provides along those
929 lines of staffing support for board members and higher ranking officials.

930 So -- so I think we're going to be covered in all ways because we have different types of duties
931 that we -- we cover. Some duties are more ceremonious-type duties. Others are a little more
932 legislative in terms of hammering out the best public policy that we can for the residents' block --
933 block.

934 That's what -- that's what we do. So -- so they're different roles, but I think this is a good, happy
935 medium. We've got five elected officials here. We're going to have five staff members to cover
936 everybody and everybody's needs.

937 And if there is more coverage that needs to be needed, my staff member will be over there
938 whenever it's needed or anybody else's because that chief of staff is going to say, hey, I need you
939 -- you come over and help out on -- on -- on the Mayor's project today.

940 And I don't think anyone's going to have an issue with that at all. If they're not swamped with
941 our projects, which they probably won't be. Again, we got a lot of stuff, but we're going to cover
942 as best as we can. And if we do the floater position, that'll back everything else up as well. So I
943 think we're going to be pretty well covered.

944 MAYOR MOTLEY BROOM: Thank you, Councilmember. And I do want to say for the record
945 that I do not receive as first vice president of the Georgia Municipal Association any staffing
946 support. And as a member of the National Leagues of Cities Board of Directors, I also do not
947 receive any staffing support.

948 And so I know you said you knew it for a fact but being in those positions, I don't get any
949 additional support that helps me in my role as Mayor of College Park. So I just want to be clear
950 about that particular issue.

951 I don't receive any outside staffing from any of those organizations. It's -- it's just more than -- in
952 which we can spread all the great things about College Park, but they do not provide me any
953 additional support so, Councilmember McKenzie.

954 COUNCILWOMAN MCKENZIE: Yes. Thank you, ma'am. Okay. Just, you know-- because
955 I'm a math person -- just doing the math on this just to, kind of, give an answer in terms of what
956 this would look like budgetarily. Right now we have two full-time positions in the budget for
957 \$55,000 for our legislative executives or whatever that position is. Plus because they're full time,
958 they also get benefits.

959 CITY MANAGER ADEDIRAN: Yes.

960 COUNCILWOMAN MCKENZIE: So I don't want to put you too much on the spot, but when
961 we talk about 110,000, two \$55,000 salaries, we're talking about how much is coming out for --
962 for -- for benefits maybe?

963 MS. ROSE STEWART: That's --

964 COUNCILWOMAN MCKENZIE: That's the part I don't know.

965 MS. ROSE STEWART: That's -- that's a good question.

966 COUNCILWOMAN MCKENZIE: Okay. Well, fine. We know that there's -- the benefits on
967 two full-time employees. Okay. At -- then at this current moment, I, Councilwoman McKenzie
968 -- Councilwoman McKenzie, Councilman Gay, and Councilwoman Arnold have persons that are
969 being paid out of this current budget, and it comes out to close to \$125,000.

970 So we actually -- when you look at the -- just the salaries without the benefits right now, we have
971 budgeted \$235,000 for this position before the benefits. What I'm hearing that you're saying with
972 this new -- what we're -- what's being proposed is a hundred -- you said \$150,000 for these four
973 positions.

974 MS. ROSE STEWART: Right.

975 COUNCILWOMAN MCKENZIE: Plus if we were to pay this chief of staff at the top end, let's
976 just say \$80,000. That's the top end. It's starts at 60 -- no. But I'm just -- I want to go extreme,
977 Dr. Adediran. Okay. For a reason.

978 CITY MANAGER ADEDIRAN: No way.

979 COUNCILWOMAN MCKENZIE: If you add 150,000 and 80,000, it is less than we're paying
980 right now.

981 MS. ROSE STEWART: Right.

982 COUNCILWOMAN MCKENZIE: And we know we're not going to pay 82,000. We're going to
983 pay probably about 60,000.

984 CITY MANAGER ADEDIRAN: Yes.

985 COUNCILWOMAN MCKENZIE: So we're actually talking about a savings to the city. We're
986 spending less without the floater position. Okay. Just based on the proposal that's at hand right
987 now, we are looking at a savings -- if we go down to the 60,000 mark -- we're talking about a
988 savings of about 20, 30 thousand dollars then what we're spending. And then we're only paying
989 benefits on one 60,000.

990 MS. ROSE STEWART: Right. Right.

991 COUNCILWOMAN MCKENZIE: Okay. So I want everybody to understand. This -- this is
992 actually more cost efficient and effective for the city of College Park. So I want my fellow
993 legislators to hear that. So when we come back to this in the regular meeting, we understand that
994 this is actually a very wise move.

995 And I want to commend you, Human Resources Director and City Manager, for finding a way to
996 help us get more things done for less.

997 MS. ROSE STEWART: Thank you.

998 COUNCILMAN CARN: Last -- last thing --

999 MAYOR MOTLEY BROOM: Councilmember Carn.

1000 COUNCILMAN CARN: I think that it may be a wise move if we add a floater position, and
1001 that's something we can add out of the vacancy -- vacancy -- that -- the vacancies or whatever
1002 have you, but if -- if we have a floater position, which I think is needed.

1003 When the floater is not doing triage off in some department -- City Manager, if you can make
1004 sure that they are back to handling things that the Mayor needs, additional assistance and so on
1005 and so forth in addition to the chief of staff person that she's going to already have, then in that
1006 way, I think that covers all the bases.

1007 MAYOR MOTLEY BROOM: All right. Any additional comments?

1008 COUNCILWOMAN MCKENZIE: I just want to --

1009 MAYOR MOTLEY BROOM: Councilmember McKenzie.

1010 COUNCILWOMAN MCKENZIE: Final -- final remarks on this is that I hear what Councilman
1011 Carn is saying, but I still want us to be mindful of the fact that what has been proposed to us to
1012 vote on for today, which does not include the floater position at this time.

1013 And it sounds like what Councilman Carn saying, the floater would not just be in the legislative
1014 office, but they would float throughout the city. So I still want everybody to understand we are
1015 still looking at a cost savings regardless of how that situation pans out.

1016 MAYOR MOTLEY BROOM: All right. Well, I think that's the conclusion of our workshop, and
1017 so we'll see everybody at 7:30.

1018 COUNCILWOMAN MCKENZIE: Thank you.

1019

1020 Workshop session ended at 7:08 p.m.

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CITY OF COLLEGE PARK

Bianca Motley Broom, Mayor

ATTEST:

Kelly L. Bogner, City Clerk



3667 MAIN STREET COLLEGE PARK, GEORGIA 30337
WWW.COLLEGE PARKGA.COM

**CITY OF COLLEGE PARK
COUNCIL AGENDA MEMO (CAM)
REGULAR SESSION MEETING**

DOC ID: 11709

TO: Honorable Mayor and Council Members

FROM: Dr. Emmanuel Adediran, City Manager

DATE: January 15, 2025

TITLE: Regular Session Minutes dated January 6, 2025

Attachments

1.06.25 CP City Council Regular Session (DOCX)

Prepared by: Queenie Brown
Department Director: Kelly Bogner, City Clerk

Review:

Queenie Brown Pending

City Clerk Pending

City Manager's Office Completed 01/16/2025 3:51 PM

Mayor & City Council Pending 01/21/2025 7:30 PM

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CITY OF COLLEGE PARK
MAYOR AND CITY COUNCIL
REGULAR SESSION
JANUARY 6, 2025

MINUTES

Present: Mayor Bianca Motley Broom; Councilwoman Jamelle McKenzie, Councilman Joe Carn, Councilwoman Tracie Arnold, and Councilman Roderick Gay; City Manager Dr. Emmanuel Adediran; City Attorney Winston Denmark; Deputy City Clerk Queenie Brown; City Clerk Kelly Bogner

Absent: None

Regular session meeting was called to order at 7:33 p.m.

1. Opening Ceremonies

MAYOR MOTLEY BROOM: Good evening and Happy New Year. Welcome to the regular -- regular session of the Mayor and City Council of the City of College Park. I'm Mayor Bianca Motley Broom. We have a full quorum present with Council Members McKenzie, Carn, Arnold, and Gay; and so I will call the meeting to order at 7:33 p.m.

Subject to the continuing objections over resolution -- I'm sorry, Ordinance 2024-01, and the omnibus bill this body passed last -- first week of January of last year.

Our first item on the agenda is the Pledge of Allegiance.

- A. Pledge of Allegiance to the Flag
- B. Invocation by Pastor Dent
- C. Civility Pledge by Police Chief Rogers
- D. Announcements by Police Chief Rogers

2. Additions, Deletions, Amendments, or Changes to the Agenda

DEPUTY CITY CLERK BROWN: Next; additions, deletions, amendments, and changes to the agenda.

MAYOR MOTLEY BROOM: Are there any additions, deletions, amendments, or changes from the body? Councilman Carn.

COUNCILMAN CARN: There was a -- oh, it was correct. It was correct.

- 38 DEPUTY CITY CLERK BROWN: I have some, Madam Mayor.
- 39 MAYOR MOTLEY BROOM: Madam Clerk.
- 40 DEPUTY CITY CLERK BROWN: Remove 5D, the flag football proclamation. We're moving
41 that to the first meeting in February; and I was asked to move 10F, the restructure of the
42 legislative department to consent, which will make that -- one second. So move it to the nine --
43 yes, 9N.
- 44 MAYOR MOTLEY BROOM: Madam Clerk, who made that request?
- 45 DEPUTY CITY CLERK BROWN: I was just asked.
- 46 MAYOR MOTLEY BROOM: By whom?
- 47 DEPUTY CITY CLERK BROWN: I was just asked.
- 48 MAYOR MOTLEY BROOM: By whom, ma'am?
- 49 DEPUTY CITY CLERK BROWN: Ms. Rose Stewart.
- 50 MAYOR MOTLEY BROOM: Okay.
- 51 DEPUTY CITY CLERK BROWN: Originally it was supposed to be moved to the consent
52 agenda. It was my mistake for moving it to regular. Let's just say that.
- 53 MAYOR MOTLEY BROOM: Any additional -- additions, resolutions, amendments, or
54 changes? I'd like to move item 9H to the -- to regular business along with 9I and 9J. So I don't
55 have -- I -- I requested information about how these items were budgeted, and I don't have this --
56 the answers about how they actually fall within our budget with the line item that has been noted.
- 57 So I don't know that we have money in our budget to support these as they are written, and item
58 9M as there is also no budgetary support in regard to 9M as well. So those are 9H, 9I, 9J, and
59 9M.
- 60 DEPUTY CITY CLERK BROWN: To regular business or --
- 61 COUNCILMAN GAY: No. Excuse me.
- 62 DEPUTY CITY CLERK BROWN: -- off completely?
- 63 MAYOR MOTLEY BROOM: To regular business.
- 64 COUNCILMAN GAY: City Attorney, that's going to have to require an action of the legislature
65 to move those items.

66 CITY ATTORNEY DENMARK: Yes, sir. I mean, the Council votes it up or down. I mean, the
67 proposed amendment to the agenda, you would have to approve that by vote.

68 COUNCILMAN GAY: Mayor, you would need to get a vote to move those.

69 MAYOR MOTLEY BROOM: Right. Is there a motion? Hearing none, the -- is there a motion
70 to approve the agenda?

71 3. Approval of Agenda

72 COUNCILMAN CARN: Motion.

73 MAYOR MOTLEY BROOM: Thank you, Councilmember Carn. Is there a second?

74 COUNCILWOMAN MCKENZIE: Second.

75 MAYOR MOTLEY BROOM: Thank you, Councilmember McKenzie. Any discussion?

76 COUNCILMAN CARN: I've got discussion.

77 MAYOR MOTLEY BROOM: Councilmember Carn.

78 COUNCILMAN CARN: City Manager, these items, they're all covered within our budget?

79 CITY MANAGER ADEDIRAN: Yes, sir.

80 COUNCILMAN CARN: Okay. I just want to make sure for the record, we're covered. Thank
81 you.

82 MAYOR MOTLEY BROOM: Dr. Adediran, where are they covered in the budget?

83 CITY MANAGER ADEDIRAN: From your question, ma'am, I gave you the line items.

84 MAYOR MOTLEY BROOM: Yes.

85 CITY MANAGER ADEDIRAN: You know, and we were supposed to have had it during the
86 workshop, you know; but it wasn't included in the workshop, but we have money to cover all
87 these items, ma'am.

88 MAYOR MOTLEY BROOM: From where?

89 CITY MANAGER ADEDIRAN: From 50 -- hold on, 525510. We have 207,000, and I have
90 others. That was a consulting and even the next council meeting, we plan on doing some budget
91 transfer. You know, I'm coming before the body to get some money because from the first
92 quarter spending, I have over half a million dollars that I have not spent.

93 And areas where I'll be deficient -- deficient, I'll, you know, ask for a budget transfer. So I have
94 money to cover, you know, all the consulting fees and the legal fees. Yes. I do have money.

95 MAYOR MOTLEY BROOM: Dr. Adediran, I asked at our last meeting for a budget update
96 through the first quarter of 2020 -- fiscal year 2025.

97 CITY MANAGER ADEDIRAN: Yes, ma'am.

98 MAYOR MOTLEY BROOM: And so now you're telling us that you have over half a million
99 dollars that was unspent in the first quarter, meaning July; August; September of 2024?

100 CITY MANAGER ADEDIRAN: Yes, ma'am.

101 MAYOR MOTLEY BROOM: Can you send us that documentation first thing tomorrow
102 morning?

103 CITY MANAGER ADEDIRAN: Sure. No problem.

104 MAYOR MOTLEY BROOM: Okay.

105 CITY MANAGER ADEDIRAN: No problem.

106 MAYOR MOTLEY BROOM: Because I've been asking for this report for -- for a number -- for
107 a while and so the -- the item -- the item -- the line item that you noted --

108 CITY MANAGER ADEDIRAN: Yes, ma'am.

109 MAYOR MOTLEY BROOM: 525510 --

110 CITY MANAGER ADEDIRAN: Yes.

111 MAYOR MOTLEY BROOM: -- for \$207,000 --

112 CITY MANAGER ADEDIRAN: Yes.

113 MAYOR MOTLEY BROOM: -- includes \$85,000 per federal lobbying. That's already been
114 approved.

115 CITY MANAGER ADEDIRAN: Okay.

116 MAYOR MOTLEY BROOM: Fifty thousand dollars for financial services consulting and
117 \$72,000 for state lobbying. The total of the consulting that is -- that I highlighted in the consent
118 agenda exceeds that \$72,000. So where is it coming from?

119 CITY MANAGER ADEDIRAN: Ma'am, as I stated, I have money; and I'm coming before
120 Council the next meeting to do some budget, you know, transfer. That will cover all of this,
121 ma'am.

122 MAYOR MOTLEY BROOM: So we're doing it before we actually make the transfers, and we're
123 not doing it simultaneously; correct?

124 CITY MANAGER ADEDIRAN: We -- we have not paid -- we have not paid all this consulting
125 fee, no. They have not.

126 MAYOR MOTLEY BROOM: Understood. Understood. It's for the year.

127 CITY MANAGER ADEDIRAN: Okay. So there's no point trying to make something that's not
128 there. If we've paid them and we overspent our money, I would say yes. That we have not even
129 gotten -- I -- I was under the impression my interim finance director was going to do the
130 presentation in workshop today, but I -- I don't know, you know.

131 I mean, I knew she traveled. Okay. And I thought she would have been here to do the
132 presentation, but I didn't see any sign of her.

133 MAYOR MOTLEY BROOM: Is there someone who might be able to get me a copy of that and
134 get all five of us a copy of that? Dr. Adediran, if we could have that copy of that financial
135 presentation, I would appreciate it. How much have we spent on state lobbying thus far?

136 COUNCILMAN GAY: City Manager.

137 COUNCILMAN CARN: This is regular business. We need to move forward.

138 COUNCILMAN GAY: We need to move on.

139 MAYOR MOTLEY BROOM: I haven't acknowledged either one of you, gentlemen. I'm asking
140 for a follow up.

141 COUNCILMAN CARN: I think you if you follow up -- I think if you follow up --

142 MAYOR MOTLEY BROOM: Councilmember Carn. Councilmember, I have not acknowledged
143 you.

144 CITY MANAGER ADEDIRAN: I -- I do not -- I do not have how much we're talking about the
145 first quarter.

146 MAYOR MOTLEY BROOM: I -- well, I'm asking through -- I mean, at this point through
147 December 31st.

148 CITY MANAGER ADEDIRAN: I don't -- I don't have that.

149 MAYOR MOTLEY BROOM: Okay. If you could get us that number as well through December
150 31st, 2024 tomorrow morning, that would be great.

151 CITY MANAGER ADEDIRAN: I'll see if she can, you know, provide that for me; and I'll say --
152 I'll copy Mayor and Council.

153 MAYOR MOTLEY BROOM: And is there someone on staff who could get a copy of that
154 financial report for us this evening?

155 UNIDENTIFIED FEMALE: I -- I'll -- yeah, I'll -- I'll email it to you all.

156 CITY MANAGER ADEDIRAN: Okay. Okay.

157 MAYOR MOTLEY BROOM: Thank you. Any further discussion? All those in favor of
158 approving the agenda?

159 COUNCILMAN CARN: Aye.

160 COUNCILWOMAN MCKENZIE: Aye.

161 COUNCILWOMAN ARNOLD: Aye.

162 COUNCILMAN GAY: Aye.

163 MAYOR MOTLEY BROOM: Thank you. That is unanimous.

164 4. Presentation of Minutes of City Council

165

166 A. Workshop Meeting minutes dated December 2, 2024

167 DEPUTY CITY CLERK BROWN: Presentation of minutes workshop dated December 2nd,
168 2024.

169 MAYOR MOTLEY BROOM: Is there a motion?

170 COUNCILMAN CARN: Motion.

171 MAYOR MOTLEY BROOM: Thank you, Councilmember Carn. Is there a second?

172 COUNCILWOMAN ARNOLD: Second.

173 MAYOR MOTLEY BROOM: Thank you, Councilmember Arnold. Any discussion? Hearing
174 none, we'll move to a vote. All those in favor?

175 COUNCILMAN CARN: Aye.

176 COUNCILWOMAN MCKENZIE: Aye.

177 COUNCILWOMAN ARNOLD: Aye.

178 COUNCILMAN GAY: Aye.

179 MAYOR MOTLEY BROOM: That is unanimous.

180 B. Regular Session Meeting minutes dated December 2, 2024

181 DEPUTY CITY CLERK BROWN: Regular session dated December 2nd, 2024.

182 MAYOR MOTLEY BROOM: Is there a motion?

183 COUNCILWOMAN ARNOLD: So moved.

184 MAYOR MOTLEY BROOM: Thank you, Councilmember Arnold. Is there a second?

185 COUNCILWOMAN MCKENZIE: Second.

186 MAYOR MOTLEY BROOM: Thank you, Councilmember McKenzie. Any discussion?

187 COUNCILWOMAN MCKENZIE: Yes.

188 MAYOR MOTLEY BROOM: Councilmember McKenzie, go right ahead.

189 COUNCILWOMAN MCKENZIE: Okay. Page 37, line 450. It should be Phillips Park, not
190 Joe's Park. Page 41, line 587. It has Rose. It should be Rose Stewart and not Jamelle McKenzie.
191 Ms. Stewart was speaking. I'll played back the tape. Yes, ma'am. And that's all I have.

192 MAYOR MOTLEY BROOM: Any further -- anything further? All right. Hearing none, move
193 forward to a vote. All those in favor?

194 COUNCILMAN CARN: Aye.

195 COUNCILWOMAN MCKENZIE: Aye.

196 COUNCILWOMAN ARNOLD: Aye.

197 COUNCILMAN GAY: Aye.

198 MAYOR MOTLEY BROOM: Any opposed? Any abstentions? All right. That is unanimous.

199 DEPUTY CITY CLERK BROWN: Next, we have proclamations, resolutions, plaques, and
200 announcements starting with recognition of Mayor Pro Tem 2024, Roderick Gay; the College

201 Park Police Department state certification, introduction of new employees, and employees --
202 employee all-star of the month.

203 MAYOR MOTLEY BROOM: All right.

204 5. Proclamations, Resolutions, Plaques, and Announcements

205

206 A. Recognition for Mayor Pro Tem 2024 - Roderick Gay

207

208 B. College Park Police Department State Certification

209

210 C. Introduction of New Employees

211

212 D. Employee All-Star of the Month

213

214 6. Remarks of Citizens

215 MAYOR MOTLEY BROOM: We've got citizen remarks. Ms. Brown.

216 DEPUTY CITY CLERK BROWN: Next, we have citizen remarks. First on the list, I have Tom
217 Coleman of 1993 Cambridge Avenue to discuss Bill Evans Field.

218 MR. TOM COLEMAN: Good evening, Mayor and Council and citizens. You'll recall that early
219 last year you and your wisdom transferred the title of Bill Evans Field and much of the associated
220 practice grounds of Badgett over to BIDA. BIDA moved to sell that off to Creed Acquisition for
221 development as a high-rise development.

222 And BIDA -- the instrument transferring from BIDA to Creed has -- has expired. We would like
223 you to -- the city to take ownership back of Bill Evans Field and return it to its use as a ballpark.
224 To help explain how that can happen, we've got Marquis Grissom and his organization here as
225 well as Morehouse College.

226 If you've been around Atlanta baseball for any time, that name is familiar to you. So I'd like to
227 turn it over to Marquis Grissom and his group to discuss -- explain how he can help us use that
228 ballpark.

229 MR. RON SMITH: Thank you, Tom.

230 DEPUTY CITY CLERK BROWN: Just upon clarification, it's not in order. We -- we need to go
231 in order of those who signed in.

232 MAYOR MOTLEY BROOM: If he -- if he's yielding the rest of his time, he's got --

233 MR. TOM COLEMAN: I yield my time to them.

234 MAYOR MOTLEY BROOM: Okay. All right. Very good.

235 MR. RON SMITH: All right. Thank you. Good evening, Mayor and City Council. Again, my
236 name is Ron Smith, and I'm here representing Marquis Grissom Baseball, and I'm also the
237 assistant baseball coach at Morehouse College. Just wanted to, kind of, talk to you guys about
238 just our relationship with Marquis Grissom Baseball and Bill Evans Field in the city of College
239 Park over the years.

240 Not sure if you guys are aware, but MGBA was started back in 2006, nearly 20 years ago. And at
241 that time, we started using -- a year later we started using Bill Evans Field to help develop our
242 young athletes in the game of baseball and more importantly in the game of life. So we've been
243 using that facility for nearly 20 years.

244 And in that time, you know, we've had thousands of young men come through our organization
245 and essentially that field. Again, a lot of these young men have gone on to play collegiate
246 baseball, and so it's important for us to share that with you guys because I'm not even sure that
247 everybody here realizes the impact that not only Marquis Grissom, but Bill Evans Field has had
248 on the community here in College Park, and a lot of the kids.

249 So again, thousands of kids have come through and we've given -- with our -- all -- all of those
250 kids -- many of those kids -- or collectively those kids have received over \$2.5 million in college
251 scholarship money. So all of those kids have come through our program. Not everybody
252 receives a scholarship but a lot of those kids, and collectively, it's been about \$2.5 million of
253 scholarship money in that time.

254 So again, because of the opportunity that MGBA is able to provide as well as Bill Evans Field,
255 you know, many of these -- these young men have not only played collegiate baseball, but have
256 played professionally. You guys know Michael Harris. He's part of our organization and played
257 right there on that field. You guys may not know Lawrence Butler, who's the starting right fielder
258 for the Oakland Athletics. He also played on that field.

259 Taj Bradley is a starting pitcher for the Tampa Rays. He's played on that field as well. And so
260 we have many guys that have come through and played, but it's not just about professional
261 baseball, right, you know.

262 MAYOR MOTLEY BROOM: Thank you, sir.

263 MR. RON SMITH: Yep. I'll yield my time. Thank you,

264 MAYOR MOTLEY BROOM: Okay. Who's -- who's next?

265 DEPUTY CITY CLERK BROWN: Next, I have Sherry Godfrey of 1966 Lyle Avenue to discuss
266 Bill Evans Field.

267 MS. SHERRY GODFREY: I yield my time.

268 DEPUTY CITY CLERK BROWN: Okay.

269 MR. RON SMITH: So thank you again. So again, you know, it's not just about guys playing
270 professionally. It's, you know, more about for us, for MGBA, you know, what we've been able to
271 do in terms of, you know, all the kids. We have kids that you may not know about who've, you
272 know, been a part of our organization.

273 If they were here today, they would speak about the impact that that field, and again, Marquis and
274 his group has had on their lives. Guys like Christian Griffin, who works for NASA now. Jordan
275 Glover, who's a doctor of physical therapy. So it -- again, it's not just about baseball for us. It's
276 about really having an impact on the community.

277 And, you know, Marquis is not -- he's a quiet guy. He's not going to be one to talk about what he
278 does and all that stuff, right. He's just going to continue to pour into the -- the community and
279 pour into the kids, and we want to continue to do that.

280 We want to continue to do that over the next 20 years; and, hopefully, we'll be able to celebrate
281 with you guys and Bill Evans Field when we celebrate our 20th anniversary in 2026.

282 MAYOR MOTLEY BROOM: Are you -- sir, are you yielding your time too?

283 MR. RON SMITH: Oh, yes. I'm sorry. Yes. I -- I yield my time to Marquis.

284 MR. MARQUIS GRISSOM: Good evening, Mayor; City Council. Marquis Grissom. As Ron
285 mentioned, I started MGBA 19 years ago, and the sole purpose was to get those kids in this
286 community where I came from the same opportunity that I got. And I'll never forget at 13 years
287 old, I hit my first high school home run right there on Bill Evans Field.

288 And in doing so, that allowed me as a 13-year-old kid to realize my dream of playing
289 professional baseball. Thirteen years old hitting a home run on the field that's twice the size that
290 I was capable of playing on. So that dream came true, and I already knew what I going to do
291 after I finished playing, and that was to give back and serve the community.

292 And what I see going forward is there's a relationship where we can build this field to where
293 we'll have kids from all over the country come to participate, not only the kids here in College
294 Park. We have a great atmosphere -- a good, safe atmosphere to play the game of baseball, learn
295 the game of baseball in high school and hopefully go to college.

296 That's our plan for MGBA. We're not trying to really create a baseball -- professional baseball
297 player, but give those kids an opportunity to learn the game and play the game. So in doing so,
298 we have a rendering here where -- we -- we're anticipating to have a -- a turf field, which could
299 be utilized for all sports, you know, football; basketball; flag football; lacrosse.

300 And we also have a -- new bleachers. We also have a field house to where we can have
301 opportunities to have different events just besides baseball. And we got three different phases
302 where, you know, turfing -- astrofield to be turfed in the first phase, building a locker room, the
303 clubhouse -- fieldhouse, and also restroom and a new field -- a field top for the score box. So --

- 304 MAYOR MOTLEY BROOM: Thank you, sir. Who's next?
- 305 DEPUTY CITY CLERK BROWN: Yes. I -- Randy Godfrey, 1966 Lyle Avenue to discuss Bill
306 Evans Field.
- 307 MR. RANDY GODFREY: Yeah. I give my time to Marquis Grissom.
- 308 DEPUTY CITY CLERK BROWN: All right.
- 309 MAYOR MOTLEY BROOM: Thank you. Mr. Grissom.
- 310 MR. MARQUIS GRISSOM: Thank you. So the -- this is what -- this is the -- this is what we
311 see in the future at Bill Evans with that great partnership, and also we have a great relationship
312 with the Atlanta Braves Major League Baseball. We actually run the RPI program, which you
313 have 18 teams at the senior level and 14 teams at the junior level and also eight girls' softball
314 teams.
- 315 So we got our hands on a lot of kids, and probably 75 percent of these kids live right here in
316 College Park. So we're going forward. We have a master plan that I think that will work and
317 revitalize baseball here in College Park.
- 318 MAYOR MOTLEY BROOM: Thank you, sir.
- 319 MR. MARQUIS GRISSOM: Thank you.
- 320 DEPUTY CITY CLERK BROWN: Next, I have James Walker, 2071 Rugby Avenue to discuss
321 Bill Evans Field.
- 322 MR. JAMES WALKER: Evening, Mayor and Council.
- 323 MAYOR MOTLEY BROOM: Good evening.
- 324 MR. JAMES WALKER: I would start by saying Happy New Year, but that phrase doesn't seem
325 quite adequate to encompass everything that I feel. So I will just say blessings as you service
326 your constituents with purpose and accountability in 2025. It's truly my sincere hope that
327 moving to this next year that you, Councilwoman McKenzie, use this time to ponder who you
328 really and truly work for.
- 329 It would seem to me that the three or four standard likes on your social media page, two of which
330 are you in Ward 1, give you reason to work a little harder and gain support and services that you
331 need from your constituents in Ward 1.
- 332 While it is nice to give away turkeys and Christmas toys for Thanksgiving, our children's needs
333 go much further than food and toys for the holidays and pictures with celebrities.

334 Certainly while we struggle to find answers for emergency services here in College Park, we are
335 -- can ill afford to spend thousands of dollars on a gazebo in front of City Hall. I urge you to
336 listen to the people who once elected you, who once believed that you would be true to this office
337 and to the mandates and concerns of Ward 1 citizens.

338 We are attempting to recall you for a reason, not because we have nothing but to do with our
339 time, but because we care about our city and our citizens, who not only want but deserve better;
340 so use this time wisely. Listen to us. We will not stop seeking transparency and accountability
341 from all of our elected officials.

342 Now that the sale of Bill Evans Field has taken a turn away from what, I guess, you originally
343 planned and the contract has expired, it is time for you to do what is right by this community and
344 help us make Bill Evans Field a jewel baseball field of the South that we know it can be.

345 The interest and excitement are here. The plans are here. The people are here, and we have
346 spoken, and we need for you to listen to us. And to those who seek another term on council, we
347 want you to know that your true motives will be exposed.

348 So let's get this year started off with transparency on consent agenda items. Let's get this year
349 started off with transparency on where we stand in regards to our budget and our expenditures.
350 Let's get this year started off with transparency on the massive legal bills that average
351 approximately \$70,000 a month with lacking details on actual billable hours.

352 Let's get this year started off with transparency surrounding the true dealings of Bill Evans Field
353 and what really happened there. Let's get this year started off with transparency around
354 negotiations for leased land for the botanical gardens with information on cost and development.

355 We need to have transparency on our lobbyists and why we're spending thousands of dollars.
356 What are we paying for? What are they lobbying for?

357 MAYOR MOTLEY BROOM: Thank you, sir.

358 DALTON: I yield my time.

359 MR. JAMES WALKER: Thank you.

360 DEPUTY CITY CLERK BROWN: Name. I'm sorry. What's your name?

361 DALTON: Dalton.

362 DEPUTY CITY CLERK BROWN: I don't have you signed in, sir.

363 MS. ALICIA RYLANDER: I'll yield my time.

364 DEPUTY CITY CLERK BROWN: All right.

365 MR. JAMES WALKER: Thank you.

366 DEPUTY CITY CLERK BROWN: Go ahead.

367 MR. JAMES WALKER: You see, we have questions -- we've always had questions, but we've
368 been lied to. We haven't been given truthful answers. The answers that you've been giving have
369 been laid with fraud and a lack of transparency. So we want to be accountable. We want you to
370 be accountable in 2025 as we turn a new chapter.

371 And we want there to be real answers and not usual suspects that get the contracts. The usual
372 suspects that come and get awards. The usual people. We are built up of a diverse and intelligent
373 group of citizens in College Park, and we deserve real and honest answers.

374 And as you, Councilman Gay, leave the Mayor Pro Tem spot; thank you for all you've done. And
375 I am to understand that that will be handed over to Councilmember McKenzie. And I really wish
376 and I hope that you seek to represent us in Ward 1 and not just certain individuals that have
377 sought to benefit you.

378 I wish you all a greater prosperous year and hope that we don't have to have these conversations
379 continuing every council meeting. Consent agenda items that lack transparency and tend to
380 shield what's really happening with our tax dollars. That needs to stop. Thank you.

381 MAYOR MOTLEY BROOM: Thank you, sir.

382 DEPUTY CITY CLERK BROWN: Next, I have Elizabeth Lester of 2003 Cambridge Avenue to
383 discuss governance.

384 MS. ELIZABETH LESTER: Happy New Year.

385 MAYOR AND COUNCIL: Happy New Year.

386 MS. ELIZABETH LESTER: I was hoping that the year would start off on a better foot than it
387 has, but I was disappointed when I saw the agenda come out last week because once again, it's
388 the same old, same old.

389 There's a lot of items and money being spent and not a lot of information being given. There's no
390 information about where in the budget all of the legislative lobbying is coming from. We heard
391 the conversation earlier from the Mayor asking about that information, but why can't that
392 information be communicated ahead of the meeting?

393 If that's actually going to be done, it seems like that's something that should be shared with
394 people. Similarly, the item that was discussed during the workshop, which obviously was a
395 complete train wreck to those of us watching it.

396 You're creating a chief of staff position to take over responsibility for overseeing four legislative
397 assistants from -- because apparently there was poor management in the first place.

398 It seems like you're hiring a lot of people without a lot of descriptions and jobs or even
399 understanding of the money being spent, and you're going to vote on it tonight. Can't tell if it
400 went in the consent agenda or not, but you're going to vote on it without a lot of discussion and
401 it's really not right.

402 We don't have the information there. Push it off. Table it to next meeting. Let them come back
403 with a clearer proposal with all the details that you need, so that you're actually making a
404 decision that's informed. That's not a hard thing to do, and it will give you all a lot of credibility
405 and goodwill with the citizens.

406 Then there's also the matter of the decision to put into a consent agenda this item about
407 negotiating a lease for property from Camp Truitt for a botanical garden. There's no information
408 on the budget for that.

409 Is this an aspirational thing? Is it a resolution? I can't really tell what it is. But has Fulton
410 County agreed that they're willing to do this in the first place? It's not clear to the citizens what
411 we're actually spending money on.

412 It's not clear that we even have the money to spend. We've been spending a lot of money. You
413 say that there's money left over. I suspect a lot of that is because we have a lot of unfilled
414 positions in the first place, and so that's really concerning when we don't have staff to fulfill the
415 current job duties of our city.

416 Stuff's not getting done. Have you all seen the leaves piled up? They've been all -- like massive
417 piles blocking sidewalks. I reported it from -- iNotify and they still haven't been picked up.
418 They were reported over two weeks ago, right.

419 We can't manage our basic city functions, but yet you all want to keep doing these projects. You
420 want to have festivals. You want to have giveaways. Well, maybe our city needs more than that.
421 We actually need leadership to do the job.

422 MAYOR MOTLEY BROOM: Thank you.

423 DEPUTY CITY CLERK BROWN: Next, I have Ursel L. Brown to discuss renaming College
424 Park Elementary.

425 MS. URSEL BROWN: Good evening, Mayor and Council.

426 MAYOR AND COUNCIL: Good evening.

427 MS. URSEL BROWN: Happy New Year. Happy Kwanzaa. All that stuff. I am here to talk
428 about the renaming of College Park Elementary. Eradication is the process of erasing something
429 from out of sight and out of mind.

430 And, basically, that's what has happened here. To give you a little information; a little history, I
431 think that you all have already seen the snippet that was sent to you. Had it not been for the late
432 Jack Longino, College Park Elementary would not be existing.

433 The name should have -- of Eva Thomas should have never been taken off the school because of
434 the fact that it was in a court order. Now, the people that are standing up here with me, we are all
435 graduates from Eva L. Thomas.

436 The only thing that lets you know that you're in Ward 2 is Price's Barbershop and College Park
437 Elementary aka Eva L. Thomas. But from what I have seen on the maps, it is now part of Ward
438 1.

439 So the only thing that's letting me know that I'm in Ward 2 is Price's Barbershop, and if we keep
440 waiting, it won't be there either.

441 Ward 2 better known as Six West was 40 years in the making, which means Ward 2 has always
442 been zoned for commercial use. We can thank the Atlanta airport for that because when I took
443 over, that's all that was here.

444 Atlanta bought up houses and moved everybody out, which was the plan. I know what's in Ward
445 2, and I know what was in Ward 2, and what's going to be in Ward 2. Yes, we have Lottie Miller
446 Boulevard coming down Miller.

447 Newcomers to College Park don't know what that is. We do. As Mr. Grissom pointed out, there
448 are things that have happened in the city of College Park we should be praising instead of
449 erasing.

450 So I'm asking you, the City Council, to consider changing the name back to Eva L. Thomas
451 Elementary, a name that should have never been taken off in the first place. And thank you for
452 your consideration.

453 MAYOR MOTLEY BROOM: Thank you, ma'am.

454 DEPUTY CITY CLERK BROWN: Next, I have Brenda Dill to discuss renaming College Park
455 Elementary.

456 MS. BRENDA DILL: I give my time to --

457 MR. CHARLES DILL: Brenda Smith.

458 MS. BRENDA DILL: Brenda Smith.

459 DEPUTY CITY CLERK BROWN: Brenda Smith. Okay.

460 MS. BRENDA SMITH: Thank you. Good evening, Mayor and City Council. Thank you all so
461 much for allowing us an opportunity to just let you know how absolutely proud we are to have

462 been full-fledged citizens born and raised in College Park, Georgia, and our school Eva L.
463 Thomas, being the first and only black high school in the city of College Park.

464 So it's not just that we want the name to return because it was a black high school, but Eva L.
465 Thomas, herself -- Ms. Eva Louise was one magnificent citizen of College Park, Georgia.

466 And that's something that every citizen before her and after her should be proud of. She was a
467 civic leader. She was an educator. She was a social advocate. She was the kind of woman that
468 every citizen would like to admire and look up to.

469 She thought that the education of a child was the most important thing, and we need to pass that
470 heritage on to the citizens that are coming up now to let them know what they are coming from.
471 All children that are coming up in College Park.

472 Not black kids, but all kids should be proud to know and have the name of Eva Louise Thomas
473 on their school -- on their building of education. So we stand in agreement, and we hope that you
474 are able to -- Councilman Carn, Councilmember McKenzie, and the other Councils and the
475 Mayor, we hope that you all are able to persuade Fulton County Schools to bring that name back
476 because it stands for a lot. Thank you.

477 MAYOR MOTLEY BROOM: Thank you so much.

478 DEPUTY CITY CLERK BROWN: Next, I have Charles Dill.

479 MR. CHARLES DILL: I yield my time.

480 DEPUTY CITY CLERK BROWN: Oh, okay. Next, I have Sylvia Dunlap to discuss renaming
481 of College Park Elementary. Okay. Next, I have Antonio Grissom to discuss Bill Evans Field.
482 Okay. That's all I have signed in, Mayor.

483 MAYOR MOTLEY BROOM: All right. If there's anyone who wishes to speak and did not get
484 an opportunity to sign up, they can come down and do so at this time.

485 MR. LARRY BRADY EVANS: Good evening.

486 MAYOR MOTLEY BROOM: Good evening.

487 MR. LARRY BRADY EVANS: Mayor; City Council; elected officials; citizens of College Park,
488 I'd like to greet you all tonight in the greetings of peace. My name is Larry Brady Evans. I
489 reside at 2112 West Princeton Avenue, College Park.

490 I just want to piggyback a little bit on the Bill Evans Field. I grew up here in College Park in
491 1959. Where the police station sits and where they park their cars, that was my backyard. And
492 that ball field, it meant a lot to us as African Americans.

493 During that early period of time, we couldn't play on that field. But as time went on; as
494 integration came in, it was available. A lot of you all don't know they used to have rodeos over
495 there. We never seen what a rodeo was but back then they introduced us to rodeos on Bill Evans
496 Field.

497 And for me being a lifelong resident, that meant a lot. And I hope and pray that you guys can
498 preserve some of the historic sites that we have left here. And I'd like to give a special thanks to
499 the BIDA committee for assisting me.

500 I'm one of the only houses left in Six West, and I'm proud to be the owner of that house. My
501 house -- it was -- it was moved here from Fayetteville. It came up Main Street in 1970 where
502 they had to stop everything that they was doing in College Park to let this little African American
503 lady and her husband bring their house through the city of College Park.

504 And I'm proud of that house. It means more to me than money, and some things money just can't
505 buy for some people. For most people, they're light hearted. They'll sell anything.

506 But I would like to thank the Council, the city officials, the residents of College Park, and we
507 move forward and reset our mindset to want for College Park; 1, 2, 3, and 4 Ward for all of
508 College Park. Don't chop it up like a apple pie. Thank you.

509 MAYOR MOTLEY BROOM: Thank you, sir.

510 MR. LARRY BRADY EVANS: I'd like to leave you all as I came before you in greetings of
511 peace. Thank you.

512 MAYOR MOTLEY BROOM: Thank you. Anyone else wish to speak?

513 MR. RANDY GODFREY: Good evening.

514 MAYOR AND COUNCIL: Good evening.

515 MR. RANDY GODFREY: My name is Randy Godfrey. I live at 1966 Lyle. I'm here to address
516 a critical, multi-layered issue impacting our community. The recent tragic death of Amanda
517 Sylvester with disparities in healthcare infrastructure on the south side and concerns about the
518 readiness required emergency services.

519 First, let me express my deepest condolences to the Sylvester family. Amanda's death was a
520 heartbreaking reminder of the systemic challenges we face. This tragedy brings to light not just
521 the delays in medical response, but also broader issues of limited access to healthcare in our area.
522 College Park and south side of Atlanta are undeniably healthcare deserts.

523 The absence of nearby hospitals and trauma centers creates dangerous -- a dangerous void for our
524 community. When minutes matter in a medical emergency, our residents are often forced to wait
525 for services that are either delayed or unavailable.

526 Amanda's story is not just a singular tragedy. It's a warning that our current systems are failing
 527 to protect the health and safety of our residents. This brings me to the secondary of this crisis
 528 concerns and surrounding our emergency medical services.

529 I understand our College Park EMTs arrive quickly, but they lack certification or licensing to
 530 transport patients in critical conditions. We must ask ourselves are we setting them up to fail?
 531 EMTs should not be placed in situations where they're forced to act with any constraints that may
 532 hinder their ability to save lives.

533 This is a matter of training, certification, and ensuring that our first responders have all the tools
 534 and authority to act decisively. Finally, you must address the communication and protocol gaps
 535 that contributed to delayed ambulance response.

536 Residents deserve to know what steps are being taken to prevent such delays from happening
 537 again. This includes evaluating partnerships with external EMS providers like Grady, ensuring
 538 911 operators are well trained to accurately assess situations, and establishing protocols that
 539 prioritize patient outcomes over rigid classifications of emergencies.

540 Here are my requests to this Council: advocate for increased funding to expand EMT training
 541 and certification, particularly at paramedic levels, so that our first responders are truly equipped
 542 to serve the community; two, conduct an immediate review of our EMS protocols, including
 543 partnerships with external providers; and third --

544 MAYOR MOTLEY BROOM: Thank you, sir.

545 MR. RANDY GODFREY: Thank you.

546 MAYOR MOTLEY BROOM: Anyone else wish to speak

547 MR. VOMLANY: Greetings to our leadership of this great city of College Park. I want to talk
 548 about Unity Day. The Unity Day opportunity that we -- that was offered by United Action for
 549 Investment of Humanity, an organization founded by Dr. Chisulo who was not able to be here
 550 tonight. We want to express the wonderful opportunity that was created for College Park to come
 551 together for those that wanted to come together.

552 We recognize that you cannot make -- that no one organization or one person can make anybody
 553 come together and be united. But we surely can provide an opportunity for those to come
 554 together who would like to come together and be united.

555 And the city of College park provides this wonderful opportunity for any and everybody to come
 556 together and unite College Park as -- as the vision is. So this was the first annual Unity Day
 557 celebration that came about. The theme of it was Walk with Faith toward Unity.

558 It was a powerful demonstration of the collaboration of different organizations -- community-
 559 based organizations, government, and religious organizations like the Torch of Light. All the
 560 organizations came together to create an opportunity.

561 We really want to take our hats off to a Favor House, to IGNITE for bringing together the young
562 people and, of course, providing food for anyone who may have been hungry and wanted
563 something to eat that came out of the Unity Day.

564 They had the opportunity to get something to eat. Favor House did an outstanding job of
565 providing food for our community and to help address this idea of a food desert in College Park.
566 So we saw new -- new connections being created -- new relationships being created that we
567 believe would now be nurtured as we go forward and continue to have what we call the annual
568 Unity Day.

569 And, of course, the preciousness of it all was when our young people were involved serving
570 others; learning how to be of service to others; learning about servant leadership. So we're very
571 pleased to see our young people in College Park come together to be a part of what we call serve
572 leadership, which is the leadership of tomorrow.

573 And then from the Unity Day, we got a future vision that came out of Unity Day. The future
574 vision is to create a Unity Day Council in which to focus year-round on uniting the different
575 religious group in College Park, the community-based group, and of course government as well.

576 Because one thing we do know, government cannot do it alone without support of the
577 community. Thank you very much for the opportunity to create Unity Day.

578 MAYOR MOTLEY BROOM: Thank you, sir. Sir, for the record for our court reporter, could
579 you -- could you state your name?

580 MR. VOMLANY: Yes. That can be -- that can be, kind of, complicated. My name -- I am
581 transitioning into Vomlany John Cou is the name I'm transitioning into representing peace, love,
582 and unity here in College Park.

583 MAYOR MOTLEY BROOM: Thank you, sir. Does anyone else wish to speak from the
584 audience? Seeing none, Madam, do you have any email comments?

585 DEPUTY CITY CLERK BROWN: Yes. I have one email comment.

586 DEPUTY CITY CLERK BROWN: Greetings, Mayor and City Councilmembers. I hope you all
587 had a joyful holiday season. My name is Gloria Abdullah, and I am the chairperson for PHOAA.
588 I sincerely appreciate the opportunity to participate in various community holiday events.

589 The sense of the community and the spirit of the season were truly uplifting. Additionally, we
590 would like to also express our heart full gratitude for receiving second place award for our float
591 in the annual Christmas parade as well as receiving a special recognition award at the recent
592 BIDA award dinner for our dedication to bringing awareness to the history of College Park's
593 original African American community.

594 The abundance of camaraderie and equality of food made for a truly memorable evening. As we
595 move forward into 2025, PHOAA remains dedicated to actively engaging with the community.

596 Our mission to raise awareness of the history of College Park's original African American
597 community drives our intention to co-host relevant community events and participate in city
598 initiatives whenever possible.

599 We respectfully -- respectfully request the continued support of the city's leadership and BIDA in
600 our efforts to present a comprehensive history of College Park that exclusivity features its
601 indigenous African American community. Thank you. Gloria Abdullah, Chairperson of
602 PHOAA.

603 7. Public Hearing

604

605 8. Annual Appointments

606

607 A. Mayor Pro Tem 2025

608 DEPUTY CITY CLERK BROWN: Next, we'll be moving on to annual appointments, Mayor
609 Pro Tem 2025.

610 MAYOR MOTLEY BROOM: Is there a motion?

611 COUNCILMAN GAY: I have a motion. Mayor, here is the motion. Dr. Adediran, this is the
612 motion. Okay. Because I'm looking, and I don't see my item on this agenda. So the motion's
613 going to be to appoint Ward 1 Councilwoman, Jamelle McKenzie, and that all subsequent
614 appointments are appointed on an annual basis, 1 through 4, respectively. That's my motion.

615 MAYOR MOTLEY BROOM: Is there a second?

616 COUNCILMAN CARN: I'll second with a caveat. Now, we --

617 MAYOR MOTLEY BROOM: Councilmember Carn, hold on one moment. Can we bind a
618 future council?

619 COUNCILMAN CARN: Again, I have a second with caveat.

620 CITY ATTORNEY DENMARK: Yes.

621 MAYOR MOTLEY BROOM: Okay. We can bind a future council to -- to have -- to have it
622 rotate?

623 COUNCILMAN CARN: I can wait till you finish, Mayor. I have a second.

624 MAYOR MOTLEY BROOM: Okay. I understand. Yes, sir.

625 CITY ATTORNEY DENMARK: If that's our policy, that's our policy.

626 MAYOR MOTLEY BROOM: Okay. All right. Councilmember Carn.

627 COUNCILMAN CARN: Yes. I -- I have a second with -- with a caveat. I understand the -- the
628 -- the wish for rotation. I understand that. However, at the end of the day when the first of the
629 year comes around, we still have to vote on whoever is going to be selected.

630 So I don't want that to supersede. Again, it has to be a council vote. There may be situations that
631 come up where someone may not want to serve or some other unexpected situation comes up. So
632 I don't want us locked into something that we don't have, you know, objective flexibility on. So
633 that's my only caveat.

634 COUNCILMAN GAY: Would you like me to --

635 MAYOR MOTLEY BROOM: Hold on. Councilmember -- Councilmember Gay. Hold on until
636 I recognize you. Councilmember Gay, go right ahead.

637 COUNCILMAN GAY: Well, Councilmember Carn, I certainly understand what you're saying,
638 but this motion does not supersede the wheel of any body member who wants to change their
639 appointment that day. What this simply does is put us on a -- a rotation basis because the Mayor
640 Pro Tem position should be an inherent privilege. It should not be at the discretion of a block
641 vote of councilmember.

642 It should be an inherent privilege. It's always been that way until it wasn't that way. And I, for
643 one, sit here and watch the people in Ward 4 be discriminated against since 2015. It should never
644 be that way again.

645 If -- if next year -- if you don't want to serve, then you should pass it and then it goes to the Ward
646 3. You have to make your own decision. And when I put it on the agenda, I expect it to stay on
647 the agenda.

648 COUNCILMAN CARN: Well --

649 MAYOR MOTLEY BROOM: Hold on, Councilmember -- Councilmember, I have to recognize
650 you. Hold on. Do you wish to be recognized?

651 COUNCILMAN CARN: Well again, I'm -- I am okay with rotation.

652 MAYOR MOTLEY BROOM: Councilmember. Councilmember.

653 COUNCILMAN CARN: Well --

654 MAYOR MOTLEY BROOM: Councilmember, hold on one second. I would ask -- I would ask
655 that as -- as trying to make sure that we've got an order in the meeting, just please just wait until
656 you're recognized. Okay. Thank you. I appreciate that. Please proceed.

657 COUNCILMAN CARN: Like I said, I'm okay with rotation, but I -- but I still think it should be
658 voted on every year. So I'm okay with rotation as long as it's still voted on every year, and that
659 does not negate the vote that we are positioned.

- 660 MAYOR MOTLEY BROOM: Any further discussion?
- 661 COUNCILWOMAN ARNOLD: I just have one question.
- 662 MAYOR MOTLEY BROOM: Councilmember Arnold.
- 663 COUNCILWOMAN ARNOLD: So would that also include, like, when we have new people that
664 go onto council and it's time for that Ward. Would we still want them to serve in the Mayor Pro
665 Tem position?
- 666 COUNCILMAN GAY: Well -- well just like Councilmember McKenzie. This is her first year,
667 but she's now appointed Mayor Pro Tem because of the rotation. I'm four then one; two; three.
668 That's the question.
- 669 MAYOR MOTLEY BROOM: Okay. Council. Okay. So, Councilmember Arnold, go ahead.
- 670 COUNCILMAN GAY: I think we know how to talk, Mayor.
- 671 MAYOR MOTLEY BROOM: I understand, but I -- I -- we need to -- for -- for the making sure
672 that the meeting goes -- goes well. Just I would ask that you wait until you're acknowledged and
673 then we'll move forward. Thank you so much. Councilmember Arnold, the floor is yours.
- 674 COUNCILWOMAN ARNOLD: So I -- that's not exactly what I meant, but I understand that it is
675 Councilwoman McKenzie's turn and -- and I support that. My -- my question is -- let's just say
676 that this was an election year and it was the Ward's turn to be Mayor Pro Tem. Do we still want a
677 brand new person that was elected to serve in the Mayor Pro Tem position?
- 678 COUNCILMAN GAY: My --
- 679 MAYOR MOTLEY BROOM: Councilmember Gay.
- 680 COUNCILMAN GAY: My position with Mayor Pro Tem is that it's an inherent privilege --
- 681 COUNCILWOMAN ARNOLD: Okay.
- 682 COUNCILMAN GAY: -- just as much as there are things -- listen. There were years that I could
683 not get a vote because they voted as a block, not the will of people, but their will.
- 684 But what we learned is that there are inherent privileges that you get with this job and these
685 people elected. There are things that you get. And that -- those privileges should not be taken
686 away because someone want to -- if that's the case, they may not want you to be and -- and you
687 have an inherent right.
- 688 The Mayor Pro Tem position actually is what you make it. It don't come with a job duty. It's
689 what you make it.

690 COUNCILWOMAN ARNOLD: Thank you.

691 MAYOR MOTLEY BROOM: Anything further -- for those folks in the audience, if you could
692 silence your phones, I would appreciate it. Thank you so much. Any further discussion?
693 Hearing none, we'll move to a vote. All those in favor?

694 COUNCILMAN CARN: Aye.

695 COUNCILWOMAN MCKENZIE: Aye.

696 COUNCILWOMAN ARNOLD: Aye.

697 COUNCILMAN GAY: Aye.

698 MAYOR MOTLEY BROOM: That is unanimous.

699 Pension Board
700 Clayton County Municipal Association
701 South Fulton Municipal Association
702 Electric Cities of Georgia
703 Georgia Municipal Association (GMA) Delegate

704 DEPUTY CITY CLERK BROWN: Next appointment, pension board.

705 MAYOR MOTLEY BROOM: Is there a motion?

706 COUNCILWOMAN MCKENZIE: I have a motion to -- yeah. I have a motion, but it's not that
707 motion. It's to -- unless any of the members of the legislative governing body have an objective
708 -- objection to serving in the same capacities again, I'd like to motion that we just remain in the --
709 with the board appointments that we currently have.

710 MAYOR MOTLEY BROOM: So what is your nomination for the pension board,
711 Councilmember McKenzie?

712 COUNCILWOMAN MCKENZIE: I'm saying for the pension board -- all the boards. For the
713 pension board, every single board that we're about to vote in that whoever is currently on that
714 board would remain on that board unless they do not want to serve this year.

715 MAYOR MOTLEY BROOM: Councilmember, item 8E is a new board, and so --

716 COUNCILWOMAN MCKENZIE: Right. So no. That's -- that -- that one's fine. But I'm
717 talking about the boards -- the -- the motion is that those who are currently on a board would
718 remain on their -- that board. I'm just talking about the -- the Councilmembers appointment
719 boards.

720 But the boards that we're on right now, since there are no -- this was not an election year. And
 721 we're all staying in the same positions that we would remain in those -- in those -- those positions
 722 again this year. You know, when we get to the other one, we can't. The one that's, I think, the
 723 alcohol review board. That's a different situation.

724 MAYOR MOTLEY BROOM: I understand the concept, but for clarity of each of these boards,
 725 what does this mean for the pension board?

726 COUNCILWOMAN MCKENZIE: All righty. I will get it for you in a minute. Since you -- so
 727 you want -- basically, you're saying you would like to vote for each board. Is that what you're --

728 I was making a motion that my colleagues and I could just determine that for each of these
 729 appointments, which is the pension board; Clayton County Municipal Association; South Fulton
 730 Municipal Association; Electric Cities of Georgia; Georgia Municipal Association; that those
 731 boards, we would stay in the appointments that we currently have.

732 MAYOR MOTLEY BROOM: Councilmember. I'm -- I'm --- I'm absolutely clear on your intent,
 733 but I want to make sure for our public that they understand that -- who's surveying on each one of
 734 these committees. So in regard to the pension board, what is your nomination for the pension
 735 board?

736 COUNCILMAN CARN: Mayor, point -- one point of order.

737 MAYOR MOTLEY BROOM: Councilmember.

738 COUNCILMAN CARN: One point of order.

739 MAYOR MOTLEY BROOM: Councilmember, what is your point of order?

740 COUNCILMAN CARN: I believe Councilwoman McKenzie made a motion and I can clarify a
 741 little understanding of this.

742 MAYOR MOTLEY BROOM: Councilmember, that the -- the -- your point of order has not been
 743 taken at this time, and I appreciate it. You -- Councilmember, you do not have the floor at this
 744 time. Thank you.

745 COUNCILMAN CARN: Mayor --

746 MAYOR MOTLEY BROOM: Councilmember.

747 COUNCILMAN CARN: I had a point of order and you asked what was my point of order. I did
 748 have the floor.

749 MAYOR MOTLEY BROOM: I did. I did, and that's not a valid point of order. And so you
 750 voided the floor.

- 751 COUNCILMAN CARN: I did have a point of order, Mayor.
- 752 MAYOR MOTLEY BROOM: Sir, I -- I have determined it is not, and I appreciate it.
- 753 COUNCILMAN CARN: Mayor --
- 754 MAYOR MOTLEY BROOM: I'll tell you for the second time. It is not a valid point of order.
- 755 COUNCILMAN CARN: Mayor, you recognized the point of order.
- 756 MAYOR MOTLEY BROOM: And so we are on to 8B. Sir, we're on to 8B because the agenda
757 has been approved. It has been approved in its current form. So, Councilmember McKenzie, in
758 regard to the pension board -- in regard to the pension board, who are your nominees?
- 759 COUNCILWOMAN MCKENZIE: I'd like to nominate the persons who are currently on the
760 pension board.
- 761 MAYOR MOTLEY BROOM: And those are?
- 762 COUNCILWOMAN MCKENZIE: The motion is to -- to have the persons that are currently on
763 the pension board. That is my motion.
- 764 MAYOR MOTLEY BROOM: So the nomination is --
- 765 COUNCILMAN GAY: Mayor, the clerk --
- 766 MAYOR MOTLEY BROOM: Sir -- sir -- Councilmember. I have not recognized you yet.
767 Thank you. I understand. Thank you, sir. I have not recognized you for the second time.
- 768 COUNCILMAN GAY: Help you out --
- 769 MAYOR MOTLEY BROOM: Thank you. For the third time, I have not recognized you. Thank
770 you so much. And so who is currently serving on the pension board? What is the nomination?
- 771 COUNCILMAN GAY: Queenie has the nomination.
- 772 MAYOR MOTLEY BROOM: Councilmember Gay, you have not been recognized. Thank you
773 so much. Who is serving on the pension board?
- 774 COUNCILMAN GAY: The clerk has it, Mayor.
- 775 MAYOR MOTLEY BROOM: Councilmember.
- 776 COUNCILWOMAN MCKENZIE: My motion stands. Now, if you want additional information,
777 that's on you; but I am sticking with the motion. My motion is to allow the persons who are
778 currently on the pension board to remain.

779 Now, if you want to get additional information, you can get that from whoever you'd like to get it
780 from. But I'm not going to change my motion.

781 MAYOR MOTLEY BROOM: All right. Is there a second for the motion that whoever's serving
782 on the pension board continues to serve on the pension board?

783 COUNCILWOMAN MCKENZIE: And it is in your packet for anybody that might be interested.
784 It is in the packet.

785 COUNCILMAN CARN: That was not the motion, Mayor.

786 MAYOR MOTLEY BROOM: What -- Madam Clerk, did I have the motion incorrect?

787 DEPUTY CITY CLERK BROWN: Yes, ma'am.

788 MAYOR MOTLEY BROOM: What is the clerk? What is the motion?

789 DEPUTY CITY CLERK BROWN: Councilmember McKenzie made a motion to appoint all --
790 appointments to -- for all appointments to continue to 2025. So that would be the Pension Board,
791 Clayton County Municipal Association, South Fulton -- South Fulton Municipal Association,
792 Electric Cities, and the Legal Organ or just council appointments?

793 COUNCILWOMAN MCKENZIE: Just the council appointments.

794 DEPUTY CITY CLERK BROWN: Okay. So yes, that would include Pension Board, Clayton
795 County Municipal Association, South Fulton Municipal Association, and Electric Cities of
796 Georgia voting delegates. I would assume that would include GMA delegates.

797 COUNCILWOMAN MCKENZIE: Yes, ma'am.

798 DEPUTY CITY CLERK BROWN: To that as well.

799 MAYOR MOTLEY BROOM: So, Madam Clerk, in relation to those appointments; who
800 currently serves in those positions?

801 DEPUTY CITY CLERK BROWN: Based on the first meeting of 2024, Pension Board would be
802 McKenzie, Arnold, Gay; Clayton County Municipal Association, Arnold; South Fulton
803 Municipal Association, Councilman Carn; Electric Cities of Georgia, McKenzie; and then I don't
804 see GMA. That probably was a separate --

805 COUNCILWOMAN MCKENZIE: It was on the next meeting, so I am the GMA-- I'm the GMA
806 -- yes.

807 DEPUTY CITY CLERK BROWN: McKenzie is GMA.

- 808 MAYOR MOTLEY BROOM: Okay. All right. I thought that was Councilmember Carn for
809 that --
- 810 COUNCILWOMAN MCKENZIE: Special meeting.
- 811 MAYOR MOTLEY BROOM: Well -- I -- I -- that's why I think it's important that we actually
812 get it clear moving forward so that the record is clear. But is there a second to Councilmember
813 McKenzie's motion?
- 814 COUNCILMAN CARN: Second with discussion.
- 815 MAYOR MOTLEY BROOM: There's always discussion. Councilmember Carn, go right ahead.
- 816 COUNCILMAN CARN: City Clerk, is it clear who we have on the other teams from '24?
- 817 DEPUTY CITY CLERK BROWN: Yes. Based on the meeting; yes, sir.
- 818 COUNCILMAN CARN: It is?
- 819 DEPUTY CITY CLERK BROWN: Yes.
- 820 COUNCILMAN CARN: Okay. So we want to make sure we're clear. All right.
- 821 MAYOR MOTLEY BROOM: Any further discussion? Hearing none, we'll move to a vote. All
822 those in favor?
- 823 COUNCILMAN CARN: Aye.
- 824 COUNCILWOMAN MCKENZIE: Aye.
- 825 COUNCILWOMAN ARNOLD: Aye.
- 826 COUNCILMAN GAY: Aye.
- 827 MAYOR MOTLEY BROOM: That is unanimous.
- 828 Alcohol Licensing Review Board
- 829 DEPUTY CITY CLERK BROWN: Next, is the Alcohol Licensing Review Board. This is a new
830 board based off the ordinance. You would need to select either two councilmembers -- you either
831 can serve on that board or you can select a designee.
- 832 MAYOR MOTLEY BROOM: Is there a motion?

833 COUNCILMAN CARN: I have one motion. I would not like to serve on the board, but I do
834 have an appointment I'd like to put forth for the board. That would be Mr. Kelly Sutton, and he
835 does serve on another board.

836 From my understanding, City Attorney, is that appointed board members can serve on up to two
837 boards in the city. And I spoke to the fellow about it, and he said he was good to -- to serve on
838 this board. So that would be -- I would make a motion for that -- for Mr. Sutton to be appointed.

839 MAYOR MOTLEY BROOM: Is there a second?

840 COUNCILWOMAN MCKENZIE: We want to select both these appointments or --

841 MAYOR MOTLEY BROOM: There's -- there's been a motion for one member of the Alcohol
842 Board. Is there a second?

843 COUNCILWOMAN MCKENZIE: I'll second that.

844 MAYOR MOTLEY BROOM: Thank you, Councilmember McKenzie. Any further discussion?

845 COUNCILWOMAN MCKENZIE: Are we making all of the appointments?

846 MAYOR MOTLEY BROOM: Just -- just one second. Hold on. Hold on. Hold on. Just -- just
847 one; right? Any further discussion? Hearing none, we'll move to a vote. All those in favor?

848 COUNCILMAN CARN: Aye.

849 COUNCILWOMAN MCKENZIE: Aye.

850 COUNCILWOMAN ARNOLD: Aye.

851 COUNCILMAN GAY: Aye.

852 MAYOR MOTLEY BROOM: That is unanimous. For the second appointee to the Alcohol
853 Board, is there a motion?

854 COUNCILWOMAN ARNOLD: I'd like to make motion to --

855 MAYOR MOTLEY BROOM: Councilmember Arnold.

856 COUNCILWOMAN ARNOLD: -- to appoint Ms. Aliyah Tousana.

857 DEPUTY CITY CLERK BROWN: Can you spell that for me?

858 COUNCILWOMAN ARNOLD: T-o-u-s-a-n-a.

859 MAYOR MOTLEY BROOM: Is there a second?

- 860 COUNCILMAN GAY: Second.
- 861 MAYOR MOTLEY BROOM: Thank you, Councilmember Gay. Any discussion? Hearing
862 none, we'll move to a vote. All those in favor?
- 863 COUNCILMAN CARN: Aye.
- 864 COUNCILWOMAN MCKENZIE: Aye.
- 865 COUNCILWOMAN ARNOLD: Aye.
- 866 COUNCILMAN GAY: Aye.
- 867 MAYOR MOTLEY BROOM: That is unanimous.
- 868 City Legal Organ - Clayton County Daily News and South Fulton Neighborhood News
- 869 DEPUTY CITY CLERK BROWN: The City Legal Organ.
- 870 COUNCILMAN GAY: Motion to accept the --
- 871 MAYOR MOTLEY BROOM: Hold on. Hold on. Councilmember Gay, go right ahead. Is there
872 a motion? Go right ahead.
- 873 COUNCILMAN GAY: Motion to accept the City Legal Organ Clayton County Daily News and
874 South Fulton Neighborhood News.
- 875 MAYOR MOTLEY BROOM: All right. Thank you, sir. Is there a second?
- 876 COUNCILWOMAN MCKENZIE: Second.
- 877 MAYOR MOTLEY BROOM: Thank you, Councilmember McKenzie. Any discussion?
- 878 COUNCILMAN GAY: Yes.
- 879 MAYOR MOTLEY BROOM: Councilmember Gay, go right ahead.
- 880 COUNCILMAN GAY: Are these papers giving us online advertisement as well? South Fulton
881 Neighborhood, are they giving us online?
- 882 DEPUTY CITY CLERK BROWN: So this is just a legal organ for, like, BZA --
- 883 COUNCILMAN GAY: I understand, but --
- 884 DEPUTY CITY CLERK BROWN: -- planning and --

- 885 COUNCILMAN GAY: -- are they -- are the notices we giving them online?
- 886 DEPUTY CITY CLERK BROWN: Yes. If you go on their website under legal -- legal notices,
887 they pop up there.
- 888 COUNCILMAN GAY: Okay.
- 889 DEPUTY CITY CLERK BROWN: And because we're in both counties, we have to do both to
890 be compliant.
- 891 COUNCILMAN GAY: Oh. Bill Crane.
- 892 MR. BILL CRANE: Yeah. I was going to walk over and not just yell it out and tell her. Also,
893 it's statewide through the Georgia Press Association.
- 894 DEPUTY CITY CLERK BROWN: Say it up there.
- 895 MR. BILL CRANE: Yes. They're also statewide through the Georgia Press Association. All
896 electronic public notices are published statewide online, so the Fulton Neighbor and the Clayton
897 News Daily, which are both owned by the Marietta Daily Journal.
- 898 COUNCILMAN GAY: Are you comfortable with these?
- 899 MR. BILL CRANE: Yes. Yes, sir.
- 900 COUNCILMAN GAY: Thank you.
- 901 MAYOR MOTLEY BROOM: Any further discussion?
- 902 COUNCILMAN CARN: Just --
- 903 MAYOR MOTLEY BROOM: Councilmember Carn.
- 904 COUNCILMAN CARN: Queenie.
- 905 DEPUTY CITY CLERK BROWN: Yes, sir.
- 906 COUNCILMAN CARN: I don't know if you know it, but maybe Bill might know. Do they still
907 throw papers on request?
- 908 DEPUTY CITY CLERK BROWN: I would have to get with them and see. I mean, I can get
909 that information to you either tomorrow or two days from now; but hopefully tomorrow, I can get
910 it an answer for you. I know residents can come and get the South Fulton Neighbor in -- near the
911 customer service area.
- 912 COUNCILMAN CARN: I'm aware of that.

913 MR. BILL CRANE: They can -- they can, as Queenie is alluding, they can pick up the -- like, a
 914 location in City Hall; but no, they don't do free distribution. There are pay circulation
 915 subscriptions that people could get, but they don't -- they substantially reduced their print
 916 circulation. Both Clayton News Daily and the Neighbors are thousands now as opposed to
 917 dozens of hundreds of thousands.

918 COUNCILMAN CARN: Yeah. I know a lot of them did reduce and there was a time where they
 919 would throw their paper upon request, but most --

920 MR. BILL CRANE: Sort of, stopped during the pandemic.

921 COUNCILMAN CARN: Yeah. All right.

922 MAYOR MOTLEY BROOM: Any further discussion? Hearing none, we'll move to a vote. All
 923 those in favor?

924 COUNCILMAN CARN: Aye.

925 COUNCILWOMAN MCKENZIE: Aye.

926 COUNCILWOMAN ARNOLD: Aye.

927 COUNCILMAN GAY: Aye.

928 MAYOR MOTLEY BROOM: Thank you. That is unanimous.

929 City Physicians

930 DEPUTY CITY CLERK BROWN: The City physicians' list.

931 COUNCILMAN GAY: Motion to accept the city --

932 MAYOR MOTLEY BROOM: Hold on. Hold on, Councilmember. If you'd just wait for me to
 933 call for it, I would appreciate it. Thank you so much. Please go right ahead.

934 COUNCILMAN GAY: Motion to accept the current panel of providers, but I have one
 935 orthopedic surgeon that I'd like to provide the name to you in the next council meeting to accept
 936 the current panel of physicians with one exception for the orthopedic surgeon. Have to provide
 937 you their name to add to the panel at the next council meeting.

938 DEPUTY CITY CLERK BROWN: Okay.

939 COUNCILWOMAN MCKENZIE: That's good. Yes.

940 MAYOR MOTLEY BROOM: Is there a second?

- 941 COUNCILMAN CARN: Second.
- 942 COUNCILWOMAN MCKENZIE: Second.
- 943 MAYOR MOTLEY BROOM: Thank you, Councilmember Carn. Any further -- any discussion?
- 944 COUNCILMAN CARN: I think it was Councilwoman McKenzie.
- 945 MAYOR MOTLEY BROOM: I -- I -- I heard you both and you were -- you were closer, so
946 thank you. Any discussion? Hearing none, we'll move to a vote. All those in favor?
- 947 COUNCILMAN CARN: Aye.
- 948 COUNCILWOMAN MCKENZIE: Aye.
- 949 COUNCILWOMAN ARNOLD: Aye.
- 950 COUNCILMAN GAY: Aye.
- 951 MAYOR MOTLEY BROOM: All right. Then it's unanimous.
- 952 Mayor Board Appointments
- 953 DEPUTY CITY CLERK BROWN: All right. Moving down. Mayor board appointments. Are
954 there any changes, Mayor?
- 955 MAYOR MOTLEY BROOM: Keep College Park Beautiful, Camillia Kennedy. My college --
956 Keep College Park Beautiful appointee has moved away, so we have one new appointee. But I'm
957 a little confused because most of these are four-year appointments anyway, so I'm a little -- why
958 are they up?
- 959 DEPUTY CITY CLERK BROWN: I just added them just in case you all have to change. If you
960 have no adjustments, just say no adjustments, and remove them all.
- 961 MAYOR MOTLEY BROOM: Okay. All right. So is there a motion?
- 962 COUNCILMAN CARN: Motion.
- 963 MAYOR MOTLEY BROOM: Thank you, Councilmember Carn. Is there a second?
- 964 COUNCILWOMAN MCKENZIE: Second.
- 965 MAYOR MOTLEY BROOM: Thank you, Councilmember McKenzie. Any discussion?
- 966 COUNCILMAN CARN: Discussion.

- 967 MAYOR MOTLEY BROOM: Councilmember Carn.
- 968 COUNCILMAN CARN: Queenie, yeah. Normally, we don't do these until a four-year term
969 comes up or there, you know, there's a vacancy and so on and so forth. So this is something we
970 only usually bring up at the beginning of a four-year term of governance.
- 971 So -- so we don't have to have that on every year. Now, if there's a vacancy and whatnot,
972 someone will add it to the agenda.
- 973 COUNCILMAN GAY: Mayor, I have a question.
- 974 MAYOR MOTLEY BROOM: Councilmember Gay.
- 975 COUNCILMAN GAY: City Attorney.
- 976 CITY ATTORNEY DENMARK: Yes, sir.
- 977 COUNCILMAN GAY: With the exception of BIDA, the other appointees are at our discretion;
978 right?
- 979 CITY ATTORNEY DENMARK: Yes, sir.
- 980 COUNCILMAN GAY: So we can take any of these appointees off at our discretion except --
981 these are not four-year appointments.
- 982 MAYOR MOTLEY BROOM: They run concurrent with the -- with the term of councilmember.
- 983 COUNCILMAN GAY: That's not what I was told, but, I mean -- I'm -- I'm -- I'm crazy about
984 mines, but I just need clarification. These are four-year appointments?
- 985 CITY ATTORNEY DENMARK: Yes, sir. They -- they are.
- 986 COUNCILMAN CARN: They -- they run --
- 987 MAYOR MOTLEY BROOM: Councilmember Carn.
- 988 COUNCILMAN CARN: -- they -- they do run concurrent with the term. The difference with
989 those and BIDA is that there's not state legislation that prevents a change possibly. Possibly. So
990 -- so -- but -- but it's not -- it's not as -- it's not as strict as BIDA.
- 991 COUNCILMAN GAY: Okay.
- 992 COUNCILMAN CARN: But -- but it is set up for a four-year situation.
- 993 MAYOR MOTLEY BROOM: Any further discussion? Hearing none, we'll move to a vote. All
994 those in favor?

- 995 COUNCILMAN CARN: Aye.
- 996 COUNCILWOMAN MCKENZIE: Aye.
- 997 COUNCILWOMAN ARNOLD: Aye.
- 998 COUNCILMAN GAY: Aye.
- 999 MAYOR MOTLEY BROOM: That's unanimous. Thank you.
- 1000 Ward 1 Board Appointments
- 1001 DEPUTY CITY CLERK BROWN: Ward 1, are there any changes?
- 1002 COUNCILWOMAN MCKENZIE: No changes.
- 1003 Ward 2 Board Appointments
- 1004 DEPUTY CITY CLERK BROWN: All right. Ward 2, are there any changes?
- 1005 COUNCILMAN CARN: No changes.
- 1006 Ward 3 Board Appointments
- 1007 DEPUTY CITY CLERK BROWN: Ward 3, are there any changes?
- 1008 COUNCILWOMAN ARNOLD: Yes.
- 1009 DEPUTY CITY CLERK BROWN: Okay.
- 1010 COUNCILWOMAN ARNOLD: I need to make a change to the DMO.
- 1011 DEPUTY CITY CLERK BROWN: Okay.
- 1012 COUNCILWOMAN ARNOLD: And so that appointment will go to Ms. Tamara Lawrence.
1013 That's it.
- 1014 MAYOR MOTLEY BROOM: Is there a motion?
- 1015 COUNCILMAN CARN: Motion.
- 1016 MAYOR MOTLEY BROOM: Thank you, Councilmember Carn. Is there a second?
- 1017 COUNCILWOMAN MCKENZIE: Second.

1018 MAYOR MOTLEY BROOM: Thank you, Councilmember McKenzie. Any discussion?
 1019 Hearing none, we'll move to a vote. All those in favor?

1020 COUNCILMAN CARN: Aye.

1021 COUNCILWOMAN MCKENZIE: Aye.

1022 COUNCILWOMAN ARNOLD: Aye.

1023 COUNCILMAN GAY: Aye.

1024 MAYOR MOTLEY BROOM: That's unanimous.

1025 Ward 4 Board Appointments

1026 DEPUTY CITY CLERK BROWN: Lastly, any changes for Ward 4?

1027 COUNCILMAN GAY: No.

1028 9. Consent Agenda

1029 DEPUTY CITY CLERK BROWN: All right. Thank you all. Moving on to the consent agenda.
 1030 Consideration of and action on a request to approve an invoice payment to the Collaborative
 1031 Firm, LLC in amount of \$17,420 for College Park planning services.

1032 Consideration of and action on a request to approve the annual invoice of Flock Safety in amount
 1033 of \$65,661.64.

1034 Consideration of and action on a request to approve four new vehicles for the police department,
 1035 equipped with Dana Safety Supply, Inc. in the amount of \$49,096.

1036 Consideration of an -- consideration of and action on a request to approve the construction of a
 1037 gazebo at the College Park Memorial Commons.

1038 Consideration of and action on a request to purchase a 2025 transit vehicle from Wade Ford in
 1039 the amount of \$67,335.

1040 Consideration of and action on a request to provide uninterrupted accounting services for the
 1041 Georgia International Convention Center, Gateway Arena, and a golf course through the
 1042 procurement of contracted accounting services.

1043 Consideration of and action on a request to renew the current emergency service appointment --
 1044 agreement, sorry, with event EMS in order to remain compliant with the NBA regulations.

1045 Consideration of and action on a request to approve a communication service agreement by and
 1046 between the City of College Park and CSI Crane, LLC for communication services.

- 1047 Consideration of and action on a request to approve three lobbyists agreements: A.R. Long,
1048 Georgia Link, and Southern Capital Strategic -- whatever, strategies for the upcoming legislative
1049 session in the amount of \$25,999.98.
- 1050 Consideration of and action on a request to issue credits in amount of 20 -- \$23,920.38 to
1051 commercial accounts that have cooling towers.
- 1052 Consideration of and action on a request for approval of costs for professional engineering
1053 services, project management, and contract administration needed for compliance and
1054 Community Development Block Grant funded -- funded project Phillips Park playground.
- 1055 Consideration of and action on a request to approve resolution 2025 by the Mayor and City
1056 Council of the City of College Park, Georgia to enter in a ground lease with Fulton County,
1057 Georgia for Camp Truitt to develop a botanical garden to provide an effective date and for other
1058 purposes.
- 1059 MAYOR MOTLEY BROOM: That's it.
- 1060 DEPUTY CITY CLERK BROWN: That's it.
- 1061 MAYOR MOTLEY BROOM: Why do we need three lobbyists?
- 1062 CITY ATTORNEY DENMARK: Is that to me?
- 1063 MAYOR MOTLEY BROOM: The City Manager said that you would have the answer.
- 1064 CITY ATTORNEY DENMARK: That's -- we consider a judgment of the -- the Council to
1065 engage these lobby folks.
- 1066 MAYOR MOTLEY BROOM: Were they being paid through your office? Oh -- during the fall?
- 1067 CITY ATTORNEY DENMARK: At -- at one -- at one point they were within the authority of the
1068 City Manager. When that authority was exhausted, now they're on the agenda for -- for
1069 consideration by the City Council.
- 1070 MAYOR MOTLEY BROOM: How many -- how many months were they paid through your
1071 office?
- 1072 CITY ATTORNEY DENMARK: Gosh, I can't remember. Around -- at least one. Maybe more.
- 1073 MAYOR MOTLEY BROOM: At least one. Maybe more. Are they even here?
- 1074 CITY ATTORNEY DENMARK: I don't think so.
- 1075 MAYOR MOTLEY BROOM: What's the difference between 9H and 9J? Why are we --

- 1076 CITY ATTORNEY DENMARK: Well, 9H is not -- let's -- I -- I'm not sure. Queenie, you read
1077 that one for 9H but that's -- they're not lobbyists. They are political strategists; public relations;
1078 crisis management.
- 1079 That's totally different. It's mentioned during the legislative term, but that's just to denote the
1080 timeframe, not that they would be lobbying. They're not registered as lobbyists.
- 1081 MAYOR MOTLEY BROOM: And are lobbyists tasked with making sure that our charter
1082 remains the same?
- 1083 CITY ATTORNEY DENMARK: Lobbyists can pursue or -- any legislation or legislative matter
1084 as directed by their client.
- 1085 MAYOR MOTLEY BROOM: Have -- have they been directed to make sure the charter remains
1086 the same?
- 1087 CITY ATTORNEY DENMARK: Yeah. They -- they want to resist -- well, they've been just --
1088 been instructed to advise the Council on any attempt to alter the College Park City Charter.
- 1089 MAYOR MOTLEY BROOM: And, Dr. Adediran.
- 1090 CITY MANAGER ADEDIRAN: Yes.
- 1091 MAYOR MOTLEY BROOM: What is the projected cost for taking care of the 39 acres of -- of
1092 Camp Truitt that this ground lease would have us enter into?
- 1093 CITY MANAGER ADEDIRAN: Currently, as far as I know, the property is being -- the city will
1094 be given a 50-year lease by the Fulton County. But as far as how much it would cost, it's
1095 supposed to be at minimum, but I don't have the figures, no. Councilman Gay, do you have any
1096 figure?
- 1097 COUNCILMAN GAY: I'll be -- I'll be happy to meet the Mayor and she can ask me any
1098 questions she'd like.
- 1099 CITY MANAGER ADEDIRAN: Okay.
- 1100 COUNCILMAN GAY: This is the same person who went before the Board of Commissioners
1101 four years ago, sat in there for, what, eight hours --
- 1102 MAYOR MOTLEY BROOM: No, sir.
- 1103 COUNCILMAN GAY: -- just to vote against it, and it was passed unanimously. So I'll be happy
1104 to meet with you, and we can have that conversation.
- 1105 MAYOR MOTLEY BROOM: Do we have any -- any staff that's been projected to make sure
1106 that we can take care of these 39 acres?

1107 CITY MANAGER ADEDIRAN: He will have to answer. I been putting in -- he will have to
1108 answer. Whatever question you have, he's your colleague. You -- you -- you know, you can --

1109 MAYOR MOTLEY BROOM: I understand. I understand that you're my colleague, and you're
1110 the City Manager.

1111 CITY MANAGER ADEDIRAN: Yes.

1112 MAYOR MOTLEY BROOM: But you're -- you're responsible for the day-to-day operations. So
1113 we're about to undertake another 39 acres of -- to -- to -- to care for another 39 acres.

1114 COUNCILMAN GAY: Well, we -- we --

1115 MAYOR MOTLEY BROOM: So Councilmember Gay, have we -- do we have any --

1116 COUNCILMAN GAY: One thing we can do, we can split --

1117 MAYOR MOTLEY BROOM: -- hold on. Hold on let -- let -- let me please.

1118 COUNCILMAN GAY: -- we can split some of that Flint money you got for the --

1119 MAYOR MOTLEY BROOM: Sir -- sir,

1120 COUNCILMAN GAY: -- somebody in Flint.

1121 MAYOR MOTLEY BROOM: I want to make sure that -- sir. I just want to ask a question.
1122 Have we looked at staffing in regard to it, and do we have -- do we have --

1123 COUNCILMAN GAY: Mayor -- Mayor Broom. Mayor Broom, you just one fussing person.
1124 We could use the money that you want, the million dollars for finding in Flint and Ward 1. This
1125 is the second -- keep in mind, we went before all of our federal legislators last year. Jon Ossoff.
1126 We went before David Scott. We went before Raphael Warnock. We went before all the federal
1127 legislators.

1128 You sat in their office, and we talked to them about this has been an amazing project. So we're
1129 not going to have this conversation tonight.

1130 MAYOR MOTLEY BROOM: Oh, sir, I understand that we -- we asked for funding and it didn't
1131 and we -- we weren't able to achieve that.

1132 COUNCILMAN GAY: Clerk, can you -- I'm leaving to the restroom. Can you make sure the
1133 records reflect I'm going to the restroom?

1134 DEPUTY CITY CLERK BROWN: Yes, sir.

1135 (Councilman Gay left at 9:06 p.m.)

- 1136 MAYOR MOTLEY BROOM: All right. So Councilmember Gay has stepped out. Is there a
1137 motion to approve the consent agenda?
- 1138 COUNCILMAN CARN: Motion.
- 1139 MAYOR MOTLEY BROOM: Thank you, Councilmember Carn. Is there a second?
- 1140 COUNCILMAN GAY: Second.
- 1141 COUNCILWOMAN MCKENZIE: Second. Oh, he stepped back in.
- 1142 (Councilman Gay returned at 9:06 p.m.)
- 1143 MAYOR MOTLEY BROOM: Thank you, Councilmember McKenzie. Any -- I -- I -- I heard
1144 you.
- 1145 COUNCILWOMAN MCKENZIE: Both of us second it.
- 1146 MAYOR MOTLEY BROOM: I -- I acknowledge Councilwoman McKenzie. Thank you. All
1147 those in favor?
- 1148 COUNCILMAN CARN: Aye.
- 1149 COUNCILWOMAN MCKENZIE: Aye.
- 1150 COUNCILWOMAN ARNOLD: Aye.
- 1151 COUNCILMAN GAY: Aye.
- 1152 MAYOR MOTLEY BROOM: That is unanimous.
- 1153 (Councilman Gay left the room again at 9:06 p.m.)
- 1154 10. Regular Business
- 1155 DEPUTY CITY CLERK BROWN: Okay. Regular business now. Consideration of and action
1156 on a request to approve the Atlanta Track Club to hold the Jerome Scale Southside 5 mile on
1157 February 8th, 2025 at a College Park MARTA station from 7:30 a.m. to 11:00 a.m. This request
1158 is from myself and this event will be in Ward 3.
- 1159 MAYOR MOTLEY BROOM: Is there a motion?
- 1160 COUNCILWOMAN MCKENZIE: So moved.
- 1161 MAYOR MOTLEY BROOM: Thank you, Councilmember McKenzie. Is there a second?

- 1162 COUNCILWOMAN ARNOLD: Second.
- 1163 MAYOR MOTLEY BROOM: Thank you, Councilmember Arnold. Any discussion?
- 1164 COUNCILMAN CARN: City Clerk.
- 1165 MAYOR MOTLEY BROOM: Councilmember Carn, go right ahead.
- 1166 COUNCILMAN CARN: Can you make sure we got a reminder about this thing coming up here
1167 for any of us who want to participate?
- 1168 DEPUTY CITY CLERK BROWN: Okay. I'll get with Shante to put on your calendars. I don't
1169 have access to that part, but I will.
- 1170 MAYOR MOTLEY BROOM: Any further discussion? Hearing none, we'll move forward to a
1171 vote. All those in favor?
- 1172 COUNCILMAN CARN: Aye.
- 1173 COUNCILWOMAN MCKENZIE: Aye.
- 1174 COUNCILWOMAN ARNOLD: Aye.
- 1175 MAYOR MOTLEY BROOM: That is unanimous amongst all present.
- 1176 DEPUTY CITY CLERK BROWN: Consideration of and action on a request to approve the
1177 grant application for Fulton County Arts and Culture Municipality Support Funds for up to
1178 \$50,000 for cultural arts programming for citywide events. This request -- this item is requested
1179 by Michelle Johnson, Director of Recreation and Cultural Arts, and this benefits all Wards.
- 1180 MAYOR MOTLEY BROOM: Is there a motion?
- 1181 COUNCILMAN CARN: Motion.
- 1182 MAYOR MOTLEY BROOM: Thank you, Councilmember Carn. Is there a second?
- 1183 COUNCILWOMAN MCKENZIE: Second.
- 1184 MAYOR MOTLEY BROOM: Thank you, Councilmember McKenzie. Any discussion?
1185 Hearing none, we'll move to a vote. All those in favor?
- 1186 COUNCILMAN CARN: Aye.
- 1187 COUNCILWOMAN MCKENZIE: Aye.
- 1188 COUNCILWOMAN ARNOLD: Aye.

- 1189 MAYOR MOTLEY BROOM: That is unanimous amongst all present.
- 1190 COUNCILMAN CARN: Michelle, do you have anything you wanted to say?
- 1191 MS. MICHELLE JOHNSON: On behalf of this grant?
- 1192 COUNCILMAN CARN: Yes.
- 1193 MS. MICHELLE JOHNSON: Just put it in again. It'll be my fifth year applying for it.
- 1194 COUNCILMAN CARN: All right. That's good news.
- 1195 MS. MICHELLE JOHNSON: Okay. Thank you. Go for more.
- 1196 COUNCILMAN CARN: Thank you.
- 1197 MS. MICHELLE JOHNSON: Thank you.
- 1198 DEPUTY CITY CLERK BROWN: 10C, Consideration of and action on a request to approve
1199 Smart Sheets project management software and the amount of \$21,798.36. This item is requested
1200 by Michael Hicks, Chief Information Officer. This will service citywide. This is not a budgeted
1201 item.
- 1202 MAYOR MOTLEY BROOM: Is there a motion?
- 1203 COUNCILWOMAN ARNOLD: So moved.
- 1204 MAYOR MOTLEY BROOM: Thank you, Councilmember Arnold. Is there a second?
- 1205 COUNCILWOMAN MCKENZIE: Second.
- 1206 MAYOR MOTLEY BROOM: Thank you, Councilmember McKenzie. Any discussion?
1207 Hearing none, we'll move to -- Councilmember Carn.
- 1208 COUNCILMAN CARN: Michael, did you have anything additional on this item?
- 1209 MAYOR MOTLEY BROOM: Councilmember, if you have questions, if you would address
1210 them through me.
- 1211 COUNCILMAN CARN: That's my question. Anything additional?
- 1212 MR. MICHAEL HICKS: No, sir.
- 1213 CITY MANAGER ADEDIRAN: All right. So any further discussion? Hearing none, we'll
1214 move to a vote with all those in favor?

- 1215 COUNCILMAN CARN: Aye.
- 1216 COUNCILWOMAN MCKENZIE: Aye.
- 1217 COUNCILWOMAN ARNOLD: Aye.
- 1218 MAYOR MOTLEY BROOM: That is unanimous amongst those present.
- 1219 (Councilman Gay returned at 9:09 p.m.)
- 1220 DEPUTY CITY CLERK BROWN: Next, consideration of and action on a request to approve an
 1221 emergency replacement of a chiller at Brady Recreation Center in the amount of \$385,700.50.
 1222 This is located in Ward 1. This item is requested by Michelle Johnson, Director of Recreation
 1223 and Cultural Arts. It will benefit all Wards. This is not a budget item.
- 1224 MAYOR MOTLEY BROOM: Is there a motion?
- 1225 COUNCILWOMAN MCKENZIE: So moved.
- 1226 MAYOR MOTLEY BROOM: Thank you, Councilmember McKenzie. Is there a second?
- 1227 COUNCILMAN CARN: Second.
- 1228 MAYOR MOTLEY BROOM: Thank you, Councilmember Carn. Any discussion?
- 1229 COUNCILWOMAN MCKENZIE: This is very --
- 1230 MAYOR MOTLEY BROOM: Councilmember McKenzie, go right ahead.
- 1231 COUNCILWOMAN MCKENZIE: This item is very much needed. I am extremely concerned
 1232 about the Brady Center. The -- the recreation department has tried to do whatever they could to
 1233 -- with -- to have repairs. I'm sure Michelle can explain it even better.
- 1234 But this so important to me that -- and that is another reason that Dr. Adediran has said that on
 1235 the next meeting, we will be doing some budget. We'll be moving -- what -- what's that actual
 1236 term that you used, Dr. Adediran?
- 1237 CITY MANAGER ADEDIRAN: Will be transferred.
- 1238 COUNCILWOMAN MCKENZIE: We're doing a budget transfer because I had put into my
 1239 community enhancement budget for '24, '25, a hundred thousand dollars for the Brady Center
 1240 and any repairs that are needed and upgrades, and I put a hundred thousand dollars into the
 1241 Conley rec.
- 1242 But I spoke with Michelle, and I was willing to do a budget transfer so that we could -- at least to
 1243 make sure that this gets done, that we take \$200,000 and -- and put it into this.

1244 So actually when you look at it, we do have -- as far as I'm concerned -- Michelle's going to share
1245 more -- \$200,000 that -- so we're saying it's not a budgeted item, but we do have that \$200,000
1246 coming from my budget.

1247 The problem with this is if we do not replace this chiller, we -- we may not be able to have
1248 recreation programs go on once it reaches over 50 degrees. This weekend when we had a little
1249 bit warmer weather, I'm informed that it was really difficult to be able to be in the Brady -- the
1250 Brady Recreation Center.

1251 So it's either not having a functioning recreation center or we, you know, make this emergency
1252 funding is all. Okay. Michelle, you probably want to say something.

1253 MS. MICHELLE JOHNSON: Yeah. I -- I appreciate that. Thank you. This has been a -- a
1254 concern since I stepped into this position. The chiller has had repairs almost equaling close to a
1255 hundred thousand dollars not actually fixing any concerns because it is outdated and needs to be
1256 moved on, but we did have games this weekend.

1257 I did go Saturday. It was really, really warm in there. Once that chiller gets put on, it's hard to
1258 adapt. That air conditioning -- even with the repair to the chiller, we're looking at \$30,000.
1259 There's no guarantee. It's just a portion. We would still be operating at about 30 percent.

1260 I did want to update -- I had a mistype on the quote, so I just want to make sure for Legacy, I had
1261 miss -- mistyped. It was three, forty-two, four fifty. It's actually three hundred, two, two five on
1262 the breakdowns for the quotes. So this is in need, and it is crucial based on the timing to get the
1263 parts ordered, to get it in in time, to get it repaired so that we can get it fixed in order to keep
1264 programming going for the summer before it gets hot again.

1265 I do have Legacy here who does maintain -- maintain the -- the chiller for us on a regular basis.
1266 We have a maintenance agreement with them. They work daily with us on all three of our
1267 centers on things that we need to do. Confident with them, and I know Lance speaks with them,
1268 you know, weekly too. Whatever issues we have, they always try to work the best we can on
1269 what we need to do and try to repair and keep us within cost. There is \$200,000.

1270 We are looking at close to the 185. I mean, I'm not sure if we're going to pull from our rental tax,
1271 but what we can do to finish up the repairs for this. But it -- if it is not fixed, we will not be able
1272 to have programming in there based on the temperatures.

1273 COUNCILWOMAN MCKENZIE: Absolutely. Absolutely.

1274 COUNCILMAN GAY: My -- my --

1275 MS. MICHELLE JOHNSON: And that's Six West.

1276 MAYOR MOTLEY BROOM: Councilmember Gay.

1277 COUNCILMAN GAY: Here's my issue. I'm not saying it's not an emergency, Councilwoman
1278 and Michelle. I'm not saying it's not an emergency. What I'm saying is the Mayor just raided,
1279 however, about where we going to get money.

1280 Now, here's \$385,000. Now, this happened a month ago when I got called about this chiller.
1281 These are my issues. For \$385,000, you have had time to get two more quotes.

1282 MS. MICHELLE JOHNSON: We do have quotes.

1283 COUNCILMAN GAY: You have two more quotes?

1284 MS. MICHELLE JOHNSON: It was on the agenda originally. I'm sorry.

1285 COUNCILMAN GAY: So my point is you've gotten three competitive quotes, and Legacy still
1286 beat out all three?

1287 MS. MICHELLE JOHNSON: Yes, sir.

1288 COUNCILMAN GAY: Okay. I stand corrected.

1289 MS. MICHELLE JOHNSON: Yes, sir. We originally put it on because we only had one with it
1290 being an emergency; and with Legacy being our maintenance agreement, we figured we could
1291 use them for the emergency; but we were asked to go back, and we went out and got two more
1292 quotes for the project.

1293 COUNCILMAN GAY: Okay.

1294 MAYOR MOTLEY BROOM: Any further discussion? Hearing none, we'll move to a vote. All
1295 those in favor?

1296 COUNCILMAN CARN: Aye.

1297 COUNCILWOMAN MCKENZIE: Aye.

1298 COUNCILWOMAN ARNOLD: Aye.

1299 COUNCILMAN GAY: Aye.

1300 MAYOR MOTLEY BROOM: That is unanimous.

1301 MS. MICHELLE JOHNSON: Thank you.

1302 DEPUTY CITY CLERK BROWN: Next, consideration of and action on request to approve a
1303 financial service agreement by and between the City of College Park and Piper Sandler and
1304 Company. This will service all Wards. This is -- item is requested by Dr. Emmanuel Adediran,
1305 City Manager.

- 1306 MAYOR MOTLEY BROOM: Is there a motion?
- 1307 COUNCILWOMAN MCKENZIE: I'd like to make a motion to table this.
- 1308 MAYOR MOTLEY BROOM: And -- until, or is there just --
- 1309 COUNCILWOMAN MCKENZIE: Until we get a finance director.
- 1310 MAYOR MOTLEY BROOM: Table until we have a finance director. Is there a second?
- 1311 COUNCILMAN GAY: Second.
- 1312 MAYOR MOTLEY BROOM: All right. Thank you, Councilmember Gay. Is there any
1313 discussion?
- 1314 COUNCILMAN GAY: No.
- 1315 MAYOR MOTLEY BROOM: Hearing none, we'll move to a vote. All those in favor?
- 1316 COUNCILMAN CARN: Aye.
- 1317 COUNCILWOMAN MCKENZIE: Aye.
- 1318 COUNCILMAN GAY: Aye.
- 1319 MAYOR MOTLEY BROOM: All those opposed? Any abstentions?
- 1320 COUNCILWOMAN ARNOLD: Aye.
- 1321 MAYOR MOTLEY BROOM: Councilmembers McKenzie, Carn, and Gay are in favor of
1322 tabling. Councilmember Arnold abstains. The motion passes.
- 1323 DEPUTY CITY CLERK BROWN: Consideration of and action on a request to restructure the
1324 legislative department. This item is requested by Rose Stewart, Director of Human Resources
1325 and Risk Management.
- 1326 MAYOR MOTLEY BROOM: Is there a motion?
- 1327 COUNCILWOMAN MCKENZIE: I would like to motion to table this item until we have the
1328 opportunity to complete our strategic retreat, which is scheduled for February 21st through the
1329 23rd.
- 1330 MAYOR MOTLEY BROOM: Is there a second? Hearing none, the motion dies. Is there
1331 another motion?
- 1332 COUNCILMAN CARN: I've got a motion.

- 1333 MAYOR MOTLEY BROOM: Is your motion to approve the restructure?
- 1334 COUNCILMAN CARN: Give me one second, please. So my motion is going to be to -- to
1335 approve the restructuring with the caveat, again, as it's in the information, that the legislative
1336 chief of staff position will be shared with the Mayor in part equal to our part-time legislative aids
1337 as well.
- 1338 We going to make sure that everyone is covered, and if our Mayor or other elected officials have
1339 projects that need additional help, we want to make sure that the legislative chief of staff -- make
1340 sure that everyone is covered when extra hands needed to cover any of their governing bodies.
- 1341 CITY MANAGER ADEDIRAN: Okay.
- 1342 MAYOR MOTLEY BROOM: Madam, do you have that -- hold on. Do you have that motion
1343 down?
- 1344 DEPUTY CITY CLERK BROWN: Yes, ma'am.
- 1345 MAYOR MOTLEY BROOM: All right. Is there a second?
- 1346 COUNCILWOMAN MCKENZIE: I second it.
- 1347 MAYOR MOTLEY BROOM: Thank you, Councilmember McKenzie. Any discussion?
- 1348 COUNCILMAN GAY: City --
- 1349 MAYOR MOTLEY BROOM: Councilmember Gay.
- 1350 COUNCILMAN GAY: City Attorney -- City Manager, when can -- when can we start
1351 interviewing for the few that we already have in our office?
- 1352 CITY MANAGER ADEDIRAN: Oh.
- 1353 COUNCILMAN GAY: Rose. Ms. Stewart.
- 1354 CITY MANAGER ADEDIRAN: She has to advertise, you know, advertise --
- 1355 COUNCILMAN GAY: No, no, no. I mean -- I already have a -- I already had someone I want
1356 that states it was put on hold until we had the vote tonight.
- 1357 CITY MANAGER ADEDIRAN: Still have to go -- still have to go through the interview process
1358 though.
- 1359 COUNCILMAN GAY: How is it -- we -- we -- we are the one making the legislation. We telling
1360 you all what to do. What about the people that we already have in our office?

- 1361 MS. ROSE STEWART: Those people that are in your office will need to apply for those
1362 positions if they have not done so, and then we will have an interview process.
- 1363 COUNCILMAN GAY: What if they've already applied?
- 1364 MS. ROSE STEWART: If they have already applied for those positions, we will be responding
1365 to them with interview dates and times.
- 1366 COUNCILMAN GAY: Because mines applied already. But you tabled it up till tonight.
- 1367 CITY MANAGER ADEDIRAN: So she must have applied from the old -- remember we had a
1368 part-time, you know -- she must have --
- 1369 MS. ROSE STEWART: We've had -- we've had -- yes. We've had legislative positions on the --
1370 on the roster. We've had part-time legislative positions listed, legislative assistants. And so what
1371 we are going to be doing is that we can look -- we're going look back at those and see what we
1372 have.
- 1373 I think those were -- were listed as legislative assistants. And so if they have not applied, we
1374 would like for them to apply. But if they have -- if they have, we would definitely be consulting
1375 with each Council.
- 1376 COUNCILMAN GAY: So who's going to hire them? We are or you are? We should be able to
1377 tell you who we want to run our office.
- 1378 CITY MANAGER ADEDIRAN: Yeah. Y'all will be part of the interview process. And there
1379 are for -- you know, each one of you.
- 1380 COUNCILMAN GAY: Who -- who decides on the hiring? Is it us, or is it you all? Because we
1381 -- I don't want to vote on an action that you determine who -- who will work in my office.
- 1382 CITY MANAGER ADEDIRAN: You're -- the -- I mean, we still have to follow the charter,
1383 Councilor. You all make the recommendation this individual, but they still have to go through
1384 the process, and we give you who you want.
- 1385 COUNCILWOMAN ARNOLD: I'm still -- I'm still at the point where I think that we should
1386 really talk this through in our strategic retreat to make sure that we get it right because it -- it does
1387 not sound like we're going to have a voice at all on who's in our office.
- 1388 MAYOR MOTLEY BROOM: Councilmember Carn.
- 1389 COUNCILMAN CARN: I-- I--I think we -- we all want to make sure that we have a voice of
1390 who's going to be handling things in our office.
- 1391 CITY MANAGER ADEDIRAN: Yes.

1392 COUNCILMAN CARN: I think what I heard City Manager say is that we're going to look at
1393 some applicants if you don't already have an applicant that applied, and we're going to make sure
1394 we got good candidates, and he's going to follow our lead with a decision on that -- on that
1395 selection. Because that's what I thought I heard because that's --

1396 CITY MANAGER ADEDIRAN: Yes. Yes.

1397 COUNCILMAN CARN: -- that's definitely what I'm interested in. To make sure to get someone
1398 that's going to handle the things that need to get done. So that --

1399 COUNCILWOMAN ARNOLD: So I have a question.

1400 MAYOR MOTLEY BROOM: Councilmember Arnold.

1401 COUNCILWOMAN ARNOLD: When were the positions posted? Because apparently, I mean
1402 -- I know that the person that's working in -- in my office hasn't applied because we didn't know
1403 that positions were posted.

1404 CITY MANAGER ADEDIRAN: There were part-time positions --

1405 MS. ROSE STEWART: We -- we've had part-time positions posted for quite some time.

1406 CITY MANAGER ADEDIRAN: For some time. Yes.

1407 COUNCILWOMAN ARNOLD: Again --

1408 CITY MANAGER ADEDIRAN: I mean, each, you know --

1409 COUNCILWOMAN ARNOLD: How -- how was the information disseminated?

1410 MS. ROSE STEWART: It's on the -- it's on the website.

1411 COUNCILWOMAN ARNOLD: I mean, outside of us having this conversation right now, this is
1412 the first time that we're -- that I'm hearing about it. So I know that the person working in my
1413 office hasn't been made aware of part-time positions.

1414 MS. ROSE STEWART: We advertise on the website just like we would everybody else. We
1415 haven't sent it to individuals -- to any individuals, but we have made the public aware of -- and
1416 employees are aware because they have access to the web page.

1417 COUNCILWOMAN ARNOLD: I understand that. But I think that we are having the
1418 conversation -- the conversation came up this evening about -- or was put on the agenda for us to
1419 discuss restructuring the office. And so, clearly, the positions were posted before we even had
1420 the discussion of restructuring the office.

1421 CITY MANAGER ADEDIRAN: Councilor. Councilor, no. We have some part-time positions.
1422 That was --

1423 COUNCILWOMAN ARNOLD: But that's what we're talking about. Part-time positions; right?

1424 CITY MANAGER ADEDIRAN: No. The -- the -- the restructuring tonight is something that is,
1425 you know, totally different from the previous part-time positions that are still on the website. We
1426 have some part-time position -- we have part time and full time, but what we're talking about
1427 tonight, is -- is an addition to the part time that we are having. Yes. The --

1428 COUNCILWOMAN ARNOLD: Was it scheduled?

1429 MS. ROSE STEWART: We have been scheduling -- we have had positions on the website for
1430 quite some time.

1431 CITY MANAGER ADEDIRAN: For part time, yes.

1432 MS. ROSE STEWART: But with the restructuring that we're in -- we -- that we have introduced
1433 this this evening, what I'm saying -- and I think that's what Dr. Adediran is saying, is that -- that if
1434 -- if you have someone that would like to apply for those positions, they have an opportunity to
1435 do so. And you as the city council person also had -- have the opportunity to decide during the
1436 interview process if that person is still someone you want to work for you.

1437 MAYOR MOTLEY BROOM: Hold on. Wait -- wait -- hold on. Hold on. Hold on.
1438 Councilmember Gay was next.

1439 COUNCILMAN GAY: I pass.

1440 COUNCILWOMAN MCKENZIE: Okay.

1441 MAYOR MOTLEY BROOM: All right. Councilmember McKenzie.

1442 COUNCILWOMAN MCKENZIE: I think the difference right now is we, you know, everybody
1443 -- this is -- this is really not that complicated. We had part-time positions that were out on the
1444 website, and they've been out.

1445 CITY MANAGER ADEDIRAN: Yes.

1446 COUNCILWOMAN MCKENZIE: Okay.

1447 CITY MANAGER ADEDIRAN: Yes.

1448 COUNCILWOMAN MCKENZIE: We had full-time positions that have been on the website.

1449 CITY MANAGER ADEDIRAN: Yes.

1450 COUNCILWOMAN MCKENZIE: But the restructuring -- see if you had gotten hired under the
1451 -- what was on the website, you would not necessarily be reporting to a chief -- a legislative chief
1452 of staff.

1453 CITY MANAGER ADEDIRAN: No.

1454 COUNCILWOMAN MCKENZIE: Okay. And there would've been a little bit of things about
1455 your position that would've changed in that respect. So my understanding is that this was about a
1456 restructuring of the department so that it could just make a little bit more sense.

1457 We could have a little bit more accountability. I'm picking my person, so I'm not even asking.
1458 Okay. You know, I'm going to have the person that I want, and I've actually brought them on as a
1459 -- just -- just right now so we can get someone. I'm going to have my person put in an
1460 application and they'll take them through the -- the -- the interview process.

1461 I think they deserve that. But I know who I plan to select, unless you will find -- identify, you
1462 know, a better talent. So -- but even if the talent -- like I said, the talent I have right now, if
1463 there's somebody better, I may consider them. But meaning I am going to make the decision
1464 about who works for me in my office.

1465 COUNCILMAN GAY: I thought I just said that.

1466 COUNCILWOMAN MCKENZIE: No. I just wanted to --

1467 MAYOR MOTLEY BROOM: Hold on. Councilmember --

1468 COUNCILMAN GAY: That's what I just said, and you're saying something different.

1469 MAYOR MOTLEY BROOM: Councilmember -- Councilmember McKenzie, were you
1470 finished?

1471 COUNCILMAN GAY: I just said that.

1472 MAYOR MOTLEY BROOM: Hold on.

1473 COUNCILWOMAN MCKENZIE: He did. He -- see what --

1474 MAYOR MOTLEY BROOM: Hold on. Everybody, hold on. Councilmember McKenzie,
1475 you've got the floor.

1476 COUNCILWOMAN MCKENZIE: The difference between myself and my comments and
1477 Councilman Gay, Councilman Gay asked a question. He asked the question, is he going to be
1478 able to. I'm not asking a question.

1479 I'm telling y'all what I'm going to do. Okay. But I'm going to go through -- I'm going to have my
1480 person go through the interview process because the difference between what I have now and
1481 what we have in our departments, we have contractors.

1482 Okay. Who have a contract and now these persons are going to be part-time employees, which
1483 are different than contractors. Okay. And I -- so -- so -- and I also heard Director Stewart say
1484 that if you have a person right now working for you under a contract that is way more than what
1485 our part-time or full-time people are making in that department at this moment, they can stay
1486 until the contract is con -- is -- is finished.

1487 So this is really just for the few of us right now that don't have somebody currently working for
1488 us; is that correct?

1489 MS. ROSE STEWART: That's true.

1490 COUNCILWOMAN MCKENZIE: You didn't -- yeah. You didn't say -- you said -- I heard you
1491 say -- so in Councilwoman Arnold's situation, she has somebody.

1492 MS. ROSE STEWART: Yes.

1493 COUNCILWOMAN MCKENZIE: And that person's under contract. So that person shouldn't be
1494 bothered unless he decides he wants to, you know, apply for a part-time position. But I don't
1495 have -- I just brought somebody on temporary right now and Councilman Gay, you have a
1496 person. So all you got -- just go ahead and let him -- take him through an interview.

1497 COUNCILMAN GAY: Mines already applied.

1498 MAYOR MOTLEY BROOM: Councilmember Arnold.

1499 COUNCILMAN GAY: She told the lady --

1500 MAYOR MOTLEY BROOM: Hold on. Hold on. I'm sorry. I'm sorry.

1501 COUNCILWOMAN MCKENZIE: I haven't finished yet.

1502 MAYOR MOTLEY BROOM: I apologize, Councilmember McKenzie, go right ahead.

1503 COUNCILWOMAN MCKENZIE: Okay. Okay.

1504 MAYOR MOTLEY BROOM: Councilmember Arnold is next.

1505 COUNCILWOMAN MCKENZIE: Okay. So all I'm saying is that my understanding and my
1506 interpretation from the workshop session and from reading the package is that one, we -- this was
1507 really about restructuring this department.

1508 CITY MANAGER ADEDIRAN: Yes.

1509 COUNCILWOMAN MCKENZIE: Getting a person who can be in the department to be over our
1510 event. Because I'm telling you, I have a busy schedule. I don't sit in city hall from eight to five
1511 every day, but my legislative assistant might be there.

1512 I don't even come -- I know y'all think I do, but I don't come to city hall every day. So this -- we
1513 need to have someone who specifically has nothing but that assignment to work in the legislative
1514 office and oversee these -- our -- our assistants and assist them really.

1515 Because there's certain things that not everybody -- even right now when I had my assistant,
1516 there's certain things that my past assistant could not do that only could be done by Shante or
1517 Ciara who were the persons that worked at that time.

1518 So that is where I see the chief of staff. The chief of staff is going to have duties that no one else
1519 has, and they will be assisting the assistants, and the assistants will be reporting to them.

1520 They'll be working for me. My assistant will work for me but will report to the legislative chief
1521 of staff who will also with scheduling and in terms if they want go on vacation and all that stuff.
1522 Okay. I've said enough.

1523 MAYOR MOTLEY BROOM: Councilmember Arnold.

1524 COUNCILWOMAN ARNOLD: I completely forgot what I was going to say. Again, as long as
1525 the interpretation that Councilwoman McKenzie has made stands true, then I'm -- I'm for it.

1526 MS. ROSE STEWART: Okay.

1527 MAYOR MOTLEY BROOM: So, Ms. Stewart, I'll -- I'll get the opportunity to sit in on the
1528 legislative chief of staff interviews then, because that person would be my part-time assistant;
1529 correct?

1530 MS. ROSE STEWART: Sure.

1531 MAYOR MOTLEY BROOM: All right. Please make sure that I'm aware of those, and they're
1532 on my calendar. Thank you so much. Any further discussion?

1533 COUNCILWOMAN MCKENZIE: Clarification on that as well. So --

1534 MAYOR MOTLEY BROOM: Councilmember McKenzie, go right ahead.

1535 COUNCILWOMAN MCKENZIE: The person who is the chief legislative assistant will still --
1536 any councilmember also can sit in on those --

1537 MS. ROSE STEWART: Yes.

1538 COUNCILWOMAN MCKENZIE: -- so that is a decision that would still have to be made by the
1539 body.

- 1540 MS. ROSE STEWART: Yes.
- 1541 COUNCILWOMAN MCKENZIE: Just want to clarify that.
- 1542 MS. ROSE STEWART: Anybody can sit in.
- 1543 MAYOR MOTLEY BROOM: And I want to point out that under the charter, we don't hire or
1544 fire anyone. This is just input into the person; correct?
- 1545 MS. ROSE STEWART: Exactly.
- 1546 MAYOR MOTLEY BROOM: All right. Any further discussion?
- 1547 COUNCILWOMAN MCKENZIE: But our input will be --
- 1548 MAYOR MOTLEY BROOM: Councilmember McKenzie, go right ahead.
- 1549 COUNCILWOMAN MCKENZIE: We are going to give input, but like I'm saying, our input is
1550 going to be high -- this -- this is a little bit different because just -- okay. I'm going to give a
1551 perfect example because I don't want us to leave out here with confusion and everybody thinking
1552 something's against the charter.
- 1553 I have contracted with people. Councilmember Arnold has contracted with somebody. We
1554 selected that person. So under the -- so that's -- that's a different situation then what we're saying.
1555 You can't bring into this right now, the fact that we do not have the ability to hire. Okay.
- 1556 Because we do -- do contracts with individuals. Okay. And this to me is so personalized in terms
1557 of my -- because again, the chief legislative assistant -- chief of staff is not going to be sitting in
1558 anybody's office. They're going to be in the main office.
- 1559 CITY MANAGER ADEDIRAN: Yes.
- 1560 COUNCILWOMAN MCKENZIE: So what I'm saying on behalf of my fellow colleagues that
1561 are legislators that will have somebody sitting in our office, it has to -- we have to participate in
1562 the hiring of that individual because that person is working directly for us, but they're
1563 answering --
- 1564 CITY MANAGER ADEDIRAN: To the -- to me.
- 1565 COUNCILWOMAN MCKENZIE: -- to the chief -- I keep saying chief of staff and the City
1566 Manager. Okay.
- 1567 CITY MANAGER ADEDIRAN: Yes.
- 1568 COUNCILWOMAN MCKENZIE: So let's not get it twisted in think that we are violating
1569 charter.

- 1570 MAYOR MOTLEY BROOM: So under the charter, we don't hire or fire. That's it. Period.
1571 That's the responsibility of we -- the only person we hire and fire is the city manager. That's what
1572 the charter says. Period.
- 1573 COUNCILMAN GAY: I need -- I need --
- 1574 MAYOR MOTLEY BROOM: Councilmember Gay.
- 1575 COUNCILMAN GAY: I need clarity. She just said she contracted someone. She had someone
1576 contracted. I have someone, but it was tabled until tonight. So tell me, how do I proceed with
1577 mine?
- 1578 MS. ROSE STEWART: For your person -- she -- you said -- you stated that she had already
1579 applied for the position?
- 1580 COUNCILMAN GAY: Correct. And been working in my office.
- 1581 MS. ROSE STEWART: Okay. And we understand that. We understand that the contractual staff
1582 have been working in your office, but everyone that has a -- everybody will have an interview for
1583 the part-time positions.
- 1584 We're going to have -- we're going to have interview -- interviews arranged, and we will invite
1585 the City Council, the Mayor to those interviews. And so we will make sure that -- that the person
1586 that you have already applied -- have applied that they will be -- could be -- be interviewed
1587 during the period of time that we interview at the other applicants.
- 1588 COUNCILMAN GAY: So all the -- the other two contractors that are currently working has to
1589 be re-interviewed, is that what you're saying?
- 1590 MS. ROSE STEWART: They have to be interviewed.
- 1591 CITY MANAGER ADEDIRAN: Yes. They have to be. And then the ones that are on contract,
1592 once there contract expires --
- 1593 MS. ROSE STEWART: Yes.
- 1594 CITY MANAGER ADEDIRAN: -- you know, that'll be the end of that.
- 1595 COUNCILWOMAN MCKENZIE: Okay. I do have a question to the City Manager.
- 1596 MAYOR MOTLEY BROOM: Councilmember McKenzie.
- 1597 COUNCILWOMAN MCKENZIE: Not City Manager. My question is for the -- the attorney
1598 because I want to still list -- we have contracted with contractors. How does that -- okay. So a
1599 contractor is different from an employee. So if I bring on a contractor, I'm not considered hiring
1600 the contractor?

1601 CITY ATTORNEY DENMARK: No.

1602 COUNCILWOMAN MCKENZIE: Correct?

1603 CITY ATTORNEY DENMARK: No, ma'am. Let me just be clear. The letter -- the words in the
1604 charter clearly state that the City Manager hires and fires. But here's -- here's the thing, the City
1605 Manager understands the sensitive nature of these positions; how closely they work with each
1606 individual Councilmembers.

1607 I imagine that the vast majority of the consideration is going to be who the individual
1608 councilmember wants. The only thing they would look for maybe background; felonies; drugs;
1609 stuff.

1610 Other than that, I would be amazed if the City Manager's consideration when he has a checklist
1611 of criteria for the position where 95 percent of it ain't what the individual councilmember wants.

1612 So, I mean, Ms. Stewart and the City Manager, I mean, they ain't crazy. They -- they understand
1613 that these people work directly for you, and they want to make sure that you're satisfied.

1614 That being said, while it's technically correct that the City Manager hires and fires, he will
1615 definitely give extraordinary difference to the desires of each of you.

1616 MAYOR MOTLEY BROOM: Councilmember Carn.

1617 COUNCILMAN CARN: I would like to say one last thing. So I think we get the gist that, you
1618 know -- I'm looking at a contract employee right now. Rose has spoken to the individual, so you
1619 know -- and, you know, she's checked them out.

1620 We've done -- she's done some checks and whatnot. And obviously ultimately the City Manager
1621 will sign off on that contract employee coming in, but they -- they -- they go by the vetting
1622 process; and, I guess, we'll just call it with these type of things, direct input.

1623 MS. ROSE STEWART: Yes.

1624 COUNCILMAN CARN: That way we're clear that way. We -- we -- we're within the guidelines
1625 of the charter, and there's no misunderstanding there. But, you know, we got to have guardrails
1626 in place in case -- I'm -- you know, some -- anybody may be looking to hire someone if
1627 everything seems okay.

1628 We have a professional HR director. We have a professional, accomplished city manager. The
1629 only reason is that they may put on an emergency break if it's something that we weren't aware of
1630 that would harm the city and be potentially catastrophic to -- to -- to -- to keep us from --
1631 from making a, you know, colossal mistake of some sort.

1632 So I -- I -- I, kind of, get the understanding. So I -- let's just put chalk it up and leave it as direct
1633 input for these where everybody has an understanding of it. So, yeah. Ultimately some -- City

- 1634 Manager has to sign off before that person gets a paycheck, a contract, or whatever it is anyway;
1635 so it is -- it's pretty much stamped through HR and the City Manager anyhow.
- 1636 COUNCILWOMAN MCKENZIE: Yeah.
- 1637 COUNCILMAN CARN: So --
- 1638 COUNCILWOMAN MCKENZIE: Yeah, and that's what I --
- 1639 MAYOR MOTLEY BROOM: Councilmember McKenzie, go ahead.
- 1640 COUNCILWOMAN MCKENZIE: Thank you. Thank you. That's what I wanted to clarify. The
1641 language -- behind the language is that at the end of the day, the City Manager still determines
1642 who's going to work for the city of College Park because even though I identify a contractor, that
1643 contractor couldn't get the contract without the City Manager approving it.
- 1644 And the same thing when we go through this interview process, the city -- the city -- our city is
1645 still involved and the City Manager is still overseeing this process, but we are able to give -- what
1646 do you call it, Joe?
- 1647 COUNCILMAN CARN: Direct input.
- 1648 COUNCILWOMAN MCKENZIE: Direct input.
- 1649 COUNCILMAN CARN: But you need the checks and balances.
- 1650 COUNCILWOMAN MCKENZIE: Okay. All right. Just so that those lawyers who are listening
1651 and trying to figure -- configure what to do about what we're doing up here right now.
- 1652 MAYOR MOTLEY BROOM: Any further discussion? Hearing none, we'll move to a vote. All
1653 those in favor?
- 1654 COUNCILMAN CARN: Aye.
- 1655 COUNCILWOMAN MCKENZIE: Aye.
- 1656 COUNCILWOMAN ARNOLD: Aye.
- 1657 COUNCILMAN GAY: Aye.
- 1658 MAYOR MOTLEY BROOM: That is unanimous.
- 1659 DEPUTY CITY CLERK BROWN: Next, consideration of and action on a request to rename
1660 College Park Elementary School to Eva L. Thomas Elementary School. This item is sponsored
1661 by Joe Carn.

- 1662 COUNCILMAN CARN: I'll make a ---
- 1663 MAYOR MOTLEY BROOM: Council -- hold -- hold on. I -- Councilmember -- I'm sorry.
1664 Mr. Denmark, is there a resolution that's going to accompany in -- accompany this?
- 1665 CITY ATTORNEY DENMARK: Yes. I had thought really was going -- to the extent there is not
1666 one there. There should be one because obviously we don't rename -- we as a city of College
1667 Park, we don't rename schools. However, we can certainly have a resolution that expresses the
1668 desires of this body.
- 1669 MAYOR MOTLEY BROOM: Understood. Hold on. Hold on, Councilmember Carn. Let me
1670 just respond to it because I -- I -- I -- I -- when I was looking at the -- the packet, there is -- there
1671 wasn't one. So how soon can we have the -- the resolution that accompanies this?
- 1672 CITY ATTORNEY DENMARK: Monday; Tuesday; Wed -- I -- I -- I can bring it for legal
1673 review when I see Dr. Adediran on Wednesday.
- 1674 MAYOR MOTLEY BROOM: All right. Is there a motion?
- 1675 COUNCILWOMAN MCKENZIE: The motion -- go ahead. You motion --
- 1676 MAYOR MOTLEY BROOM: Is there -- is there a motion?
- 1677 COUNCILMAN CARN: I have some discussion.
- 1678 COUNCILWOMAN MCKENZIE: I got the motion.
- 1679 MAYOR MOTLEY BROOM: Wait. Hold on.
- 1680 COUNCILWOMAN MCKENZIE: I'm going change his mo -- the motion is --
- 1681 MAYOR MOTLEY BROOM: There is no motion on the floor.
- 1682 COUNCILWOMAN MCKENZIE: So he was starting to -- to motion, but I'll make a motion.
- 1683 MAYOR MOTLEY BROOM: Okay.
- 1684 COUNCILWOMAN MCKENZIE: The motion is -- is that we agree to have a resolution
1685 executed to rename College Park Elementary School to Eva Thomas Elementary School.
- 1686 MAYOR MOTLEY BROOM: Is there a second?
- 1687 COUNCILMAN CARN: Second with a --
- 1688 MAYOR MOTLEY BROOM: Thank you, Councilmember Carn.

- 1689 COUNCILMAN CARN: -- caveat.
- 1690 MAYOR MOTLEY BROOM: Councilmember Carn.
- 1691 COUNCILMAN CARN: This resolution -- again -- and there's no resolution there. It's -- it is
1692 not for, you know, an omission. The idea for this was something that's obviously long overdue.
1693 It speaks for itself. I wanted to put the motion out and put it together so that we could have a
1694 consensus.
- 1695 Once there's a vote, that vote is going to be expressed in a resolution that goes to the Fulton
1696 County Schools. And obviously, that's the only entity that can name schools within the city.
1697 Public schools. So that -- that's the idea.
- 1698 So -- so the resolution is just going to speak to -- to -- which hopefully it'll be unanimous request
1699 to rename this school back to its original historic thing.
- 1700 MAYOR MOTLEY BROOM: Any further discussion?
- 1701 COUNCILWOMAN MCKENZIE: Yeah, I think that --
- 1702 MAYOR MOTLEY BROOM: Councilmember McKenzie.
- 1703 COUNCILWOMAN MCKENZIE: Yeah. I think also what's important to look at -- and even
1704 though we have people that are concerned about astronomical legal bills -- is that before we -- I
1705 think it is a good habit to get into -- to begin to agree or to vote or to get consensus on certain
1706 items when we can from time to time before we have the City Attorney have to take his time to --
1707 to draft these types of things.
- 1708 So to me, this is actually in order to have a vote to -- for us to agree to have a resolution drafted.
1709 And this way now we have agreed to that time that we spent to draft -- to draft it as well.
- 1710 MAYOR MOTLEY BROOM: Hold on, Councilmember. So -- so this needs to come back to
1711 approve the resolution itself then --
- 1712 COUNCILMAN CARN: No. No. That's not --
- 1713 MAYOR MOTLEY BROOM: -- because -- hold -- hold on. The -- unless you approve me
1714 executing a resolution that you hadn't seen, which is typically why we have them in the agenda
1715 packets prior to -- prior to voting, so everyone knows, and every -- and everyone in the public
1716 can see, then we either -- you either need to amend the motion to have that approval or it needs to
1717 come back either -- either way and either way is fine.
- 1718 But in order to -- I mean, I understand the idea of tamping down legal costs, but this is something
1719 that I think everyone is -- has certainly, if you've had the opportunity to understand the story and
1720 -- and see -- see that documentary, great movement forward.

1721 But in terms of efficiency, the -- the resolution itself is something that A, I think this body should
1722 see as it's moving forward to another elected body. Presumably if there is -- if there is approval.
1723 But either way, however this body chooses to move forward on that. Councilmember Carn, you
1724 have the floor.

1725 COUNCILMAN CARN: Mayor, I understand what you're saying, but -- and in terms of
1726 efficiency as we say, this body will not be slowed down. And this resolution, City Manager, will
1727 be executed by the governing body.

1728 CITY MANAGER ADEDIRAN: Yes, sir.

1729 COUNCILMAN CARN: You know, we -- we really must never forget to honor our history, and
1730 a lot of people talk about history and doing the right thing, but the big key of it is taking the
1731 action. It's easy to talk about it, and talk around it.

1732 The sound bites are great, but taking action and that means now. This year, we're taking action in
1733 the first council meeting. We're not going to delay it anymore. It's been delayed 40 plus years.

1734 We have to honor our history and never forget to honor all of our history while at the same time,
1735 we're not going to turn back the clock to the forties, fifties, or the sixties, but we're going to move
1736 forward, and we're going to act in '25 with an eye on our history and our legacy.

1737 So we're moving forward here. Again, this resolution is going to be executed by the governing
1738 body. City Attorney, if there's consensus to petition Fulton County Schools to rename College
1739 Park Elementary back to its original Eva Thomas name, which will be Eva Thomas -- Eva L.
1740 Thomas Elementary School, then we want you to move forward to draft a resolution along those
1741 lines.

1742 And, we know, you have the experience and expertise to draft it correctly as it is a document of
1743 our history for our community. So we know you can handle that for us without having to come
1744 back to the body. I don't want us to delay any more of these kinds of decisions. This is history.

1745 MAYOR MOTLEY BROOM: Mr. Denmark.

1746 CITY ATTORNEY DENMARK: Madam Mayor, what -- what -- we could draft a resolution and
1747 individual members of council can sign --

1748 COUNCILWOMAN MCKENZIE: That's right.

1749 CITY ATTORNEY DENMARK: We could leave it at City Hall, and they can come and sign it
1750 and their signatures will represent their assent to the -- to the resolution.

1751 MAYOR MOTLEY BROOM: I believe he said the governing body, so I'd like to have a
1752 signature line on that as well, because typically resolutions have the Mayor's signature on them.

1753 COUNCILMAN CARN: Mayor, I did say the governing body; and if you don't like the
1754 language, you're not obligated to sign it if you don't want to.

1755 MAYOR MOTLEY BROOM: I appreciate that, sir. And I -- there is nothing about this request
1756 to the Fulton County School Board with which I object. I just think that at all times, we should
1757 be transparent to our public and what we're signing and what we're putting forth to another
1758 elected body and making sure that our population understands the sentiments that we are putting
1759 forth. Any further discussion? Councilmember McKenzie.

1760 COUNCILWOMAN MCKENZIE: I'm -- I'm going just say something about transparency. The
1761 transparency here is the fact that we have had members of the public, even in this meeting
1762 tonight, request that we rename the school to Eva Thomas.

1763 And so -- and the transparency here is that we are simply giving -- having the -- the charge to the
1764 City Attorney to draft a resolution that says exactly that. That we are in agreement with having
1765 the name of Eva Thomas of -- you know, of College Park to change to Eva Thomas, and we are
1766 petitioning Fulton County School Board to do that.

1767 So there is transparency. And the further transparency is that every single resolution ordinance
1768 document of the city of College Park is available to and accessible by every single member of the
1769 public.

1770 There is nothing that we do in service to the city of College Park, whether it be an email -- and
1771 might even look at some of these text messages that are even being text right now during this
1772 meeting to understand that there's nothing that the public doesn't have the right to -- to see and
1773 have access to.

1774 So there is transparency, and I just want to clarify that to everybody. So we talk transparency, but
1775 anything that you want, any document that you want that relates to the business of the city of
1776 College Park is available to every single member of the public.

1777 MAYOR MOTLEY BROOM: Thank you, Councilmember. And -- and I wholeheartedly agree
1778 because we are subject to open records requests, and I think we've -- we're up to our eyeballs in
1779 them. And so I think this is something that we should be proud of.

1780 We should be proud of this resolution moving on to the Fulton County Schools, and I
1781 wholeheartedly agree with you, Councilmember Carn, that naming it College Park Elementary in
1782 the first place, instead of Eva L. Thomas Elementary was an oversight.

1783 So I -- I wholeheartedly agree with all of that. I would love for the public to see that as well.
1784 Any further discussion? Hearing none, we'll move to a vote. All those in favor?

1785 COUNCILMAN CARN: Aye.

1786 COUNCILWOMAN MCKENZIE: Aye.

- 1787 COUNCILWOMAN ARNOLD: Aye.
- 1788 COUNCILMAN GAY: Aye.
- 1789 MAYOR MOTLEY BROOM: That is unanimous. City Attorney's report.
- 1790 11. City Attorney's Report
- 1791 CITY ATTORNEY DENMARK: No report. Happy New Year, everyone.
- 1792 12. City Manager's Report
- 1793 MAYOR MOTLEY BROOM: City Manager's report.
- 1794 DEPUTY CITY CLERK BROWN: City Manager's report.
- 1795 CITY MANAGER ADEDIRAN: The City Manager's report this year will be once, you know,
1796 once a month, you know, moving away from every other week to once a month. But what I will
1797 say tonight is I want to thank the -- all the residents of the city of College Park.
- 1798 Thanksgiving went very well. Christmas went very well. The -- December 31, I was out there
1799 with my -- you know, the police department till almost three o'clock in the morning, and we
1800 didn't have one single glitch. Everything went very well.
- 1801 So I'm taking this moment to thank all the department heads. I mean all the city employees.
1802 Thank everybody. 2024 was a good year for city of College Park. We did very well. Contrary to
1803 what other people are saying, everybody did very well.
- 1804 And, you know, I just want to take this time to thank -- you know, all the employees -- you know,
1805 directors -- all the employees, period. Thank you.
- 1806 MAYOR MOTLEY BROOM: Dr. Adediran, thank you so much. Question for you. I know that
1807 we had a meeting request and an agenda request for the meeting for the Medical Angels of
1808 Mercy, and they're going to be on our agenda for the next work session. Is that right?
- 1809 DEPUTY CITY CLERK BROWN: Yes.
- 1810 MAYOR MOTLEY BROOM: They had an issue with -- with getting their -- their
1811 documentation?
- 1812 DEPUTY CITY CLERK BROWN: Yes. We received their documentation. So once -- after
1813 agenda review and Dr. Adediran sign off, they'll be on January 21st.
- 1814 CITY MANAGER ADEDIRAN: I -- I -- I had requested for them to turn -- and I give them the
1815 date when the -- their papers were due and they never turned it in.

- 1816 MAYOR MOTLEY BROOM: Okay.
- 1817 CITY MANAGER ADEDIRAN: So that was on them; but, you know, they turned it in today, so
1818 they will be doing the presentation the next council meeting.
- 1819 MAYOR MOTLEY BROOM: All right. Great. And so I asked for an agenda item to be placed
1820 on the workshop session for a review of the alcohol board ordinance, and you told me that I
1821 couldn't get it on because I'm not a legislator. Where is that in our ordinances or the charter?
- 1822 CITY MANAGER ADEDIRAN: I -- I'll let the city man -- I mean, the City Attorney address
1823 that.
- 1824 CITY ATTORNEY DENMARK: The -- our charter does not specifically speak to how items get
1825 on the agenda. You would search the charter in vain to find specific language direct or provision
1826 that says here's how the agenda is set.
- 1827 By tradition, the City Manager has set the agenda in College Park. I've been sitting in this chair
1828 or close to it for -- for 20 years, and that's provided how it has worked. But if you look at Section
1829 4-7 of the charter, while it does not dictate how agenda items are placed on the agenda, how the
1830 agenda is put together, that does suggest that the City Manager shall recommend measures to --
1831 to the -- to the council.
- 1832 That's the closest the charter comes to describing how the agenda is put together. So our
1833 longstanding tradition of the City Manager setting the agenda in tandem with Section 4-7 the
1834 charter leads me to the conclusion and the opinion that the City Manager sets the charter unlike --
1835 like everything else, however, a majority of the members of the city council can direct that item
1836 be added to or taken off the agenda.
- 1837 And the City Manager has always worked with individual members of council to add items to the
1838 agenda as he sees fits -- as he fits for the city.
- 1839 MAYOR MOTLEY BROOM: Mr. Denmark, have you ever seen a city attorney deny a Mayor
1840 an agenda item?
- 1841 CITY ATTORNEY DENMARK: You mean a city manager?
- 1842 MAYOR MOTLEY BROOM: The city manager, yes. Have you ever -- have you ever seen in
1843 your experience, sitting in there for 20 years, a city manager telling the Mayor that they could not
1844 put something on the agenda?
- 1845 COUNCILMAN CARN: I have.
- 1846 MAYOR MOTLEY BROOM: Your name -- Mr. -- Mr. -- Sorry. Councilmember Carn, I'm
1847 asking Mr. Denmark.

1848 CITY ATTORNEY DENMARK: I don't remember that happening prior to you being elected as
1849 our Mayor. Mayor Longino occupied that chair, and I don't remember there ever being
1850 circumstances like the one you described.

1851 MAYOR MOTLEY BROOM: Okay. So Dr. Adediran, what do I have to do to get items on the
1852 agenda?

1853 CITY MANAGER ADEDIRAN: I mean, ma'am, what you wanted to put on the agenda, that
1854 item was passed by the governing body and you making an -- you know, an amendment to, and I
1855 stated in that particular memo that you are not a legislator. Yes. You might have been part of the
1856 governing body, but you are not a legislator.

1857 MAYOR MOTLEY BROOM: So what do I have to do to get items on the agenda?

1858 CITY MANAGER ADEDIRAN: You have four councilors: two to your left; two to your right.

1859 COUNCILWOMAN MCKENZIE: Ask me. Ask your councilwoman.

1860 CITY MANAGER ADEDIRAN: Get with them. I mean, that's where -- you know, the localities
1861 where I work, that is the system of government like this, they work with their elected officials,
1862 and that's how stuff get on the agenda.

1863 MAYOR MOTLEY BROOM: So the -- the amendment that I was asking to -- for consideration,
1864 I asked for the workshop, so we'd have a discussion about it, not so we could change it at the
1865 meeting. Didn't want it on the regular session, just wanted to have a discussion about some of
1866 the concerns that I had.

1867 And I'd asked Mr. Denmark's office to draft that amendment. And so I understand that ultimately
1868 I would probably not vote on that, but the discussion itself is an important one to have. And so I
1869 would ask moving forward that -- that we not have this -- this stalemate here because there's
1870 nothing in either the charter or the ordinances that prevents me from putting something on the
1871 agenda.

1872 CITY MANAGER ADEDIRAN: Mayor --

1873 MAYOR MOTLEY BROOM: If -- if my colleagues -- if my colleagues see fit not to -- not want
1874 to discuss it when we get to it, that's fine. That's absolutely fine. If they choose to vote things
1875 down, that's absolutely fine.

1876 But as an elected official, I have the right to get things on the agenda. I would ask that you not
1877 block that process.

1878 CITY MANAGER ADEDIRAN: Ma'am. Ma'am, you have four councilors that are voted in as
1879 legislators. What's hard in working with one of them?

1880 MAYOR MOTLEY BROOM: Sir.

- 1881 CITY MANAGER ADEDIRAN: Yes, ma'am.
- 1882 MAYOR MOTLEY BROOM: I've also been voted in, and I would ask that you not block me
1883 from getting things on the agenda.
- 1884 COUNCILWOMAN MCKENZIE: I'd like to --
- 1885 MAYOR MOTLEY BROOM: Hold on --
- 1886 COUNCILWOMAN MCKENZIE: -- make a clarification, Ms. Mayor --
- 1887 MAYOR MOTLEY BROOM: Hold on. Hold on. Hold on. I haven't -- I haven't recognized
1888 you yet. I'm still talking.
- 1889 COUNCILWOMAN MCKENZIE: When you get ready to recognize me.
- 1890 MAYOR MOTLEY BROOM: Thank you. Dr. Adediran.
- 1891 CITY MANAGER ADEDIRAN: Yes, ma'am.
- 1892 MAYOR MOTLEY BROOM: So I would just ask, let's work together. If folks don't want to
1893 vote it up or down, that's fine. But as an elected official, as the only person up here who's been
1894 elected by this entire city, if I have something to put forth, I would ask that you place it on the
1895 agenda just like any other member of this body.
- 1896 CITY MANAGER ADEDIRAN: I -- and I -- I have to -- I'll have to seek legal counsel on that,
1897 ma'am. No.
- 1898 MAYOR MOTLEY BROOM: Is there any problem with that, doctor -- Mr. Denmark? Is there a
1899 problem with that?
- 1900 CITY ATTORNEY DENMARK: No. There -- there -- there's not a problem. Based on -- for the
1901 reason I just described, the City Manager has always set the agenda and to be clear, there's
1902 always been an effort to -- to build consensus to get items on the agenda.
- 1903 And it's been a rarity that people unilaterally seek to add items on the agenda, and so I think that
1904 the process of collectively coming to the City Manager and say we want these items on the
1905 agenda probably works best. And the person who occupied the office of the Mayor previously
1906 certainly worked with his colleagues to get items on the agenda.
- 1907 MAYOR MOTLEY BROOM: But there is no problem -- from what I'm hearing you say, there's
1908 no problem with asking for an item be placed on the agenda by the Mayor.
- 1909 CITY ATTORNEY DENMARK: You can certainly ask. Yes, ma'am.
- 1910 MAYOR MOTLEY BROOM: Thank you, sir. Councilmember McKenzie.

1911 COUNCILWOMAN MCKENZIE: I'm just a little troubled because and I need you -- I need to
 1912 clarify -- I guess I think I did -- I -- I was a little -- so basically, am I hearing that the Mayor made
 1913 an amendment? Tried to have the -- had your law firm draft an amendment to a piece of
 1914 legislation that we passed at the December 2nd meeting; is that correct, Mr. Denmark?

1915 CITY MANAGER ADEDIRAN: Yes.

1916 COUNCILWOMAN MCKENZIE: So you have to take hours to draft an amendment without a
 1917 legislator -- and I'm not saying -- I know you can do whatever -- whatever anybody asked you to
 1918 do, but see, this is one of the things that I was meaning when I was saying that it doesn't hurt for
 1919 us to even come together with consensus or vote in terms of resolutions because before we go in
 1920 and pay your firm, which I have no problem paying your firm.

1921 You guys do great work, but that's city dollars being exhausted to have a document drafted that
 1922 no legislator has -- has -- even was aware.

1923 I mean, when I saw that it was -- it appeared that the Mayor had sent your firm on the day after
 1924 our meeting a direction to draft an amendment to legislation, which she wouldn't vote on unless
 1925 there was a tie, and I feel as your councilmember, that if you have a piece of legislation -- I know
 1926 you said you will never ask me, but I think that in this time, this is the time if you have
 1927 legislation that you want, I am your councilmember.

1928 So please feel free to -- to ask and -- and then get consensus. Because even when I put things on
 1929 the agenda, the majority of the time I am speaking to at least one other legislator about something
 1930 so that we can, kind of, know.

1931 But I have also -- my last thing is I will not tell you how many times in 2024 that I wanted to put
 1932 something on the agenda or have something put on the agenda, and the City Manager told me he
 1933 wasn't going to put it on.

1934 And I didn't get upset about it because I understand what his job is and his job is to determine
 1935 what goes on the agenda. So I want everybody -- this is not -- you know, we're not going to play
 1936 victims here and make like certain people are being treated a certain way.

1937 I, myself have numerous things that I have asked Dr. Adediran to do, and Dr. Adediran said either
 1938 no, or we had something else, or we're just going to have to wait and put it on, or I'll get back to
 1939 you about it. And it just is what it is.

1940 MAYOR MOTLEY BROOM: Thank you, Councilmember. And I want to -- I want to respond
 1941 to that because I think that you -- you bring up a salient point. And in regard to that alcohol
 1942 ordinance, that was something we received about three hours before the meeting.

1943 And so the public never had an opportunity to take a look at that ordinance itself. We had
 1944 insufficient time to go over it. There was a sense that we had to get something done then and
 1945 there, even with -- some of the concerns regarding the fact that -- that alcohol ordinance, or I'm
 1946 sorry, the alcohol license board actually takes power away from the council itself.

1947 And we brought up some of those issues and some of -- some of my colleagues did express some
 1948 concerns about that. And so there was an intentional reason why I didn't ask for it to be on the
 1949 regular session.

1950 One, an opportunity for us to talk as the five people who were elected in this city to see if we
 1951 could make some tweaks to get it right and wanted a starting point to have that conversation,
 1952 which is why I reached out to Mr. Denmark to draft it, because I didn't want to start from, hey,
 1953 what do you think here? What do you think there?

1954 Wanted to have a framework which we could have the discussion. Unfortunately, that didn't
 1955 occur, and so be it. I understand that the ordinance is what it is, and I understand your concerns
 1956 about how -- how the process has -- has played out and -- and -- and certainly recognize and --
 1957 and -- and -- and as I said, I appreciated those. But Mr. Denmark, you had something to add?

1958 CITY ATTORNEY DENMARK: Yes, ma'am. Madam Mayor, I think this is a perfect example
 1959 to -- to point out an illustrated point that I tried to make a year ago. There are five of you who
 1960 are elected by the great people of the city of College Park. If any single one of you calls me and
 1961 says, I'd like you to draft a piece of legislation that says thus and so.

1962 COUNCILWOMAN MCKENZIE: You're going to do it.

1963 CITY ATTORNEY DENMARK: My response will be, absolutely. I'm happy to do that.
 1964 Because it is not my job to tell you, I will not draft some legislation for you. Now, you getting it
 1965 on the agenda and getting a majority of vote from your colleagues; that's outside of my purview,
 1966 outside of my purview.

1967 And so -- and I know there's a lot of consternations about Ordinance 24-1 and why would I --
 1968 well, they asked me to draft it, and I drafted it. If the Mayor asked me to draft something, I'll
 1969 draft it. If Councilmember Arnold asks me to draft something, I'll draft it and I -- I draft it as
 1970 expertly as I possibly can.

1971 So my role as the City Attorney is to serve each and every single one of you on the governing
 1972 body. If City Manager asked me to draft a piece of legislation, I'll draft it for him. He'll have to
 1973 get it passed. So we just need to understand my role, which is to do as I'm asked by my
 1974 collective bosses.

1975 MAYOR MOTLEY BROOM: Thank you, sir. Councilmember Carn.

1976 COUNCILWOMAN MCKENZIE: Okay.

1977 COUNCILMAN CARN: First thing, City Manager, I understand, Winston, and I hear what
 1978 you're saying. We all lean on you especially this past year, but I don't think we should try to
 1979 make a habit of running the legal clock, you know, without making sure the City Manager, kind
 1980 of, is -- is -- is -- is in and understands what's going on exactly before we start drafting stuff,
 1981 which is expressly why I did not want to draft the resolution for this one, per se.

- 1982 You know, we -- we got to watch the pennies. But, Mayor -- and I heard your comments, and I
 1983 understand them, and I agree with a lot of them. But I think the starting point for that
 1984 conversation -- that amendment would not be with Mr. Denmark, but with your council --
- 1985 COUNCILWOMAN MCKENZIE: Amen.
- 1986 COUNCILMAN CARN: -- I do believe. The -- the -- the best legislation, it -- it comes out of
 1987 discussion, out of good solid discussion back and forth, maybe sometimes argumentative
 1988 discussion.
- 1989 But that's how we get the best legislation. I'm just assuming that -- that you and the City
 1990 Manager have some kind of a standing meeting that you need to discuss some of this stuff and --
 1991 and -- and run this stuff up the flag pole like the Mayor has had for -- for decades. But this year
 1992 we -- we do want to discuss it.
- 1993 We do -- we do want to discuss it. Absolutely. And, you know, again that's how legislation is
 1994 created. It -- it takes discussion, and it takes consensus. But in terms of placing stuff on the
 1995 agenda, just arbitrarily in terms of the Mayor, I mean, I read the charter too.
- 1996 And from what I see on the charter, you know, well, if it is a tie in regards to an item going on or
 1997 not going on the agenda, then we need to hear from the Mayor. Absolutely no question whether
 1998 or not it's going -- should go on. We do things by consensus.
- 1999 And -- and -- and we want to continue to do things by consensus because that's how you get the
 2000 best decisions, I believe. So I understand that. And yes, you -- your councilwoman is your
 2001 councilwoman. That's just what it is. But that door swings both ways. The Mayor is our Mayor.
 2002 Mine too.
- 2003 COUNCILWOMAN MCKENZIE: Absolutely.
- 2004 COUNCILMAN CARN: And but -- but this means two-way communication, folks. Two-way
 2005 communication. And this is something that I hope that we can tackle at our upcoming retreat.
 2006 This is why it's so important. Folks, we need to nail down a date to -- to -- to get together, to
 2007 close those doors and work through our issues.
- 2008 You know, we agreed to come to the table to mediate and attempt to try to settle some of these
 2009 issues outside of litigation potentially, and we're going to be making progress this year, and we're
 2010 going to be working together this year.
- 2011 So yes, we got some kinks to straighten out, but the best cure for kinks and disagreements is
 2012 good discussion. Good discussion before it comes up here. Discussion; meetings. So -- so we
 2013 want to all try to make ourselves available to the City Manager who handles the day to day.
- 2014 We got to make ourselves available to the City Attorney to make sure we're -- we're not going in
 2015 the wrong direction on something even if it's good intent.

2016 So -- so let's -- let's open up those lines of discussion. I think the Mayor -- you all need to be
2017 meeting with the City Manager. Yes, there's some legal issues going on or whatnot have you, but
2018 I think between the City Manager, City Attorney, and the Mayor, you can accommodate the
2019 meetings that -- that -- that need to be had. Is that right?

2020 CITY ATTORNEY DENMARK: Yeah. I'm here.

2021 COUNCILMAN CARN: So -- so let's -- let's work -- let's double our efforts to make sure we --
2022 we -- we're having the meetings so that the Mayor can have the discussion and -- and make sure
2023 -- and -- and -- and run the stuff up the flag pole that she thinks it needs to be on the agenda.

2024 But I -- while at the same time, making sure that we're legally covered due to the contentious
2025 atmosphere that we've been dealing with. But we're working through it. We're working through
2026 it, and I think we're going to make our way through it if we keep the communication lines open.
2027 So --

2028 MAYOR MOTLEY BROOM: Thank you, sir. And I --

2029 COUNCILWOMAN MCKENZIE: I have a comment.

2030 MAYOR MOTLEY BROOM: I will get to you in one second. Thank you, Councilmember
2031 McKenzie. I appreciate the opportunity to -- to meet with the City Manager, and we attempted to
2032 do so earlier this week.

2033 The disagreement broke down over the attendance of the City Attorney because I don't think that
2034 the two of us need the City Attorney there and running up additional bills, especially when we
2035 have a -- we have bills that are inherently vague right now.

2036 And I've asked for clarification on those. Looking forward to getting that clarification because in
2037 our opportunity to be good fiscal stewards, I think it is highly important that we make sure that
2038 everything that we're being billed for we can account for.

2039 And I'm happy to have anyone else sit in -- any staff member. I am not saying it has to be one-
2040 on-one. Happy to do so. Happy to have anyone who -- who is -- is here to do that. And I'm
2041 really glad that you said that you wanted to discuss the legislation.

2042 So can we get it on the next workshop agenda, so we can have that conversation to see if this is
2043 exactly what we want as a body? Because we talked about this, the concerns about this alcohol
2044 ordinance. It is -- it's taking the power from this council.

2045 I know my colleagues to my left expressed some concerns about that. We have the opportunity
2046 to tweak things. To get that -- to get that right and have the conversation. I'm not asking for the
2047 -- for the ordinance to be re-voted on at the next meeting.

2048 Just want to make sure that we're covering all of our bases, which is why I asked Mr. Denmark to
2049 draft the amendment. Can we please put it on there for the 21st?

- 2050 CITY MANAGER ADEDIRAN: Ma'am, you have to -- your colleagues right there. Whatever
2051 y'all decide, you know. Because the --
- 2052 MAYOR MOTLEY BROOM: There's no problem.
- 2053 CITY MANAGER ADEDIRAN: -- ordinance --
- 2054 MAYOR MOTLEY BROOM: Dr. Adediran.
- 2055 CITY MANAGER ADEDIRAN: Yes, ma'am.
- 2056 MAYOR MOTLEY BROOM: Mr. Denmark has said there's no problem with me get putting
2057 anything on the agenda. So --
- 2058 CITY ATTORNEY DENMARK: That's not what I said. Ma'am, I said there's no problem with
2059 you asking.
- 2060 MAYOR MOTLEY BROOM: All right. So I'm asking again. Will you please put it on the
2061 agenda for discussion?
- 2062 CITY MANAGER ADEDIRAN: You have your colleagues. Whatever the consensus is, that's
2063 what will happen.
- 2064 MAYOR MOTLEY BROOM: The City Manager is in charge of the agenda. That's what
2065 Mr. Denmark said. So I'm asking the City Manager. Sir, will you please put it on the agenda for
2066 January 21st at the workshop session, so we can have a conversation about this new alcohol
2067 board ordinance. That's all I'm asking is a conversation.
- 2068 CITY MANAGER ADEDIRAN: Your colleagues saying no. I mean --
- 2069 MAYOR MOTLEY BROOM: I'm just asking for a conversation. Please put it on the agenda.
2070 Please, sir.
- 2071 COUNCILWOMAN MCKENZIE: I -- I'm -- I'm --
- 2072 MAYOR MOTLEY BROOM: Councilmember McKenzie, go right ahead.
- 2073 COUNCILWOMAN MCKENZIE: Thank you very much. I appreciate it. Okay. Mayor, I have
2074 repeatedly requested to have meetings and to speak with you, but you refuse to meet with me
2075 unless we can get a mediator, which it means we have to pay additional dollars.
- 2076 I believe that the same spirit of cooperation that we want to see within our community, the same
2077 transparency that the members of our community are requesting of this governing body, that this
2078 governing body must also experience with one another.

2079 We have to communicate. I have said it tonight. I have said it behind closed doors, and you have
 2080 still denied me the ability for us to begin to talk. Not -- we both live in the same Ward, and we
 2081 have -- most of the issues in our city that are going on right now amongst our residents in Ward 1.

2082 And how beautiful would it be if the Mayor who lives in Ward 1 and the councilwoman from
 2083 Ward 1 could come together? I'm asking -- I'm not going to keep asking, but that is my desire to
 2084 see in 2025, a spirit of cooperation; transparency.

2085 Again, if you really want to get a piece of legislation to go through, you've got to get with
 2086 somebody else up here. That's the way things are done. We said we share it with the public, but
 2087 we did not know anything.

2088 There was no transparency whatsoever in -- in you having an amendment drafted by the City
 2089 Attorney. And now you're speaking about being a fiscal steward, but if we're going to be fiscal
 2090 stewards then before we go and draft rogue amendments without getting somebody from the
 2091 governing -- of a legislative body on hand.

2092 So, I mean, I -- I don't understand. It is okay to spend money on one thing, but it's not okay to
 2093 spend city taxpayer dollars on something else. We've got to get it together. We've got to get a
 2094 spirit of cooperation up here and let it keep rolling amongst all five of us. It is happening
 2095 amongst four and three of us, but it's not happening amongst all five of us.

2096 And I think that we can accomplish that in this year. Transparency. Let us know what you are
 2097 thinking. Please let me know what you're thinking. That's my last time I'm going to ask today.

2098 MAYOR MOTLEY BROOM: Hold on. Let me -- let me respond to that. I appreciate it.

2099 COUNCILWOMAN MCKENZIE: I don't know. Okay. You can respond, but this is going to go
 2100 on and on and on.

2101 MAYOR MOTLEY BROOM: I understand, and -- but I think it's important that --

2102 COUNCILWOMAN MCKENZIE: Because I know you want to get the last word in, so go ahead
 2103 and get it.

2104 MAYOR MOTLEY BROOM: I -- I -- I indicated that I'd be willing to talk with you with a
 2105 neutral third party because I did not feel personally safe in basically -- in how some of our
 2106 previous interactions have gone. And so I don't think -- I'm still talking -- I'm still talking here.

2107 COUNCILWOMAN MCKENZIE: You're taller than me. You're bigger than me, and you harass
 2108 me, and you bully me.

2109 MAYOR MOTLEY BROOM: Councilmember McKenzie, I'm still talking and I appreciate it. I
 2110 gave you the floor.

2111 COUNCILWOMAN MCKENZIE: Okay. You know that. I should be --

- 2112 MAYOR MOTLEY BROOM: Councilmember McKenzie, I'm still talking. I haven't recognized
2113 you. Thank you so much.
- 2114 COUNCILWOMAN MCKENZIE: Okay. Okay. Go ahead.
- 2115 MAYOR MOTLEY BROOM: And so, as I said, neutral third party. The -- that doesn't
2116 necessarily take extra money, and I cannot help how tall I am or anything like that.
- 2117 But here's the thing, Councilmember, we do have to work together. It makes it very difficult
2118 when -- when we have -- when we have friction and I get called a little girl and I get told this --
- 2119 COUNCILWOMAN MCKENZIE: Oh. That was last year.
- 2120 MAYOR MOTLEY BROOM: Councilmember. Councilmember. I'm still talking. I let you
2121 talk. Hold on. I let you talk.
- 2122 COUNCILWOMAN MCKENZIE: Okay. Hold on to it. Hold on to it.
- 2123 MAYOR MOTLEY BROOM: I'm not -- I'm just saying that when I get called a little girl, when
2124 I'm described as being brown on the outside and not sure about the inside --
- 2125 COUNCILWOMAN MCKENZIE: That's not true, Mayor. If you're going to quote me, quote
2126 me correctly.
- 2127 MAYOR MOTLEY BROOM: Councilmember, I'm still talking --
- 2128 COUNCILWOMAN MCKENZIE: But quote me right --
- 2129 MAYOR MOTLEY BROOM: But Councilmember, I haven't recognized you for the second
2130 time.
- 2131 COUNCILWOMAN MCKENZIE: Do not lie. Do not lie. Tell the truth --
- 2132 MAYOR MOTLEY BROOM: Councilmember, for the third time, I haven't recognized you.
2133 And so --
- 2134 COUNCILWOMAN MCKENZIE: But you're lying. You're lying. You're putting words in my
2135 mouth --
- 2136 MAYOR MOTLEY BROOM: Councilmember, for the fourth time, I haven't recognized you.
- 2137 COUNCILWOMAN MCKENZIE: You're lying.
- 2138 (Councilman Gay left the room at 10:11 p.m.)

2139 MAYOR MOTLEY BROOM: Councilmember for the fifth time. Councilmember for the fifth
2140 time. There are trust issues. That's the point. There are trust issues.

2141 And so the -- the outward we -- we -- we've covered this before. The outward -- the outward
2142 proclamations of we want to get together and then something else happens behind closed doors
2143 just doesn't work. We've got to be who we are in front and in the back.

2144 COUNCILWOMAN MCKENZIE: I agree.

2145 MAYOR MOTLEY BROOM: And so I think that, you know, as we step forward and we move
2146 forward into 2025, let's -- let's carry that same spirit inside. Let's -- let's carry that same spirit
2147 behind closed doors and we -- and -- and let's work together as Councilmember Arnold talked
2148 about at the strategic retreat, I believe the 21st through the 23rd.

2149 And I'm looking forward to that. But I think the characterization that -- that there is one singular
2150 problem as we sit here is -- is inaccurate. And I think it -- it -- it -- it does not highlight some of
2151 the systemic challenges that we -- that we have.

2152 And I'm -- I'm looking forward to really drilling down on those with the help of another party.
2153 Councilmember Carn.

2154 COUNCILMAN CARN: Yeah, I -- I'm fine. I think we need to work towards scheduling our
2155 retreat. If we do have a -- a date that works for everybody and mostly everybody, I think it's very
2156 important. City Manager, I think the Mayor and you should be sitting down.

2157 And I would agree with the Mayor in terms of that should not be an issue regarding the fact that,
2158 you know, the Mayor's filed two lawsuits. So in terms of just, you know, covering the city's
2159 exposure in those types of meetings -- obviously there's a reason why we have to do that.

2160 But hopefully with our retreat, maybe we can move beyond the litigation and move into some
2161 cooperation. But -- and I understand that you want to influence legislation, so understandable.
2162 But -- but you -- you can't want to steer legislation, in my opinion, by refusing to collaborate or
2163 even meet with, you know, your -- your -- your colleagues here.

2164 You can discuss the alcohol ordinance, and that alcohol board takes no power away from this city
2165 or this council. As a matter of fact, it strengthens to us more, and it's going to help make sure that
2166 our city is -- is -- is crossing the Ts and dotting the Is in terms of standards for regulations.

2167 Other cities have these types of rules to protect their cities. So I think we need to get a date
2168 secured and try to get in the room and close those doors and work things out.

2169 MAYOR MOTLEY BROOM: Thank you, sir. Appreciate your opinion. Any further -- anything
2170 further from your report?

2171 CITY MANAGER ADEDIRAN: No.

2172 MAYOR MOTLEY BROOM: All right.

2173 13. Report of Mayor and Council

2174 DEPUTY CITY CLERK BROWN: Mayor and Council report. Madam Mayor.

2175 MAYOR MOTLEY BROOM: I want to thank all of our community partners who came out over
2176 the last month and including, but not limited to -- because I know that I'm going to miss some
2177 folks, but Jay Shoates from Train or Die, Ebony Austin from Nouveau, Ameer Akbar Ali from
2178 Tropical Cuisine in Valero, Mario Malcolm and Brian Granville from the Granville Group,
2179 Amazon, Everybody Wins Atlanta.

2180 We just had an outpouring of community support from all corners of the city to make our
2181 holidays magic in College Park. And I want to thank everyone who had a hand in it. None of
2182 that is possible without our staff, our recreation, police, fire power, GICC and arena staff. The
2183 list goes on.

2184 Our unsung heroes of this city are our staff, and I'm so thankful for you each and every day. I
2185 want to highlight our fire department because on December 13th, they had a massive fire at 2301
2186 Godby. It took mutual aid from Union City to come in and want to appreciate their help on that
2187 day.

2188 But because of their heroism, no one was seriously injured in that incident. And that's one
2189 snippet of the work that the fire department does for our community. But I just wanted to thank
2190 them for their hard work and their professionalism because it does not go unnoticed every single
2191 day. They're out there responding to largely medical emergencies, but that one on the 13th was, it
2192 was something, and we really do appreciate all of their assistance.

2193 I had an amazing opportunity to attend the White House and their holiday reception and bring in
2194 the season. I want to thank President Biden, First Lady Dr. Biden for the invitation and
2195 especially to the intergovernmental staff at the White House. They have been so key in making
2196 sure that we have had access and had an open line of communication with the White House over
2197 the last four years.

2198 They include Rick Hart; Zion Tents; Stephanie Sykes. They were great partners to cities across
2199 this country and other governmental entities. I look forward to establishing relationships and
2200 reestablishing relationships with the new administration.

2201 I know that we are having some folks come back into the new administration, including William
2202 Crozier, who is originally from Georgia, who will be heading up in our governmental affairs and
2203 looking forward to working with him again. So I think that's all I've got. Councilmember
2204 McKenzie.

2205 COUNCILWOMAN MCKENZIE: Well, thank you, Mayor. First of all, I want to say happy
2206 2025, everybody. We made it. You know, 2024 was a great year, but we're looking forward to an
2207 even greater year in 2025.

2208 In fact, I am looking forward to working with my colleagues in the governing body to do some
 2209 five in 2025 that we are going to even as I've mentioned, the spirit of cooperation coming
 2210 together to champion each other this year, and specific projects that we want to see done for the
 2211 good of the city and the citizens of -- of College Park.

2212 I do want to say to my colleagues -- I want to say very thank you for considering me for the --
 2213 and -- and -- and -- and -- and -- and selecting me to be the Mayor Pro Tem for this year. It is a tall
 2214 order, and I heard Councilman Gay say it is what you make it.

2215 I'm going to make it a big -- I'm going to make it a big deal this year. So I'm honored to serve in
 2216 this capacity as Mayor Pro Tem for 2025. And that brings me to just a little concern. I do have a
 2217 question for the City Attorney.

2218 I noticed we had people representing Morehouse College in the room today about the Bill Evans
 2219 Field, and I know that that is something that is -- I -- I learned more about that on BIDA, but I
 2220 was not aware of anything changing with -- with -- with -- with -- with -- with -- with -- with that
 2221 -- that -- that sale of that property or the that contract.

2222 So I don't know how that came and how we have citizens that are requesting that, but I will get
 2223 some answers for everyone. And about what actually I did -- I didn't attend the BIDA meeting,
 2224 but I -- I did not see anything done that canceled the -- the -- the -- the -- the position of BIDA
 2225 with that project.

2226 So we again need to get that information clarified. We have a great year again planned. I ended
 2227 2024. It was extremely, extremely busy December. We partnered with College Park Police,
 2228 IGNITE, Zeta Phi Beta Sorority, Tropical Cuisine restaurant to give warm winter clothing and
 2229 personal hygiene supplies and warm meals to families at the Valero station on Main Street and
 2230 the Valero station went as far as to offer 30 cents on every gallon of gas purchased for 24 hours.

2231 And, you know, it's really wonderful when we have businesses in our community that want to
 2232 give back. So I want to thank College Park Police under the leadership of Connie -- Chief
 2233 Connie Rogers and all those that worked on that project. We had a wonderful day. It was just a
 2234 great feeling to be able to give back and to definitely give things that we knew people needed.

2235 They lined up and -- and swooped up on the things because people had a need. A lot of times
 2236 people criticize us for the things that we do in terms of giving back to the community. But when
 2237 you have a community that has needs, how can you reject or have a blind eye to what maybe 76
 2238 percent of your population has a need?

2239 And -- and then we just say, okay, well get it from somewhere else. So I think that it is -- and I
 2240 will continue to practice in 2025 giving back to this community. Now, it doesn't have to be tax
 2241 paid dollars.

2242 In fact, in 2024 I was able to -- I'm grateful that I was able to foster collaborative partnerships
 2243 with local businesses and the private sector to raise over \$125,000 in investments in our
 2244 community.

2245 And that was from working with partners like Ebony Austin of Nouveau and Brian Crandall, and
2246 I won't even name -- even Denmark Ashby. People talk about how much money we paid them,
2247 but you don't know how much money they put back into this community.

2248 And so, again, \$125,000. So when you look at those events that we had, that was not coming out
2249 of city -- the city conference. That most of the majority of everything that you saw that we did
2250 came from some business owner or some individual saying what can I do to assist the persons
2251 that live in my community?

2252 Also at the end of the year, we gave holiday gifts to over 2000 youth and seniors. We adopted 23
2253 families, and we blessed parents as well. We empower parents to be able to take their children
2254 shopping.

2255 I had a couple of parents say, Ms. McKenzie, I appreciate what you've done over the years when
2256 you were running a nonprofit and giving us toys for our kids. But those were toys that were
2257 given to them. The parents said we would really like to be able to take our children shopping and
2258 buy them toys for themselves.

2259 And so we were able to do that for 23 families and just as the Shop with the COP program does,
2260 and that's why I love that program, because you take them to the store and they're empowered.
2261 And thanks to many of our partners that came together with us. IGNITE was one of them.

2262 We were able to give -- I think it was about four or five thousand dollars or more in gift cards to
2263 parents -- to those 23 parents to be able to take it -- and some of the children, so I may be wrong
2264 with the number, it may be even higher than that, but the children were able to take gift cards and
2265 go to Walmart and shop for themselves.

2266 That was empowering. I had a parent say to me, you know, it is so funny, Ms. McKenzie, if I had
2267 been taken them shopping at Walmart, my cart would've been full and overflowing. But when
2268 they had that \$50 and they had to figure out how they were going to spend that money, all of a
2269 sudden they didn't want to spend the money.

2270 So I felt like that wasn't a handout at all. That was a hand up. It was a lesson for each child to be
2271 able to understand the value of money, the value of having their own money. How I'll spend it,
2272 and the fact that, hey, I told them when we gave them the gift cards.

2273 I said, look, you may decide you don't want to spend your whole \$50 the first time, so you're
2274 going to keep up with how much you spent. Then you can come back next month or whatever
2275 and get the next thing you want or start saving money.

2276 So I'm looking forward to lots of testimonies as a result of the empowering activities that we
2277 were able to do. We ended the year with a Unity walk, which Dr. Vomlany talked about at
2278 Badgett Stadium with United Action and Favor House and IGNITE, and several community
2279 partners. It was a wonderful, wonderful day.

2280 It was at -- you know, we had lots of people coming to get food. He said, the people that were
2281 hungry, but they had hot food there at the event, but they also gave away amazing groceries. So
2282 it was just a wonderful way to come together as a community and just -- it was our City Manager
2283 was there, Councilman Carn was there with me as well.

2284 And we really -- you could just feel the cohesion of the community and seeing people that know
2285 that College Park is amazing and want to see us be even greater and better. Finally, I will be
2286 having my first ever -- and I think this may be in a -- it is a normal, but I don't know if it's ever
2287 been done.

2288 The First Ward 1 state of the Ward address. It's going to be held on January 16th, which is next
2289 Thursday evening at 6:30 p.m. And I will be sharing -- gosh, when I started compiling stuff, it
2290 was a lot of stuff. So I -- I -- we are going to give out information, but we are going to share how
2291 we went -- how we journeyed through 2024, what an amazing year 2024 was.

2292 And I keep saying that because it was, but also we won't just talk about the accomplishments of
2293 2024, but I'm going to get into some of the -- the -- the -- the -- the goals and the priorities that
2294 we have for 2025, and we will be discussing even some budgetary things so you can actually
2295 know, you know, what we've spent and what we have yet to spend on some of the projects for
2296 this upcoming year.

2297 Everybody, I'm excited. I'm excited about being in College Park at this particular moment in
2298 time, this moment in history. We have a wonderful city. It's great to see what we're doing, even
2299 in terms of when you talk about redemptive behaviors, when Eva Thomas High School just
2300 making College Park Elementary School, Eva L Thomas, looking at the pedestrian bridge about
2301 to be accomplished within the next few weeks, looking at the Flint River Project, which we have
2302 received federal funding on.

2303 Happy to have been a part of the funding that we got for the Brownsville grant -- the renewal of
2304 that grant just in the nick of time just before we closed. Looking at that -- looking at Main Street,
2305 have you walked up and down Main Street lately?

2306 Have you seen the -- the walking signs, the street art, and that beautiful Gazebo is going to be an
2307 extra complement to our lawn? I would like to thank my Councilmembers again, for -- for voting
2308 for that and to be constructed because it's for all of us. It's for all of us.

2309 And that's what we got to remember. When you do something that's for everybody, it may not be
2310 specifically everything is what you want, but what you may not want is what someone else needs.
2311 And that's why I say a spirit of collective cooperation in 2025, where we begin to not only look at
2312 what we want, but let's look at what somebody else in our community may need, and then we
2313 come together and we become that great College Park that we were -- we were destined to be
2314 from when our founders came together back in 1896 or something and put the city together.

2315 It's an honor to serve you. I'm looking forward to taking us to higher heights and deeper depths
2316 in 2025. Thank you again.

2317 MAYOR MOTLEY BROOM: Councilmember Carn.

2318 COUNCILMAN CARN: All right. Thank you. Well, Happy New Year. Obviously getting late,
2319 so I'm not going to be too long. I have a few things here. Some of my colleagues did touch on
2320 the numerous community partnerships. Folks, it takes a full community to do this and to make
2321 this city effective and to make sure that this city thrives.

2322 I always say if you're depending on government alone -- in any government situation, you're
2323 going to be let down in most cases. Government cannot do it alone. It takes community
2324 partners. It takes our churches. It takes our schools. It takes an entire neighborhood of folks
2325 willing to work and move forward.

2326 Speaking of neighborhoods, I wanted to thank our Hawthorne Station residents coming out to our
2327 holiday reception. We want to reach out to as many folks as possible so that they know the good
2328 things that are going on in this city.

2329 We had multiple, multiple holiday events going on to show our community that we truly put our
2330 community first and foremost. I want to thank Mark over at the Discount Mall for providing a
2331 wonderful Christmas for our residents and myself and neighbors and Councilmember Arnold, I
2332 know you were -- had an event out there as well.

2333 So community partnership, it's a big deal. Unity Day was a wonderful, wonderful event. Dr.
2334 Chisulo, I want to thank you. I know you're not here, but I thank you on camera. By the way, I
2335 do have something for you; actually, it's a little Christmas gift for you.

2336 When I saw this thing, I said, boy, that's Dr. Chisulo 100 percent. So when you see it, you're
2337 going to know it was definitely something uniquely selected with you in mind. So thank you for
2338 spearheading that. The Helping Hands Christmas Holiday Toy Event was one that was the first
2339 for our community.

2340 I want to thank Dr. Okun and his wife, Mrs. Okun, for spearheading that event. That was a very
2341 well-organized event. It was the first time we had it in College Park at our convention center.
2342 Helping Hands has been providing Christmas dinners and a Christmas for a lot of our community
2343 for the past 36 years.

2344 Thirty-six years, you all. They bought the Henderson Arena, which is no more. They shut down
2345 briefly after Covid. And they were looking for a home and a community to embrace them and
2346 their nonprofit efforts.

2347 And I'm hoping that we have found a home that may last for years and years with them. This
2348 was the first initiative at the Convention Center. I'm hoping they're going to be making some
2349 tweaks and some changes, and they want to get some input for us in terms of how we can do it
2350 better and nicer.

2351 But they have a very organized operation going that they've perfected over the years. So I would
2352 definitely like us to consider working with them annually possibly. A couple of other things --
2353 over -- City Manager, over at Fire Station number two on Sullivan Road.

2354 There's been a pretty large crater there in front of the -- the -- the bay doors that -- that -- that
2355 needs to be filled. Chief, I'm sure you know what I'm talking about. I don't know if a meteor hit
2356 there or not, but well, it's not quite that big, but I think it does -- I don't know how you fill
2357 something like that, but we want to definitely make sure we cover that. And you know, those,
2358 some heavy, heavy trucks coming in and out of there. So we want to make sure that -- that we
2359 got that covered.

2360 Let's see what else we have here on my laundry list. Michelle, at some point here, maybe not the
2361 next meeting, but maybe the 1st of February I want to look at the free programming initiative that
2362 we -- that we put out for last year, starting last year.

2363 And I want to get some data on terms of how we're looking with it in terms of data on
2364 participation, how the outreach went, the number of residents that took us up on the free
2365 programming offers, the amount of participation.

2366 Also, the number of residents that were College Park residents that may have been involved and
2367 got into the programming. You know, and if we are not providing the free programming that kids
2368 and folks are looking for, we need to figure out how to incorporate -- incorporate that in, you
2369 know. Obviously, I know basketball is a popular sport that a lot of young people want to play
2370 and after school and whatever have you, that keeps a lot of kids out of trouble.

2371 You look at the basketball court there across from the track. It's full a lot of the time and it's used
2372 a lot. If we don't have that as we programming with Parks and Recreation, I want to figure out
2373 how we can make sure that we have programming that the kids are looking for.

2374 And the Parks and Rec, can't thank you enough for all of the work you've done on all of these
2375 projects and initiatives that we've had. City Manager, I -- I want to touch on our leaf truck.

2376 Obviously, you know, it's -- it's needed this time of year and it's funny, historically what happens
2377 is that every neighbor and everybody in the community wants to see that leaf truck that same leaf
2378 truck rolling up all of their streets at the same time.

2379 So it's always a big dilemma. There was -- at one point, I think we did have two, so I want to at
2380 some point revisit that and -- and take a look at, you know, the -- the type of budget savings we
2381 end up with coming into June and July and see if we can if it -- if it makes sense to double up on
2382 that.

2383 CITY MANAGER ADEDIRAN: Yes, sir.

2384 COUNCILMAN CARN: So we definitely want to make sure we are covering our bases in every
2385 way that we can. Also there's a clogged drain on Herschel Road there in front of the driveway to

2386 the Pet Paradise in that Delta, not the Delta employees parking lot, Racetrack, but down at Camp
2387 Creek and Herschel Road at the corner.

2388 So -- so we want to make sure we cover that clear out that -- that drain there. Because there was
2389 some water pooling even before the rains we got -- got the other day. So we definitely want to
2390 work on that. I think that's -- that's all I got. Thank you.

2391 MAYOR MOTLEY BROOM: Councilmember Arnold.

2392 COUNCILWOMAN ARNOLD: Thank you. Okay. So we're to start, well, first I'm going to say
2393 Santa was probably jealous and mad at us because we had so many different activities going on
2394 in College Park, supporting families with toys, gifts, food.

2395 It was a -- a historic year, I think for us when it came to offering different things throughout the
2396 city for -- for Christmas. And I want to highlight a couple that -- that stood out which was the --
2397 the first ever Christmas on Godby. It was an awesome event.

2398 And the goal is to -- to make sure that we have something similar every year for the residents on,
2399 on Godby Road in that corridor. I want to -- to thank, of course, the Old National Merchants
2400 Association, Mr. Marshall Taggart, Mr. Ronnie Wyatt, Ms. Jerisha Bronson, Nexus Church, the
2401 College Park Police Department, College Park Rec, College Park Power and Public Works.

2402 And of course, if I missed anyone, please charge it to my head, not to my heart. It was a lot of
2403 people there. It was a lot of effort that went into making this a big event. We had a -- a bunch of
2404 happy kids that came out and Santa, of course.

2405 And then we also -- Councilman Carn alluded to this earlier. We had the Old National Discount
2406 Mall merchants there to raise quite a bit of money to make sure that we also touched families for
2407 Christmas.

2408 And so those merchants and I were able to identify families in need, and we gave out 10 Lenovo
2409 Chromebooks to families with children from middle school age to high school, and two iPads to
2410 the students that live in campus housing at Style Mobb University.

2411 And I want to thank Mark Fouche there at the Old National Discount Mall and all of the
2412 merchants that participated in raising the dollars that -- that were raised to pay for these devices.
2413 I also held my final town hall in a holiday reception where I gave highlights on what we were
2414 able to accomplish in 2024 especially to the residents wanting to know how things were going
2415 with Ward 3, and also a few insights as to, you know, the thoughts that I have for 2025, but
2416 ultimately it's going to be up to the residents.

2417 And so with that being said, I have a survey like we did last year that's available right now on the
2418 Ward 3 website where we're collecting information, feedback on -- getting -- gathering feedback
2419 on how we did in 2024, what the residents, the constituents would like to see us focus on for
2420 2025, and how the services out of the Ward 3 office -- specifically how those services are going
2421 and what we could do better.

2422 During that -- that -- that town hall, I also shared my thanks for all of the work that Mr. Shawn
2423 Frances has done, his professionalism and his support throughout the year. He's done an amazing
2424 job to help keep me in the middle of the road, you know -- it -- I work. Everybody knows this.

2425 I work Monday through Friday, eight to five, sometimes six. And he has done an amazing job in
2426 making sure that I stay organized and stay connected with the constituents as phone calls come
2427 in, as emails come in, making sure that our activities are organized.

2428 And -- and I just wanted to thank him publicly for that work. And I -- I hear from the
2429 constituents regularly about the amazing work that he has been doing in the office, and he's
2430 always willing to offer a hand to other people.

2431 And so I just want to say thank you again to Kim publicly. And I also want to thank the
2432 constituents for allowing us to have these positions in our -- in our budget with our initiatives to
2433 support these consultant positions.

2434 So moving on to upcoming activities. Again, I wanted to remind everyone that the -- the survey
2435 that is -- that's for Ward 3 is on the website. It will be open until April 5th, and it will provide
2436 feedback as we go into our discussions especially with our federal lobbyist and our state
2437 delegation to know what it is that constituents are looking for us to focus on.

2438 I understand that we have the rock wall that's opening up on Sunday, and I would like to be there,
2439 but I already had a prior commitment, so I'm hoping for the best when the wall opens back up on
2440 Sunday.

2441 I'm looking forward to our upcoming plan, strategic retreat where we as the government body
2442 can outline our strategic priorities and moving the city forward in 2025. A couple of things that
2443 I've already shared with my constituents -- I've even shared here in my closing remarks, that I am
2444 personally looking forward to us securing some dollars for -- from the Connected Cities funding
2445 for infrastructure projects for us to be able to also leverage technology to become nimble and
2446 effective, transparent, and efficient, to leverage new technology.

2447 Also to plug in some of the gaps that we have with staff. And so I -- I want to just circle back to
2448 something that happened this evening. My kids put in a request for Smartsheet and as a licensed
2449 project manager, I use Smartsheet to move projects forward throughout the state.

2450 I know a lot of state agencies also use Smartsheet. And so I think that that was a smart move.
2451 And -- and although Mike didn't give us a lot of background, just the fact that he identified that
2452 tool as a replacement for the project management software that he was using in the past, I think
2453 was an excellent choice.

2454 And so I'm looking forward to us leveraging more technology like that to move the city forward.
2455 And so as we prepare for a day of the mourning for President Carter, I think about some of my
2456 family stories that was shared with me as a little girl on from my great aunt Ollie Bell Lofton.

2457 Of course you all don't know who she is, but she worked for attorney Charles Kirbo -- and if you
2458 don't know who that is, I encourage you to look him up. But she shared a lot of stories from her
2459 experience in working with Charles Kirbo and also her experience with President Carter.

2460 And those stories remind me that we all come with our own family experiences, our personal
2461 experiences, and those experiences -- those life stories have an impact on who we are. They help
2462 shape and mold us, and they make us into the people that we are today.

2463 Which leads me to a passage which says, suffering produces perseverance. Perseverance,
2464 character; and character, hope. Romans 5: 3-4. Thank you.

2465 MAYOR MOTLEY BROOM: Thank you very much, Councilmember Arnold. I don't believe
2466 we have an executive session this evening.

2467 COUNCILMAN CARN: I do have an executive session. I have personnel. I think it will be
2468 brief.

2469 MAYOR MOTLEY BROOM: All right. Is there a motion to enter into executive session for
2470 discussion of personnel?

2471 COUNCILMAN CARN: Motion.

2472 MAYOR MOTLEY BROOM: Thank you, Councilmember Carn. Is there a second?

2473 COUNCILWOMAN MCKENZIE: Second.

2474 MAYOR MOTLEY BROOM: Thank you, Councilmember McKenzie. Any discussion?
2475 Hearing none, we'll move to a vote. All those in favor?

2476 COUNCILMAN CARN: Aye.

2477 COUNCILWOMAN MCKENZIE: Aye.

2478 COUNCILWOMAN ARNOLD: Aye.

2479 MAYOR MOTLEY BROOM: All right. So we will enter into executive session for discussion
2480 of personnel.

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2482 Regular session adjourned at 10:44 p.m.

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CITY OF COLLEGE PARK

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Bianca Motley Broom, Mayor

2492

2493 **ATTEST:**

2494

2495

2496 **Kelly L. Bogner, City Clerk**



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**CITY OF COLLEGE PARK
COUNCIL AGENDA MEMO (CAM)
REGULAR SESSION MEETING**

DOC ID: 11629

TO: Honorable Mayor and Council Members

FROM: Dr. Emmanuel Adediran, City Manager

DATE: January 15, 2025

TITLE: Consideration and action to approve a Proclamation Presentation for the 6 and Under College Park Blue Flag Football Team for an undefeated season and NFL Champions.

Attachments

2025 Proclamation Flag Football Champions (DOCX)

Prepared by: Michelle Johnson
Department Director: Michelle Johnson, Director of Recreation & Cultural Arts

Review:

City Manager's Office	Completed	01/16/2025 3:41 PM
Michelle Johnson	Completed	01/14/2025 12:25 PM
City Clerk	Pending	
City Manager's Office	Completed	01/16/2025 3:41 PM
Mayor & City Council	Pending	01/21/2025 7:30 PM



City of College Park
Proclamation
College Park 6U Flag Football Team

- WHEREAS:** The College Park Rams Flag football program had 10 teams and over 100 kids from ages 5-12 complete in the local NFL Flag league starting September 2024 – November 2024; and
- WHEREAS:** The College Park 6 & Under Blue Flag Football team won the Youth NFL Flag Football League championship game on Saturday, November 2nd, 2024, in Atlanta, Georgia; and
- WHEREAS:** The 6 & Under team finished the season with an undefeated record of 11-0, including a 3-0 record in the playoffs; and
- WHEREAS:** Members of the 6U Rams were Jaxson Bean, Kai Clayton, Anthony Daniels, Ramsey Gantt, Raheem Green- Slocum, Khalia Johnson, Kyrie Johnson, Connor Jones, Nasir Plummer, Rajon Robinson, and Maddox Thomas; and
- WHEREAS:** The team was coached by Rashad Green- Slocum and Ralph Jenkins.

NOW, THEREFORE, BE IT PROCLAIMED by the Mayor and City Council of the City of College Park that

College Park 6 & Under Flag Football Team

Is recognized for their hard work, dedication, and their accomplishments during the 2024 NFL Flag season.

PROCLAIMED THIS 3rd DAY OF FEBRUARY 2025.

CITY OF COLLEGE PARK

Bianca Motley Broom, Mayor

Jamelle McKenzie, Councilwoman

Joe Carn, Councilman

Tracie Arnold, Councilman

Roderick D. Gay, Councilwoman

ATTEST:

Queenie Brown, Deputy City Clerk



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**CITY OF COLLEGE PARK
COUNCIL AGENDA MEMO (CAM)
REGULAR SESSION MEETING**

DOC ID: 11698

TO: Honorable Mayor and Council Members

FROM: Dr. Emmanuel Adediran, City Manager

DATE: January 15, 2025

TITLE: Consideration of and action on a request for a Proclamation for the Power Department. The proclamation is requested on behalf of Dr. Emmanuel Adediran, City Manager.

Prepared by: Melanie Stephens
Department Director: Dr. Emmanuel Adediran, City Manager

Review:

Emmanuel Adediran	Completed	01/16/2025 3:59 PM
City Clerk	Pending	
City Manager's Office	Completed	01/16/2025 3:59 PM
Mayor & City Council	Pending	01/21/2025 7:30 PM



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**CITY OF COLLEGE PARK
COUNCIL AGENDA MEMO (CAM)
REGULAR SESSION MEETING**

DOC ID: 11702

TO: Honorable Mayor and Council Members

FROM: Dr. Emmanuel Adediran, City Manager

DATE: January 15, 2025

TITLE: Consideration of and action on a request for a Proclamation for Streets and Highways. The proclamation is requested on behalf of Dr. Emmanuel Adediran, City Manager

The proclamation will be presented at the February 3rd Council meeting.

Prepared by: Melanie Stephens
Department Director: Dr. Emmanuel Adediran, City Manager

Review:

Emmanuel Adediran	Completed	01/16/2025 3:57 PM
City Clerk	Pending	
City Manager's Office	Completed	01/16/2025 3:57 PM
Mayor & City Council	Pending	01/21/2025 7:30 PM



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**CITY OF COLLEGE PARK
COUNCIL AGENDA MEMO (CAM)
REGULAR SESSION MEETING**

DOC ID: 11699

TO: Honorable Mayor and Council Members

FROM: Dr. Emmanuel Adediran, City Manager

DATE: January 15, 2025

TITLE: Consideration of and action on a request for a Proclamation for Building and Grounds for the Brady Trail. The proclamation is requested on behalf of Dr. Emmanuel Adediran, City Manager.

Prepared by: Melanie Stephens
Department Director: Dr. Emmanuel Adediran, City Manager

Review:

Emmanuel Adediran	Completed	01/16/2025 3:55 PM
City Clerk	Pending	
City Manager's Office	Completed	01/16/2025 3:55 PM
Mayor & City Council	Pending	01/21/2025 7:30 PM



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**CITY OF COLLEGE PARK
COUNCIL AGENDA MEMO (CAM)
REGULAR SESSION MEETING**

DOC ID: 11694

TO: Honorable Mayor and Council Members

FROM: Dr. Emmanuel Adediran, City Manager

DATE: January 15, 2025

TITLE: Consideration of and action to approve a proclamation for Ms. Keysha Porter, former DMO appointed Ward 3 member. Sponsored by Councilwoman Tracie Arnold.

The proclamation will be presented during the February 3rd Council Meeting.

Prepared by: Melanie Stephens
Department Director: Councilwoman Tracie Arnold

Review:

City Manager's Office	Completed	01/16/2025 3:56 PM
Emmanuel Adediran	Completed	01/16/2025 3:56 PM
City Clerk	Pending	
City Manager's Office	Completed	01/16/2025 3:57 PM
Mayor & City Council	Pending	01/21/2025 7:30 PM



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**CITY OF COLLEGE PARK
COUNCIL AGENDA MEMO (CAM)
REGULAR SESSION MEETING**

DOC ID: 11686

TO: Honorable Mayor and Council Members

FROM: Dr. Emmanuel Adediran, City Manager

DATE: January 9, 2025

TITLE: Consideration of and action on a request to approve an invoice payment for The Collaborative Firm, LLC in the amount of \$19,565.00 for College Park Planning Services. This is a budgeted item. Sponsored by City Manager, Dr. Emmanuel Adediran.

Attachments

The Collaborative Firm - Invoice #20240231 - \$19,565.00 (PDF)

Prepared by: Melanie Stephens
Department Director: Dr. Emmanuel Adediran, City Manager

Review:

Emmanuel Adediran	Completed	01/16/2025 3:34 PM
City Clerk	Pending	
City Manager's Office	Completed	01/16/2025 3:35 PM
Mayor & City Council	Pending	01/21/2025 7:30 PM

The Collaborative Firm, LLC
Planning, Program Management & Development

INVOICE

1514 East Cleveland Avenue Suite 82 East Point, GA 30344 Phone 404.684.7031 Fax 404.684.7033 Tax ID # 37-1450931	1/7/2025 INVOICE-20240231 NET 30
---	--

Bill To:
 City of College Park
 3667 Main Street
 College Park, Georgia 30337

Billing Period:
 December 2024:
 Original Invoice
Submitted by: Brian Hightower

College Park Planning Services

Project Description		Rate	Total
Week Ending 12/06/2024	34.00 hours	\$ 130.00	\$ 4,420.00
Week Ending 12/13/2024	34.00 hours	\$ 130.00	\$ 4,420.00
Week Ending 12/20/2024	34.50 hours	\$ 130.00	\$ 4,485.00
Week Ending 12/27/2024	34.00 hours	\$ 130.00	\$ 4,420.00
Week Ending 12/31/2024	14.00 hours	\$ 130.00	\$ 1,820.00
Total: 150.50 hours			
		Labor Subtotal	\$ 19,565.00
Deborah Rogoff-Ezra			
Expenses Other Direct Costs (ODC's)			
		ODC Subtotal	\$0.00
		TOTAL INVOICE	\$ 19,565.00

College Park On Call Planning Services Billing Summary		
Dec-24		
Staff	Week Ending 12/06/2024	
DE	SAGES building review/approval and continued sign permit coordination and review; 30 to 40 phone calls daily; Respond to email inquiries daily; LDP reviews; Coordination for next BZA meeting - review and request additional information not included in application package; Upcoming PC meeting preparation - text amendment staff reports and prepare Planning Commission packages; assist applicants with sages system; avg 2-3 business licenses daily; Continued inquiry/assistance on applications, plat maps and zoning; research and resolutions on questionable uses and property owner problems; Coordination with City Engineer on plat map process and pipeline projects. Continue to identify inconsistencies and issues with zoning code and linked sections of City ordinances, coordinate with City attorney on text amendments for City Attorney to draft ordinances, review drafts. 3 Auto brokers permits. Council meeting. Department Head Meeting. City attorney meeting. Pre-application meetings (1) MF to SROs (2) Hotel to MF and preparation/research	34.00
Staff	Week Ending 12/13/2024	
DE	SAGES building review/approval and continued sign permit coordination and review; 30 to 40 phone calls daily; Respond to email inquiries daily; LDP reviews; Coordination for next BZA meeting - review and request additional information not included in application package; Upcoming PC meeting preparation - text amendment staff reports and prepare Planning Commission packages; assist applicants with sages system; avg 2-3 business licenses daily; Continued inquiry/assistance on applications, plat maps and zoning; research and resolutions on questionable uses and property owner problems; Coordination with City Engineer on plat map process and pipeline projects. Continue to identify inconsistencies and issues with zoning code and linked sections of City ordinances, coordinate with City attorney on text amendments for City Attorney to draft ordinances, review drafts. 2 Auto brokers permits. Planning Commission meeting and preparation. City attorney project meetings. Pre-application meetings (1) MF to SROs (2) Hotel to MF and preparation/research. Park improvements research, review plans, site visits/meetings.	34.00
Staff	Week Ending 12/20/2024	
DE	SAGES building review/approval and continued sign permit coordination and review; 20+ phone calls daily; Respond to email inquiries daily; LDP reviews; Coordination for next BZA meeting - review and request additional information not included in application package; assist applicants with sages system; avg 2-3 business licenses daily; Continued inquiry/assistance on development applications, plat maps and zoning; research and resolutions on questionable uses and property owner problems; Coordination with City Engineer on plat map process and pipeline projects. Continue to identify inconsistencies and issues with zoning code and linked sections of City ordinances, coordinate with City attorney on text amendments for City Attorney to draft ordinances, review drafts. 1 fence permit issue resolutions. 1 ZCL. ORRs - Vape shop lawsuit and Holiday Inn . City attorney meeting - plat map issues. Pe-App mixed use in TOD	34.50
Staff	Week Ending 12/27/2024	

DE	SAGES building review/approval and continued sign permit coordination and review; 30 to 40 phone calls daily; Respond to email inquiries daily; LDP reviews; Coordination for next BZA meeting - review and request additional information not included in application ackage; Upcoming BZA meeting preparation - text amendment staff reports; assist applicants with sages system; avg 2-3 business licenses daily; Continued inquiry/assistance on applications, plat maps and zoning; research and resolutions on questionable uses and property owner problems; Coordination with City Engineer on plat map process and pipeline projects. Continue to identify inconsistencies and issues with zoning code and linked sections of City ordinances, coordinate with City attorney on text amendments for City Attorney to draft ordinances, review drafts. 2 fence permit issue resolutions. BZA public notice preparation. City attorney projects & lawsuit coordination. Community center improvements research, review plans, site visits/meetings+	34.00
Staff	Week Ending 12/31/2024	
DE	SAGES building review/approval and continued sign permit coordination and review; 30 to 40 phone calls daily; Respond to email inquiries daily; LDP reviews; Coordination for next BZA meeting - review and request additional information not included in application ackage; Upcoming BZA meeting preparation - text amendment staff reports; assist applicants with sages system; avg 2-3 business licenses daily; Continued inquiry/assistance on applications, plat maps and zoning; research and resolutions on questionable uses and property owner problems; Coordination with City Engineer on plat map process and pipeline projects. Continue to identify inconsistencies and issues with zoning code and linked sections of City ordinances, coordinate with City attorney on text amendments for City Attorney to draft ordinances, review drafts. 1 fence permit issue resolutions. Pre-agenda meeting. City attorney projects & lawsuit coordination	14.00
	Total Hours	150.50
	Hourly Rate	\$130.00
	TOTAL LABOR	\$19,565.00
		AMOUNT
	ODC	
	Total ODC	\$0.00
	Total Fee	\$19,565.00



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**CITY OF COLLEGE PARK
COUNCIL AGENDA MEMO (CAM)
REGULAR SESSION MEETING**

DOC ID: 11683

TO: Honorable Mayor and Council Members

FROM: Dr. Emmanuel Adediran, City Manager

DATE: January 15, 2025

TITLE: Consideration of and action to accept Fulton County Community Development Block Grant (CDBG) award park improvements in the amount of \$120,000 for Phillips Park in Ward 4. This is a budgeted item. This request is from Michelle Johnson, Director of Recreation & Cultural Arts.

RECOMMENDATION:

Accept the grant award from Fulton County Community Development Block Grant (CDBG) award for park improvements in the amount of \$120,000 for Phillips Park improvements in Ward 4 and this is a budgeted item.

BACKGROUND:

The City of College Park applied for Fulton County Community Development Block Grant (CDBG) for 2024-2026 funds for park improvements at City parks. The Mayor and Council agreed to renew the three-year Community Development Block Grant Cooperative Agreement with Fulton County Government on January 16, 2024.

Fulton County Government has moved away from a year-to-year funding application to a three-year funding application request to run in congruence with the three-year cooperation agreement with Fulton County Community Development Block Grant.

The City of College Park has applied for the last three years to help assist with upgrading all park equipment in City parks. Grant funding has supported several park projects to include Barrett Park, Brady Park, and Phillips Park. The City has been awarded in prior years funds to support other needs that meet the criteria for this type of

funding. Previous grant award for the City of College Park for CDBG include the

Year	Project	Award Amount
2020	COVID 1	\$ 500,000
2020	COVID 3	\$ 186,427.50
2021	Phase II Brady Recreation Center	\$ 162,487
2021	Barrett Park	\$ 102,500
2022	Conley Plumbing/Sewer	\$ 162,500
2022	Phillips Splash Pad	\$ 584,000
2022	Wyatt Roof Improvements	\$ 90,000
2023	Phillips Park Basketball Court	\$ 214,125
2024	Phillip Park Playground	\$120,000

The City of College Park Community Development Block Grant application requests the amount of \$319,000 for the years 2024, 2025 and 2026 for a total request of \$ 957,000 to support park and facility improvements.

On October 23, 2023, the Mayor and Council approved Resolution Number 21 for funding request for the three-year application to for an Phillips Park for 2024 and 2025 funding and Bill Evans baseball field and park facilities for 2026 funding.

BUDGETED ITEM:

This is a budgeted item coming from Community Development Block Grant (CDBG) Account number 220 6122 33 1115

STRATEGIC CONNECTION:

The city-wide events support the City of College Park Strategic Plan 2020, included within Goal II: Quality of Life:

- 11.1 Advance ways to increase community collaboration and implement initiative to become "One" College Park.
- 11.4 Increase participation in community activities including conference, recreation,

arts, crafts, festivals, and cultural experiences at the Georgia International Convention Center (GICC), Gateway Arena and throughout College Park.

Attachments

01-16-2024 Action Items (DOC)

College Park-2024 CDBG Award (PDF)

College Park - CDBG 2024 Contract - Draft (DOCX)

Prepared by: Michelle Johnson
Department Director: Michelle Johnson, Director of Recreation & Cultural Arts

Review:

City Manager's Office Completed 01/16/2025 3:32 PM
Michelle Johnson Completed 01/14/2025 11:44 AM
City Attorney's Office Pending
City Clerk Pending
City Manager's Office Completed 01/16/2025 3:32 PM
Mayor & City Council Pending 01/21/2025 7:30 PM

THE CITY OF COLLEGE PARK
MAYOR AND CITY COUNCIL
JANUARY 16, 2024

ACTION ITEMS

Present: Mayor Bianca Motley Broom; Councilmembers Jamelle McKenzie, Joe Carn, Tracie Arnold and Roderick Gay; City Manager Stanley Hawthorne; City Attorney Winston Demark; City Clerk Shavala Ames

Absent: None

WORKSHOP SESSION

1. No action taken.

REGULAR SESSION

2. Councilman Carn moved to add to the agenda 8m. Hotel/Motel Lighting Standards, 8n. Bi-Monthly Task Force Meetings, 8o. Impact Fee Study and 8p. MARTA Intergovernmental Agreement for the Flint River Project, seconded by Councilman Gay and motion carried.
3. Councilman Carn moved to approve the agenda, seconded by Councilwoman Arnold and motion carried.
4. Councilman Carn moved to approve Regular Session Minutes dated January 2, 2024, with corrections, seconded by Councilman Gay and motion carried:
 - Add Leanne Lee to College Park Main Street Board Appointments
 - Change “councilwomen” to “councilwoman” when referencing Councilwoman McKenzie and Councilwoman Arnold
5. Councilman Carn moved to approve Workshop Session Minutes dated January 2, 2024, seconded by Councilman McKenzie and motion carried.
6. Councilman Carn moved to approve Special Called Meeting Minutes dated September 27, 2023, seconded by Councilman Gay, Councilmembers McKenzie and Arnold abstained and motion carried.
7. Councilman Carn moved to approve Special Called Meeting Minutes dated January 5, 2024, seconded by Councilman Gay and motion carried.
8. Councilwoman McKenzie moved to approve to extend Remarks of Citizen time for Tina Hill, seconded by Councilman Carn and motion carried.

9. Councilwoman McKenzie moved to approve to extend Remarks of Citizen time for Rex Willis, seconded by Councilwoman Arnold and motion carried.
10. Councilman Carn moved to approve to appoint Valerie Lee as the Ward 2 Board Member to the College Park Main Street Association, seconded by Councilwoman McKenzie and motion carried.
11. Councilman Allen moved to appoint Truist Bank as the Official Bank Depository with the consideration that an agreed upon percentage to be deposited in a minority bank, seconded by Councilwoman McKenzie and motion carried.
12. Councilwoman McKenzie moved to approve a Conditional Use Permit for a Type II Home Occupation for an arts and crafts studio at 1579 Vesta Avenue, seconded by Councilman Carn and motion carried.
13. Councilman Carn moved to approve Ordinance No. 2024-01 to amend certain Sections in Chapter 2 (Administration) relating to parliamentary procedures for City Council meetings and proclamations, seconded by Councilman Gay and motion carried.
14. Councilwoman McKenzie moved to approve a healthy initiative program developed by the Fulton County Board of Health and the O'Donnell Marketing Group: the "Healthy Looks Good on You" campaign, seconded by Councilwoman Arnold and motion carried.
15. Councilman Carn moved to approve the Master Services Agreement with Hinderliter De Llamas & Associates for hotel and motel tax administration, seconded by Councilman Gay and motion carried.
16. Councilwoman McKenzie moved to deny extending an on-call and general engineering services contract with Prime Engineering Inc. and authorize a purchase order and budget allocation in the amount of \$110,000, seconded by Councilman Carn and motion carried.
17. Councilman Carn moved to approve to allow RFP submittals for management services for the Federal Aviation Administration (FAA), federal regional facilities located at 1701 Columbia Avenue, seconded by Councilman Gay and motion carried.
18. Councilwoman McKenzie moved to approve the proposed 2024 State Legislative Priorities for the City of College Park with the exception of Local Option Sales Tax (LOST), seconded by Councilwoman Arnold and motion carried.

19. Councilwoman McKenzie moved to approve Resolution Number 21 for the City of College Park's revised application for the Fulton County Community Development Block Grant (CDBG) three-year funding grant application for park and facility improvements, seconded by Councilman Carn and motion carried.
20. Councilwoman McKenzie moved to approve Fulton County Arts and Culture (FCAC) Municipality Support Funds (MSF) grant application for up to \$50,000 for cultural arts programming, seconded by Councilman Carn and motion carried.
21. Councilman Gay moved to approve sewer credits totaling \$25,863.41 to various commercial accounts, seconded by Councilwoman Arnold and motion carried.
22. Councilwoman McKenzie moved to approve the voting delegate, Councilwoman Jamelle McKenzie, for the Electric Cities of Georgia, seconded by Councilman Carn and motion carried.
23. Councilman Gay moved to approve to pay two invoices for Flock Safety in the amount of \$48,000, seconded by Councilwoman McKenzie and motion carried.
24. Consensus was given to move forward with drafting lighting standards for hotel and motel properties.
25. Councilman Gay moved to approve multifamily apartment meetings for every two weeks, seconded by Councilwoman Arnold and motion carried.
26. Councilman Carn moved to approve to conduct an Impact Fee Study and adopt an ordinance for implementation of suggested results from study, seconded by Councilwoman McKenzie and motion carried.
27. Councilman Carn moved to withdraw the MARTA Intergovernmental Agreement for the Flint River Project, seconded by Councilman Gay, Councilwoman McKenzie opposed, Councilwoman Arnold voted in favor and motion carried.
28. Councilman Carn moved to allow free recreation programs for all College Park residents with a household income of \$50,000 or less, seconded by Councilman Gay, Councilman Carn withdrew his motion, motion did not pass.
29. Councilman Carn moved to approve a policy to implement free recreation and cultural arts programs for all College Park residents with a household income of \$50,000 or less to be implemented aggressively and immediately, seconded by Councilwoman Arnold and motion carried.

30. Councilwoman McKenzie moved to enter into Executive Session at 10:31 p.m. for the purposes of litigation and personnel, seconded by Councilwoman Arnold and motion carried.

EXECUTIVE SESSION

31. Councilman Carn moved to exit Executive Session at 11:32 pm., seconded by Councilwoman Arnold and motion carried.
32. Councilman Carn moved to approve Executive Session Minutes dated January 16, 2024, seconded by Councilwoman McKenzie and motion carried.

[Meeting adjourned at 11:32 p.m.]

33. Councilwoman McKenzie moved to override the Chairs decision to adjourn the meeting at 11:32 p.m., seconded by Councilman Carn and motion carried.
34. Councilman Carn moved to terminate City Manager Stanley Hawthorne for cause, seconded by Councilman Gay, Councilmembers McKenzie and Arnold abstained and motion carried.
35. Councilman Gay moved to approve to receive no further comments from Stanley Hawthorne, seconded by Councilman Carn and motion carried.

Adjourned at 11:38 p.m.



137 Peachtree Street, S.W.
Suite 300
Atlanta, Georgia 30303
Phone: (404) 613-7944
Fax: (404) 612-0708
Georgia Relay Number 711

January 8, 2025

The Honorable Mayor Bianca Motley Broom
City Hall
3667 Main Street
College Park, GA 30337

RE: College Park– 2024 CDBG Award Notification \$120,000
Project: Charles E Phillips Park Improvements

Dear Mayor Motley Broom:

The Fulton County Board of Commissioners, by and through its Department of Community Development, has approved an award to **College Park** for Community Development Block Grant (CDBG) funds in the amount of **\$120,000 for Park Improvements to Charles E. Phillips Park**. In addition, the County has completed the environmental review process in accordance with requirements from the U.S Department of Housing and Urban Development (HUD).

Should you have any CDBG program and or project timeline related questions in this regard, please do not hesitate to contact Kim Benjamin at (404) 612-8077 or via email at kim.benjamin@fultoncountyga.gov.

Sincerely,

Stanley Wilson
Director

cc: Robb L. Pitts, Chairman, Fulton County Board of Commissioners
Richard Dick Anderson, County Manager
Dr. Pamela Roshell, Chief Operating Officer
Mia Redd, Deputy Director
Miranda Barney, Division Manager
Kim Benjamin, Community Development Manager





FULTON COUNTY
DEPARTMENT OF COMMUNITY DEVELOPMENT
Community Development Block Grant Program
137 Peachtree Street, Suite 300
Atlanta GA, 30303



**AN AGREEMENT BETWEEN FULTON COUNTY
and
The City of College Park
STATE OF GEORGIA, COUNTY OF FULTON**

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
CFDA Number 14.218 – Community Development Block Grants
Federal Award Identification Number: **B-24-UC-13-0003**

City of College Park’s DUNS Number: **079378865**
Federal Award Date: **1/1/2023-9/1/2030**
Total Fulton County CDBG Municipality Agreement: **\$120,000.00**

THIS AGREEMENT entered this 20th day of December (month) 2024 (year) by and between Fulton County, Georgia (herein called the “Grantee”) and **the City of College Park** (hereinafter called the “Subrecipient”).

WITNESSETH THAT:

WHEREAS, on June 6, 2024, the Fulton County Board of Commissioners approved the 2024 Annual Action Plan (24-0440) as part of the overall Fulton County 2020 – 2025 Consolidated Planning document which includes Community Development objectives and the projected uses of funds for the Community Development Block Grant (CDBG) program activities, as prescribed under the Housing and Community Development Act of 1974. On December 18th, 2024, the Board of Commissioners approved the project via Agenda Item 24-0882.

WHEREAS, the City of College Park has been provided CDBG funds by Fulton County **for Park Improvements** as set forth in 24 CFR §570.201(c) and to meet a national objective benefiting low/moderate income persons; as set forth in 24 CFR §570.208(a)(1)(i); and

WHEREAS, the Twenty Percent (20%) cap on Administrative Cost expenditures pursuant to CFR §570.200(g) has been reached; and,

WHEREAS, the CDBG allocation awarded to the City of College Park in the amount of **\$120,000**, shall be specifically used for the improvements of Charles E. Phillips Park – Playground Improvements located at 4400 Herschel Road, College Park, Georgia 30337 for citizens of Fulton County and shall not be used towards any Program Administrative Costs. The activities are designed to benefit low-/moderate income persons as required to meet the CDBG national objective; and

WHEREAS, these activities are designed to benefit low and moderate income persons as required to meet the CDBG national objective; and

NOW, THEREFORE, for and in consideration of the mutual covenants contained herein, the parties hereby agree as follows:

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I. SCOPE OF SERVICES

A. Activities

The Subrecipient will be responsible for administering a CDBG Agreement for Fiscal Year 2023-2025 in a manner satisfactory to Fulton County and consistent with any standards required as a condition of providing these funds.

B. Description of Activities

Improvements to the Charles E. Phillips Park located at 4400 Herschel Road, College Park Georgia 30337.

A copy of the complete scope of work is attached in EXHIBIT A.

C. National Objectives

The Sub-recipient certifies that the activities carried out with funds provided under this Agreement will meet one or more of the CDBG program's National Objectives:

- 1. benefit low/moderate income persons
- 2. aid in the prevention or elimination of slums or blight
- 3. meet community development needs having a particular urgency as defined in 24 CFR Part 570.208

This project meets the National Objectives of the Community Development Block Grant program 24 CFR Part 570.208(a)(2)(ii) area benefit.

II. TIME OF PERFORMANCE

Services of the Sub-recipient shall start on the 1st day of January 2024 and shall end on the 31st day of December 2026.

III. BUDGET

The City of College Park shall maintain a budget compliant to CDBG program requirements. Reference Exhibit C of the Agreement for Cost Reimbursement Budget.

IV. PAYMENT

It is expressly agreed and understood that the total amount to be paid by CDBG funds under this Sub recipient Agreement shall not exceed **\$120,000** and **Expenses for eligible activities shall be retroactive to January 1, 2024.** Drawdowns for the payment of eligible expenses shall be made against the line item budget specified in Paragraph III herein and in accordance with performance.

1 **V. NOTICES**

2
3 Communication and details concerning this Sub-Recipient Agreement shall be directed to the following:

	Grantee	Sub recipient
Name:	Kim Benjamin, Community Development Manager	Michelle Johnson
Address:	Fulton County Community Development Department 137 Peachtree Street Atlanta, Georgia 30303	City of College Park 3667 Main Street Atlanta, Georgia 30337
Phone:	(404) 612-8077	(678) 794-4834
Email:	Kim.benjamin@fultoncountyga.gov	mjohnson@collegeparkga.com

4
5 **VI. SPECIAL CONDITIONS**

- 6 • A complete description of the procurement process must be provided for any items purchased with these funds. Items under \$20,000 may be purchased under the Micro-purchase provisions of 2 CFR Part 200. All other items must be competitively procured.
- 7 • All staff costs covered by this grant, including those retroactive to January 1, 2024, must be fully documented (separately from regular CDBG staff costs) and timesheets provided for each staff position covered. Beneficiaries from this time period must also be reported.
- 8 • Funds being used retroactively cannot be used to pay for building renovations and other projects that exceed the Part 58, Environmental Review Exempt or Categorically Excluded Not Subject To, “CENST” thresholds unless an ERR was completed prior to the commitment of funds.
- 9 • Funds being used under the Urgent Need criteria must be tied to responding to a health and welfare crisis in the community, the need must have arisen within 18 months, and the sub-recipient must demonstrate and certify there are no other funds available to address the need.
- 10 • All Federal Cross-Cutting requirements apply including Financial Management and Procurement, Environmental Review, Federal Labor Standards, Acquisition and Relocation and Fair Housing and Non-Discrimination

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22 **VII. GENERAL CONDITIONS**

23 **A. General Compliance**

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25 The Sub-recipient agrees to comply with the requirements of Title 24 of the Code of Federal Regulations, Part 570 (the Housing and Urban Development regulations concerning Community Development Block Grants (CDBG)). The Sub-recipient also agrees to comply with all other applicable Federal, State and Local laws, regulations, and policies governing the funds provided under this Agreement. The sub-recipient further agrees to utilize funds available under this Agreement to supplement rather than supplant funds otherwise available.

26
27 **B. Independent Contractor**

28 Nothing contained in this Agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The Sub-recipient shall at all times remain an “independent contractor” or with respect to the services to be performed under this Agreement. The Grantee shall be exempt from payment of all Unemployment Compensation FICA, retirement, life and/or medical insurance and Worker’s Compensation Insurance as the Sub recipient is an independent sub recipient.

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33 **C. Hold Harmless**

34 To the extent allowable by law, the Sub-recipient hereby warrants, represents, covenants and agrees to release, indemnify, defend and hold harmless the County, its commissioners, officers, and employees, from any and all claims, losses, liabilities, damages, deficiencies or costs (including without

1 limitation, reasonable attorney's fees and legal expenses) suffered or incurred by such parties, whether
2 arising in tort, contract, strict liability or otherwise, and including without limitation, personal injury,
3 wrongful death or property damage, arising in any way from the actions or omissions of the Sub-
4 recipient, its agents, employees, Sub-recipients, officers, or directors. The Sub-recipient does further
5 hereby agree to release, indemnify, defend and hold harmless the County, its commissioners, officers,
6 and employees, from any injury (including death resulting there from), loss, claim or damage sustained
7 by the Sub-recipient's agents and employees. The language of this indemnification clause shall survive
8 termination of this Agreement, even if the County terminates the Agreement for its convenience.
9

10 **D. Worker's Compensation**

11 The Sub-recipient shall provide Worker's Compensation Insurance for all of its employees involved in
12 the performance of this Agreement.
13

14 **E. Insurance and Bonding**

15 The Sub-recipient shall carry sufficient insurance coverage to protect contract assets from loss due to
16 theft, fraud and /or undue physical damage.
17
18

19 **F. Grantor Recognition**

20 The Sub-recipient shall insure recognition of the role of the grantor agency in providing services through
21 this Agreement. All activities, facilities and items utilized pursuant to this Agreement shall be
22 prominently labeled as to funding source. In addition, the Sub recipient will include a reference to the
23 support provided herein in all publications made possible with funds made available under this
24 Agreement.
25
26

27 **G. Amendments**

28 The Grantee or Sub-recipient may amend this Agreement any time provided that such amendments
29 make specific reference to this Agreement, and are executed in writing, signed by a duly authorized
30 representative of both organizations, and approved by the Grantee's governing body. Such
31 amendments shall not invalidate this Agreement, nor relieve or release the Grantee or Sub recipient
32 from its obligations under this Agreement.
33
34

35 The Grantee may, in its discretion, amend this Agreement to conform with Federal, State or Local
36 governmental guidelines, policies and available funding amounts, or for other reasons. If such
37 amendments result in a change in the funding, the scope of service, or schedule of the activities to be
38 undertaken as part of this Agreement, such modifications will be incorporated only by written
39 amendment signed by both Grantee and Sub-recipient.
40

41 **H. Suspension or Termination**

42 In accordance with 2 CFR Part 200 Subpart D, Section 200.339, suspension or termination may occur
43 if the Sub-recipient materially fails to comply with any term of the award and the award may be
44 terminated for convenience.
45
46

47 Either party may terminate this Agreement at any time by giving written notice to the other party of such
48 termination and specifying the effective date there of at least 30 days before this effective date of such
49 termination. Partial terminations of the Scope of Service in Paragraph I above may only be undertaken
50 with the prior approval of the Grantee. In the event of any termination for convenience, all finished or
51 unfinished documents, data, studies, surveys, maps, models, photographs, reports or other material
52 prepared by the Sub-recipient under this Agreement shall at the option of the Grantee, become the
53 property of the Grantee, and the Sub-recipient shall be entitled to receive just and equitable
54 compensation for any satisfactory work completed on such documents or materials prior to the
55 termination.

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2 The Grantee may also suspend or terminate this Agreement, in whole or in part, if the Sub-recipient
3 materially fails to comply with any term of this Agreement, or with any of the rules, regulations or
4 provisions referred to herein; and the Grantee may declare the Sub-recipient ineligible for any further
5 participation in the grantee's contracts, in addition to other remedies as provided by law. In the event
6 there is probable cause to believe that Sub recipient is in noncompliance with any applicable rules or
7 regulations, the Grantee may withhold up to fifteen (15) percent of said Agreement funds until such
8 time as the Sub recipient is found to be in compliance by the Grantee, or is otherwise adjudicated to be
9 in compliance.

10 11 **VIII. ADMINISTRATIVE REQUIREMENTS**

12 13 **A. Financial Management**

14 15 **1. Accounting Standards**

16 The Sub-recipient agrees to comply with 2 CFR Part 200.302 and agrees to adhere to the
17 accounting principles and procedures required therein, utilize adequate internal controls, and
18 maintain necessary source documentation for all costs incurred.

19 20 **2. Internal Controls**

21 The Sub-recipient agrees to comply with 2 CFR Part 200.203 and maintain effective internal
22 controls over the funds awarded herein.

23 24 **3. Cost Principles**

25 The Sub-recipient shall administer its program in conformance with 2 CFR Part 200, Subpart E,
26 "Cost Principles". These principles shall be applied for all costs incurred whether charged on a
27 direct or indirect basis.

28 29 **B. Documentation and Record-Keeping**

30 31 **1. Records to be maintained**

32 The Sub-recipient shall maintain all records required by the Federal regulations specified in 24 CFR
33 Part 570.506 that are pertinent to the activities to be funded under this Agreement. Such records
34 shall include but not be limited to:

- 35 ❖ Records providing a full description of each activity undertaken
- 36 ❖ Records demonstrating that each activity undertaken meet one of the National Objectives of
37 the CDBG program
- 38 ❖ Records required to determine the eligibility of activities
- 39 ❖ Records required to document the acquisition, improvement, use or disposition of sale
40 property acquired or improved with CDBG assistance
- 41 ❖ Records documenting compliance with the fair housing and equal opportunity components
42 of the CDBG program
- 43 ❖ Financial records as required by 24 CFR Part 570.502, and 2 CFR Part 200 Subpart D
- 44 ❖ Other records necessary to document compliance with Subpart K of 24 CFR 570

45 46 **2. Retention**

47 The Sub-recipient shall retain all records pertinent to expenditures incurred under this Agreement
48 for a period of three (3) years from the date of submission of the final expenditure report for activities
49 funded under this Agreement. Records for non-expendable property acquired with funds under
50 this Agreement shall be retained for three (3) years after final disposition of such property. Records
51 for any displaced person must be kept for three (3) years after he/she has received final payment.
52 Notwithstanding the above, if there is litigation, claims, audits, negotiation or other actions that
53 involve any of the records cited and that have started before the expiration of the three year period,
54 then such record must be retained until completion of the actions and resolution of all issues, or
55 the expiration of the three year period, whichever occurs later.

1 **3. Client Data**

2 The Sub-recipient shall maintain client data demonstrating client eligibility for services provided.
3 Such data shall include, but not be limited to, client name, address, income level, race, sex, elderly,
4 head of household, family size, or other basis for determining eligibility, and description of service
5 provided. Such information shall be made available to Grantee monitors or their designees for
6 review upon request.
7

8
9 **4. Disclosure**

10 The Sub-recipient understands that client information collected under this Agreement is private and
11 the use of disclosure of such information, when not directly connected with the administration of
12 the Grantee's or Sub-recipient's responsibilities with respect to services provided under this
13 Agreement, is prohibited unless written consent is obtained from such person receiving service
14 and, in the case of a minor, that of a responsible parent/guardian.
15

16 **5. Property Records**

17 The Sub-recipient shall maintain real property inventory records, which clearly identify properties
18 purchased, improved or sold. Properties retained shall continue to meet eligibility criteria and shall
19 conform to the "changes in use" restrictions specified in 24 CFR Parts 570.503 (b) (8), as
20 applicable.
21

22 **6. Close outs**

23 The Sub-recipient's obligation to the Grantee shall not end until all closeout requirements are
24 completed. Activities during this closeout period shall include, but are not limited to making final
25 payments, disposing of program assets (including the return of all unused materials, equipment,
26 unspent cash advances, program income balances, and accounts receivable to the Grantee), and
27 determining the custodianship of records.
28

29 **7. Audit & Inspections**

30 All Sub-recipient records with respect to any matters covered by this Agreement shall be made
31 available to the Grantee, grantor agency, their designees or the Federal Government, at any time
32 during normal business hours, as often as the Grantee or grantor agency deems necessary, to
33 audit, examine, and make excerpts or transcripts of all relevant data.
34

35 Any deficiencies noted in audit reports must be fully cleared by the Sub-recipient within 30 days
36 after receipt by the Sub-recipient. Failure of the Sub-recipient to comply with the above audit
37 requirements will constitute a violation of this Agreement and may result in the withholding of future
38 payments. The Sub-recipient hereby agrees to have an annual agency audit conducted in
39 accordance with current Grantee policy concerning sub recipient audits and, as applicable, 2 CFR
40 Part 200 subpart F.
41

42 **C. Reporting and Payment Procedures**

43
44 **1. Program Income**

45 The Sub-recipient shall report yearly income as defined as 24 CFR 570.500 (a) generated by
46 activities carried out with CDBG funds made available under this Agreement. The use of program
47 income by the Sub recipient shall comply with the requirements set forth at 24 CFR 570.504. By
48 way of further limitations, the Sub-recipient may use such income during the Agreement period for
49 activities permitted under this Agreement and shall reduce requests for additional funds by the
50 amount of any such program income balance on hand. All unused program income shall be
51 returned to the Grantee at the end of the Agreement period. Any interest earned on cash advances
52 from the U.S. Treasury is not program income and shall be remitted promptly to the Grantee.
53

54 **2. Indirect costs**

55 If indirect costs are charged, the Sub-recipient will develop an indirect cost allocation plan for
56 determining the appropriate Sub-recipient's share of administrative costs and shall submit such

1 plan to the Grantee for approval, in a form specified by the Grantee. The indirect cost allocation
2 method shall comply with 2 CFR Part 200 Appendix IV – Indirect (F & A) Costs Identification and
3 Assignment, and Rate Determination for Non-profit Organization or [Appendix V to Part 200](#)—
4 State/Local Government-wide Central Service Cost Allocation Plans, as applicable.

5 **3. Payment Procedure**

6 The Grantee will pay to the Sub-recipient funds available under this Agreement based upon
7 information submitted by the Sub recipient and consistent with any approved budget and Grantee
8 policy concerning payments. With the exception of certain advances, payments will be made for
9 eligible expenses actually incurred by the Sub recipient, and not to exceed actual cash
10 requirements. Payments will be adjusted by the Grantee in accordance with advance fund and
11 program income balances available in Sub recipient accounts. In addition, the Grantee reserves
12 the right to liquidate funds available under this Agreement for costs incurred by the Grantee on
13 behalf of the Sub recipient.

14 **4. Progress Report**

15 The Sub-recipient shall submit Quarterly Progress Reports to the Grantee in the form as provided
16 in Appendix B or as otherwise specified by the Grantee.
17

18 **D. Procurement**

19 **1. Compliance**

20 The Sub-recipient must establish written procurement procedures, shall comply with current
21 Grantee policy concerning the purchase of equipment and shall maintain inventory records of all
22 non-expendable personal property as defined by such policy as may be procured with funds
23 provided herein. All program assets (unexplained program income, property, equipment, etc.) shall
24 revert to the Grantee upon termination of this Agreement.
25

26 **2. All procurement must comply with 2 CFR Part 200 Subpart D.**

- 27 a. Sub-recipients must avoid purchasing unnecessary items
- 28
- 29 b. Where appropriate, an analysis is made of lease and purchase alternatives to determine
- 30 which would be the most economical and practical procurement for the federal government
- 31
- 32 c. Solicitations for goods and services provide for all of the following:
- 33
- 34 1. A clear and accurate description of the technical requirements for the material, product
- 35 or service to be procured. In competitive procurements, such a description shall not
- 36 contain features which unduly restrict competition.
- 37
- 38 2. Requirements which the bidder/offeror must fulfill and all other factors to be used in
- 39 evaluating bids or proposals.
- 40
- 41 3. A description, whenever practicable, of technical requirements in terms of functions to be
- 42 performed or performance required, including the range of acceptable characteristics or
- 43 minimum acceptable standards.
- 44
- 45 4. The specific features of “brand name or equal” descriptions that bidders are required to
- 46 meet when such items are included in the solicitation.
- 47
- 48 5. The acceptance, to the extent practicable and economically feasible, of products and
- 49 services dimensioned in the metric system of measurement.
- 50
- 51 6. Preference, to the extent practicable and economically feasible, for products and services
- 52 that conserve natural resources and protect the environment and are energy efficient.
- 53
- 54 d. Positive efforts shall be made by recipients to utilize small businesses, minority-owned
- 55 companies and women’s business enterprises, whenever possible. Recipients of Federal
- awards shall take all of the following steps to further this goal:
 - 1. Ensure that small businesses, minority-owned companies and women’s business
 - enterprises are used to the fullest extent practicable.
 - 2. Make information on forthcoming opportunities available and arrange time frames for

1 purchases and contracts to encourage and facilitate participation by small businesses,
 2 minority-owned companies and women's business enterprises.

- 3 3. Consider in the contract process whether firms competing for larger contracts intend to
 4 subcontract with small businesses, minority-owned companies and women's business
 5 enterprises.
 6 4. Encourage contracting with consortiums of small businesses, minority-owned companies
 7 and women's business enterprises when a contract is too large for one of these firms to
 8 handle individually.
 9 5. Use the services and assistance, as appropriate, of such organizations as the Small
 10 Business Administration and the US Department of Commerce Minority Business
 11 Development Agency in the solicitation and utilization of small businesses, minority-
 12 owned companies and women's business enterprises.

- 13
 14 e. The type of procuring instruments used (e.g. fixed price contracts, cost reimbursable
 15 contracts, purchase orders, and incentive contracts) shall be determined by the recipient but
 16 shall be appropriate for the particular procurement and for promoting the best interest of the
 17 program or project involved. The "cost-plus-a-percentage-of-cost" or "percentage of
 18 construction cost" methods of contracting **shall not be used**.
 19 f. Contracts shall be made only with responsible contractors who possess the potential ability
 20 to perform successfully under the terms and condition of the proposed procurement.
 21 Consideration shall be given to such matters as contractor integrity; compliance with public
 22 policy, including, where applicable, Section 3 of the Housing and Urban Development Act of
 23 1968 (12 U.S.C. 1701u); record of past performance; financial and technical resources or
 24 accessibility to other necessary resources.

25
 26 A contract award (see 2 CFR 180.220) must not be made to parties listed on the government-
 27 wide exclusions in the System for Award Management (SAM), in accordance with the OMB
 28 guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp.,
 29 p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM
 30 Exclusions contains the names of parties debarred, suspended, or otherwise excluded by
 31 agencies, as well as parties declared negligible under statutory or regulatory authority other
 32 than Executive Order 12549.

- 33
 34 g. Sub-recipients shall, on request, make available for the Federal awarding agency and Fulton
 35 County, pre-award review and procurement documents, such as requests for proposals or
 36 invitation for bids, independent cost estimates, etc., when any of the following conditions
 37 apply:
 38 1. A sub-recipient's procurement procedures or operation fails to comply with the
 39 procurement standards in HUD's implementation of 2 CFR Part 200 Subpart D.
 40 2. The procurement is expected to exceed \$10,000 or the small purchase threshold fixed at
 41 41 U.S.C. 403 (11), whichever is greater, and is to be awarded without competition or only
 42 one bid or offer is received in response to a solicitation;
 43 3. The procurement, which is expected to exceed the small purchase threshold, specifies a
 44 "brand name" product.
 45 4. The proposed award over the small purchase threshold is to be awarded to other than the
 46 apparent low bidder under sealed bid procurement.
 47 5. A proposed contract modification changes the scope of a contract or increases the contract
 48 amount by more than the amount of the small purchase threshold.
 49
 50 h. Sub-recipient shall comply with 2 CFR 200.322 Procurement of recovered materials. A non-
 51 Federal entity that is a state agency or agency of a political subdivision of a state and its
 52 contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by
 53 the Resource Conservation and Recovery Act. The requirements of Section 6002 include
 54 procuring only items designated in guidelines of the Environmental Protection Agency (EPA)
 55 at 40 CFR part 247 that contain the highest percentage of recovered materials practicable,
 56 consistent with maintaining a satisfactory level of competition, where the purchase price of

1 the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal
2 year exceeded \$10,000; procuring solid waste management services in a manner that
3 maximizes energy and resource recovery; and establishing an affirmative procurement
4 program for procurement of recovered materials identified in the EPA guidelines.
5

6 **3. Travel**

7 The sub-recipient shall obtain written approval from the Grantee for any travel outside the State of
8 Georgia with funds provided under this Agreement.
9

10 **4. Use and Reversion of Assets**

11 The use and disposition of real property and equipment under this Agreement shall be in
12 compliance with the requirements of 2 CFR Part 200 and 24 CFR 570.502, 570.503, and 570.504,
13 as applicable, which include but are not limited to the following:
14

- 15 a. Sub-recipient shall transfer to the Grantee any CDBG funds on hand and any accounts
16 receivable attributable to the use of funds under this Agreement at the time of expiration,
17 cancellation or termination.

- 18 b. Real property under the Sub-recipient's control that was acquired or improved, in whole or in
19 part, with funds under this Agreement in excess of \$25,000 shall be used to meet one of the
20 CDBG National Objectives pursuant to 24 CFR 570.208 until five (5) years after expiration of
21 this Agreement, or such longer period of time as Grantee deems appropriate. If the Sub-
22 recipient fails to use CDBG-assisted real property in a manner that meets a CDBG National
23 Objective for the prescribed period of time, the Sub recipient shall pay the Grantee an amount
24 equal to the current fair market value of the property less any portion of the value attributable
25 to expenditure of non-CDBG funds for acquisition of, or improvement to, the property. Such
26 payment shall constitute program income to the Grantee. The Sub-recipient may retain real
27 property acquired or improved under this Agreement after the expiration of the five-year
28 period, or such longer time as the Grantee deems appropriate.
29

- 30 c. In all cases in which equipment acquired, in whole or in part, with funds under this Agreement
31 is sold, the proceeds shall be program income (prorated to reflect the extent to which funds
32 received under this Agreement were used to acquire the equipment). Equipment not needed
33 by the Sub recipient for activities under this Agreement shall be (a) transferred to the Grantee
34 for the CDBG program or (b) retained after compensating the Grantee (an amount equal to
35 the current fair market value of the equipment less the percentage of non-CDBG funds used
36 to acquire the equipment.
37

38 **IX. Relocation, Real Property Acquisition and One-for-One Housing Replacement**

39
40 The Sub-recipient agrees to comply with (a) the Uniform Relocation Assistance and Real property
41 Acquisition Policies Act of 1970, as amended (URA), and implementing regulations at 49 CFR Part 24 and
42 24 CFR 570.606(b), (b) the requirements of 24 CFR 570.606(c) governing the Residential Anti-displacement
43 and Relocation Assistance Plan under section 104 (d) of the HCD Act; and (c) the requirements in 570.606(d)
44 governing optional relocation policies.
45

46 The sub recipient shall provide relocation assistance to persons (families, individuals, businesses, nonprofit
47 organizations and farms) that are displaced as a direct result of acquisition, rehabilitation, demolition or
48 conversion for a CDBG-assisted project. The Sub recipient also agrees to comply with applicable Grantee
49 ordinances, resolutions and policies concerning the displacement of persons from their residences.
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55 **X. Personnel and Participant Conditions**

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A. Civil Rights

1. Compliance

The Sub-recipient agrees to comply with the State of Georgia and with Title VI of the Civil Rights Act of 1964 as amended, Title VIII of the Civil Rights Act of 1968 as amended, Section 104(b) and Section 109 of Title I of the Housing and Community Development Act of 1974 as amended, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, Executive order 11063 and with Executive Order 11246 as amended by Executive Order 11375 and 12086.

2. Nondiscrimination

The Sub-recipient will not discriminate against any employee or applicant for employment because of race, color, creed, religion, ancestry, national origin, sex, disability or other handicap, age, marital/familial statues with regard to public assistance. The Sub recipient will take affirmative actions to insure that all employment practices are free from such discrimination. Such employment practices include but not limited to the following: hiring, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The Sub-recipient agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting agency setting forth the provisions of this nondiscrimination clause.

3. Land Covenants

This Agreement is subject to the requirements of Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and 24 CFR 570.601 and 602. In regard to the sale, lease, or other transfer of land acquired, cleared or improved with assistance provided under this Agreement, the Sub-recipient shall cause or require a covenant running with the land to be inserted in the deed or lease for such transfer, prohibiting discrimination as herein defined, in the sale, lease or rental, or in the use or occupancy of such land, or in any improvements erected or to be erected thereon, providing that the Grantee and the United States are beneficiaries of and entitled to enforce such covenants. The Sub-recipient, in undertaking its obligation to carry out the program assisted hereunder, agrees to take such measures as are necessary to enforce such covenant and will not itself so discriminate.

4. Section 504

The Sub-recipient agrees to comply with any Federal regulations issued pursuant to compliance with Section 504 of the Rehabilitation Act of 1973 (29U.S.C. 706), which prohibits discrimination against the handicapped in any Federal assisted program. The Grantee shall provide the Sub recipient with any guidelines necessary for compliance with that portion of the regulations in force during the term of this Agreement.

5. Fair Housing

The Sub-recipient agrees to comply with Public Law 90-284, which is the Fair Housing Act (42 U.S.C. 3601-3620). In accordance with the Fair Housing Act, the Secretary of the Department of Housing and Urban Development requires that grantees administer all programs and activities related to housing and community development in a manner to affirmatively further the policies of the Fair Housing Act.

The Sub-recipient agrees to take all actions necessary to assure compliance with the Fair Housing Act, and affirmatively further fair housing. The Sub-Recipient also agrees to affirmatively further fair housing within its own jurisdiction and support Fulton County's actions to comply with the County's fair housing certification. This provision is required because noncompliance by a unit of general local government included in an urban county may constitute noncompliance by the grantee (i.e., the county) that can, in turn, provide cause for funding sanctions or other remedial actions by the Department of Housing and Urban Development.

6. Benefits to Legal Resident Aliens

1 Under Section 214, the Secretary of Housing and Urban Development may not make financial
2 assistance available to an alien unless the alien both is a resident of the United States and is:

- 3
- 4 a. an alien lawfully admitted for permanent residence as an immigrant ... excluding, among
5 others, alien visitors, tourists, diplomats, and students who enter the United States
6 temporarily with no intention of abandoning their residence in a foreign country;
- 7
- 8 b. an alien who ... is deemed to be lawfully admitted for permanent residence [under the registry
9 provisions of the INA];
- 10
- 11 c. an alien who has qualified ... [as a refugee or asylee];
- 12
- 13 d. an alien who is lawfully present in the United States as a result of an exercise [of the Attorney
14 General's parole authority] ...;
- 15
- 16 e. an alien within the United States as to whom the Attorney General has withheld deportation
17 [on the basis of prospective persecution] ...; or
- 18
- 19 f. an alien lawfully admitted for temporary or permanent residence under Section 245A of the
20 Immigration and Nationality Act

21 Unauthorized aliens are not eligible for financial assistance under Section 214-covered programs.

22 **B. Affirmative Action**
23 **1. Approved Plan**

24 The Sub-recipient agrees that it shall be committed to carry out pursuant to the Grantee's
25 specifications an Affirmative Action Program in keeping with the principles as provided in
26 President's Executive Order 11246 of September 24, 1965. The Grantee shall provide Affirmative
27 Action guidelines to the Sub-recipient to assist in the formulation of such program. The Sub-
28 recipient shall submit a plan for an Affirmative Action Program for approval prior to the award of
29 funds.

30 **2. WBE/MBE**

31 The Sub-recipient will use its best efforts to afford minority and women-owned business enterprises
32 the maximum practicable opportunity to participate in the performance of this Agreement. As used
33 in this Agreement, the term "minority and female business enterprise" means a business at least
34 fifty-one (51) percent owned and controlled by minority group members of women.

35
36 For the purpose of this definition, "minority group members" are Afro-Americans, Spanish-speaking,
37 Spanish surnamed or Spanish-heritage Americans, Asian- Americans, and American Indians. The
38 Sub recipient may rely on written representations by businesses regarding their status as minority
39 and female business enterprises in lieu of an independent investigation.

40
41 **3. Access to Records**

42 The Sub-recipient shall furnish and cause each of its own sub recipients or subcontractors to furnish
43 all information and reports required hereunder and will permit access to its books, records, and
44 accounts by the Grantee, HUD or its agent, or other authorized Federal officials for purposes of
45 investigation to ascertain compliance with the rules, regulations and provisions stated herein.

46
47 **4. Notifications**

48 The Sub-recipient will send to each labor union or representative of workers with which it has
49 collective bargaining agreement or other contract or understanding, a notice, to be provided by the
50 agency contracting officer, advising the labor union or worker's representative of the Sub-recipient's
51 commitments hereunder, and shall post copies of the notice in conspicuous places available to
52 employees and applicants for employment.
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5. EEO/AA Statement

The Sub-recipient will, in all solicitations or advertisements for employees placed by or on behalf of the Sub-recipient; state that it is an Equal Opportunity or Affirmative Action employer.

6. Subcontract Provisions

The sub-recipient will include the provisions of Paragraph X A, Civil Rights, and B, Affirmative Action, in every subcontract or purchase order, specifically or by references, so that such provision will be binding upon each of its own sub-recipients or subcontractors.

C. Employment Restriction

1. Prohibited Activity

The Sub-recipient is prohibited from using funds provided herein or personnel employed in the administration of the program for: political activities; sectarian or religious activities; lobbying, political patronage, and nepotism activities.

2. Labor Standards

The Sub-recipient agrees to comply with the requirements of the Secretary of Labor in accordance with the Davis-Bacon Act as amended, the provisions of Contract Work Hours and Safety Standards Act, the Copeland "Anti-Kickback" Act (40 U.S.C. 276a-276a-5; 40 USC 327 and 40 USC 276c) and all other applicable Federal, State, and local laws and regulations pertaining to labor standards insofar as those acts apply to the performance of this Agreement. The Sub recipient shall maintain documents which shall be made available to the Grantee for review upon request.

The Sub-recipient agrees that, except with respect to the rehabilitation or construction of residential property containing less than eight (8) units, all contractors engaged under contracts in excess of 2,000.00 for construction, renovation or repair work financed in whole or in part with assistance provided under this Agreement, shall comply with Federal requirements adopted by the Grantee pertaining to such contract and with the applicable requirements of the regulations of the Department of Labor, under 20 CFR Parts 1,3, 5, and 7 governing the payment of wages and ratio apprentices and trainees are imposed by state or local law, nothing hereunder is intended in full, in all such contracts subject to such regulations, provisions meeting the requirement of this paragraph.

The Sub-recipient shall be prohibited from the use of debarred, suspended or ineligible contractors or subcontractors. The requirements set forth in 24 CFR part 5 apply to this program.

3. "Section 3" Clause

a. Compliance

Compliance with the provisions of Section 3, the regulations set forth in 24 CFR 135, and all applicable rules and orders issued hereunder prior to the execution of this Agreement, shall be a condition of the Federal financial assistance under this Agreement and binding upon the Grantee, the Sub-recipient and any of the Sub recipients sub-recipients and subcontractors. Failure to fulfill these requirements shall subject the Grantee, the Sub-recipients and any of the Sub-recipients sub- recipients and subcontractors, their successors and assigns, to those sanctions specified by the Agreement through which Federal assistance is provided. The Sub-recipient certifies and agrees that no contractual or other disability exists which would prevent compliance with these requirements.

The Sub-recipient further agrees to comply with these "Section 3" requirements and to include the following language in all subcontracts executed under this Agreement:

"The work to be performed under this Agreement is project assisted under a program providing direct Federal financial assistance from HUD and is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. Section 3 requires

1 that to the greatest extent feasible opportunities for training and employment be given to low
2 and very low income. Residents of the project area and contracts for work in connection with
3 the project be awarded to business concerns that provide economic opportunities for low and
4 very low-income persons residing in the community in which the project is located.”
5

6 The Sub-recipient further agrees to ensure that opportunities for training and employment
7 arising in connection with a housing rehabilitation (including reduction and abatement of lead
8 based paint hazards), housing construction, or other public construction projects are given to
9 low and very low income persons residing within the area in which the CDBG funded project is
10 located; where feasible, priority should be given to low and very low income persons within the
11 service area of the project or the neighborhood in which the project is located, and to low and
12 very low income participants in other HUD programs; and award contracts for work undertaken
13 in connection with a housing rehabilitation (including reduction and abatement of lead based
14 paint hazards) housing construction, or other public construction projects are given to business
15 concerns that provide economic opportunities for low and very low income persons residing
16 within the municipality in which the CDBG funded project is located where feasible, priority
17 should be given to business concerns which provide economic opportunities to low and very low
18 income residents within the service are or the neighborhood in which the project is located, and
19 to low and very low income participants in other HUD programs.

20 The Sub-recipient certifies and agrees that no contractual or other legal incapacity exists which
21 would prevent compliance with these requirements.

22 **b. Notifications**

23 The Sub-recipient agrees to send to each labor organization or representative of workers with
24 which it has a collective bargaining agreement or other contract or understanding, if any, a notice
25 advising said labor organization or worker’s representative of this commitment under this
26 Section 3 clause and shall post copies of the notice in conspicuous places available to
27 employees and applicants for employment of training.
28

29 **c. Subcontracts**

30 The Sub-recipient will include this Section 3 clause in every subcontract and will take appropriate
31 action pursuant to the subcontract upon finding that the subcontractor is in violation of
32 regulations issued by the grantor agency. The Sub recipient will not subcontract with any entity
33 where it has notice or knowledge that the latter has found in violation of regulations under 24
34 CFR 135 and will not let any subcontract unless the entity has first provided it with a preliminary
35 statement of ability to comply with the requirements of these regulations.
36

37 **d. Compliance with Fulton County Section 3 Plan**

38 The Sub-recipient agrees to comply with the provisions of the Fulton County Section 3 Plan
39 attached as Exhibit F.
40

41 **D. Conduct**

42
43 **1. Assignability**

44 The Sub-recipient shall not assign or transfer any interest in this Agreement without the prior written
45 consent of the Grantee thereto; provided, however, that claims for money due or to become due to
46 the Sub-recipient from the Grantee under this Agreement may be assigned to a bank, trust
47 company, or other financial institution without such approval. Notice of any such assignment or
48 transfer shall be furnished promptly to the Grantee.
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54 **2. Subcontracts**

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a. Approvals

The Sub-recipient shall not enter into any subcontracts with any agency or individuals in the performance of this Agreement without the written consent of the Grantee prior to the execution of such agreement.

b. Monitoring

The Sub-recipient will monitor all subcontracted services on a regular basis to assure contract compliance. Results of monitoring efforts shall be summarized in written reports and supported with documented evidence of follow-up actions taken to correct areas of noncompliance.

c. Content

The Sub-recipient shall cause all of the provisions of this Agreement in its entirety to be included in and made a part of any subcontract executed in the performance of this Agreement.

d. Selection Process

The Sub-recipient shall undertake to ensure that all subcontracts let in the performance of this Agreement shall be awarded of a fair and open competition basis. Executed copies of all subcontracts shall be forwarded to the Grantee along with documentation concerning the selection process.

3. Hatch Act

The Sub-recipient agrees that no fund provided, nor personnel employed under this Agreement, shall be in any way or to any extent engaged in the conduct of political activities in violation of Chapter 15 of Title V United States Code.

4. Conflict of Interest

The sub-recipient agrees to abide by the provisions of 24 CFR 570.611 with respect to conflicts of interest, and covenants that it presently has no financial interest and shall not acquire any financial interest, direct or indirect, which would conflict in any manner or degree with the performance of services required under this Agreement. The Sub-recipient further covenants that in the performance of the Agreement no person having such a financial interest shall be employed or retained by the Sub recipient hereunder. These conflicts of interest provisions apply to any person who is an employee, agent, consultant, officer, or elected official or appointed official of the Grantee, or of any designated public agencies or sub recipients which are receiving funds under the CDBG Entitlement program.

5. Lobbying

The Sub-recipient hereby certifies that:

- a. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee or an agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement.
- b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instruction.
- c. It will require that the language of paragraph (d) of this certification be included in the award

documents of all sub awards at all tiers (including subcontracts, sub grants, and contracts under grants, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.

d. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, and U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty or not less than \$10,000 and not more than \$100,000 for each such failure.

e. Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

6. Rights to Inventions Made under Contract or Agreement

If the Federal award meets the definition of “funding agreement” under 37 CFR §401.2 (a) and the recipient or sub recipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or sub recipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

7. Religious Organization

The Sub-recipient agrees that funds provided under this Agreement will not be utilized for religious activities, to promote religious interest, or for the benefit of a religious organization in accordance with the Federal regulations specified in 24 CFR 570.200(j).

E. Code of Conduct

The sub-recipient shall maintain written standards of conduct governing the performance of its employees engaged in the award and administration of contracts. No employee, officer, or agent shall participate in the selection, award, or administration of a contract supported by Federal funds if a real or apparent conflict of interest is involved. Such a conflict would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in the company selected for an award.

The officers, employees, and agents of the sub-recipient shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, or parties to sub-agreements. However, sub-recipients may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value. The standards of conduct shall provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the sub-recipient.

XI. ENVIRONMENTAL CONDITIONS

The Sub-recipient shall carry out the project in compliance with all Federal laws and regulations, except that the sub recipient does not assume the recipient’s environmental responsibilities described in 24 CFR 570.604 and the sub recipient does not assume the recipient’s responsibility for initiating the review process

1 under the provisions of 24 CFR.
2
3
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5 **A. Air and Water**

6 The Sub recipient agrees to comply with the following requirements insofar as they apply to the
7 performance of this Agreement:
8

- 9 1. Clean Air Act, 42 U.S.C., 7401, et seq.
- 10 2. Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251, et set, as amended, 1318
11 relating to inspection, monitoring, entry, reports, and information, as well as, other requirements
12 specified in said Section 114 and Section 308, as all regulations and guidelines issued
13 hereunder.
- 14 3. Environmental Protection Agency (EPA) regulations pursuant to 40 C.F.R., Part 50, as amended
15

16 **B. Flood Disaster Protection**

17 In accordance with the requirements of the Flood Disaster Protection Act of 1973 (42 USC 4001), the
18 Sub recipient shall assure that for activities located in an area identified by FEMA as having special
19 flood hazards, flood insurance under the national Flood Insurance Program is obtained and maintained
20 a condition of financial assistance for acquisition or construction purposes (including rehabilitation).
21

22 **C. Lead Based Paint**

23 The Sub-recipient agrees that any construction of rehabilitation of residential structures with assistance
24 provided under this Agreement shall be subject to HUD Lead Based Paint Regulations at 24 CFR
25 570.608 and 24 CFR Part 35. Such regulations pertain to all HUD-assisted housing and require that
26 all owners, prospective owners, and tenants of properties constructed prior to 1978 be properly notified
27 that such properties may include lead based paint. Such notifications shall point out the hazards of
28 lead based paint and explain the symptoms, treatment and precautions that should be taken when
29 dealing with lead based paint poisoning and the advisability of blood lead level screening for children
30 under seven. The notice should also point out that if lead based paint is found on the property,
31 abatement measures may be taken.
32

33 **D. Historic Preservation**

34 The Sub-recipient agrees to comply with the Historic Preservation requirements set forth in the National
35 Historic Preservation Act of 1966, as amended (16 U.S.C. 470) and the procedures set forth in 36 CFR,
36 Part 800, Advisory Council on Historic Preservation Procedures for Protection of Historic Properties,
37 insofar as they apply to the performance of this Agreement.
38 In general, this requires concurrence from the State Historic Preservation Officer for all rehabilitation
39 and demolition of historic properties that a fifty years old or older that are included on a Federal, State
40 or local historic property list.
41

42 **E. Architectural Barriers Act of 1968 and Americans with Disabilities Act**

43 The Sub-recipient agrees to comply with the requirements of the Architectural Barriers Act of 1968 and
44 the Americans with Disabilities Act of 2008 in the design or alteration of any property improved with
45 funds provided hereunder. These standards insure accessibility to, and use by, physically handicapped
46 people.
47

48 F.E.O. 12373 – Interagency Review

49 The Sub-recipient agrees to comply with E.O. 12373 Interagency Review which applies to the CDBG
50 Program only when funds will be used for the planning or construction (reconstruction or installation) of water
51 or sewer facilities. Such facilities include storm sewers as well as all sanitary sewers, but do not include
52 water and sewer lines connecting a structure to the lines in the public right-of-way or easement.
53
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56 **XII. SEVERABILITY**

1
2 If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected
3 thereby and all other parts of this Agreement shall nevertheless be in full force and effect.

4
5

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

IN WITNESS HEREOF, the parties hereunto have set their hands and seal.

CITY OF COLLEGE PARK, GEORGIA

FULTON COUNTY, GEORGIA

Bianca Motley-Broom, Mayor
City of College Park

Robert L. Pitts, Chairman
Fulton County Board of Commissioners

ATTEST

ATTEST

Cindy Hanson
Interim City Clerk

Tonya Grier, Clerk to the Commission

DATE:

DATE:

SEAL:

SEAL:

APPROVED AS TO CONTENT:

Stanley Wilson, Director
Department of Community Development

APPROVED AS TO FORM:

APPROVED AS TO FORM:

Winston Denmark, City Attorney

Office of the County Attorney

DATE:

DATE:

Fulton County Community Development Block Grant Program
ATTACHMENT A- 2024 Project Description
City of College Park: Park Improvement – Pre-School to
11-year-old age Group Facility

Park Improvements:

The Park Improvements will provide needed beautification enhancements, site utilization, and maintain ADA accessibility compliance for **Pre-School to 11 years old age group**. The proposed improvements are shown on the attached concept plan and the cost components are as follows:

1. New Playground equipment and Facility Improvements
 - a. Demolition and Disposal and Grading of existing playground facility cost \$35,000.00.
 - b. Park playground equipment cost \$ 120,000
 - c. Design, Bid Support and Contract and Construction Document Administration and Management Consultant Cost \$20,000.00
 - d. Contingency Cost \$20,000

The total estimated cost is \$195,000.

**Fulton County Community Development Block Grant Program
ATTACHMENT B: 2025 Project Implementation Schedule
City of College Park: Park Improvements Pre-School to
11-year-old age Group Facility**

***Specific deliverables below to be updated upon contract execution
with a project end date of on or before August 31, 2025***

FACILITY/IMPROVEMENT PROVISIONS	TASKS	DATE
Environmental Review	Completion of Environmental Assessments, submittal, review and approval.	Completed
Construction Drawings & Specifications	All plans/drawings/specifications in accordance with construction documentation is prepared and completed for advertisement.	March 2025
Solicitation for sealed bids by the City of College Park for Proposal Bids/Offer. Or State of Georgia Statewide Contracts Vendors	Invitation for Bid- (Description of the requirements that the bidder/offeror must fulfill with other factors to be used in evaluating the bids or proposals submitted). Goods or services that are available on a Mandatory Statewide Contract.	March 2025
Bid, Costs and Price Analysis (Specification List)	Perform a cost or price analysis for each procurement activity undertaken with Federal funds to include: A comparison of price quotations submitted, market prices, and similar indicators, together with discounts.	March 2025
City Award of Bid/Offer	PROJECT IMPROVEMENT RECORDS - The City of College Park will maintain procurement records and files for all purchases made with Federal funds, to include: Basis for bidder/offeror selection; Justification for lack of competition when bids or offers are not obtained; CDBG Compliance Documents and Basis for the award cost or price.	April 2025
Letter to Proceed for Contractor	Award Conference Note: Actual Date Pending Fulton County Notice to Proceed	May 2025
Contract Provisions	Insurance requirements, bonding requirements, CDBG Contract Documents, etc.	May 2025
Contract Administration	The City of College Park will maintain a system of contract administration to ensure contractor conformance with the terms, conditions, and specifications of the contract and to ensure adequately and timely follow up of all procurement activities and purchases. The agency will evaluate contractor performance and document, as appropriate, whether contractors have met the terms, conditions, and specifications of the contract.	May 2025
Contract Start Date of Project	Notice to Proceed	May 2025
Demolition / Clearance activities/Utility Construction	Clear & accurate description of the technical requirements for the project to be demolished/cleared	May 2025
Project Mid-Status	Clear & accurate description of the technical requirements for the work to be procured by City of College Park and CDBG Compliance Surveys, Payroll ...etc.	August 2025
Project Completion	Close out documentation, final title documentation/retainage of funds/release of liens.	October 2025

**Fulton County Community Development Block Grant Program
 ATTACHMENT C: 2024 PROJECT BUDGET
 City of College Park: Park Improvements Pre-School to
 11-year-old age Group Facility**

PROJECT DELIVERY OPERATING BUDGET

PROJECT EXPENSES	DATE	CDBG	CITY
Construction Cost (Labor, Equipment/Supplies, Permits, Demolition, etc.)		\$120,000	\$75,000
Consultant Fees			
Total for Year 2024			

REIMBURSEMENT EXPENDITURE SCHEDULE

Municipality Expenses	<u>January 1, 2025, to</u> <u>October 31, 2025</u> Projections	Submission Date	Total Operating Budget
Construction Costs ▪ Equipment/Supplies	\$120,000.00	August 2025	120,000
TOTAL EXPENSES			\$120,000

Note: A reimbursement schedule will be provided upon contract execution. All reimbursements in accordance with this agreement shall be on or before August 31st, 2025.

Fulton County Community Development Block Grant Program
EXHIBIT D:
City of College Park – Charles E. Phillips Park – Park Improvements Pre-School to
11-year-old age Group Facility

Quarterly Performance Report

Municipality: City of College Park CDBG Funding Year: 2024

Project Name: Charles E. Phillips Park – Park Playground Facility Improvements

Administering Department: City of College Park

Reporting Period From: _____ To: _____

I. *Project Status:*

CDBG allocation amount: **\$120,000**

Number of Contracts Awarded: _____ (If contract was awarded this reporting period, attach a copy of the fully executed contract).

Contract Amounts: \$ _____

CDBG Amount: \$ _____

Contract Amounts: \$ _____

CDBG Amount: \$ _____

Contract Amounts: \$ _____

CDBG Amount: \$ _____

Has CDBG spending occurred for this project?

Yes No

(If payments have been made toward contracts with CDBG funds, attach up-to-date expenditure and revenue account printouts or similar official financial report)

CDBG project fund balance: \$ _____

Agency's Local Match project fund balance: \$ _____

Date of Construction start-up: _____

Date of Notice to Proceed (if different): _____

Number of days worked on project: _____

Percentage (%) of project complete: _____ %

Percentage (%) of CDBG funds spent: _____ %

Number of employees/workers on the job site: _____

Number of subcontractors on site: _____

Number of subcontractor's employees on site: _____

Wage decision or modification in use: _____

Number of submitted payrolls within reporting period: _____

Number of draw downs within reporting period: _____

Total amount of draw downs to date: \$ _____

CDBG remaining balance: \$ _____

Anticipated project completion date: _____

II. *Narrative Description of Project Progress (attach additional sheets as necessary):*

III. *Project Issues, Considerations, or Problems (attach additional sheets as necessary):*

FY 2023 INCOME LIMITS SUMMARY As of June 15th 2023 Persons in Family								
	1	2	3	4	5	6	7	8
Extremely Low Income (0-30%)	\$21,500	\$24,550	\$27,600	\$30,650	\$33,150	\$35,600	\$38,050	\$40,500
Very Low Income (31%-50%)	\$35,750	\$40,850	\$45,950	\$51,050	\$55,150	\$59,250	\$63,350	\$67,400
Low Income (51%-80%)	\$42,900	\$49,020	\$55,140	\$61,260	\$66,180	\$71,100	\$76,020	\$80,880
Low -Moderate Income (81%-100%)	\$57,200	\$65,350	\$73,500	\$81,650	\$88,200	\$94,750	\$101,250	\$107,800

FY 2023 Income Limit Category	Jan 1st – March 31st	April 1 st – June 30 th	July 1 st – Sept 30 th	Oct 1 st – Dec 31 st
Extremely Low Income (0-30%)				
Very Low Income (31%-50%)				
Low Income (51%- 80%)				
Low/Moderate Income (81%-100%)				
Total				

BENEFICIARY DEMOGRAPHICS

Quarter	Jan 1st – March 31 st		April 1 st – June 30 th		July 1 st – Sept 30 th		Oct 1 st – Dec 31 st	
Race Categories	Number Served	of Hispanic Ethnicity	Number Served	of Hispanic Ethnicity	Number Served	of Hispanic Ethnicity	Number Served	of Hispanic Ethnicity
American Indian or Alaska Native								
American Indian or Alaska Native & Black or African American								
American Indian or Alaska Native & White								
Asian								
Asian and White								
Black or African American								
Black or African American & White								
Native Hawaiian or Other Pacific Islander								
Other Multi Racial								
White								
TOTAL								

3. NEW/CONTINUING OR IMPROVED SERVICE OR BENEFIT

Of the total number of persons assisted and represented above, enter the number of those persons that received a NEW or Continued Access to the service or benefit provided by the CDBG funded activity	
Of the total number of persons assisted and represented above, enter the number of those persons that received <i>IMPROVED ACCESS</i> to the service or benefit provided by the CDBG funded activity	
TOTAL	

4. LEVERAGED FUNDS: Provide the amount of money leveraged from other federal, state, local, and private sources to carry out this program. List here.

Cumulative amount of funds leveraged this this reporting period that supported this CDBG funded activity	Enter Total Amount Here:
---	--------------------------

Submitted by: _____
Name

Date: _____

Signature

Title: _____

Approved by: _____
Name

Date: _____

Signature

Title: _____

Fulton County Community Development Block Grant Program EXHIBIT D2: Year End Performance Report

Municipality: City of College Park CDBG Funding Year: 2024
Project Name: Charles E. Phillips Park – Park Playground Improvements Pre-School to 11-year-old age Group Facility

Administering Department: City of College Park

Reporting Period From: _____ To: _____

I. *Project Status:*

CDBG allocation amount: \$ _____

Number of Contracts Awarded: _____ (If contract was awarded this reporting period, attach a copy of the fully executed contract).

Contract Amounts: \$ _____

CDBG Amount: \$ _____

Contract Amounts: \$ _____

CDBG Amount: \$ _____

Contract Amounts: \$ _____

CDBG Amount: \$ _____

Has CDBG spending occurred for this project?

Yes No

(If payments have been made toward contracts with CDBG funds, attach up-to-date expenditure and revenue account printouts or similar official financial report)

CDBG project fund balance: \$ _____

Agency's Local Match project fund balance: \$ _____

Date of Construction start-up: _____

Date of Notice to Proceed (if different): _____

Number of days worked on project: _____

Percentage (%) of project complete: _____ %

Percentage (%) of CDBG funds spent: _____ %

Number of employees/workers on the job site: _____

Number of subcontractors on site: _____

Number of subcontractor's employees on site: _____

Wage decision or modification in use: _____

Number of submitted payrolls within reporting period: _____

Number of draw downs within reporting period: _____

Total amount of draw downs to date: \$ _____

CDBG remaining balance: \$ _____

Anticipated project completion date: _____

II. *Narrative Description of Project Progress (attach additional sheets as necessary):*

III. *Project Issues, Considerations, or Problems (attach additional sheets as necessary):*

Did the Contractor / Subcontractor hire new employees to complete the construction job? If so how many and if any how many were local Section 3 residents? (Section 3 residents: Local/ area residents who are of Low- and Very Low Income who were hired by the Contractor / Subcontractor specifically to work on this construction job.)

A	B	C	D	E	F
Job Category	Number of New Hires	Number of New Hires that are Section 3 Residents	% of Aggregate Number of Staff Hours of new hires that are Section 3 Residents	% of Total Staff Hours for Section 3 Employees and Trainees	Number of Section 3 Trainees
Professionals					
Technicians					
Office/Clerical					
Construction by Trade:					
Trade:					
Trade:					
Trade:					
Trade:					
Trade:					
Other (List):					
Total:					
* Program Codes	3 = Public/Indian Housing		4 = Homeless Assistance	8 = CDBG State Administered	
1 = Flexible Subsidy	A = Development		5 = HOME	9 = Other CD Programs	
2 = Section 202/811	B = Operation		6 = HOME State/Administered	10 = Other Housing Programs	
	C = Modernization		7 = CDBG Entitlement		

Description of Scope of Work: Provide a complete description of the actual activity undertaken including 1) what products or services were performed, 2) where they were provided, 3) for whom they were provided, and 4) how they were provided.

Description of Specific use of CDBG funds: Provide a summary of what expenses the CDBG funds were utilized to support the activity listed above.

Income Benefit: Complete the following statement.

It is documented that _____ unduplicated low-moderate income clients/participants were served over the course of the January – December of this grant award. Of those served, _____ clients/participants had household income levels at the 0-30% area median income (AMI) level; _____ clients/participants had household income levels at the 31-50% area median income (AMI) level; _____, and clients/participants had household income levels at the 51-80% area median income (AMI) level.

Anticipated Accomplishments: _____
 Actual Accomplishment: _____
 Total Number of Beneficiaries: _____
 Zip Code of Project Location: _____

Census Tract(s) and Block Groups Impacted: _____

Commission District(s) Impacted: District 1 District 2 District 3
 District 4 District 5 District 6

Outcome Measurement System: Check the box which identifies the best generalized Outcome Statement for the activity funded by the Fulton County Community Development Block Grant.

	<u>Outcome 1:</u> Availability/Accessibility	<u>Outcome 2:</u> Affordability	<u>Outcome 3:</u> Sustainability
Objective #1: Suitable Living Environment	<input type="checkbox"/> Accessibility for the purpose of creating Suitable Living Environments	<input type="checkbox"/> Affordability for the purpose of creating Suitable Living Environments	<input type="checkbox"/> Sustainability for the purpose of creating Suitable Living Environments
Objective #2: Decent Housing	<input type="checkbox"/> Accessibility for the purpose of providing Decent Housing	<input type="checkbox"/> Affordability for the purpose of providing Decent Housing	<input type="checkbox"/> Sustainability for the purpose of providing Decent Housing
Objective #3: Economic Opportunity	<input type="checkbox"/> Accessibility for the purpose of creating Economic Opportunities	<input type="checkbox"/> Affordability for the purpose of creating Economic Opportunities	<input type="checkbox"/> Sustainability for the purpose of creating Economic Opportunities

Submitted by: _____
 Name

Date: _____

 Signature

Title: _____

Approved by: _____
 Name

Date: _____

 Signature

Title: _____

Exhibit E

Sub-recipient Monitoring Fulton County Community Development Block Grant Sub-recipient Monitoring

Fulton County must meet the requirements for record keeping set by the U.S. Department of Housing and Urban Development. To do so, we have to standardize the type of data collected from all agencies that receive federal CDBG funds.

The CDBG Program is mandated to service lower income persons. Each funded program or activity is designed to provide a service or facility that enhances the quality of life for our residents. To demonstrate that persons of lower income are the beneficiaries of the programs and to satisfy other record keeping requirements, we must collect data on persons who utilize services at each agency.

- Those agencies that do an intake of clients to determine eligibility must provide information on the income of those beneficiaries by family size as well as race and ethnicity and number of female head of households.
- Those agencies that provide services that must document that not less than 51% of persons served must also provide information on income, race and ethnicity and female head of households.
- Those agencies eligible to provide services based on the Census Tract area that is served, must still provide data on the beneficiaries by race and ethnicity. If you do not do a daily census or intake, estimate the total number served by race and ethnicity based on your client contact.
- Agencies who serve groups presumed to be lower income (elderly, abused women, homeless), must also provide data on total numbers serviced, race and ethnicity.

If you administer more than one program using federal funds, please report on the unduplicated total for all programs.

In addition to the above, we need a brief statement as to how the accomplishments for the period meet the objectives outlined in your sub-recipient agreement with the County.

EXHIBIT F
SUB-RECIPIENT MONITORING PLAN
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Fulton County
CDBG PROGRAM ANNUAL MONITORING PLAN

This plan represents Fulton County strategy for overseeing the activities of entities that carry out CDBG assisted activities. This plan will identify:

- The organizations to be monitored
- The issues to be explored and the methodology to be utilized in conducting the monitoring
- The schedule to be followed in conducting the monitoring
- Identification of the specific staff members of the County's Planning Department who will assume responsibility for monitoring
- The follow up measures to be followed in communicating the results of the monitoring to affected organizations and the methods that will be utilized to obtain feedback from affected organizations

The County will conduct an **external** monitoring to review the activities of its sub-recipients.

In addition, the County will conduct an **internal** monitoring to review certain CDBG activities being carried out by County departments and agencies, when such activities are undertaken.

The purpose of the County's monitoring efforts is:

1. to identify and correct issues that prevent the County from achieving full compliance with the regulatory requirements of the CDBG Program and other Federal requirements *before* deficiencies lead to HUD monitoring findings, and
2. to learn more about the strengths and weaknesses of the various organizations that play a role in the County's CDBG program and to use this knowledge as the basis for structuring future CDBG activities.

The monitoring plan appears on the chart that follows this page. The County of Fulton County will update this monitoring plan annually.

GENERAL POLICY FOR CDBG MONITORING

The Fulton County will conduct on-site (external) monitoring for all active CDBG activities carried out by sub-recipients at least annually.

The County will also conduct an internal monitoring evaluation of CDBG activities carried out by County staff if such activities are selected. In addition, the County will conduct an annual monitoring evaluation of its CDBG administrative processes.

PROCESS FOR NOTIFYING SUB-RECIPIENTS OF SCHEDULED MONITORING REVIEWS

The County will notify sub-recipients by mail of the time and date for their scheduled monitoring visit. In addition, sub-recipients will be notified of the program areas to be evaluated. The County's notification will include a list of documentation to be made available and the key staff of the organization that need to be present during the monitoring visit. Notification will be provided approximately four weeks prior to the scheduled visit.

DETERMINING THE PROGRAM AREAS TO BE INCLUDED IN ANNUAL MONITORING

For all internal activities and sub-recipient (external) activities, the County will conduct a full evaluation that includes all program areas. These reviews will involve an evaluation of eligibility, statutory objective compliance, accomplishments, timeliness, financial management, and other federal requirements.

COMPLIANCE CHECKLISTS

The County will utilize the CDBG monitoring checklist attached to this plan.

SITE VISIT PROCEDURES

When conducting an on-site visit, the County will:

1. Conduct an entrance interview with key staff involved in conducting the activity.
2. Review all pertinent sub-recipient files, including any third party contractor files, for necessary documentation.
3. Interview appropriate officials and employees of the sub-recipient organization, third party contractor staff, program clientele, and interested citizens, to discuss the sub-recipient's performance.
4. A fiscal officer of the County will conduct an on-site monitoring of each sub-recipient's financial management system.
5. Visit the project site(s) or a sampling of the projects being conducted.
6. Discuss with the sub-recipient any discrepancies resulting from the review of files, interviews, and site visits.
7. Conduct an exit interview with the appropriate officials and/or staff of the sub-recipient organization to discuss the findings of the monitoring visit.

MONITORING RESULTS

An official letter reporting the results of the monitoring visit will be sent to the authorized agency official (Director) within 30 days of the monitoring visit. A copy of the letter will also be provided to the chairperson of the agency's governing board.

This letter will generally contain the following information:

1. Name of the activity monitored
2. Date(s) of monitoring visit
3. Names of the department staff who conducted the monitoring visit
4. Scope of the monitoring visit
5. Names of agency officials and staff involved in the monitoring visit
6. Findings and results of the monitoring visit, with both positive and negative, supported by facts considered in reaching the conclusions
7. Specific recommendations or corrective actions to be taken by the sub-recipient
8. Time frame for completion of necessary action(s)
9. If appropriate, an offer of technical assistance

FOLLOW UP ACTION

If concerns or findings identified during the monitoring visit require corrective action by the sub-recipient, those actions must be completed by the sub-recipient within the time frame mandated in the monitoring letter.

In the event that the sub-recipient fails to meet a target date for making required actions, a written request for response will be sent to the authorized agency official and board chairperson.

If a sub-recipient has not sufficiently responded within 30 days from the date the corrective actions were to be made, further payments to the sub-recipient will be withheld until the sub-recipient submits the required responses and/or take the required corrective actions and those responses or actions are determined to be acceptable. If responses or corrective actions are determined to be unacceptable, funds will continue to be withheld until satisfactory actions are taken.

RESOLVING MONITORING FINDINGS

When reviews of all documents of corrective actions taken by the sub-recipient indicate that the identified concerns or findings have been corrected to the satisfaction of the County, a letter will be mailed to the authorized official of the sub-recipient and the chairperson of the governing board stating that the findings are resolved.

**FULTON COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
CDBG Sub-recipient Monitoring Checklist**

A. GENERAL INFORMATION

1.	Name of sub-recipient:	
2.	Address of sub-recipient:	
3.	Telephone:	
4.	Email:	
5.	Name(s) of sub-recipient staff interviewed	
6.	Date of most recent monitoring:	
7.	Today's date:	

B. PROJECT INFORMATION

1. Sub-recipient activity being monitored (complete a separate checklist for each activity.)

CDBG Program Year Funding	Project No.	Project Description	Amount of CDBG funds budgeted for this activity

2.	Eligibility	
a.	Type of eligible activity:	
b.	Regulatory citation:	
c.	If this is a public service activity:	
	New activity	
	Quantifiable increase in an existing public service (describe documentation)	

3.	National Objective (check all that apply)	
	<input type="checkbox"/> Low/moderate-income benefit:	
	Area benefit (not applicable to Public Services)	
	Presumed benefit (check applicable boxes below)	
	Abused children	Battered spouses
	Elderly persons	Severely disabled adults (use census population report definition)
	Homeless persons	Illiterate adults
	Persons living with AIDS	Migrant farm workers
	Limited clientele	
	Family size and income (income surveys)	
	Nature and location of activity	
	<input type="checkbox"/> Prevention and elimination of slums and blight	
	a.	National objective justification (describe):
	b.	National objective file documentation reviewed during monitoring visit (describe):
	c.	National objective regulatory citation:
4.	How does the sub-recipient verify actual beneficiaries of the project?	
5.	Performance benchmarks as stated in written agreement:	
6.	Project accomplishments to date (describe):	
7.	Amount of CDBG funds financially obligated by sub-recipient:	\$
8.	Amount of CDBG funds expended by sub-recipient:	\$
9.	Amount of CDBG funds that remain unexpended for this activity:	\$
10.	Performance assessment (describe timeliness, outcomes, quality aspects of project, the success of the project in terms of achieving the stated objective of the activity and whether actual performance is consistent with the terms of the written agreement.)	

11.	Based on the performance assessment in #9, describe any special measures required in order to bring this activity to a timely and successful conclusion.
12. Describe any relevant training or technical assistance received by the sub-recipient during the past year.	
13. Does the sub-recipient provide adequate documentation in support of requests for payment of CDBG funds? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, explain.	
14. During the past year, has the sub-recipient's payment requests been reasonable in relation to actual performance? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, explain.	
15. Does the written agreement require the sub-recipient to submit written Sub-recipient Performance Reports to the County? <input type="checkbox"/> Yes <input type="checkbox"/> No	
16. If the answer to #14 is "yes", are the sub-recipient's written reports:	
a.	Being submitted to the County in a timely manner? <input type="checkbox"/> Yes <input type="checkbox"/> No
b.	Adequate in terms of the level of detail? <input type="checkbox"/> Yes <input type="checkbox"/> No
17. Has the County encountered any difficulty in obtaining information from the sub-recipient in support of the County's CAPER? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain.	
18. Are the recordkeeping requirements of the CDBG regulations being followed:	
a.	Eligibility documentation? <input type="checkbox"/> Yes <input type="checkbox"/> No
b.	National objective documentation <input type="checkbox"/> Yes <input type="checkbox"/> No
19. Has program income been generated by sub-recipient activities? <input type="checkbox"/> Yes <input type="checkbox"/> No If so, what is the process for tracking, reporting, and using program income?	
Is the use of program income consistent with the terms of the written agreement? <input type="checkbox"/> Yes <input type="checkbox"/> No	

20.	Has any portion of the sub-recipient's administrative assignment been contracted out to other parties? <input type="checkbox"/> Yes <input type="checkbox"/> No		
21.	What sub-recipient staff members have responsibility for administering the project?		
22.	Is there any evidence of conflict of interest? <input type="checkbox"/> Yes <input type="checkbox"/> No		
NOTE: MONITORING QUESTIONS #23 THROUGH #35 TO BE COMPLETED BY THE CDBG FISCAL OFFICER.			
23.	Are financial records kept in accordance with CDBG administrative requirements?		
a. Is the financial management system in compliance with 2 CFR Part 200 Subpart D?			
(1) Retention Requirements (200.333) <input type="checkbox"/> Yes <input type="checkbox"/> No			
(2) Requests for Transfer of Records (200.334) <input type="checkbox"/> Yes <input type="checkbox"/> No			
(3) Methods for collection, transmission and storage of Information (200.335) <input type="checkbox"/> Yes <input type="checkbox"/> No			
(4) Restrictions on public access to records (200.337) <input type="checkbox"/> Yes <input type="checkbox"/> No			
(5) Reporting Requirements (200.327) <input type="checkbox"/> Yes <input type="checkbox"/> No			
(6) Monitoring and Reporting Performance (200.328) <input type="checkbox"/> Yes <input type="checkbox"/> No			
(7) Records on Source and application of funds <input type="checkbox"/> Yes <input type="checkbox"/> No			
(8) Effective Control and accountability of funds, property and assets <input type="checkbox"/> Yes <input type="checkbox"/> No			
(9) Comparison of expenditures with budget amounts for each Federal Grant <input type="checkbox"/> Yes <input type="checkbox"/> No			
(10) Written Procedures to implement requirements of 200.305 Payment (reimbursement preferred) <input type="checkbox"/> Yes <input type="checkbox"/> No			
(11) Written procedures for determining allowability of costs per Subpart E – Cost Principles <input type="checkbox"/> Yes <input type="checkbox"/> No			
b. Internal controls (200.303)			
(1) Effective internal controls (COSO)? <input type="checkbox"/> Yes <input type="checkbox"/> No			
(2) Evaluates and monitors compliance with federal regulations? <input type="checkbox"/> Yes <input type="checkbox"/> No			
(3) Prompt action for non-compliance? <input type="checkbox"/> Yes <input type="checkbox"/> No			
(4) Safeguards to protect identifiable information designated Sensitive <input type="checkbox"/> Yes <input type="checkbox"/> No			
c. (1) Audit procedures in compliance 2 CFR Part 200 Subpart F? <input type="checkbox"/> Yes <input type="checkbox"/> No			
(2) Written method for resolution of audit findings? <input type="checkbox"/> Yes <input type="checkbox"/> No			
24.	Has the sub-recipient used CDBG funds for the retention of professional services? <input type="checkbox"/> Yes <input type="checkbox"/> No		
25.	If yes, what types of professional services have been retained?		
<u>Type of Service</u>		<u>Name of Contractor</u>	

26.	How were professional services procured?		
27.	Has the sub-recipient used CDBG funds for the purchase of materials and/or supplies? <input type="checkbox"/> Yes <input type="checkbox"/> No		
28.	If yes, what types of materials and supplies have been purchased?		
	<u>Type of Materials</u>	<u>Supplier</u>	
29.	How were materials and supplies procured?		
30.	Has the sub-recipient entered into CDBG-funded construction contracts? <input type="checkbox"/> Yes <input type="checkbox"/> No		
	<u>Description of Project</u>	<u>Contractor</u>	<u>Contract Amount</u>
31.	Does a review of CDBG-funded construction contracts reveal the inclusion of all federal terms and conditions? <input type="checkbox"/> Yes <input type="checkbox"/> No		
32.	Does this activity involve a slower than expected rate of expenditure? <input type="checkbox"/> Yes <input type="checkbox"/> No		
	If "yes", describe the reason for the delay:		
33.	Does the sub-recipient employ a system to adequately identify CDBG property and assets? <input type="checkbox"/> Yes <input type="checkbox"/> No		
34.	Does the sub-recipient have adequate internal fiscal controls as evidenced by:		
	a.	Organizational chart? <input type="checkbox"/> Yes <input type="checkbox"/> No	
	b.	Written definition of duties of key employees? <input type="checkbox"/> Yes <input type="checkbox"/> No	
	c.	Formal system of authorization and supervision? <input type="checkbox"/> Yes <input type="checkbox"/> No	
	d.	Separation of duties? <input type="checkbox"/> Yes <input type="checkbox"/> No	
	e.	Staff qualifications for accounting functions? <input type="checkbox"/> Yes <input type="checkbox"/> No	
	f.	Control over access to assets, blank forms, and confidential documents? (physical control such as locking file cabinet) <input type="checkbox"/> Yes <input type="checkbox"/> No	
	g.	Comparison of financial records to actual assets and liabilities performed? <input type="checkbox"/> Yes <input type="checkbox"/> No	

35.	Does the sub-recipient's accounting system contain the following elements:	
	a.	Chart of accounts <input type="checkbox"/> Yes <input type="checkbox"/> No
	b.	Cash receipts journal <input type="checkbox"/> Yes <input type="checkbox"/> No
	c.	Cash disbursements journal <input type="checkbox"/> Yes <input type="checkbox"/> No
	d.	Payroll journal <input type="checkbox"/> Yes <input type="checkbox"/> No
e.	General ledger <input type="checkbox"/> Yes <input type="checkbox"/> No	
36.	Does the sub-recipient maintain good records? <input type="checkbox"/> Yes <input type="checkbox"/> No	
	a.	Are journal entries approved and explained / supported? <input type="checkbox"/> Yes <input type="checkbox"/> No
	b.	Are posting and trial balances performed on a regular basis? <input type="checkbox"/> Yes <input type="checkbox"/> No
c.	Is there fidelity bond coverage for sub-recipient officials? <input type="checkbox"/> Yes <input type="checkbox"/> No	
37.	Are appropriate time distribution records being maintained for all sub-recipient employees on the CDBG payroll? <input type="checkbox"/> Yes <input type="checkbox"/> No	
38.	Based on this review, does there appear to be any significant differences between actual performance and the reported performance of the sub-recipient? <input type="checkbox"/> Yes <input type="checkbox"/> No	
39.	In reviewing the activities and costs charged by the sub-recipient, are there any costs that appear to be clearly unreasonable? <input type="checkbox"/> Yes <input type="checkbox"/> No	
	If "yes", explain:	
40.	In interviewing the sub-recipient staff, does there appear to be adequate knowledge of CDBG rules and regulations to insure compliance? <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Describe areas of weakness:	
41.	Based on the results of the sub-recipient monitoring, the following concerns and findings are noted:	
NOTE: Findings are violations of applicable laws, regulations, or executive orders. Concerns are issues that if not corrected could lead to a future monitoring finding.		
FINDINGS:		
1.		
2.		
3.		
4.		
5.		
6.		
(ATTACH ADDITIONAL SHEETS AS NECESSARY)		

CONCERNS:	
1.	
2.	
3.	
4.	
5.	
6.	
(ATTACH ADDITIONAL SHEETS AS NECESSARY)	

FULTON COUNTY CDBG SUB-RECIPIENT MONITORING POLICY Monitoring Finding / Concerns Clearance Process	
Date sub-recipient notified in writing of monitoring findings and/or concerns:	
Deadline established for sub-recipient's written response to monitoring findings and/or concerns:	
Disposition of case:	
Date of all findings and/or concerns cleared by grantee:	

Stanley Wilson, Director
Fulton County Community Development Department

Fulton County Community Development Block Grant Program

EXHIBIT G: 2 CFR Part 200

The CDBG Subrecipient acknowledges the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards as outlined below as Attachment I, and as included in the 2019 CDBG contractual agreement.

	Uniform Guidance Item	Response
1	Subrecipient Name	City of College Park
2	Subrecipient DUNS Number	079378865
3	Federal Award Identification Number (FAIN)	B-23-UC-13-0003
4	Federal Award Date	1/1/2023-9/1/2030
5	Subaward Period of Performance Start and End Date	Start Date: 1/1/2024 End Date: 12/31/2026
6	Amount of Federal Funds Obligated by This Action	\$120,000
7	Total Amount of Federal Funds Obligated to the Subrecipient	\$120,000
8	Total Amount of the CDBG Federal Award	\$1,254,257
9	Federal Award Project Description (as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA))	CDBG funds will be specifically used for College Park's Charles E. Phillips Park – Park Playground Facility improvements located at 4400 Herschel Road, College Park GA 30337.
10	Name of Prime awarding agency, pass-through entity and contact information for awarding official	Prime Awarding Agency: Housing and Urban Development Contact: Renee D. Ryles Pass-Through Entity: Fulton County Contact: Robert L. Pitts, Chairman
11	CFDA Number and Name (identify the dollar amount made available under each Federal award and the CFDA number at time of disbursement)	CFDA 14.218- Community Development Block Grants
12	Identification of R&D Status	Not applicable
13	Indirect Cost Rate for the CDBG Federal Award (including if the de minimis rate is charged)	Not applicable
14	Requirements for use of the Federal Award in accordance with statutes, terms and conditions of the Prime Award	Sub recipients are required to use funds in accordance with the federal award requirement terms and conditions.
15	Additional Requirements Imposed by the Pass Through Entity in order for the pass-through entity to meet its obligations	Fulton County , as CDBG grantee, shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Dun and Bradstreet Data Universal Numbering System (DUNS), the System for Award Management (SAM.gov), and the Federal Funding Accountability and Transparency Act as provided in 2 CFR part 25, Universal Identifier and Central Contractor Registration, and 2 CFR part 170, Reporting Subaward and Executive Compensation Information. Fulton County shall ensure that the subrecipient submit quarterly audited financial statements and Monthly progress reports to accompany the invoices. In addition, Fulton County shall ensure that the subrecipient does not use CDBG funds to support any Federal, State, or local projects that seek to use the power of eminent domain, unless eminent domain is employed only for a public use. For the purposes of this requirement, public use shall not be construed to include economic development that primarily benefits private use.
16	Federal negotiated indirect cost rate between the subrecipient and the Federal government or a negotiated rate between the pass-through entity and the subrecipient, or a de minimis rate	Not applicable. The HUD CDBG federal award states "Do not include indirect cost rates for subrecipients."

17	Requirement that the subrecipient permit the pass-through entity and auditors to have access to the subrecipients records and financial statements as necessary for the pass-through entity to meet federal requirements	City of College Park is required to allow Fulton County or any auditors to have access to the most recent audited financial records on a quarterly basis, and weekly certified payroll for municipality projects with the project commence date.
18	Terms and conditions concerning Invoicing and closeout of the subaward	Fulton County shall make reimbursement compensation for the services described in Section 1.0 (Statement of Work) herein, during the performance of this contract, in accordance with the "Cost Reimbursement Budget" as made a part of Attachment C in the contract. Reimbursement compensation shall be submitted monthly. The County shall make payment to the Subrecipient upon conditional commitment of funds as the project is subject to Environmental Review and review of Monthly Reports and weekly certified payroll. Payment shall then be made through reimbursement of costs incurred by the Subrecipient in the performance and execution of the services under this contract. Payments shall be made timely upon the County's receipt of proper and sufficient documentation of such costs and as satisfactory to the County. The County shall have the right not to pay any request for reimbursement or part thereof if not properly supported, or if the costs requested or a part thereof, as determined by the County, are reasonably in excess of the actual stage of completion. Documentation shall include, but not be limited to time sheets, vendors' and suppliers' invoices or vouchers, mileage logs, etc. This documentation, along with a written request for reimbursement and a statement of costs incurred shall be submitted to the attention of the assigned Community Development Specialist at the Fulton County Department of Housing and Community Development, 137 Peachtree Street, SW, Suite 300, Atlanta, GA, 30303. A minimum of one copy of the request and the statement shall be included with the submission. One copy must be accompanied by documentation supporting the eligible costs. Close out documentation, final title documentation/retainage of funds/release of liens.
19	Special monitoring procedures/requirements for subrecipient compliance	Through on-site and remote monitoring, Fulton County determines whether the Subrecipient's performance meets CDBG program requirements and assists to improve the Subrecipient's performance by providing guidance and making recommendations. Monitoring visits are conducted no less than once per contract term with a specific purpose to validate the accuracy of information presented in the program participant's performance reports. On-site and remote monitoring is also conducted to follow-up on problems identified during the Consolidated Annual Performance and Evaluation Report (CAPER) assessment that are not resolved as of the date of the monitoring, to determine compliance for those activities where there is sufficient information, to make eligibility and/or national objective determinations, and to ascertain the Subrecipient's ability to ensure that activities meet compliance requirements.

For more information on 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, please visit: <https://www.federalregister.gov/documents/2017/05/17/2017-09909/uniform-administrative-requirements-cost-principles-and-audit-requirements-for-federal-awards>

Signature of Authorized Certifying Official X	Applicant City of College Park
Title Mayor	Date



3667 MAIN STREET COLLEGE PARK, GEORGIA 30337
WWW.COLLEGE PARKGA.COM

**CITY OF COLLEGE PARK
COUNCIL AGENDA MEMO (CAM)
REGULAR SESSION MEETING**

DOC ID: 11681

TO: Honorable Mayor and Council Members

FROM: Dr. Emmanuel Adediran, City Manager

DATE: January 13, 2025

TITLE: Motion to Approve Interlocal Agreement between the City of Atlanta and the City of College Park 2024 Byrne Justice Assistance Grant (JAG) Program Award, in the amount of \$21,696.00. This is a request from Chief of Police Connie Rogers. This will service all Wards.

Recommendation

Approve Interlocal Agreement between the City of Atlanta and the City of College Park 2024 Byrne Justice Assistance Grant (JAG) Program Award, in the amount of \$21,696.00. This is a request from Chief of Police Connie Rogers. This will service all Wards.

Background

The College Park Police Department intends to use the funds, if awarded to advance its community policing program.

The bike program is a new program for the agency. The addition of this program will increase the agency's ability to provide law enforcement services in areas that are not accessible to vehicular traffic. This program will be operated via the agency's Community Oriented Policing Unit. The success of this program can be measured by the Officerreports.com QR Code Program. The QR Code Program will document how many bike patrols are conducted each day.

To implement the bike program, the agency will need to purchase the following items:

8 - Electronic Bicycles (\$2,500 each) - Total \$20,000.

8 - Police Light/Bike Package (\$130 each) - Total \$1,040.

1 - Air compressor - Total \$656.

Total Cost: \$21,696.

This is a 100 percent reimbursable grant program. The City of College Park IS NOT responsible for any matching funds. Our application was submitted in concert with other jurisdictions in Fulton County with the City of Atlanta serving as the lead agency (determined by entity's annual budget).

Resource Impact

Reimbursable grant program.

Strategic Connections

This agenda item supports the Strategic Goal #4: Use Smart Cities approaches to protect public health, reduce crime and support emergency preparedness

Attachments

JAG Grant- Interlocal Agreement with City of Atlanta (PDF)

Prepared by: Jewel Dunlap
Department Director: Connie Rogers, Chief of Police

Review:

Connie Rogers	Pending	
Finance	Pending	
City Attorney's Office	Pending	
City Clerk	Pending	
City Manager's Office	Completed	01/16/2025 3:42 PM
Mayor & City Council	Pending	01/21/2025 7:30 PM

FY 2024 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM

\$21,696.00

SYNOPSIS: The Edward Byrne Grant is a leading source of federal justice funding to state and local jurisdictions. The program provides critical funding to support a range of programs, including law enforcement. This grant is authorized by Title I of Public Law 90-351 (generally codified at 34 U.S.C. 10151-10158); also see 28 U.S.C. 530C (a).

AMOUNT OF FUNDING: For each state and territory, the bureau of Justice Statistics calculates a minimum base allocation, based on the congressionally mandated JAG formula, can be enhanced by (1) the state’s share of the national population, (2) the state’s share of the country’s Part 1 violent crime statistics as reported by the Federal Bureau of Investigation’s Uniform Crime Reporting (UCR) Program. Once the state funding calculated, 60 percent is awarded to the state and 40 percent is awarded to eligible units of local government (subject to accepted and approved grant applications).

GRANT PROGRAM TITLES: *(Titles and eligibility (who may hold titles) are determined by the U.S. Department of Justice)*

AUTHORIZED REPRESENTATIVE: Mayor Bianca Motely Broom

ENTITY ADMINISTRATOR: Chief Connie Rogers

GRANT PROGRAM/

APPLICANT & ADMINISTRATOR: Officer Ronnie Wyatt

NOTE: This is a 100 percent reimbursable grant program. The City of College Park **IS NOT** responsible for any matching funds. Our application was submitted in concert with other jurisdictions in Fulton County, with the City of Atlanta serving as the lead agency (determined by entity’s annual budget).

**THE STATE OF GEORGIA
COUNTY OF FULTON**

KNOW ALL BY THESE PRESENT

**INTERLOCAL AGREEMENT
BETWEEN THE CITY OF ATLANTA AND THE CITY OF COLLEGE PARK**

2024 BYRNE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AWARD

This Agreement is made and entered into this _____ day of _____, 2024, by and between **The CITY OF ATLANTA**, acting by and through its Mayor, the Honorable Andre Dickens, hereinafter referred to as **CITY**, and the **CITY OF COLLEGE PARK**, acting by and through its Mayor, the **Honorable Bianca Motley-Broom**, hereinafter referred to as **COLLEGE PARK**, both of Fulton County, State of Georgia, witnesseth:

WHEREAS, the 2024 Byrne Justice Assistance Grant (“JAG”) Program provides funding to local governments to create safer communities and improve the functioning of the criminal justice system from the U.S. Department of Justice (“DOJ”); and

WHEREAS, a disparity in allocated 2024 JAG funding exists between the City and College Park, and this disparity is recognized by the U.S. Department of Justice; and

WHEREAS, Units of local government identified by BJA as disparate must select a fiscal agent that will submit a joint application for the allocation to include all disparate municipalities, and a memorandum of understanding (MOU) that identifies which jurisdiction will serve as the applicant or fiscal agent for joint funds must be completed and signed by the authorized representative for each participating jurisdiction.

WHEREAS, this Agreement is made under the authority of Atlanta City Council Resolution No. 24R4202 and College Park City Council Meeting Agenda Dated _____ Item No. _____; and

WHEREAS, each governing body finds that the performance of this Agreement is in the best interests of both parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under this agreement; and

WHEREAS, the City agrees to provide College Park, \$21,696.00 from the JAG award to purchase (8) electronic Bicycles and (8) police light/bike packages and (1) air compressor for College Park Police Department bike program; and

WHEREAS, the City and College Park agree that the City will apply for and administer the JAG grant on behalf of all entities; and

Section 7.

By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.

CITY OF ATLANTA, GEORGIA

CITY OF COLLEGE PARK, GEORGIA

Mayor

Mayor

ATTEST:

ATTEST:

Municipal Clerk

Municipal Clerk

APPROVED AS TO FORM:

APPROVED AS TO FORM:

City Attorney

City Attorney

U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

Edward Byrne Memorial Justice Assistance Grant Program FY 2024 Local Solicitation

Certifications and Assurances by the Chief Executive of the Applicant Government

On behalf of the applicant unit of local government named below, in support of that locality's application for an award under the FY 2024 Edward Byrne Memorial Justice Assistance Grant ("JAG") Program, and further to 34 U.S.C. § 10153(a), I certify to the Office of Justice Programs ("OJP"), U.S. Department of Justice ("USDOJ"), that all of the following are true and correct:

- 1. I am the chief executive of the applicant unit of local government named below, and I have the authority to make the following representations on my own behalf as chief executive and on behalf of the applicant unit of local government. I understand that these representations will be relied upon as material in any OJP decision to make an award, under the application described above, to the applicant unit of local government.
- 2. I certify that no federal funds made available by the award (if any) that OJP makes based on the application described above will be used to supplant local funds but will be used to increase the amounts of such funds that would, in the absence of federal funds, be made available for law enforcement activities.
- 3. I assure that the application described above (and any amendment to that application) was submitted for review to the governing body of the unit of local government (e.g., city council or county commission), or to an organization designated by that governing body, not less than 30 days before the date of this certification.
- 4. I assure that, before the date of this certification— (a) the application described above (and any amendment to that application) was made public; and (b) an opportunity to comment on that application (or amendment) was provided to citizens and to neighborhood or community-based organizations, to the extent applicable law or established procedure made such an opportunity available.
- 5. I assure that, for each fiscal year of the award (if any) that OJP makes based on the application described above, the applicant unit of local government will maintain and report such data, records, and information (programmatic and financial), as OJP may reasonably require.
- 6. I have carefully reviewed 34 U.S.C. § 10153(a)(5), and, with respect to the programs to be funded by the award (if any), I hereby make the certification required by section 10153(a)(5), as to each of the items specified therein.
- 7. If the applicant named below is not the unit of local government itself, I certify that it is an instrumentality of the unit of local government and is approved to serve as the applicant and recipient of FY 2024 JAG funding on behalf of the unit of local government.

Signature of Chief Executive of the Applicant Unit of Local Government

BIANCA MOTLEY BROOM

Printed Name of Chief Executive

CITY OF COLLEGE PARK, GEORGIA

Name of Applicant Unit of Local Government

Date of Certification

MAYOR

Title of Chief Executive



College Park Police Department

3717 COLLEGE STREET * COLLEGE PARK, GA 30337

TEL: 404-761-3131 * FAX: 404-762-4618



Chief Connie Rogers

Deputy Chief Sharis McCrary

10-7-2024

FY24 - EDWARD BYRNE MEMORIAL JUSTICE PROGRAM

PROGRAM NARRATIVE

BIKE PATROL PROGRAM

The College Park Police Department intends to use funds, if awarded, to advance its community policing program. More specifically, to purchase electronic bicycles to be used to patrol nature trails (Phoenix Trail & Conley Trail) and city parks and entertainment areas.

The City of College Park is a political subdivision of the State of Georgia, located in Fulton County and Clayton County. The City of College Park is in Congressional District 5 and partially is Congressional District 6. There are 4 parks, 3 recreation centers, and 35 hotels in the City of College Park, Georgia. College Park is the home to Atlanta Hartsfield-Jackson International Airport. With a night-time population of approximately 15000, the day-time population reaches 250,000. Residents and visitors utilize the city's nature trails. The City's trails are lacking, any type of security measures. There are no cameras installed and minimal lighting. The city's trails have limited motor vehicular access and are most safely patrolled by foot or small motorized or electric vehicles. In addition to providing a deterrent to criminal activity, it will increase the number of positive interactions between officers and the community, while additionally improving the physical fitness of the bike patrol officer.

The bike program is a new program for the agency. The addition of this program will increase the agency's ability to provide law enforcement services in areas that are not accessible to vehicular traffic. This program will be operated via the agency's Community Oriented Policing Unit. The success of this program can be measured by the Officerreports.com QR Code Program. The QR Code Program will document how many bike patrols are conducted each day.

To implement the bike program, the agency will need to purchase the following items:

8 - Electronic Bicycles (\$2,500 Each) = Total: \$20,000

8 - Police Light/Bike Package (\$130 Each) = Total: \$1,040

1 - Air compressor = Total: \$656

Total Cost: \$21,696



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FY24 - EDWARD BYRNE MEMORIAL JUSTICE PROGRAM

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P.O.C.

Ronnie Wyatt
 Grants Administrator/Training Coordinator
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 C: **678-456-2139**
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College Park Police Department

3717 COLLEGE STREET * COLLEGE PARK, GA 30337

TEL: 404-761-3131 * FAX: 404-762-4618



Chief Connie Rogers

Deputy Chief Sharis McCrary

PROPOSAL ABSTRACT

The College Park Police Department intends to use funds, if awarded, to advance its community policing program. More specifically, to purchase electronic bicycles to be used to patrol nature trails (Phoenix Trail & Conley Trail) and city parks and entertainment areas. The City of College Park is a political subdivision of the State of Georgia, located in Fulton County and Clayton County. The City of College Park is in Congressional District 5 and partially is Congressional District 6.

Currently, the City's nature trails are lacking any type of security devices. There are no cameras installed and minimal lighting. The trails have limited vehicular access and are most safely patrolled by foot or small motorized or electric vehicles.

In addition to providing a deterrent to criminal activity, it will increase the number of positive interactions between officers and the community, while additionally improving the physical fitness of the bike patrol officer.

The bike program is a new program for the agency. The addition of this program will increase the agency's ability to provide law enforcement services in areas that are not accessible to vehicular traffic.

P.O.C.

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 C: 678-456-2139
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COLLEGE PARK POLICE DEPARTMENT



3717 College Street College Park, Georgia 30337/Ph: 404-761-3131

Chief Connie Rogers

Dep. Chief Sharis McCrary

September 25, 2024

Ms. Keva Earl
City of Atlanta Police Department
226 Peachtree Street, SW
Atlanta, Georgia 30303

Ms. Earl,

On behalf of Mayor Bianca Motley Broom and Chief of Police Connie Rogers, I am sending this letter to officially acknowledge our intent to participate in the FY24 Edward Byrne Justice Memorial Grant Program. I have received the grant package, and the deadlines set by your office for receipt of application documents.

I will serve as the Agency's/City's point of contact during this process.

Thank you,


Ronnie Wyatt

Special Projects
Grants Administrator/Training Coordinator
3717 College Street
College Park, Georgia 30337
Ph: 678-456-2139

3717 COLLEGE STREET / COLLEGE PARK, GEORGIA 30337

2024 Georgia Local JAG Allocations

Listed below are all jurisdictions in the state that are eligible for FY 2024 JAG funding, as determined by the JAG formula. For additional details regarding the JAG formula and award calculation process, with examples, please refer to the JAG Technical report here: <https://bjs.ojp.gov/library/publications/justice-assistance-grant-jag-program-2022> and current JAG Frequently Asked Questions here: <https://bja.ojp.gov/program/jag/frequently-asked-questions>.

Finding your jurisdiction:

- (1) Disparate jurisdictions are listed in shaded groups below, in alphabetic order by county.
- (2) Direct allocations are listed alphabetically below the shaded, disparate groupings.
- (3) Counties that have an asterisk (*) under the "Direct Allocation" column did not submit the level of violent crime data to qualify for a direct award from BJA, but are in the disparate grouping indicated by the shaded area. The JAG legislation requires these counties to remain a partner with the local jurisdictions receiving funds and must be a signatory on the required Memorandum of Understanding (MOU). A sample MOU is provided online at: <https://www.bja.gov/Funding/JAGMOU.pdf>. Disparate jurisdictions do not need to abide by the listed individual allocations, which are provided for information only. Jurisdictions in a funding disparity are responsible for determining individual amounts within the Eligible Joint Allocation and for documenting individual allocations in the MOU.

State	Jurisdiction Name	Government Type	Direct Allocation	Joint Allocation
GA	BIBB COUNTY	County	*	
GA	MACON-BIBB CITY	Municipal	\$155,706	\$155,706
GA	CHATHAM COUNTY	County	*	
GA	GARDEN CITY	Municipal	\$10,479	
GA	SAVANNAH CITY	Municipal	\$85,965	\$96,444
GA	CLARKE COUNTY	County	*	
GA	ATHENS-CLARKE COUNTY CITY	Municipal	\$60,165	\$60,165
GA	DOUGHERTY COUNTY	County	*	
GA	ALBANY CITY	Municipal	\$71,492	\$71,492
GA	FULTON COUNTY	County	*	
GA	ALPHARETTA CITY	Municipal	\$13,927	
GA	ATLANTA CITY	Municipal	\$348,130	
GA	COLLEGE PARK CITY	Municipal	\$21,696	
GA	EAST POINT CITY	Municipal	\$35,103	
GA	ROSWELL CITY	Municipal	\$23,256	
GA	SANDY SPRINGS CITY	Municipal	\$14,555	
GA	SOUTH FULTON CITY	Municipal	\$87,361	
GA	UNION CITY CITY	Municipal	\$18,851	\$562,879
GA	HOUSTON COUNTY	County	*	
GA	WARNER ROBINS CITY	Municipal	\$44,460	\$44,460
GA	LIBERTY COUNTY	County	*	
GA	HINESVILLE CITY	Municipal	\$16,607	\$16,607
GA	MUSCOGEE COUNTY	County	*	
GA	COLUMBUS CITY	Municipal	\$53,407	\$53,407
GA	SPALDING COUNTY	County	\$12,503	
GA	GRIFFIN CITY	Municipal	\$24,187	\$36,690
GA	SUMTER COUNTY	County	*	
GA	AMERICUS CITY	Municipal	\$14,994	\$14,994

UNITED STATES DEPARTMENT OF JUSTICE



**OFFICIAL REQUEST FOR GRANT PROPOSAL
FY 2024 Edward Byrne Memorial Grant Program**

OMB No. 1121-0329
Approval Expires 2/28/2027



U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

Solicitation Title: BJA FY24 Edward Byrne Memorial Justice Assistance Grant (JAG)
Program—Local Solicitation
Assistance Listing Number 16.738
Grants.gov Opportunity Number: O-BJA-2024-172239
Solicitation Release Date: September 4, 2024
Step 1: Application Grants.gov Deadline: 8:59 p.m. Eastern Time on October 16, 2024
Step 2: Application JustGrants Deadline: 8:59 p.m. Eastern Time on October 22, 2024

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The eligible allocations by state for the fiscal year (FY) 2024 JAG Program can be found at: <https://bja.ojp.gov/program/jag/overview>.

Eligible allocations under the JAG Program are posted annually on the JAG web page. See the [Allocation Determination and Units of Local Government Requirements Regarding Use of JAG Funds](#) section for more information. **Applicants with eligible allocation amounts of less than \$25,000 will apply to Category 1, and applicants with eligible allocation amounts of \$25,000 or more will apply to Category 2.**

Agency Contact Information

For assistance with the requirements of this solicitation, contact the OJP Response Center by phone at 800-851-3420, 301-240-6310 (TTY for hearing-impaired callers only), or email grants@ncjrs.gov. The OJP Response Center operates from 10:00 a.m. to 6:00 p.m. ET Monday–Friday and from 10:00 a.m. to 8:00 p.m. ET on the solicitation close date.

For procedures related to unforeseen technical issues beyond the control of the applicant that impact submission by the deadlines, see the “How To Apply” section, [Experiencing Unforeseen Technical Issues](#).

For assistance with submitting the [Application for Federal Assistance standard form \(SF-424\)](#) and a [Disclosure of Lobbying Activities \(SF-LLL\)](#) in Grants.gov, contact the Grants.gov Customer Support Hotline at 800-518-4726, 606-545-5035, [Grants.gov Customer Support](#), or support@grants.gov. The Grants.gov Support Hotline is open 24 hours a day, 7 days a week, except on federal holidays.

For technical assistance with submitting the **full application** in JustGrants, contact the JustGrants Service Desk at 833-872-5175 or JustGrants.Support@usdoj.gov. The JustGrants Service Desk operates from 7:00 a.m. to 9:00 p.m. ET Monday–Friday and from 9:00 a.m. to 5:00 p.m. ET on Saturday, Sunday, and federal holidays.

Application Submission Information

Registration

Before submitting an application, an applicant must have a registration in the [System for Award Management \(SAM.gov\)](#).

Submission

Applications must be submitted to DOJ electronically through a two-step process that begins in [Grants.gov](#) and is completed in JustGrants. See the [Submission Dates and Time](#) section for the [Grants.gov](#) and JustGrants application deadlines.

Step 1: The applicant must register for this opportunity in Grants.gov at <https://grants.gov/register> and submit by the Grants.gov deadline the required [Application for Federal Assistance standard form \(SF-424\)](#) and a [Disclosure of Lobbying Activities \(SF-LLL\)](#). See the [Submission Dates and Time](#) section for application deadlines.

Step 2: The applicant must submit the **full application**, including attachments, in JustGrants at JustGrants.usdoj.gov by the JustGrants application deadline. See the [Submission Dates and Time](#) section for application deadlines.

\$10,000 or more, then the unit of local government is eligible to apply directly to OJP (under the JAG Local Solicitation) for a JAG award. If the “eligible award amount” for a particular unit of local government, as determined on this basis, is less than \$10,000, the funds are not made available for a direct award to that particular unit of local government but instead are added to the amount that is awarded to the state.

Allocation Determination and Units of Local Government Requirements Regarding Use of JAG Funds

Eligible allocations under JAG are posted annually on the [JAG web page](#).

According to the JAG Program statute, a “disparity” may exist between the funding eligibility of a county and its associated municipalities. See [34 U.S.C. § 10156\(d\)\(4\)](#). Units of local government identified by BJA as disparate must select a fiscal agent that will submit an application for the allocation that includes all disparate municipalities. A memorandum of understanding (MOU) that identifies which jurisdiction will serve as the applicant or fiscal agent for joint funds must be completed and signed by each participating jurisdiction’s authorized representative. Once an award is made, the fiscal agent will be responsible for distributing award funds to the other jurisdictions in the disparate group through subawards that include all appropriate award conditions. To verify eligibility, an applicant should visit the [JAG web page](#), click on their respective state, and note the following regarding the state’s allocation table:

1. Disparate units of local government are listed in shaded groups, in alphabetic order by county. Units of local government identified as disparate must select one unit of local government to submit an application on behalf of the disparate group.
2. Counties that have an asterisk (*) under the “Direct Allocation” column did not submit the level of violent crime data to qualify for a direct award from BJA but are in the disparate grouping indicated by the shaded area. The JAG legislation requires these counties to remain a partner with the local jurisdictions receiving funds and be a signatory on the required MOU.
3. Direct allocations are listed alphabetically below the shaded disparate groupings.

Please note that disparate jurisdictions do not need to abide by the listed individual allocations, which are provided for information only. Jurisdictions in a funding disparity are responsible for determining individual amounts within the Eligible Joint Allocation and documenting individual allocations in the MOU. See the [JAG FAQs](#) for more information. A [sample MOU](#) is also available.

Statutory Program Areas

In general, JAG funds awarded to a unit of local government under the FY 2024 program may be used to hire additional personnel and/or purchase equipment, supplies, contractual support, training, technical assistance, and information systems for criminal justice or civil proceedings, including for any one or more of the following program areas:

1. Law enforcement programs.
2. Prosecution and court programs.
3. Prevention and education programs.
4. Corrections and community corrections programs.
5. Drug treatment and enforcement programs.
6. Planning, evaluation, and technology improvement programs.

underreported, in recent years, there have been alarming spikes in hate crimes and threats of violence across the country, often fueled by online hate forums. In 2022, the most recently published data, hate crimes were at their highest recorded levels as reported to the FBI UCR program. In addition to those incidents reported through the UCR program, in 2023, jurisdictions from across the country reported increases in threats and attacks motivated by antisemitism or Islamophobia, target certain educational institutions such as Historically Black Colleges and Universities, or target individuals on the basis of their gender identity or sexual orientation.

During a [November 2023 United Against Hate Virtual Forum](#), Attorney General Merrick Garland addressed the recent spike in hate crimes, and reemphasized that, “Combating hate-fueled violence remains central to the Justice Department’s mission.” A critical part of that mission is equipping state, local, and tribal justice agencies with the tools and resources to address hate crimes. [Research from the National Institute of Justice](#) (NIJ) indicates that despite the known underreporting of hate crimes, many state and local law enforcement agencies do not have adequate tools to identify, investigate, and respond to hate crimes, and only 23 percent of law enforcement agencies that responded to the survey reported any hate crime investigations in 2018.

BJA encourages JAG recipients to utilize funding to promote change and accountability by supporting state, local, and tribal efforts to prevent hate crimes, build trust with communities to encourage reporting of hate-related criminal offenses and incidents, and promote efforts to fully investigate and prosecute hate crimes when they do occur. This includes ensuring those agencies that have not yet transitioned to the National Incident Based Reporting System (NIBRS) doing so expeditiously to ensure that national hate crime statistics are as accurate as possible. More information on BJA’s portfolio addressing hate crimes, including the [Emmett Till Cold Case Investigations](#) and [Matthew Shepard and James Byrd, Jr. Hate Crimes](#) Programs, can be found [Hate Crime | Bureau of Justice Assistance](#).

Election Security

In 2021, the Department launched a law enforcement task force to address the rise in threats against election workers, administrators, officials, and others associated with the electoral process. For more information regarding the Department’s efforts to combat threats against election workers, read the [Deputy Attorney General’s memo](#). The task force, announced by Attorney General Merrick B. Garland and launched by Deputy Attorney General Lisa O. Monaco in June 2021, has led DOJ’s efforts to address threats of violence against election workers, and to ensure that all election workers—whether elected, appointed, or volunteer—are able to do their jobs free from threats and intimidation. The task force engages with election-related stakeholders and state and local law enforcement to assess allegations and reports of threats against election workers, and it has investigated and prosecuted these matters where appropriate, in partnership with FBI Field Offices and U.S. Attorneys’ Offices throughout the country.

[On January 9, 2024, the Department provided updated information](#) pertaining to its efforts to “ensure that all qualified voters have the opportunity to cast their ballots and have their votes counted free of discrimination, intimidation, or criminal activity in the election process, and to ensure that our elections are secure and free from foreign malign influence and interference.”

The [broad criminal justice purposes supported by the JAG Program](#) permit JAG funds to be used to deter, detect, and protect against threats of violence against election workers,

Advancing Equity and Support for Underserved Communities

Consistent with the Presidential [Memorandum on Restoring the Department of Justice's Access-to-Justice Function and Reinvigorating the White House Legal Aid Interagency Roundtable](#) and [Executive Order 13985](#), Advancing Racial Equity and Support for Underserved Communities Through the federal government, the Department is committed to ensuring equal access to justice and identifying and reducing disparities that exist throughout the criminal and civil legal systems, as well as removing barriers to ensure equal opportunity for communities that have been historically underserved, marginalized, and adversely affected by inequality. This commitment is evidenced by the April 14, 2022, [Equity Action Plan](#) designed to increase equity, opportunity, and resources for the most vulnerable communities. BJA encourages JAG recipients to use funds to support efforts at the state, territory, local, and tribal levels to institute more effective and equitable criminal justice policies and practices, foster public trust, and enhance public safety and security by increasing engagement with community members and building partnerships with community organizations to develop a shared vision and approach to addressing crime. This includes support for strategies to ensure the protection of defendants' and incarcerated individuals' constitutional rights and safety, as well as efforts to address wrongful convictions and conviction integrity. This also includes supporting technological or personnel upgrades to provide more equitable access to justice, including language access resources, resources to better serve those with disabilities, rural communities, and indigent defense representation. Finally, this can include efforts to build partnerships between the criminal justice system and nonprofits to provide support for collaborative, community-driven and informed efforts, such as community-based diversion programs outside of the criminal justice system, increasing access to resources to support the right to counsel, and developing community-driven and informed prevention programs or responses to violent crime.

Violent Crime Reduction

In May 2021, the Department launched a [comprehensive violent crime reduction strategy](#) to protect American communities from violent crimes, including gun violence. On December 11, 2023, Attorney General Merrick B. Garland [announced](#) the release of the Justice Department's [Violent Crime Reduction Roadmap](#), a one-stop shop of federal resources to assist local jurisdictions in developing, implementing, and evaluating strategies to prevent, intervene in, and respond to violent crime. The Roadmap helps connect jurisdictions with the information and resources they need to meet the complex and evolving challenges to help reduce violent crime.

Additionally, on April 3, 2024, Attorney General Garland [delivered remarks](#) at a convening of grantees under OJP's [Community Based Violence Intervention and Prevention Initiative](#). He emphasized that the Department's approach to disrupting violent crime is "centered on our partnerships—both with the communities harmed by violent crime and with the law enforcement agencies that protect those communities. Our department-wide anti-violent crime strategy leverages the resources of our federal prosecutors, agents, investigators, grant programs, and criminal justice experts toward those ends. We are working closely with local and state law enforcement agencies, with officials across government, and with the communities most affected by this violence, and with the community organizations on the front lines—all toward one goal: the goal of making our communities safer."

BJA encourages JAG grantees to invest funds to tailor programs and responses to state and local crime issues through the use of data and analytics; coordinate with United States Attorneys Project Safe Neighborhoods grantees and community violence intervention strategies

- Purchase a NIBIN Enforcement Support System (NESS)

Additionally, JAG funds awarded under this solicitation may be used for any purpose indicated here: [Purposes for Which Funds Awarded Under the Edward Byrne Memorial Justice Assistance Grants \(JAG\) Program May Be Used](#).

Limitations on the Use of JAG funds

Administrative Costs

Up to 10 percent of a JAG award, including up to 10 percent of any earned interest, may be used for costs associated with administering the award, which can include indirect costs.

Supplanting

JAG funds may not be used to supplant state or local funds but must be used to increase the amount of such funds that would, in the absence of federal funds, be made available. See the JAG FAQs for examples of supplanting. Although supplanting is prohibited, BJA encourages the leveraging of federal funding.

Matching Funds

Absent specific federal statutory authority to do so, JAG award funds may not be used as a match for other federal awards.

Prohibited and Controlled Equipment and Associated Procedures under JAG

The JAG statute, at [34 U.S.C. § 10152\(d\)](#), specifically identifies a list of prohibited items. In addition, consistent with [Executive Order 14074](#), Advancing Effective, Accountable Policing and Criminal Justice Practices To Enhance Public Trust and Public Safety of May 25, 2022, the use of OJP grant funds for the purchase or transfer of certain equipment has been designated as prohibited or controlled starting with FY 2023 OJP grant funds. Details and associated procedures for requesting prior approval, where applicable, can be found in the [JAG Prohibited and Controlled Equipment Guidance](#) and the [JAG FAQs](#).

Other Program Requirements

A unit of local government that applies for and receives an FY 2024 JAG award must note the following:

Trust Fund

Units of local government may draw down JAG funds either in advance or on a reimbursement basis. To draw down in advance, a trust fund must be established in which to deposit the funds. The trust fund must be in an interest-bearing account, unless one of the exceptions in 2 C.F.R. § 200.305(b)(8) apply. If subrecipients draw down JAG funds in advance, they also must establish a trust fund in which to deposit the funds. For additional information, see [2 C.F.R. § 200.305](#).

Certifications and Assurances by the Chief Executive of the Applicant Government (Which Incorporates the 30-Day Governing Body Review Requirement)

A JAG application is not complete, and a unit of local government may not access award funds, unless the chief executive of the applicant unit of local government (e.g., the mayor) properly executes, and the unit of local government submits, the "Certifications and Assurances by the Chief Executive of the Applicant Government." The most up-to-date version of this certification can be found at: [FY24 JAG—Certifications and Assurances by the Chief Executive of the Applicant Government](#). Please note that this certification contains assurances that the governing

Body-worn Cameras (BWCs)

A JAG award recipient that proposes to use FY 2024 funds to purchase BWC equipment or implement or enhance BWC programs must provide to OJP a certification(s) that each direct recipient receiving the equipment or implementing the program has policies and procedures in place related to BWC equipment usage, data storage and access, privacy considerations, and training. The certification form related to BWC policies and procedures can be found at: [JAG—Body-Worn Camera \(BWC\) Policy Certification](#).

Further, before making any sub-awards (including sub-awards to disparate jurisdictions) for BWC-related expenses, the direct JAG award recipient must collect a completed BWC certification from the proposed subrecipient. Any such certifications must be maintained by the direct JAG award recipient and made available to OJP upon request. The [BJA BWC Toolkit](#) provides model BWC policies and best practices to assist criminal justice departments in implementing BWC programs.

Apart from the JAG Program, BJA provides funds under the [Body-worn Camera Policy and Implementation Program](#) (BWCIPI). BWCIPI allows jurisdictions to develop and implement policies and practices required for effective program adoption, and to address program factors including the purchase, deployment, and maintenance of camera systems and equipment; data storage and access; and privacy considerations. Interested JAG award recipients may wish to refer to the [BWC Partnership Program web page](#) for more information. JAG award recipients that are also BWC award recipients may not use JAG funds for any part of the 50 percent match required by the BWC Program.

Body Armor

Body armor purchased with JAG funds may be purchased at any threat level, make, or model from any distributor or manufacturer, as long as the following requirements are met: The body armor must have been tested and found to comply with the latest applicable National Institute of Justice ballistic or stab standards <https://citech.org/compliance-testing-program/compliant-product-lists/>. In addition, body armor purchased must be made in the United States.

Body armor purchased with JAG funds must be "uniquely fitted vests," which means protective (ballistic or stab-resistant) armor vests that conform to the individual wearer to provide the best possible fit and coverage through a combination of (1) correctly sized panels and carrier determined through appropriate measurement and (2) properly adjusted straps, harnesses, fasteners, flaps, or other adjustable features. Note that the requirement that body armor be "uniquely fitted" does not necessarily require body armor that is individually manufactured based on the measurements of an individual wearer. In support of OJP's efforts to improve officer safety, the American Society for Testing and Materials (ASTM) International has made available the Standard Practice for Body Armor Wearer Measurement and Fitting of Armor ([Active Standard ASTM E3003](#)) at no cost. The [Personal Armor Fit Assessment Checklist](#) is excerpted from ASTM E3003. A mandatory wear concept and issues paper and a model policy are available from the BVP Customer Support Center, which can be contacted at vests@usdoj.gov or toll free at 1-877-758-3787. Additional information and FAQs related to the mandatory wear policy and certifications can be found in the [JAG FAQs](#).

A JAG award recipient that proposes to purchase body armor with JAG funding must provide to OJP a certification(s) that it has a written "mandatory wear" policy in effect (see [34 U.S.C. § 10202\(c\)](#)). The certification form related to mandatory wear can be found at: [JAG Body Armor](#)

National Incident-based Reporting System

In FY 2016, the FBI formally announced its intention to sunset the UCR program's traditional Summary Reporting System (SRS) and replace it with NIBRS by January 1, 2021. By statute, BJA JAG awards are calculated using summary part 1 violent crime data from the FBI's UCR program. Specifically, the formula allocations for JAG rely heavily on the ratio of "the average number of part 1 violent crimes of the UCR of the FBI reported by such State for the three most recent years reported by such State to the average annual number of such crimes reported by all States for such years" (34 U.S.C. 10156(a)(1)(B)). In preparation for the FBI's 2021 NIBRS compliance deadline, BJA imposed an administrative requirement for JAG award recipients that are not NIBRS compliant to dedicate 3 percent of their JAG award toward coming into full compliance with the FBI's NIBRS data submission requirement to both encourage and assist jurisdictions in working toward compliance and ensure they continue to have critical criminal justice funding available through JAG when SRS transitioned to NIBRS. A NIBRS set-aside is NOT required for FY 2024 awards; however, JAG recipients are encouraged to continue working toward and/or maintaining NIBRS compliance to ensure that JAG eligibility is not affected in future fiscal years. Local jurisdictions that are seeking NIBRS compliance certification should reach out directly to their respective state agency. Agencies with questions about the certification process may contact ucr-nibrs@fbi.gov. More information about NIBRS, including toolkits and updates from the FBI Criminal Justice Information Services team, can be found at: [NIBRS—FBI](#).

Solicitation Goals and Objectives

Goals

In general, the JAG Program is designed to provide states with additional personnel, equipment, supplies, contractual support, training, technical assistance, and information systems for criminal justice. Although the JAG Program provides assistance directly to states, through pass-through (and similar) requirements, the JAG Program also is designed to assist units of local government with respect to their criminal justice needs.

Objectives

The objectives are directly related to the JAG Program accountability measures described at: <https://bja.ojp.gov/sites/g/files/xyckuh186/files/media/document/jag-pmt-accountability-measures.pdf>.

For information about what the applicant needs to submit regarding Goals, Objectives, and Deliverables please see the "[How To Apply](#)" section on the [Application Goals, Objectives, Deliverables, and Timeline Web-Based Form](#).

Federal Award Information

Awards, Amounts and Durations

Anticipated Number of Awards: 1,140

Category 1: 587

Category 2: 553

Anticipated Maximum Dollar Amount per Award:

Category 1 anticipated maximum amount: Up to \$25,000

Category 2 anticipated maximum amount: Up to \$4,023,772

Period of Performance Start Date: October 1, 2023

Period of Performance Duration (Months):

Type of Award

OJP expects to make awards under this funding opportunity as grants. See the "[Administrative, National Policy, and Other Legal Requirements](#)" section of the [Application Resource Guide](#) for a brief discussion of important statutes, regulations, and award conditions that apply to many (or in some cases, all) OJP grants.

Cost Sharing or Matching Requirement

This solicitation does not require a match.

Eligibility Information

For the purposes of this notice of funding opportunity, other units of local government include towns, boroughs, parishes, villages, or other general purpose political subdivisions of a State.

in the system and add to or change the application as needed prior to hitting the “Submit” button at the end of the application in JustGrants.

An applicant will receive emails when successfully submitting in Grants.gov and JustGrants and should maintain all emails and other confirmations received from SAM.gov, Grants.gov, and JustGrants systems.

For additional information, see the “How To Apply” section in the [Application Resource Guide](#) and the [DOJ Application Submission Checklist](#).

Submission Dates and Time

The **SF-424 and the SF-LLL** must be submitted in Grants.gov by 8:59 p.m. Eastern on October 16, 2024.

The **full application** must be submitted in JustGrants by 8:59 p.m. Eastern on October 22, 2024.

To be considered timely, the **full application** must be submitted in JustGrants by the JustGrants application deadline. Failure to begin the SAM.gov, Grants.gov, or JustGrants registration and application process in sufficient time (i.e., waiting until the due dates identified in this solicitation for those systems to begin the application steps) is not an acceptable reason to request a technical waiver.

Experiencing Unforeseen Technical Issues Preventing Submission of an Application (Technical Waivers)

OJP will only consider requests to submit an application after the deadline when the applicant can document that a technical issue with a government system prevented submission of the application on time.

If an applicant misses a deadline due to unforeseen technical issues with SAM.gov, Grants.gov, or JustGrants, the applicant may request a waiver to submit an application after the deadline. However, the waiver request will not be considered unless it includes documentation of attempts to receive technical assistance to resolve the issue prior to the application deadline. A tracking number is the most typical documentation and is generated when the applicant contacts the applicable service desks to report technical difficulties. Tracking numbers are generated automatically when an applicant emails the applicable service desks, and for this reason, long call wait times for support do not relieve the applicant of the responsibility of getting a tracking number.

An applicant experiencing technical difficulties must contact the associated service desk indicated below to report the technical issue and receive a tracking number:

- SAM.gov: contact the [SAM.gov Help Desk \(Federal Service Desk\)](#), Monday–Friday from 8:00 a.m. to 8:00 p.m. ET at 866-606-8220.
- Grants.gov: contact the [Grants.gov Customer Support Hotline](#), 24 hours a day, 7 days a week, except on federal holidays, at 800-518-4726, 606-545-5035, or support@grants.gov.
- JustGrants: contact the JustGrants Service Desk at JustGrants.Support@usdoj.gov or 833-872-5175, Monday–Friday from 7:00 a.m. to 9:00 p.m. ET and Saturday, Sunday, and federal holidays from 9:00 a.m. to 5:00 p.m. ET.

Content of the JustGrants Application Submission

Entity and User Verification (First Time Applicant)

For first time JustGrants applicants, once the application is received from Grants.gov, DOJ will send an email (from DIAMD-NoReply@usdoj.gov) to the individual listed in Section 8F of the SF-424 with instructions on how to create a JustGrants account. This email should arrive within 24 hours after this individual receives confirmation from Grants.gov of their SF-424 and SF-LLL submissions. Register the Entity Administrator (the person who manages who can access JustGrants on behalf of the applicant), the Application Submitter, and Authorized Representative for the applicant with JustGrants as early as possible and (recommended) not later than 48-72 hours before the JustGrants deadline. Once registered in JustGrants, the Application Submitter will receive a link in an email to complete the rest of the application in JustGrants. Find additional information on JustGrants Application Submission in the [Application Resource Guide](#).

Standard Applicant Information

The "Standard Applicant Information" section of the JustGrants application is pre-populated with the SF-424 data submitted in Grants.gov. The applicant will need to review the Standard Applicant Information in JustGrants and make edits as needed. Within this section, the applicant will need to add ZIP codes for areas affected by the project; confirm their Authorized Representative; and verify and confirm the organization's unique entity identifier, legal name, and address.

Proposal Abstract

A Proposal Abstract (no more than 400 words) summarizing the proposed project—including its purpose, primary activities, expected outcomes, the service area, intended beneficiaries, and subrecipients (if known)—must be completed in the JustGrants web-based form. This abstract should be in paragraph form without bullets or tables, written in the third person, and exclude personally identifiable information). Abstracts will be made publicly available on the OJP and USASpending.gov websites if the project is awarded. Examples of brief Proposal Abstracts are included below.

JAG Abstract Examples:

The city of [insert] will use JAG funds for overtime for increased patrols to bolster the security of at-risk nonprofit organizations such as synagogues, churches, mosques, and other places of worship.

The county of [insert] will use JAG funds to hire credible messengers as part of a community-based violence intervention initiative.

Disparate JAG Abstract Example:

The disparate jurisdictions of [insert] and [insert] will use JAG funds for technology improvements and equipment. Specifically, the county of [insert] will use JAG funds to replace its records management system to transition to NIBRS, and the city of [insert] will use JAG funds to purchase body worn cameras to promote public trust, accountability, and transparency.

Data Requested With Application

The following application elements should be submitted in the web-based forms in JustGrants.

d. Plan for Collecting the Data Required for This Solicitation's Performance Measures

The application should demonstrate the applicant's understanding of the performance data reporting requirements for this grant program and detail how the applicant will gather the required data should it receive funding.

Note: An applicant is **not** required to submit performance data with the application. Rather, performance measure information is included to provide notice that award recipients will be required to submit performance data as part of each award's reporting requirements.

OJP will require each award recipient to submit regular performance data that show the completed work's results. The performance data directly relate to the solicitation goals and objectives identified in the "[Goals and Objectives](#)" section. Applicants can visit [OJP's performance measurement page](#) at www.ojp.gov/performance for more information on performance measurement activities at OJP.

A list of performance measure questions for this program can be found at <https://bjapmt.ojp.gov/help/JAGDocs.html>. NOTE: BJA is in the process of reviewing and revising these performance measure questions. Any changes resulting from this review will be communicated to award recipients.

BJA will require award recipients to submit quarterly performance measure data in BJA's PMT located at <https://bjapmt.ojp.gov> and separately submit a semiannual, performance report in JustGrants. BJA will provide further guidance on the post-award submission process, if the applicant is selected for award.

[Note on Project Evaluations](#)

An applicant that proposes to use award funds through this solicitation to conduct project evaluations must follow the guidance in the "[Note on Project Evaluations](#)" section in the [OJP Grant Application Resource Guide](#).

[Budget and Associated Documentation](#)

[Funding Restrictions](#)

All recipients and subrecipients (including any for-profit organization) must forgo any profit or management fee.

[Budget Worksheet and Budget Narrative \(Attachment\)](#)

The applicant will complete the budget worksheet attachment and submit it by uploading it as an attachment in JustGrants. See the [OJP Grant Application Resource Guide](#) for additional information.

The budget narrative and budget worksheet (attachment) are critical elements, and applicants will be unable to successfully submit an application in JustGrants unless an attachment is uploaded in this section. If an applicant does not have a budget to submit at the time of application, an attachment must be uploaded noting as such, and BJA will add the appropriate special condition withholding funds for budget documentation. Please note that the budget narrative should include a full description of all costs, including administrative costs (if applicable).

and consistent with that paid for similar services in the marketplace. See the [DOJ Grants Financial Guide](#) for information on the consultant rates, which require prior approval from OJP.

[Limitation on Use of Award Funds for Employee Compensation for Awards Over \\$250,000; Waiver \(if applicable\)](#)

This solicitation expressly modifies the OJP Grant Application Resource Guide by not incorporating the “Limitation on Use of Award Funds for Employee Compensation; Waiver” provision in the “Financial Information” section of the OJP Grant Application Resource Guide.

[Disclosure of Process Related to Executive Compensation \(if applicable\)](#)

This notice of funding opportunity expressly modifies the Application Resource Guide by not incorporating its “Disclosure of Process Related to Executive Compensation” provisions. Applicants to this funding opportunity are not required to provide this disclosure.

[Additional Application Components](#)

The applicant will attach the additional requested documentation in JustGrants.

[Memorandum of Understanding \(MOUs\) and Other Supportive Documents \(if applicable\)](#)

For disparate jurisdictions, an MOU that identifies which jurisdiction will serve as the applicant or fiscal agent for joint funds must be completed and signed by the authorized representative for each participating jurisdiction. See the Allocation Determination and Units of Local Government Requirements Regarding Use of JAG Funds section and the [JAG FAQs](#) for more information. A [sample MOU](#) is also available.

[Research and Evaluation Independence and Integrity Statement \(if applicable\)](#)

If an application proposes research (including research and development) and/or evaluation, the applicant must demonstrate research/evaluation independence and integrity, including appropriate safeguards, before it may receive award funds. The applicant will upload documentation of its research and evaluation independence and integrity as an attachment in JustGrants. For additional information, see the [Application Resource Guide](#).

[Certifications and Assurances by the Chief Executive of the Applicant Government](#)

[Body Armor Mandatory Wear Policy Certification](#) (If applicable)

[Body-worn Camera Policies Certification](#) (If applicable)

[ERPO Certification](#) (if applicable)

[Disclosures and Assurances](#)

The applicant will address the following disclosures and assurances.

[Disclosure of Lobbying Activities](#)

The SF-LLL attachment that was completed and submitted in Grants.gov is attached to this section.

[Applicant Disclosure of Duplication in Cost Items](#)

To ensure funding coordination across grant making agencies, and to avoid unnecessary or inappropriate duplication among grant awards, the applicant will disclose if it has any pending applications for federal funding, including pending applications for subawards of federal funds. Complete the JustGrants web-based Applicant Disclosure of Duplication in Cost Items form. See the [Application Resource Guide](#) for additional information.

Federal Award Administration Information

Federal Award Notices

Generally, award notifications are made by the end of the current Federal fiscal year, September 30. See the [Application Resource Guide](#) for information on award notifications and instructions.

Evidence-Based Programs or Practices

OJP strongly encourages the use of data and evidence in policymaking and program development for criminal justice, juvenile justice, and crime victim services. For additional information and resources on evidence-based programs or practices (programs or practices that have been evaluated as effective), see the [Application Resource Guide](#).

Information Regarding Potential Evaluation of Programs and Activities

OJP may conduct or support an evaluation of the projects and activities funded under this solicitation. For additional information on what should be included in the application, see the [Application Resource Guide](#) section entitled “Information Regarding Potential Evaluation of Programs and Activities.”

Administrative, National Policy, and Other Legal Requirements

If selected for funding, in addition to implementing the funded project consistent with the OJP-approved application, the recipient must comply with all award conditions and all applicable requirements of federal statutes and regulations, including the applicable requirements referred to in the assurances and certifications executed in connection with award acceptance. For additional information on these legal requirements, see the “Administrative, National Policy, and Other Legal Requirements” section in the [Application Resource Guide](#).

Civil Rights Compliance

If a successful applicant accepts funding from OJP—as a recipient of OJP funding—that award recipient must comply with certain federal civil rights laws that prohibit it from discriminating on the basis of race, color, national origin, sex, religion, or disability in how the recipient delivers its program’s services or benefits and in its employment practices. The civil rights laws that may be applicable to the award include Title VI of the Civil Rights Act of 1964 (Title VI), the nondiscrimination provisions of the Omnibus Crime Control and Safe Streets Act of 1968 (Safe Streets Act), and Section 504 of the Rehabilitation Act of 1973. These and other federal civil rights laws are discussed in greater detail here: [“Overview of Legal Requirements Generally Applicable to OJP Grants and Cooperative Agreements – FY 2024 Awards”](#) under the “Civil Rights Requirements” section, and additional resources are available from the [OJP Office for Civil Rights](#).

Part of complying with civil rights laws that prohibit national origin discrimination includes recipients taking reasonable steps to ensure that people who are limited in their English proficiency (LEP) because of their national origin have meaningful access to a recipient’s program and activity. An LEP person is one whose first language is not English and who has a limited ability to read, write, speak, or understand English. To help recipients meet this obligation to serve LEP persons, DOJ has published a number of resources, including a language access assessment and planning tool, which are available at <https://www.lep.gov/language-access-planning>. Additional resources are available at <https://www.ojp.gov/program/civil-rights-office/limited-english-proficient-lep>. If the award recipient proposes a program or activity that would deliver services or benefits to LEP

- Quarterly Federal Financial Reports (and one final Federal Financial Report after all funds have been obligated and expended) through OJP's JustGrants system.
- Quarterly Performance Measurement Tool reports and a final Performance Measurement Tool report (at any time once all project activity has concluded) through BJA's PMT.
- Semiannual performance reports and a final performance report (at any time once all project activity has concluded) through OJP's JustGrants.
- If applicable, an annual audit report in accordance with the Part 200 Uniform Requirements or specific award conditions.

See the [Application Resource Guide](#) for additional information on specific post-award reporting requirements, including performance measure data.

Federal Awarding Agency Contact(s)

For OJP contact(s), contact information for Grants.gov, and contact information for JustGrants, see the solicitation Synopsis.

Other Information

Freedom of Information and Privacy Act (5 U.S.C. §§ 552 and 552a)

See the [Application Resource Guide](#) for information on the Freedom of Information and Privacy Act (5 U.S.C. §§ 552 and 552a).

Provide Feedback to OJP

See the [Application Resource Guide](#) for information on how to provide feedback to OJP.

Performance Measures

A list of performance measures can be found at: <https://bjapmt.ojp.gov/help/JAGDocs.html>

- Submit Intergovernmental Review (if applicable).

Within 48 hours after the SF-424 and SF-LLL submission in Grants.gov, receive four (4) Grants.gov email notifications:

- A submission receipt.
- A validation receipt.
- A grantor agency retrieval receipt.
- An agency tracking number assignment.

If no Grants.gov receipt and validation email is received, or if error notifications are received:

- Contact BJA or Grants.gov Customer Support Hotline at 800-518-4726, 606-545-5035, [Grants.gov customer support](#), or support@grants.gov regarding technical difficulties (see "[Application Resource Guide](#)" section on [Experiencing Unforeseen Technical Issues](#)).

Within 24 hours after receipt of confirmation emails from Grants.gov, the individual in Section 8F of the SF-424 will receive an email from JustGrants with login instructions.

- Proceed to Application Step 2 and complete application in JustGrants.

Application Step 2

Submit the following information in JustGrants:

Application Components

- Entity and User Verification (First Time Applicant)
- Standard Applicant information (SF-424 information from Grants.gov)
- Proposal Abstract
- Data Requested with Application
- Proposal Narrative

Budget and Associated Documentation

- Budget Worksheet and Narrative (attachment)
- Financial Management and System of Internal Controls Questionnaire (see [Application Resource Guide](#))
- Indirect Cost Rate Agreement (if applicable) (see [Application Resource Guide](#))

Additional Application Components

- Research and Evaluation Independence and Integrity (see [Application Resource Guide](#))
- [FY24 JAG—Certifications and Assurances by the Chief Executive of the Applicant Government](#)
- [Memorandum of Understanding](#) (if applicable)
- [Body Armor Certification](#) (if applicable)
- [Body-Worn Camera Certification](#) (if applicable)
- [ERPO Certification](#) (if applicable)

Disclosures and Assurances

- [Disclosure of Lobbying Activities \(SF-LLL\)](#) (see [Application Resource Guide](#))
- Applicant Disclosure of Duplication in Cost Items (see [Application Resource Guide](#))
- DOJ Certified Standard Assurances (see [Application Resource Guide](#))

Standard Solicitation Resources

[Application Resource Guide](#) provides guidance to assist OJP grant applicants in preparing and submitting applications for OJP funding.

[DOJ Grants Financial Guide](#) serves as the primary reference manual to assist award recipients in fulfilling their fiduciary responsibility to safeguard grant funds and to ensure funds are used for the purposes for which they were awarded. It compiles a variety of laws, rules and regulations that affect the financial and administrative management of DOJ awards. This guide serves as a starting point for all award recipients and subrecipients of DOJ grants and cooperative agreements in ensuring the effective day-to-day management of awards.

[JustGrants Resources Website](#) is an entryway into information about JustGrants and the grants management system itself. Through this portal both award recipients and applicants can access training resource and user support options, find frequently asked questions, and sign up for the [JustGrants Update e-newsletter](#).

[JustGrants Application Submission Training page](#) offers helpful information and resources on the application process. This training page includes e-learning videos, reference guides, checklists, and other resources to help applicants complete an application.

[Weekly Training Webinars](#) are advertised here and provide opportunities for users to receive topic-specific training, direct technical assistance, and support on JustGrants system functionality.

FY 2024 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM

\$21,696.00

SYNOPSIS: The Edward Byrne Grant is a leading source of federal justice funding to state and local jurisdictions. The program provides critical funding to support a range of programs, including law enforcement. This grant is authorized by Title I of Public Law 90-351 (generally codified at 34 U.S.C. 10151-10158); also see 28 U.S.C. 530C (a).

AMOUNT OF FUNDING: For each state and territory, the bureau of Justice Statistics calculates a minimum base allocation, based on the congressionally mandated JAG formula, can be enhanced by (1) the state’s share of the national population, (2) the state’s share of the country’s Part 1 violent crime statistics as reported by the Federal Bureau of Investigation’s Uniform Crime Reporting (UCR) Program. Once the state funding calculated, 60 percent is awarded to the state and 40 percent is awarded to eligible units of local government (subject to accepted and approved grant applications).

GRANT PROGRAM TITLES: *(Titles and eligibility (who may hold titles) are determined by the U.S. Department of Justice)*

AUTHORIZED REPRESENTATIVE: Mayor Bianca Motely Broom

ENTITY ADMINISTRATOR: Chief Connie Rogers

GRANT PROGRAM/

APPLICANT & ADMINISTRATOR: Officer Ronnie Wyatt

NOTE: This is a 100 percent reimbursable grant program. The City of College Park *IS NOT* responsible for any matching funds. Our application was submitted in concert with other jurisdictions in Fulton County, with the City of Atlanta serving as the lead agency (determined by entity’s annual budget).



3667 MAIN STREET COLLEGE PARK, GEORGIA 30337
WWW.COLLEGE PARKGA.COM

**CITY OF COLLEGE PARK
COUNCIL AGENDA MEMO (CAM)
REGULAR SESSION MEETING**

DOC ID: 11693

TO: Honorable Mayor and Council Members

FROM: Dr. Emmanuel Adediran, City Manager

DATE: January 15, 2025

TITLE: Consideration of and action on a request to approve back pay stipends due to Keep College Park Beautiful (KCPB) appointees for the months of June 2024 through January 2025. Sponsored by Councilwoman Tracie Arnold.

Attachments

Keep College Park Beautiful (KCPB) Board Stipends Discussion (PDF)

Prepared by: Melanie Stephens
Department Director: Councilwoman Tracie Arnold

Review:

Emmanuel Adediran	Completed	01/16/2025 3:39 PM
City Clerk	Pending	
City Manager's Office	Completed	01/16/2025 3:39 PM
Mayor & City Council	Pending	01/21/2025 7:30 PM

Keep College Park Beautiful (KCPB) Board Stipends Discussion January 21, 2025

This document is an excerpt from the **Budget Minutes #2** from the **City of College Park's budget workshop** held on May 2, 2024.

The comments from the **City Manager Emmanuel Adediran** and **Councilman Joe Carn** about stipends can be found on **pages 17** of the document. The summary is below:

1. **Page 17, Lines 436-439:**

- **Councilman Joe Carn** suggested that if the stipend for one board (e.g., BIDA) is increased to \$150, all city boards should receive the same amount to ensure fairness. He noted an exception for the DMO, which, per the city charter, cannot receive stipends.

2. **Page 17, Lines 441-445:**

- **City Manager Emmanuel Adediran** acknowledged this suggestion and noted that he had received an inquiry from a board chair of **Keep College Park Beautiful** about stipends. He stated that the council's approval would determine the final stipend amount.

435 COUNCILMAN CARN: Also on this last page, three of four, so we're looking at upping the
436 stipends to \$150. If we're going to do that, I'm suggesting you do that with all of the boards,
437 because for our beautiful (INDISCERNIBLE), I want to be fair across the board if we're doing
438 this. So if that's the number, then we want to make sure everybody's covered, getting the same
439 amount. With the exception of the DMO, which going by the charter -- the charter, they don't get
440 a stipend at all. They can't get that.

441 CITY MANAGER ADEDIRAN: Councilor I received an email from one of the board chair for
442 Keep College Park Beautiful, and I let him know that's something that is being considered by
443 council in this budget, that it was something that (INDISCERNIBLE) for all the board members.

444 COUNCILMAN CARN: But you understand that's not until after July?

445 CITY MANAGER ADEDIRAN: Oh, yes. Yes, sir. And you know, I mean, the amount depends
446 on what you approve.



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**CITY OF COLLEGE PARK
COUNCIL AGENDA MEMO (CAM)
REGULAR SESSION MEETING**

DOC ID: 11703

TO: Honorable Mayor and Council Members

FROM: Dr. Emmanuel Adediran, City Manager

DATE: January 15, 2025

TITLE: Consideration of and action on a request to purchase of a new pump for Lyle Pump Station from Goforth Williamson, INC. in the amount of \$21,885.00. This item is requested by Antwan Dorsey. This is a budgeted item. This will service city wide.

RECOMMENDATION:

Consideration for Mayor and City council, to approve the purchase of the a new pump for our Lyle Pump Station. The purchase will be from Goforth Williamson, INC., in the amount of \$21,885.00.

BACKGROUND:

The current water pump at Lyle Pump Station, has malfunctioned due to age and normal wear and tears and is no longer working.

BUDGETED ITEM:

Yes, this is a budgeted Item 505-4400-52-5790

STRATEGIC CONNECTION:

This agenda supports the objective outlined in Goal IV Public Safety and Security IV 6 uses smart cites approach to protect public health, reduce crime and support emergency preparedness.

Attachments

Lyle Pump GWI Quote 10499087 (PDF)

Prepared by: Cassandra Tolliver
Department Director: Antwan Dorsey

Review:

City Manager's Office Completed 01/16/2025 3:52 PM
Timothy Lewis Pending
City Attorney's Office Pending
City Clerk Pending
City Manager's Office Completed 01/16/2025 3:52 PM
Mayor & City Council Pending 01/21/2025 7:30 PM

QUOTATION

Goforth Williamson, Inc
373 Odell Road
Griffin, GA 30224
US
(770) 467-0303



Quote Number	
10499087	
Quote Date	Page
01/03/2025	1 of 2

Quote Expires On: 02/02/2025

BILL TO:

City of College Park
1886 Harvard Ave.
College Park, GA 30337
US

SHIP TO:

Lyle Ave BPS
1890 Lyle Ave
College Park, GA 30337
US

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Requested By: Mr. Antwan Dorsey

Customer ID: 713047

Project Ref: Lyles Aurora SCP

PO Number		Carrier Name	Sales Rep
			REBAXT GWI

Quantity	UOM	Item ID	Unit Price	Extended Price
Ordered	Remaining	Item Description		
1.00	1.00	EA GWI SPLIT CASE REPAIR Split Case Pump Repair Aurora SCP 8x8x11B 411 S/N:88-08249	21,885.0000	21,885.00

Order Line Notes: Scope of Work:

1. Travel to site and pull pump.
2. Deliver pump to GWI Service Center.
3. Disassemble pump complete.
4. Inspect and record all critical dimensions.
5. Blast and clean parts to be reused.
6. Ceramic coat casing.
7. Provide and install the following:
 - a) 1 ea. – Aurora 411 Rotating Assembly
 - b) 1 ea. – Misc. piping
8. Machine/manufacture the following:
 - a) 1 ea. – Fabricate 2 new Case Wear Rings
9. Assembly pump complete.
10. Paint and prep pump for delivery.
11. Deliver pump to site and install.

Note: GWI will provide a 1-year warranty on workmanship and materials from the date of installation or delivery.

Delivery is 8-12 weeks upon receipt of order.

Quote Prepared by Nathan Beasley / Project Manager

For the above scope of work, GWI Quotes:

PLEASE NOTE:

1. Freight: FOB Origin, ground freight prepaid and charged to curbside of first location.
2. Price "does not" reflect Sales Tax, Documentation, Drawings, or Special Paperwork.
3. We can now accept Visa, Mastercard, American Express and Discover. Please contact us if you would like to pay via credit card.
4. Please reference Quote on Purchase order and send your Purchase orders to PurchaseOrders@GoforthWilliamson.com

11703 : New Water Pump for Lyle Pump Station



Packet Pg. 218

QUOTATION

Goforth Williamson, Inc
 373 Odell Road
 Griffin, GA 30224
 US
 (770) 467-0303



Quote Number	
10499087	
Quote Date	Page
01/03/2025	2 of 2

Quote Expires On: 02/02/2025

Quantity		UOM	Item ID Item Description	Unit Price	Extended Price
Ordered	Remaining				

Total Lines: 1

SUB-TOTAL: 21,885.00
TAX: 0.00
AMOUNT DUE: 21,885.00
 U.S. Dollars

PER YOUR REQUEST, WE ARE PLEASED TO QUOTE THE FOLLOWING

Goforth Williamson
 373 Odell Road
 Griffin, GA 30224
 PurchaseOrders@goforthwilliamson.com

Standard Terms & Conditions Apply

Quote Valid for 30 Days

Payment Terms: Net 30

F.O.B.: Origin

Quoted By: NATHANBEASLEY

Email: nathan@goforthwilliamson.com

PLEASE NOTE:

1. Freight: FOB Origin, ground freight prepaid and charged to curbside of first location.
2. Price "does not" reflect Sales Tax, Documentation, Drawings, or Special Paperwork.
3. We can now accept Visa, Mastercard, American Express and Discover. Please contact us if you would like to pay via credit card.
4. Please reference Quote on Purchase order and send your Purchase orders to PurchaseOrders@GoforthWilliamson.com

11703 : New Water Pump for Lyle Pump Station





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WWW.COLLEGE PARKGA.COM

**CITY OF COLLEGE PARK
COUNCIL AGENDA MEMO (CAM)
REGULAR SESSION MEETING**

DOC ID: 11706

TO: Honorable Mayor and Council Members

FROM: Dr. Emmanuel Adediran, City Manager

DATE: January 15, 2025

TITLE: Consideration of and action on a request to pay Jewel Of The South, INC. for the emergency Point Repair of a 10' Sewer Line on Best Road. This item is requested by Timothy Lewis, Water and Sewer Superintendent. This is a budgeted item.

RECOMMENDATION:

Consideration for Mayor and City Council, to approve, to pay Jewel Of The South, INC. for the Emergency Point Repair of a 10' Sewer Lateral on Best Road.

BACKGROUND:

The Water & Sewer Division was called to Best Road to investigate a sewer issue. During our initial investigation, it was discovered the city's 10' Sewer Lateral had collapsed and needed emergency repair. Jewel of the South and Kemi Construction were both contacted for quotes.

BUDGETED ITEM:

Yes, this is a budgeted item Line Item 505-4400-52-5800

STRATEGIC CONNECTION:

This agenda Item supports the objective outlined in Goal IV Public Safety and Security IV 6 uses smart cities approach to protect public health, reduce crime and support emergency preparedness.

Attachments

Best Road Emergency Repair (PDF)

Kemi Construction Emergency Repair Best Road (PDF)

Prepared by: Cassandra Tolliver
Department Director: Timothy Lewis

Review:

City Manager's Office	Completed	01/16/2025 3:40 PM
Timothy Lewis	Pending	
City Attorney's Office	Pending	
City Clerk	Pending	
City Manager's Office	Completed	01/16/2025 3:40 PM
Mayor & City Council	Pending	01/21/2025 7:30 PM



JEWEL OF THE SOUTH, INC.

"It starts with a Vision... We make it a Reality"

1540 Highway 138, S.E., Suite 4B

Conyers, GA 30013-1237

Phone 770.679.5481 Fax 770.679.5491

ESTIMATE

Estimate No.: 25-0115-01

Date: 1/15/2025

Expiration Date: 2/15/2025

To:

City of College Park

3636 College Street

College Park, GA 30337

Ship To:

Best Road

College Park, GA

For:

Emergency Point Repair - 10" Sewer Line

DESCRIPTION	QTY	Unit	Rate	Amount
City of College Park - Best Road - Sanitary Sewer Point Repair				
10" point repair/replacement in high-voltage area, by-pass pumps, manhole tie-in, remove trees, remove/replace fence, permanent grassing				\$ 39,800.00

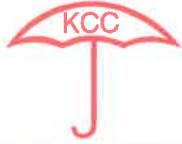
Payment Terms: Per Master Agreement.

TOTAL \$ 39,800.00

Price includes material, labor, disposal, final cleaning, taxes, shipping, insurances, and overhead & profit.

Accepted By _____

Accepted Date _____



Kemi Construction Co., Inc.
 2550 West Point Avenue
 College Park, Georgia 30337
 Phone (404) 349-8228 • Fax (404) 349-6113

Proposal

January 14, 2025

Antwan Dorsey, Sewer Superintendent
 City of College Park, Public Works Water & Sewer
 1886 Harvard Avenue
 College Park, GA 30337

Mr. Dorsey

SUBJECT: Best Road - Emergency Sewer Point Repair

We hereby propose to furnish all equipment, materials and personnel required to accomplish the following task:

ITEM	DESCRIPTION	UNIT	QTY		UNIT PRICE		PRICE	
-	Mobilization	LS	1	@	\$ 7,000	= \$	7,000.00	
-	Remove/Replace Fence	LS	1	@	\$ 1,500	= \$	1,500.00	
-	Tree Removal Access (12)	LS	1	@	\$ 17,000	= \$	17,000.00	
-	Bypass Pumping	LS	1	@	\$ 16,250	= \$	16,250.00	
-	8-inch Sewer Main Point Repair	LS	1	@	\$ 19,500	= \$	19,500.00	
-	Restoration Seeding	LS	1	@	\$ 1,500	= \$	1,500.00	
Total Cost							\$	62,750.00

Thank you for the opportunity to serve.



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**CITY OF COLLEGE PARK
COUNCIL AGENDA MEMO (CAM)
REGULAR SESSION MEETING**

DOC ID: 11701

TO: Honorable Mayor and Council Members

FROM: Dr. Emmanuel Adediran, City Manager

DATE: January 15, 2025

TITLE: Consideration of and action on a request to pay Kemi Construction in the amount of \$ 42,490.00 for an emergency repair to the collapsed 8' Sewer Main at 1705 Virginia Avenue. This item is requested by Timothy Lewis, Water and Sewer Superintendent. This is a budgeted item.

RECOMMENDATION:

Consideration for Mayor and City Council, to approve Kemi Construction Company for emergency repair of the collapsed 8' Sewer Main at 1705 Virginia Avenue in the amount of \$42,490.00.

BACKGROUND:

The Water & Sewer Division was called 1705 Virginia Avenue. During our initial investigation, it was discovered the city's sewer 8' main had collapsed. Kemi Construction was called to make emergency repairs to restore the collapsed line. During the process Kemi Construction discovered they would need to replace the 8' Sewer Main which included a new 45-degree tap, 6' Service Lateral from the main to the Right of Way also install a 6' Clean-out and reconnection at the Right of Way road restoration with concrete.

BUDGETED ITEM-:

Yes, this is a budgeted item Line Item 505-4400-52-5800

STRATEGIC CONNECTION:

This agenda Item supports the objective outlined in Goal IV Public Safety and Security IV 6 uses smart cities approach to protect public health, reduce crime and support emergency preparedness.

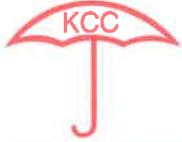
Attachments

Emergency 1705 Virginia Avenue Kemi Construction (PDF)

Prepared by: Cassandra Tolliver
Department Director: Timothy Lewis

Review:

City Manager's Office	Completed	01/16/2025 3:46 PM
Timothy Lewis	Pending	
City Attorney's Office	Pending	
City Clerk	Pending	
City Manager's Office	Completed	01/16/2025 3:46 PM
Mayor & City Council	Pending	01/21/2025 7:30 PM



Kemi Construction Co., Inc.
 2550 West Point Avenue
 College Park, Georgia 30337
 Phone (404) 349-8228 • Fax (404) 349-6113

Invoice
EM 25-001

Antwan Dorsey, Sewer Superintendent
 City of College Park, Public Works Water & Sewer
 1886 Harvard Avenue
 College Park, GA 30337

Mr. Dorsey

SUBJECT: Emergency - 1705 Virginia Avenue - Main to R/W Lateral Replacement

We have furnished all equipment, materials and personnel required to accomplish this task:

ITEM	DESCRIPTION	UNIT	QTY		UNIT PRICE		PRICE	
-	Mobilization	LS	1	@	\$ 10,000	=	\$ 10,000.00	
	8" Sewer Main Point Repair							
-	include new 45 degree tap	LS	1	@	\$ 18,000	=	\$ 18,000.00	
-	6" Service Lateral from main to r/w	LF	35	@	\$ 179	=	\$ 6,265.00	
-	6" Cleanout and reconnection at r/\	EA	1	@	\$ 1,450	=	\$ 1,450.00	
-	Road restoration with concrete	LS	1	@	\$ 6,775	=	\$ 6,775.00	
Total Cost								\$ 42,490.00

Thank you for the opportunity to serve.



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**CITY OF COLLEGE PARK
COUNCIL AGENDA MEMO (CAM)
REGULAR SESSION MEETING**

DOC ID: 11687

TO: Honorable Mayor and Council Members

FROM: Dr. Emmanuel Adediran, City Manager

DATE: January 15, 2025

TITLE: Consideration of and action on a request to approve a change order for flooring for the Tracey Wyatt Recreation Center for Kidd & Associates in the amount of \$25,900. This is a budgeted item in Ward 3. This item is requested by Michelle Johnson, Director of Recreation and Cultural Arts.

RECOMMENDATION:

To approve a change order for Kidd & Associates for replacement flooring the Tracey Wyatt Recreation Center in the amount of \$25,900 for the flooring on the first floor for the recreation facility.

BACKGROUND:

Four quotes were received for proposed work of removing existing flooring of the Tracey Wyatt Recreation Centers game room, computer room and four offices on the second floor and replacing with luxury vinyl tile (LVT) flooring. One of the quotes received was quoted for the entire facility replacing the floor. The quotes received were as follows:

	Company Name	Quote Amount Second Floor
1	Kidd & Associates	\$ 15,700.00
2	Empire Today-Atlanta	\$ 15,959.51
3	Tower Interior Construction	\$ 23,218.00
4	Mahogany Construction Interior Design Renovation	\$ 185,330.93 (1 st and 2 nd floor flooring quote)

Kidd & Associates has completed the project for the second floor of the Wyatt Recreation Center with the LVT. The company has provided a quote for the first floor in the amount of \$25,900. Due to Kidd & Associates being awarded the bid for the second-floor project it is recommended to provide a change order for Kidd & Associates for the proposed work of removing existing flooring of the Tracey Wyatt Recreation Centers for the downstairs area on the first floor in replacing the tile with luxury vinyl tile (LVT) flooring.

This project for the first floor at the Wyatt Recreation Center will complete the replacement flooring for the center. With replacing the flooring this will eliminate staff from waxing and buffing the floors along with providing a cost savings on having to purchase product and maintain a buffing machine. Luxury vinyl flooring is easy to maintain and allows the facility to stay open when cleaning with no harsh fumes and chemicals which is needed for the tile flooring currently in the facility on the first floor.

BUDGETED ITEM:

This is a budgeted item to come from the Community Enhancement project for the Tracey Wyatt Recreation Center. The amount budgeted for the Tracey Wyatt Recreation Center improvement is \$ 68,218. Budget code for the project is Recreation Facilities-Building/Improvement-account number 100 6122 54 7530.

STRATEGIC CONNECTION:

This project supports the City of College Park Strategic Plan Goal II: Quality of Life:

1. Advance ways to increase community collaboration and implement initiatives to become "One" College Park.
3. Improve the recreation and parks system so that it better aligns with the goals and needs of the community.
4. Increase participation in community activities including conferences, recreation, arts, crafts, festivals, and cultural experiences at the GICC, Gateway Arena and throughout College Park.

Attachments

College Park Tracey Wyatt Rec Center 1st floor Kidd and Associates \$25,900 (DOC)

10-21-2024 Action Items (PDF)

Prepared by: Michelle Johnson
Department Director: Michelle Johnson, Director of Recreation and Cultural Arts

Review:

City Manager's Office Completed 01/16/2025 3:33 PM

Michelle Johnson Completed 01/14/2025 12:08 PM

City Attorney's Office Pending

City Clerk Pending

City Manager's Office Completed 01/16/2025 3:33 PM

Mayor & City Council Pending 01/21/2025 7:30 PM

Kidd & Associates

Flooring and Contracting LLC
7421 Douglas Blvd. N-421
Douglasville, Georgia 30135

PROPOSAL\AGREEMENT

PROPOSAL SUBMITTED TO: Detyrit Young
Tracey Wyatt Rec. Center
2300 Godby Road
College Park, Georgia 30349
Email: Dyoung@collegeparkga.com
Phone: 404-669-9206
Fax:

PROJECT NAME: Tracey Wyatt Center
1st floor lobby, hallways and conference room
College Park, Georgia 30349

PROPOSAL PRICE & SCOPE OF WORK: LVT

- | | |
|--|--------------|
| 1. Install new 20mil LVT Floors. (4,143sf) | \$ 23,750.00 |
| 2. Removal of old Base and replacing it with New Base. (760lf) | \$ 1,630.00 |
| 3. Floor Prep. (5 bags) | \$ 520.00 |

Note: LVT quoted is from Tarkett ID Latitude abstract Booklet. We will provide to the owner to choose Color. We will install it over the existing floor making repairs as necessary.

Duration: 4 days

Total Proposal Amount: **\$25,900.00**

ACCEPTANCE*

Contractor
Kidd & Associates

Owner/Representative
College Park Rec.

Date: 1/02/25

Date: _____

Proposal may be accepted via email by signing and returning to charles@kidd-associates.com

THE CITY OF COLLEGE PARK
MAYOR AND CITY COUNCIL
OCTOBER 21, 2024

ACTION ITEMS

Present: Mayor Bianca Motley Broom; Councilwoman Jamelle McKenzie, Councilman Joe Carn (via ZOOM), Councilwoman Tracie Arnold and Councilman Roderick Gay; City Manager Emmanuel Adediran; City Attorney Winston Demark; Deputy City Clerk Queenie Brown

Absent: None

WORKSHOP SESSION

1. No Action Taken.

REGULAR SESSION

2. Councilwoman McKenzie motioned to remove 8a. Consideration of and action on a request to upgrade the lighting in the GICC Exhibit Halls to LED, 9a. Consideration of and action on a request to approve the proposed City of College 2024-2025 City Wide events, and 9c. Consideration of and action on a request to extend Ordinance 2024-09 which imposes a 120-day moratorium on the acceptance of applications for permits, occupation tax certificates, inspections, or applicable licenses for the development of any truck stops, truck terminals, trucking facilities, and warehousing and distribution centers, seconded by Councilman Gay and motion carried. (All Voted Yes)
3. Councilwoman McKenzie motioned to approve the agenda, seconded by Councilman Gay and motion carried. (All Votes Yes)
4. Councilwoman McKenzie motioned to approve the Town Hall Meeting minutes dated September 13, 2024, seconded by Councilman Gay, Councilwoman McKenzie, Councilman Gay, and Councilman Carn voted in favor, Councilwoman Arnold abstained, and motion carried.
5. Councilwoman McKenzie motioned to approve the Special Called Meeting minutes dated September 13, 2024, seconded by Councilman Gay, Councilwoman McKenzie, Councilman Gay, and Councilman Carn voted in favor, Councilwoman Arnold abstained, and motion carried.
6. Councilwoman McKenzie motioned to approve the Workshop Meeting minutes dated October 10, 2024 with corrections, seconded by Councilman Gay, Councilwoman

McKenzie, Councilman Gay, and Councilman Carn voted in favor, Councilwoman Arnold abstained, and motion carried.

Pp 42, line 4 “2024”

7. Councilman Gay motioned to approve the Regular Session Meeting minutes dated October 10, 2024 with corrections, seconded by Councilwoman McKenzie, Councilwoman McKenzie, Councilman Gay, and Councilman Carn voted in favor, Councilwoman Arnold abstained, and motion carried.
 - Pp 170, line 4 – “Jamelle”
 - Pp 177, line 23 “state senators in particular”
8. Councilwoman McKenzie motioned to approve a Unity proclamation to be present on November 4, 2024, seconded by Councilman Gay and motion carried. (All Voted Yes).
9. Councilman Gay motioned to amend the agenda to include a proclamation for Judge Thelma Wyatts Cummons Moore, seconded by Councilwoman McKenzie, and motion carried. (All Voted Yes)
10. Councilman Gay motioned to approve a proclamation for Judge Thelma Wyatts Cummons Moore to be presented on November 4, 2024, seconded by Councilwoman McKenzie and motion carried. (All Voted Yes)
11. Councilman Gay motioned to approve the consent agenda as listed below, seconded by Councilwoman McKenzie and motion carried. (All Voted Yes)
 - a. Consideration of and action on a request to approve proposal from Kidd & Associates Flooring and Contracting LLC in the amount of \$ 15,700. This is requested by Director of Recreation & Cultural Arts Michelle Johnson. This is a budgeted item. This will affect citywide.
 - b. Consideration of and action on a request to approve bid proposal for Charles E. Phillips Park Chess Patio in the amount of \$ 61,600 and total budget project approval \$ 92,650. This is requested by Director of Recreation & Cultural Arts Michelle Johnson. This is a budgeted item. This will serve Ward 4.
12. Councilwoman McKenzie motioned to appoint Brandy Heard to Keep College Park Beautiful to represent Ward 1, seconded by Councilman Gay and motion carried. (All Voted Yes)
13. Councilwoman McKenzie motioned to approve the First Amendment to the Memorandum of Agreement for an Automated Transit Network by and between Metropolitan Atlanta Rapid Transit Authority, Fulton County, Georgia, Clayton County, Georgia, the City of College Park, Georgia, The Airport South Community Improvement District, and the

Airport West Community Improvement District, seconded by Councilman Carn and motion carried. (All Voted Yes)

14. Councilman Carn motioned to ask Mayor Motley Broom to exercise her leadership to either settle or work to settle all lawsuits and disputes between Mayor Motley Brom and the City of College Park, seconded by Councilwoman McKenzie, Councilman Carn voted in favor, Councilman Gay and Councilwoman Arnold voted in opposition and Councilwoman McKenzie abstained, and motion failed.
15. Councilman Gay motioned to enter in Executive session for the purpose of personnel, seconded by Councilman Carn and motion carried. (All Voted Yes)

Councilman Carn did not return to ZOOM

16. Councilman Gay motioned to exit Executive Session, seconded by Councilwoman McKenzie and motion carried by those present.
17. Councilman Gay motioned to approve the Executive Session minutes dated October 21, 2024, seconded by Councilwoman McKenzie and motion carried by those present.
18. Councilman Gay motioned to approve a \$3,000 housing allowance for the City Manager, seconded by Councilwoman McKenzie, Councilwoman McKenzie and Councilman Gay voted in favor, Councilwoman Arnold opposed, and motion carried by those present.

Meeting adjourned at 9:36 p.m.



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**CITY OF COLLEGE PARK
COUNCIL AGENDA MEMO (CAM)
REGULAR SESSION MEETING**

DOC ID: 11688

TO: Honorable Mayor and Council Members

FROM: Dr. Emmanuel Adediran, City Manager

DATE: January 15, 2025

TITLE: Consideration of and action to approve Historical Marker temporary location and Phase II for the project for the old Ward 2 Community costing an estimated \$13,500. This is located in Ward 1. This item is requested by Michelle Johnson, Director of Recreation & Cultural Arts.

Attachments

Council Mtg_College Park Historical Marker Project_Jan2025 (PPTX)

PHASE1 Proposed Budget College Park Historical Marker Project (PDF)

08-23 08-21 CAM 10651 Regular Session Historical Markers \$ 12500 (PDF)

08-21-2023 Action Items (PDF)

Historical Markers Project Agreement - CP and GSU (7.16.24) - signed (PDF)

Estimate 69472 Temporary Signage \$1084.43 (PDF)

Prepared by: Michelle Johnson
Department Director: Michelle Johnson, Director of Recreation & Cultural Arts

Review:

City Manager's Office Completed 01/16/2025 3:50 PM

Michelle Johnson Completed 01/14/2025 1:31 PM

Purchasing Pending

Finance Pending

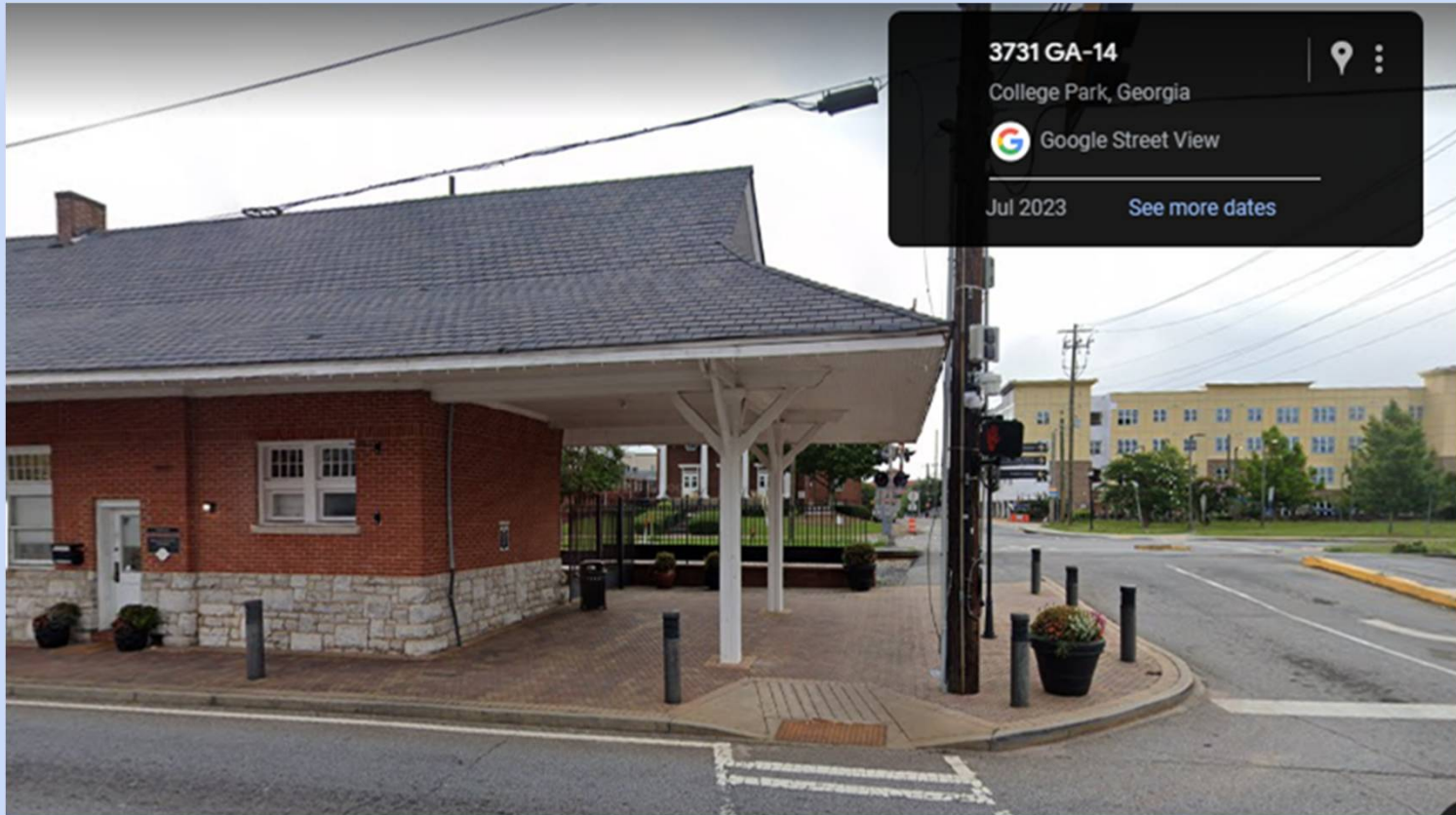
City Clerk Pending

City Manager's Office	Completed	01/16/2025 3:50 PM
Mayor & City Council	Pending	01/21/2025 7:30 PM



COLLEGE PARK
ONE SQUARE MILE HISTORICAL MARKER PROJECT

Proposed Location of Temporary Signage from Phase 1



Proposed Installation Method



Two Pin Mounted Signs

¼" thick weatherproof PVC sign material

Cleats or pins attach to back of sign and require small drill holes into mortar

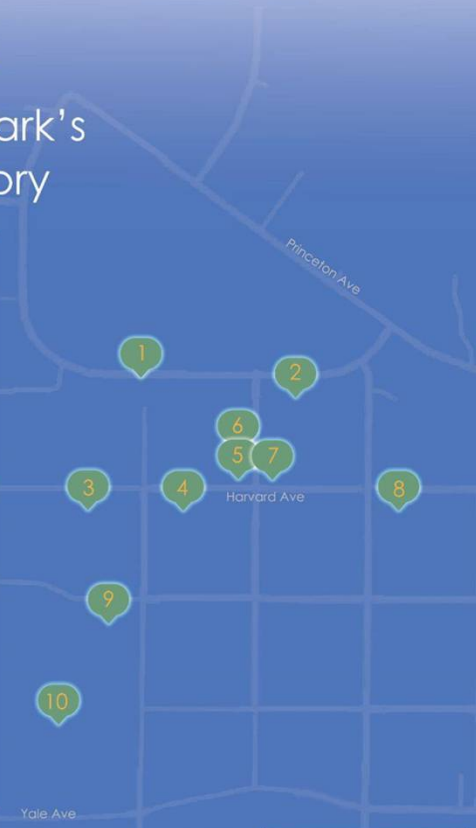
Security locks ensure stability

One Square Mile

Uncovering College Park's African American History

In the 1890s, the original African American community in College Park, Georgia was situated within one square mile west of Main Street. This once-thriving community was a place of great possibilities and achievements. The blocks were filled with homes, places to worship, businesses, schools, and entertainment - and community pride was strong. By the later half of the 1900s, urban renewal programs and the airport abatement efforts uprooted this community and razed this village within the city.

As new development comes to this area of College Park today, the City is partnering with community historians from PHOAA: Preserving the Heritage of the Original African Americans of College Park, and Georgia State University's Master in Heritage Preservation Program to shine light on the people and places that have contributed to the legacy of College Park.



- Planned Historical Markers**
- 1 Jefferson Franklin Beavers Elementary School
 - 2 Bussey's Grocery Store
 - 3 Banks Funeral Home
 - 4 Mount Zion African Methodist Episcopal Church
 - 5 G&W Cab Companies
 - 6 Dr. Otis McCree, Sr.
 - 7 Laster Chapel United Methodist Church
 - 8 Friendship Baptist Church
 - 9 Shiloh Baptist Church
 - 10 Sophie Mae Avery Elementary School

Planned Signs

Main sign introducing the project and 10 sites



Share Your History

One Square Mile is an on-going community research and interpretation project. Currently, the project leaders are planning for new historical markers telling the stories of 10 sites across the original African American neighborhood of College Park.

These stories only just begin to represent the richness of the community's history. We need your help to tell the full story.

Do you have a story to contribute?

If your family lived, worked, or went to school in the original African American neighborhood of College Park - West of Main Street and North of what is now Camp Creek Parkway - we want to hear from you.

Do you or your family have photos or memories from any of the Planned Historical Marker sites?

Please reach out to us by email or through the QR code below to ask questions, gain assistance from project leaders, or submit any of the following:

-  Photos
-  Home video footage
-  Stories from elders



Use your smart phone camera to scan this code.
Or email: onesquaremile.collegepark@gmail.com

Project Partners



Planned Signs

Supporting sign asking for community engagement.

Cost

VENDOR	Colorchrome
Printing	\$527.10
Delivery	\$95
Installation	\$425
TOTAL	\$1,084.43 with
<u>installation</u>	

1	Product: Flatbed Prints Description: 1 @ 71.5 x 47.5" Direct Print to 1/4" White PVC 1/2" Black PVC Cleat w/ (2) T-Bolt Security Bottoms • 1- 71.5 in (W) x 47.5 in (H) Single Sided Print(s) made from Expanded PVC - 6MM White 48 x 96 stock material	1	\$363.13	\$363.13	\$363.13
		Quantity	Price	Unit Price	Subtotal
2	Product: Flatbed Prints Description: 1 @ 23.5 x 36" Direct Print to 1/4" White PVC 1/2" Black PVC Cleat w/ Center PVC Support & (1) T-Bolt Security Bottoms • 1- 23.5 in (W) x 36 in (H) Single Sided Print(s) made from Expanded PVC - 6MM White 48 x 96 stock material	1	\$163.97	\$163.97	\$163.97
		Quantity	Price	Unit Price	Subtotal
3	Product: Courier Delivery Description: Cargo Van Courier Delivery to Main Street, City of College Park • 1 Package(s) to be shipped on 1/14/2025	1	\$95.00	\$95.00	\$95.00
		Quantity	Price	Unit Price	Subtotal
4	Product: Installation Description: Installations - Non-Electric Signs - approx \$425	1	\$425.00	\$425.00	\$425.00
Estimate Total:					\$1,047.10
Subtotal:					\$1,047.10
Taxes:					\$37.33
Total:					\$1,084.43

Next Steps

1. Temporary signage installed at the Depot (Feb)
2. Plan communications announcement and community engagement activations (Feb)
3. Finalize research and visual asset collection for 10 signs (print-ready by May/June)
 - a. Interviews, community history collection results
 - b. Drafting and review
 - c. Design and review
4. Proposing research and design process for next 10 sites to occur in the 2025-2026 school year (Fall 2025 / Spring 2026)

Proposed Year 2 Budget

Research & Content Development

- GSU Graduate Research Assistant in 2025-2026 (\$6,000 base) \$6,000
 - Research meetings with history holders, city, historical societies
 - Organizing findings, expanding written drafts, identifying visuals
 - Expansion of planned content
 - Increase from past contract due to GRA cost increase since 2023 planning year; assuming 2 students
- Project Management Consultant \$4,000
 - Coordination of Community Engagements and feedback management
 - Consolidation of materials from research and engagement for phase 2 planning
 - Graphic design of temporary signage
 - Management of design review and production processes

Temporary Signage Production

- Production of temporary signage telling stories of the 20 total marker sites \$2,000

Community Engagements & Unveiling

- Estimating costs for communications work and possible community engagements \$1,500
- Reduced from initial year as initial announcement covered in Y1

ESTIMATED TOTAL **\$13,500**

Phased Approach Recommended

PHASE 1

Temporary signage and community engagement events used to raise awareness, access to additional content and potentially fund while construction timeline and developer involvement solidifies. Temporary signage is unveiled publicly.

Key Players:

- Ward 2 History Holders
- Student Researcher
- Consulting Project Manager
- Consulting Graphic Designer
- City Hall Event Staff/Facilities
- City Communications Professional
- City GIS/Web Professional

Approximate Total Cost: \$12,500

PHASE 2

Once development timeline and budget is closer to final, new funding numbers and land use plans can be re-assessed to design the concepts for the individual signage installations across the site map.

Proposed Phase 1 Budget

Research & Content Development

- GSU Graduate Research Assistant in 2023-24 (\$4,000 base) \$4,000
 - Research meetings with history holders, city, historical societies
 - Organizing findings, expanding written drafts, identifying visuals
 - Expansion of planned content
- Project Management Consultant \$4,000
 - Coordination of Community Engagements and feedback management
 - Consolidation of materials from research and engagement for phase 2 planning
 - Graphic design of temporary signage
 - Management of design review and production processes

Temporary Signage Production

- Production of temporary signage surface (dependant on site reqs.; approx. \$1,450) \$1,900
- Printing (approx 3 at 24x36; \$150 ea)

Community Engagements & Unveiling

- Supplies and hospitality for a community meeting(s) during the research process \$2,600
- Estimated amount to contribute to an unveiling event

ESTIMATED TOTAL \$12,500

Assumptions of costs subsidized by City involvement

- Use of City facilities and furnishings for Community Engagement event(s) and Unveiling
- Comms/PR Assistance for Community Engagement promotion; project roll-out announcements
- Installation of temporary signage mount surface and signage



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**CITY OF COLLEGE PARK
CITY COUNCIL AGENDA MEMO
REGULAR SESSION MEETING**

DOC ID:10651

TO: Honorable Mayor and Council Members

FROM: Stanley D Hawthorne, City Manager

DATE: August 21, 2023

TITLE: Motion to install College Park Historical Markers for business and residential places of distinction located in the new Six West Development and old Ward 2 Community costing an estimated \$12,500

RECOMMENDATION

Install College Park Historical Markers for business and residential places of distinction located in the new Six West Development and old Ward 2 Community costing an estimated \$12,500.

BACKGROUND

The former airport abatement and land acquisition of the former Ward 2 Community, coupled with the current Six West Development Project, creates an opportunity for the City of College Park to recognize the once thriving and well-established community through historical markers. Such recognition of businesses and residents will memorialize and preserve the rich contributions of this community.

Phase I of the proposed College Park Historical Markers Project will consist of an established partnership between neighbors and staff of College Park along with representatives of Georgia State University. Under the leadership and direction of Chad Keller, Director of the Heritage Preservation Program at Georgia State, the University will provide research assistance, project management, community outreach, and marketing support.

Preserving the History of the Original African Americans (PHOAA) of College Park have identified a preliminary list of ten businesses to memorialize with historical markers to include the following:

1. Banks Funeral Home

2. Dr. Otis McCree, Sr.
3. Friendship Baptist Church
4. Glover Williams-G. W. Cab Companies
5. Jefferson Franklin Beavers Elementary School
6. Laster Chapel United Methodist Church
7. Mount Zion African Methodist Episcopal Church
8. Bussey's Grocery Store
9. Shiloh Baptist Church
10. Sophie Mae Avery Elementary School

The total estimated cost for Phase I is \$ 12,500 for the project. The cost would cover hiring expenses for a research assistant, project consultant, temporary signage production, community outreach, and a formal unveiling.

RESOURCE IMPACT

Although this agenda item is not budgeted, staff has identified a potential funding source through the Brown Field Grant to assist with community outreach and information gathering activities related to this project along with contingency funding to be identified administratively; alternatively, the funding for the project can be directed to be budgeted for the next fiscal year budget.

STRATEGIC CONNECTIONS

Goal I: Local Economy and Growth-Create and implement a holistic economic development plan that fosters business development throughout Six West, renews the once-thriving economy of Old National and restores Main Street to its former splendor and untapped potential. I.2 Build a robust Economic Development team inclusive of functional specialties such as program management at Six West, marketing, and recruitment, focus on existing redevelopment projects, expansion of existing businesses

Attachments1,

College Park Historical Marker Project

PHASE 1 Proposed Budget College Park Historical Marker Project

Prepared by:	Michelle Johnson, Director of Recreation and Cultural Arts
Department Director:	Michelle Johnson, Director of Recreation and Cultural Arts
Reviewed by:	Michelle Alexander, Director of Economic Development, Tasha Hall-Garrison, Willis Moody, Purchasing Agent, Althea Philord-Bradley, Director of Finance and Accounting, Shavala Ames, City Clerk

THE CITY OF COLLEGE PARK
MAYOR AND CITY COUNCIL
AUGUST 21, 2023

ACTION ITEMS

Present: Mayor Bianca Motley Broom; Councilmen Ambrose Clay, Joe Carn, Ken Allen and Roderick Gay; City Manager Stanley Hawthorne; City Attorney Winston Demark; City Clerk Shavala Ames

Absent: None

REGULAR SESSION

1. Councilman Carn moved to replace 7d. Motion to approve an intergovernmental agreement (IGA) between the City of College Park and Fulton County for a tiny homes development with 7d. BIDA Board Appointee, seconded by Councilman Allena and motion carried.
2. Councilman Clay moved to add 7h. City Manager Direction to Staff to the agenda, seconded by Councilman Carn and motion carried.
3. Councilman Clay moved to approve Regular Session Minutes dated August 21, 2023, with corrections, seconded by Councilman Allen and motion carried;
 Packet Page 20, line 892 s/b "infeasible"
4. Councilman Clay moved to approve Workshop Session Minutes dated August 21, 2023, seconded by Councilman Carn and motion carried.
5. Councilman Allen moved to approve a public hearing date of September 5, 2023 for a rezoning of property at 1950 Sullivan Road from business park (BP) to office park (OP) and allow a Kindergarten-12th grade (K-12) educational facility/school, seconded by Councilman Clay and motion carried.
6. Councilman Clay moved to approve a public hearing date of September 5, 2023 for a conditional use permit (CUP) for an educational facility/school (Kindergarten to 12th Grade) at 1950 Sullivan Road, seconded by Councilman Carn and motion carried.
7. Councilman Carn moved to approve the installation of the College Park Historical Markers for business and residential places of distinction located in the new Six West Development and old Ward 2 Community costing an estimated \$12,500 with proviso that the contract states the rights to the City of College Park, seconded by Councilman Clay and motion carried.

8. Councilman Clay moved to accept \$5,000 donation from Clean Spark for activities in southside corridor, seconded by Councilman Carn and motion carried.
9. Councilman Allen moved to find funds for the walking trail at the Tracey Wyatt Recreation Center, seconded by Councilman Clay, motion withdrawn.
10. Councilman Clay moved to appoint Sherry Godfrey as the Ward 1 Business & Industrial Development Authority (BIDA) board member, seconded by Councilman Allen and motion carried.
11. Councilman Clay moved to approve the renewal of fleet contract with Moody's Garage, Inc. for the fiscal year July 1, 2023 to June 30, 2024 with changes to the 7 miles verbiage, seconded by Councilman Gay and motion carried.
12. Councilman Clay moved to approve the announcement that the millage rate will be set at a meeting to be held at Jack P. Longino City Hall Council Chambers located at 3667 Main St., College Park, GA 30337 on October 16, 2023 at 7:30 PM and pursuant to the requirements of Official Code of Georgia Annotated, O.C.G.A § 48-5-32 does hereby publish the following presentation of the current year's tax digest and levy, along with the history of the tax digest and levy for the past five years, seconded by Councilman Carn and motion carried.
13. Councilman Clay moved to approve to amend the City of College Park Purchasing Policies & Procedures Manual, Section XII Bonds and Insurance to clearly outline the process when payment of performance bond is legally required, seconded by Councilman Allen and motion carried.

Adjourned 8:23 p.m.

HISTORICAL MARKERS PROJECT AGREEMENT

This Historical Markers Project Agreement (“Agreement”) is entered into between the **City of College Park**, a municipal corporation of the State of Georgia (“Owner”), and the **Board of Regents of the University System of Georgia by and on behalf of Georgia State University** (“GSU”) (collectively “Parties” and individually “Party”) for the project and services specified below. Therefore, in consideration of the mutual promises herein made and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as set forth below.

I. DESCRIPTION OF PROJECT

The Heritage Preservation Program at GSU will work with Owner’s staff and community representatives to complete Phase I of the College Park Historical Markers project (“Project”). The Project consists of the design, development, and placement of ten (10) historical markers as an outdoor exhibit memorializing the contributions and history of businesses and residents of the former Ward 2 community of College Park since the nineteenth (19th) century.

II. SCOPE OF SERVICES

The duties and scope of services to be performed by GSU under this Agreement are set forth in **Exhibit A**, “Scope of Services,” which is attached hereto and incorporated herein, and, in general, include the following: project management of Phase I of the Project, research assistance, community outreach, marketing support, and design services, including design of temporary signage. Where GSU has specifically identified certain personnel in the Scope of Services for the performance of certain portions of the work, GSU shall assign and furnish such personnel to perform the respective tasks and services set forth therein.

III. COMPENSATION

In accordance with the Fee Schedule set forth in **Exhibit A**, Owner shall pay GSU a total fee not to exceed EIGHT THOUSAND DOLLARS, TWO HUNDRED AND EIGHTY-EIGHT DOLLARS AND 00/100 CENTS (\$8,288.00) for the performance of the services. This fee includes the development and provision of all deliverables as specified in the Scope of Services. Owner will process approved payment requests under this project to GSU. Payment to subcontractors and suppliers is the responsibility of GSU. Payments may be made in the manner and on the periodic basis agreed to by Owner and GSU prior to the commencement of services.

IV. TERMS & CONDITIONS

1. ***Movement & Alteration.*** The Owner shall have the right to move any Works (as hereafter defined) created pursuant to this Agreement, and to make alterations to them. Absent an immediate safety concern, the Owner shall consult with GSU before doing so.

The Owner also agrees, upon GSU's request, to remove any credits or association with GSU from the Works should GSU deem (in its sole discretion) that the movement or alteration diminishes the Works.

2. **Maintenance.** The Owner shall be solely responsible for repairing and maintaining any Works created pursuant to this Agreement, after they have been delivered to the Owner.
3. **Risk of Loss; Liability.** The Owner shall bear the sole risk of loss and liability associated with all Works created pursuant to this Agreement, after they have been delivered to the Owner. Each party shall be responsible for the acts and omissions of its employees, agents and officers.
4. **Property Rights.** Except as otherwise provided in this Agreement, all creative works, transcriptions, research data, reports, designs, recordings, graphical representations, deliverables, and other work product prepared or authored by GSU or any of its employees, personnel, students, agents, contractors or subcontractors, exclusively for the Owner under this Agreement, and all intellectual property rights associated with the foregoing items (collectively, the "Works") shall be and remain the sole and exclusive property of the Owner. Any of GSU's or its employees', personnel's, students', agents', contractors' or subcontractors' works of authorship comprised within the Works, whether created alone or in concert with Owner or a third party, shall be deemed to be "works made for hire" and made in the course of services rendered and, whether pursuant to the provisions of Section 101 of the U.S. Copyright Act or other applicable law, such Works shall belong exclusively to the Owner. GSU and its employees, personnel, students, agents, contractors, or subcontractors grant the Owner a non-exclusive, perpetual, worldwide, fully paid up, royalty-free license to all Works not exclusively developed for the Owner under this Agreement. Notwithstanding anything herein to the contrary, GSU shall retain the right to use designs and images of the Works for non-commercial purposes, and for use by individuals involved in the creation of the Works in their resumes, portfolios, web galleries, and similar media.
5. **Force Majeure.** In the event that either Party hereto is unable to perform its obligations hereunder due to any event of *force majeure*, including cancellation or postponement of any event outside of the control of either Party, weather, accident, national, regional or local emergency, or any other event beyond the control of either Party hereto, the Party affected by such event shall be excused from performing during the continuance of such *force majeure* event and shall not be deemed in default as a consequence thereof.
6. **Independent Contractors.** The relationship between the Parties shall be that of independent contractors. The parties shall not be considered employees, agents, partners, or joint venturers of or with each other.
7. **No Third-Party Beneficiaries.** Nothing contained in this Agreement is intended to or shall create a contractual relationship with cause of action in favor of, or claim for relief

for, any third party, including any agent, sub-consultant, or sub-contractor of GSU. Absolutely no third-party beneficiaries are intended by this Agreement. Any third-party receiving a benefit from this Agreement is an incidental and unintended beneficiary only.

8. ***Governing Law and Jurisdiction.*** This Agreement shall be governed by the laws of the State of Georgia. The parties agree to the exclusive jurisdiction of the courts of Fulton County, Georgia, or the United States District Court for the Northern District of Georgia in Atlanta, Georgia in all questions and controversies arising out of this Agreement.
9. ***Mediation.*** Prior to the commencement of civil action by either Party with respect to any disputes arising out of this Agreement, such Party may submit the matter for mediation by providing the other Party with a written demand for mediation setting forth the subject of the dispute. The Parties will cooperate with each other in selecting a mediator and in scheduling the mediation proceedings. Venue for mediation shall be Fulton County, Georgia. The Parties covenant that they will participate in the mediation in good faith, and that they will share equally in its cost.
10. ***Termination.*** Either Party may terminate this contract by providing the other Party a written notice of termination. In the event of such termination, GSU shall be compensated for the services actually performed and expenses incurred up to the date of termination. Such amount shall be paid by the Owner upon GSUs delivering or otherwise making available to the Owner, all data, drawings, specifications, reports, estimates, summaries and other information and materials as may have been accumulated by GSU in performing the services included in this Agreement, whether completed or in progress.
11. ***Entire Agreement; Modification.*** This Agreement, and any exhibits specifically incorporated herein by reference, constitute the entire agreement between the Parties with respect to the subject matter. Any modification to this Agreement must be made in writing and signed by all Parties.

[SIGNATURES SHALL APPEAR ON THE FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officers and representatives as of the day and year last written below.

GSU:

Board of Regents of the University System of Georgia by and on behalf of Georgia State University

By: Comfort Reeves-Brownell

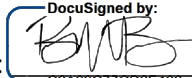
Name: Comfort Reeves-Brownell

Title: AVP, OSP

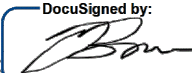
Date: Jul 18, 2024

OWNER:

City of College Park

By: 
C6A60C77CD8E486...
Bianca M. Broom, Mayor

8/2/2024 | 9:55 AM EDT
Date

ATTEST: 
F3F20C0D1EC946E...
Deputy City Clerk

Director of Parks, Recreation
and Cultural Arts

APPROVED AS TO FORM:



D0EC1458F59E4AB...
City Attorney

EXHIBIT A**SCOPE OF SERVICES****PHASE I OF THE COLLEGE PARK HISTORICAL MARKERS PROJECT**

- (1) **DUTIES AND SERVICES.** Georgia State University (“GSU”) shall provide the following services and deliverables (“Services”) for the College Park Historical Markers project (“Project”).
- (a) Project Management shall be performed by Chad Keller, the Director of Heritage Preservation Program, Georgia State University (“Director”).
- (b) The GSU Graduate Researcher (“Researcher”) shall perform the following research services and content development for the 2024-2025 academic year:
- Conduct research with history holders, city, historical societies;
 - Organize findings, notes, archival documents, and images in shareable files;
 - Expand upon Preserving the History of the Original African Americans of College Park’s (PHOAA) written drafts for historical site signage;
 - Identify key visuals for entire signage plan;
 - Draft next stage of content for ten (10) interpretive signs and one (1) introductory sign;
 - Draft final content for a temporary sign (introductory sign);
 - Present progress at decided-upon intervals to stakeholders at City of College Park and PHOAAI;
 - Assist with the development of an accompanying StoryMap-driven webpage for the project on the City of College Park’s site;
 - Assist with the planning and executive of a community engagement event to unveil temporary signage and call for input.
- (c) Sarah Dylla (“Consultant”) shall perform the following design and consultant services:
- Interpretation and design guidance for GSU Graduate Researcher during research and drafting stages so that draft content is organized for Phase II;
 - Planning and graphic design production for temporary signage;
 - Assistance with narrative development for City of College Park communications roll-out for project;
 - Assistance with planning for community engagement event and feedback management.
- (2) **DURATION.** All Services shall be completed during the 2024 - 2025 academic year.

- (3) **FEE SCHEDULE.** The total fee for the Project shall not exceed eight thousand, two hundred and eighty-eight dollars and 00/100 cents (\$8,288.00).
- (a) The fee for all Project Management & Research Services and Content Development shall be four thousand, one hundred and forty-four dollars and 00/100 cents (\$4,144.00).
 - (b) The fee for all Design and Consultant Services shall be four thousand, one hundred and forty-four dollars and 00/100 cents (\$4,144.00).
- (4) **COLLEGE PARK'S EXPENSES.** Approximately four thousand, five hundred dollars and 00/100 cents (\$4,500.00) shall be paid by the City of College Park, Georgia (the "Owner") to cover the following expenses:
- (a) Production/printing of temporary signage surface (S. Dylla will deliver City of College Park lead print-ready files and order specifications);
 - (b) Event production, supplies, and costs for community engagement;
 - (c) Comms/PR roll-out;
 - (d) Installation of temporary signage;
 - (e) Website hosting or needs






Historical Markers Project Agreement - CP and GSU (7.16.24)

Final Audit Report

2024-07-18

Created:	2024-07-17
By:	Timothy Gehret (tgehret@gsu.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAA5THat8bioHbXsp4uKRHDxM1fXJEhdg1L

"Historical Markers Project Agreement - CP and GSU (7.16.24)" History

-  Document created by Timothy Gehret (tgehret@gsu.edu)
2024-07-17 - 7:37:07 PM GMT- IP address: 131.96.43.48
-  Document emailed to Comfort Reeves-Brownell (creevesbrownell@gsu.edu) for signature
2024-07-17 - 7:38:21 PM GMT
-  Email viewed by Comfort Reeves-Brownell (creevesbrownell@gsu.edu)
2024-07-18 - 1:13:01 PM GMT- IP address: 104.47.56.254
-  Document e-signed by Comfort Reeves-Brownell (creevesbrownell@gsu.edu)
Signature Date: 2024-07-18 - 1:13:17 PM GMT - Time Source: server- IP address: 131.96.43.234
-  Agreement completed.
2024-07-18 - 1:13:17 PM GMT



Colorchrome Atlanta, Inc.
 5555 Oakbrook Parkway
 Suite 555
 Norcross, GA 30093
 Ph: (404) 321-0009
 FAX: (404) 321-7989
 Web: <http://www.colorchrome.com>

Estimate #: 7.I.f

Created Date:	1/7/2025 2:50:14PM	Prepared For:	Sarah Dylla
Salesperson:	Anette Fosner	Contact:	Sarah Dylla
Email:	anette@colorchrome.com	Office Phone:	(757) 329-3131
Not Specified:	(404) 321-0009	Email:	sarah.dylla@gmail.com
Not Specified:	(404) 321-7989	Address:	Norcross, GA
Entered by:	Anette Fosner		

Description: City of College Park, GA Signage

		Quantity	Price	Unit Price	Subtotal
1	Product: Flatbed Prints Description: 1 @ 71.5 x 47.5" Direct Print to 1/4" White PVC 1/2" Black PVC Cleat w/ (2) T-Bolt Security Bottoms • 1- 71.5 in (W) x 47.5 in (H) Single Sided Print(s) made from Expanded PVC - 6MM White 48 x 96 stock material	1	\$363.13	\$363.13	\$363.13
2	Product: Flatbed Prints Description: 1 @ 23.5 x 36" Direct Print to 1/4" White PVC 1/2" Black PVC Cleat w/ Center PVC Support & (1) T-Bolt Security Bottoms • 1- 23.5 in (W) x 36 in (H) Single Sided Print(s) made from Expanded PVC - 6MM White 48 x 96 stock material	1	\$163.97	\$163.97	\$163.97
3	Product: Courier Delivery Description: Cargo Van Courier Delivery to Main Street, City of College Park • 1 Package(s) to be shipped on 1/14/2025	1	\$95.00	\$95.00	\$95.00
4	Product: Installation Description: Installations - Non-Electric Signs - approx \$425	1	\$425.00	\$425.00	\$425.00

Estimate Total:	\$1,047.10
Subtotal:	\$1,047.10
Taxes:	\$37.33
Total:	\$1,084.43

Payment Terms: Balance due upon receipt.

Client Reply Request

Estimate Accepted "As Is". Please proceed with Order.

Other: _____

Changes required, please contact me.

SIGN: _____ **Date:** / /



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WWW.COLLEGEPAKGA.COM

**CITY OF COLLEGE PARK
COUNCIL AGENDA MEMO (CAM)
REGULAR SESSION MEETING**

DOC ID: 11705

TO: Honorable Mayor and Council Members

FROM: Dr. Emmanuel Adediran, City Manager

DATE: January 15, 2025

TITLE: Consideration of and action on a special event permit from Dominique Huff to host "Experience Tri-Cities" on May 10, 2025 at Charles E. Phillips Park. This item is requested by Queenie Brown, Deputy City Clerk. This even would be located in Ward 4.

Recommendation

Approval with proviso of hiring College Park Police Officers, Park Staff and Sanitation.

Attachments

Experience Tri-Cities Letter (PDF)

City of College Park Special Event Form-Experience Tri-Cities May 2025 (PDF)

Prepared by: Queenie Brown
Department Director: Kelly Bogner, City Clerk

Review:

Kelly Bogner Skipped 01/15/2025 12:31 PM

Queenie Brown Completed 01/15/2025 12:31 PM

Recreation Pending

Fire Pending

Police Pending

City Clerk Pending

City Manager's Office Completed 01/16/2025 3:37 PM

Mayor & City Council

Pending

01/21/2025 7:30 PM



3707 Main Street Suite 98 College Park, Ga. 30337

Queenie Brown
 City Clerk, City of College Park
 3667 Main Street
 College Park, Ga. 30337

Greetings Ms. Brown

We are pleased to announce the creation of Experience Tri-Cities, a festival that will become an annual community tradition for the Tri-Cities area. This event seeks to unite communities, businesses, and visitors for a day to celebrate and embrace the community. The event will feature entertainment from local artists, displays of local businesses, competitions such as a baking contest and chili cook-off, along with providing community resources.

The event is on Saturday, May 10, 2025, and we would like to have it at Phillips Park as it has a large field that can house a stage, vendors, parking, and plenty of room for everyone to have a good time. Some of the proposed components of the event will include:

- Battle of the Bands (we will invite local schools to participate)
- Step Show
- Community Resource Fair (not just a day of fun but one of empowerment to feature non-profits, government services, and others to come and touch the community)
- Opportunities for local groups to come and promote themselves free of charge
- Competitions such as a baking competition and chili cook-off
- Historical Presentations
- Vendor Marketplace (target is local businesses followed by South Fulton County-North Clayton businesses)

We recognize that for the event, we will have to hire College Park Police Officers, rent portable restrooms, and have a certificate of insurance. In addition, we would like to hire a staff member to clean up the park afterward, including using trash cans and recycling bins. Those items will be acquired by the week of the event. Regarding anything needed from the city, we would love for the city to be a promotional partner, perhaps hanging up a banner on Main Street near city hall, Godby Road near Old National Highway, and Riverdale Road at the city limit near McDonald's. The city would be listed as a sponsor if that is done.

We need to know the park's fee and when it must be paid. We also look forward to having a significant event in the city and creating a new tradition.

I am happy to take questions.

Sincerely

Dominique Huff

City of College Park | Special Event Form

3667 Main Street
College Park, GA 30337

Organizer Name:

Event Title:

Type of Event:

Event Organizer's Name/Organization:

Mailing Address:

E-Mail Address:

Contact Number:

Event Information:

Date:

Location of the Event:

Time: Start: End:

Anticipated Attendance:

Will the City of College Park incur any expenses? If yes, explain:

Will there be a need for City Staff to work this event (i.e., Police, Fire, Public Works)? If yes, list needed staff. Expenses incurred are the responsibility of the Event Organizer.

What responsibilities will the Event Organizer assume?

Event materials (flyers, banners, signs, agendas, handouts, etc.) will be the responsibility of:

The Event Organizer is requesting that the City be responsible for providing:

What methods of advertising will be used?

City of College Park | Special Event Form

3667 Main Street
College Park, GA 30337

City mandated deadlines:

It is the responsibility of the Event Organizer to obtain Special Event Insurance. Please provide a copy of the Certificate of Insurance. Insurance attached? Yes or No

It is the responsibility of the Event Organizer to notify property owners/lease holders and obtain approval to hold the event on their property. Please provide documentation of notification to and subsequent approval from property owners/lease holders.

Please include any other special needs:

Certification of Applicant

I certify the the information contained in the foregoing application is true and correct. I have read and understand and agree to abide by the rules and regulations under the City of College Park's Code of Ordinances. Applicant agrees to comply with all other requirements of the City, County, State, Federal Government and any other applicable entity which may pertain to the use of the Event venue and conduct of the Event. I further agree to abide by these rules, and further certify that I, on behalf of the Host Organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any costs and fees that may be incurred or on behalf of the Event to the City of College Park.

Host/Producing Organizer Name

Title

Applicant Signature

Date



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**CITY OF COLLEGE PARK
COUNCIL AGENDA MEMO (CAM)
REGULAR SESSION MEETING**

DOC ID: 11691

TO: Honorable Mayor and Council Members

FROM: Dr. Emmanuel Adediran, City Manager

DATE: January 15, 2025

TITLE: Consideration of and action on a request to set and publish qualifying fees for the 2025 General Election to be held November 7, 2025 for Wards 2 & 4 council seats. This request is from Queenie Brown, Deputy City Clerk. This will affect Ward 2 & 4.

RECOMMENDATION:

Approve the qualifying fees for the November 7th Election.

BACKGROUND:

Pursuant to O.C.G.A. 21-2-131(a)(1)(A), the governing authority at least 35 days prior to the special primary or election in the case of a special primary or special election, shall fix and publish a qualifying fee for each municipal office to be filled in the upcoming primary or election. Such fee shall be 3 percent of the total gross salary of the office paid in the preceding calendar year including all supplements authorized by law if a salaried office.

2024 Salary (Wards 2 & 4) \$24,215.04 - Utility Credit - \$2,400./yr = \$798.45

BUDGETED ITEM:

Yes, via the Advertising line item; 100 1100 52 6200

Attachments

Advertsing Sample (PDF)

Prepared by: Queenie Brown
Department Director: Kelly Bogner, City Clerk

Review:

Queenie Brown Completed 01/15/2025 1:39 PM
City Clerk Pending
City Manager's Office Completed 01/16/2025 3:54 PM
City Attorney's Office Pending
Mayor & City Council Pending 01/21/2025 7:30 PM

**CITY OF COLLEGE PARK
NOTICE FOR SETTING QUALIFYING FEES FOR
NOVEMBER 7, 2025 GENERAL ELECTION**

Pursuant to O.C.G.A. § 21-2-131 (a) (1) (A) notice is hereby given that the following qualifying fees were set by the City of College Park Mayor and Council in the January 21, 2025 Regular Session meeting:

Council, Ward 2	\$798.45
Council, Ward 4	\$798.45

Qualifying Dates for the offices listed above will begin: August 18-20, 2025, 8:30 a.m. until 4:30 p.m. in the Office of the City Clerk (*O.C.G.A. § 21-2-132 (c) (3) & SB 199*).

Kelly L. Bogner
Qualifying Officer
City of College Park



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**CITY OF COLLEGE PARK
COUNCIL AGENDA MEMO (CAM)
REGULAR SESSION MEETING**

DOC ID: 11690

TO: Honorable Mayor and Council Members

FROM: Dr. Emmanuel Adediran, City Manager

DATE: January 15, 2025

TITLE: Consideration of and action on a request to approval for additional funding for the Black History Program for February 2, 2025 to be held at the Georgia International Convention Center (GICC). This item is requested by Michelle Johnson, Director of Recreation and Cultural Arts. This item is partially budgeted. This event is located in Ward 2.

RECOMMENDATION:

Approval for additional funding for the annual Black History Program in the amount of \$15,000 for a total cost of \$35,000.

BACKGROUND:

The City of College Park celebrates Black History Month with the annual Black History Program will be held on Sunday, February 2, 2025, at the Georgia International Convention Center (GICC) titled "The Sankofa Experience", Remembering the Past, Embracing the Present, Building Toward the Future. This year the Cultural Arts Council will be honoring all the first Black leaders for the City of College Park to include prior elected officials, staff and community leaders.

In 2024, The Black History Program with the Inauguration was held at the Arena with a \$20,000 budget with additional funding added of \$15,000 to assist with additional cost to include food for a total budget cost of \$35,000. The current budget for the program is \$20,000 with a request of adding the additional funding of \$15,000 to assist with food and additional technical cost with On Site which is needed due to the facility change to the GICC. The City of College Park received

\$ 22,500 from Fulton County Arts and Culture for cultural arts programming which will help with the performance and technical cost with meet the funding requirement of the grant.

BUDGETED ITEM:

The Black History Program is budgeted for \$ 20,000. The request is for additional \$15,000 in which funding is not available in City Wide Events.

STRATEGIC CONNECTION:

The city-wide events support the City of College Park Strategic Plan 2020, included within Goal II: Quality of Life:

1. Advance ways to increase community collaboration and implement initiatives to become “One” College Park.
3. Improve the recreation and parks system so that it better aligns with the goals and needs of the community.
4. Increase participation in community activities including conferences, recreation, arts, crafts, festivals, and cultural experiences at the GICC, Gateway Arena and throughout College Park.

Attachments

Save the Date Social Alt (1) (JPG)

01-05-2024 action items (PDF)

Prepared by: Michelle Johnson
Department Director: Michelle Johnson, Director of Recreation of Cultural Arts

Review:

City Manager's Office Completed 01/16/2025 3:34 PM

Michelle Johnson Completed 01/14/2025 12:24 PM

City Clerk Pending

City Manager's Office Completed 01/16/2025 3:34 PM

Mayor & City Council Pending 01/21/2025 7:30 PM

The City of College Park
Celebrates Black History Month

SAVE
the
DATE

The Sankofa Experience

**Remembering the Past, Embracing the Present,
Building Toward the Future**

Feb. 2
2025

2 p.m. - 4 p.m.
at the
**Georgia International
Convention Center**

**2000 Convention Center Concourse,
College Park, GA 30337**

THE CITY OF COLLEGE PARK
MAYOR AND CITY COUNCIL
JANUARY 5, 2024

ACTION ITEMS

Present: Mayor Bianca Motley Broom; Councilwomen Jamelle McKenzie, Councilman Joe Carn, Councilwoman Tracie Arnold and Councilman Roderick Gay; City Manager Stanley Hawthorne; City Attorney Winston Demark; City Clerk Shavala Ames

Absent: None

SPECIAL CALLED MEETING

1. Councilman Carn motion approve the consent agenda with modifications, seconded by Councilman Gay and motion carried;
 - a) Consideration of funding for the swearing in ceremony for newly elected officials February 3, 2024, at the Georgia International Convention Center in the amount of \$15,000.
 - b) Consideration of Martin Luther King Jr. Day celebration and participation in partnership with the City of Jonesboro, Georgia.
 - c) Consideration to approve One Talent-501c3 to disburse the Jack P. Longino Scholarship Fund in the amount of \$8,000.00 for deserving students and subsequent future applicants.
 - d) Consideration of the College Park organizational orientation to be denied and for all created changes within the College Park organizational structure be returned to its former state to include with no hiring of a Deputy City Manager.
 - e) Consideration of adjusting City Council discretionary accounts to \$10,000 along with \$10,00 travel expense.
 - f) Consideration to approve and establishing the Six West Development Committee.
 - g) Consideration of City Council Legislative Assistant reorganization to have assistant report to Mayor and Council and administratively to the City Manager's office.

- h) Consideration of funding for The Main Street Academy (TMSA) carline roadway stripping at Lakeshore Drive in the amount of \$19,000.00.
- i) Consideration and action of setting effective January 16, 2024 as follows:
Workshop Session 6:00 pm; Regular Session 7:30 pm; and Executive Session concluding the Regular Session.

Adjourned 5:40 p.m.



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**CITY OF COLLEGE PARK
COUNCIL AGENDA MEMO (CAM)
REGULAR SESSION MEETING**

DOC ID: 11697

TO: Honorable Mayor and Council Members

FROM: Dr. Emmanuel Adediran, City Manager

DATE: January 15, 2025

TITLE: Consideration of and action on a request to amend an Ordinance regarding the Board of Ethics (Ethics Enforcement Policy). This item is requested on behalf of Councilwoman Tracie Arnold.

Prepared by: Melanie Stephens
Department Director: Councilwoman Tracie Arnold

Review:

Emmanuel Adediran Completed 01/16/2025 3:31 PM

City Clerk Pending

City Manager's Office Completed 01/16/2025 3:35 PM

Mayor & City Council Pending 01/21/2025 7:30 PM



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**CITY OF COLLEGE PARK
COUNCIL AGENDA MEMO (CAM)
REGULAR SESSION MEETING**

DOC ID: 11695

TO: Honorable Mayor and Council Members

FROM: Dr. Emmanuel Adediran, City Manager

DATE: January 14, 2025

TITLE: Consideration of and action on a request to establish a Reconnecting Communities Committee. The purpose of the committee is to help gather pertinent data on the feasibility of connecting the current citywide trails to increase access and connectivity throughout the city. The expected outcomes include this committee providing the collected information in a final report of recommendations that will be shared with our federal lobbyist to target planning and implementation funding. Sponsored by Councilwoman Tracie Arnold.

Attachments

FY 2024-2026 Reconnecting Communities Pilot (RCP) Program (PDF)

Prepared by: Melanie Stephens
Department Director: Councilwoman Tracie Arnold

Review:

Emmanuel Adediran	Completed	01/16/2025 3:59 PM
City Clerk	Pending	
City Manager's Office	Completed	01/16/2025 3:59 PM
Mayor & City Council	Pending	01/21/2025 7:30 PM

FEDERAL GRANT PROFILE



Department: U.S. Department of Transportation
Agency: Office of the Secretary of Transportation

FY 2024-2026 Reconnecting Communities Pilot (RCP) Program

Grant Overview

The purpose of this program is to advance community-centered transportation connection projects, with a priority for projects that benefit disadvantaged communities, that improve access to daily needs such as jobs, education, healthcare, food, nature, and recreation, and foster equitable development and restoration, and to provide technical assistance to further these goals. Eligible Planning Grant applicants are states, units of local government, Tribal governments, Metropolitan Planning Organizations (MPO)s, and non-profit organizations. Eligible applicants for Capital Construction Grants are owner(s) of the eligible facility proposed in the project.

Program History

	Total Funding	# of Awards
2022	\$185 million	45

Key Information and Tips

Total Funding: \$607 million

Award Range: Planning Grants: Up to \$2 million, Capital Construction Grants: \$5 million - \$100 million

Match: Planning Grants: 20 percent, Capital Construction Grants: 50 percent

Solicitation date: July 3, 2024

Proposal due: September 30, 2024

<https://www.transportation.gov/reconnecting>



Awardee Profile

City of Long Beach, CA

AMOUNT: \$30 million

YEAR: 2022

The project reconfigures West Shoreline Drive to remove a roadway barrier and improve access and connectivity between Downtown Long Beach and public open space, create a new bicycle path and pedestrian amenities, and divert highway traffic from residential streets to major roads. The project's realignment and transformation of Shoreline Drive will convert the urban freeway corridor into a landscaped local roadway.

Department: U.S. Department of Transportation
Agency: Office of the Secretary of Transportation

FY 2024-2026 Reconnecting Communities Pilot (RCP) Program

Detailed Summary

The purpose of the RCP Program is to advance community-centered transportation connection projects, with a priority for projects that benefit disadvantaged communities, that improve access to daily needs such as jobs, education, healthcare, food, nature, and recreation, and foster equitable development and restoration, and to provide technical assistance to further these goals. The program will provide grant funding and technical assistance for planning and capital construction to address infrastructure barriers, restore community connectivity, and improve peoples' lives. The variety of transformative solutions to knit communities back together can include infrastructure removal, pedestrian walkways and overpasses, capping and lids, roadway redesigns, complete streets conversions, and main street revitalization.

The RCP Program provides funding for two types of grants. Planning Grants fund the study of removing, retrofitting, or mitigating an existing facility to restore community connectivity; conduct public engagement, and other transportation planning activities. Capital Construction Grants are to carry out a project to remove, retrofit, mitigate, or replace an existing eligible facility with a new facility that reconnects communities.

DOT will provide technical assistance for grantees and potential grantees under the RCP Program, including through Reconnecting Communities Institute (RCI). A RCI technical assistance opportunity is to participate in a Reconnecting Communities Community of Practice, which provides an interactive training opportunity to advance the planning and delivery of projects intended to reconnect communities. All applicants selected for funding through RCP will have an opportunity to participate in the RCI Community of Practice, along with any recommended or highly recommended applicants that are not selected.

The proposed project must address an "eligible facility," which is defined as a highway or other transportation facility that creates a barrier to community connectivity, including barriers to mobility, access, or economic development, due to high speeds, grade separations, or other design factors. Eligible facilities include limited access highways, viaducts, any other principal arterial facilities, and other facilities such as transit lines, and rail lines. This program provides funding for Planning Grants and Capital Construction Grants:

Eligible Planning Grant activities include:

- Public engagement activities, including community visioning or other place-based strategies for public input into project plans
- Planning studies to assess the feasibility of removing, retrofitting, or mitigating an existing eligible facility to reconnect communities including assessments of:
 - Current traffic patterns on the facility and the surrounding street network
 - Capacity of existing transportation networks to maintain mobility needs
 - Alternative roadway designs or other uses for the right-of-way
 - The project's impact on mobility of freight and people
 - The project's impact on safety

- The estimated cost to restore community connectivity and to convert the facility to a different design or use, compared to any expected maintenance or reconstruction costs
- The project's anticipated economic impact and development opportunities
- The project's environmental, public health, and community impacts
- Other planning activities in advance of the project, such as:
 - Conceptual and preliminary engineering, or design and planning studies that support the environmental review for a construction project.
 - Associated needs such as locally-driven land use and zoning reform, transit-oriented development, housing supply, in particular affordable housing, managing gentrification and neighborhood change, proposed project impact mitigation, climate resilience and sustainability, green and open space, local history and culture, access and mobility barriers, jobs and workforce, or other necessary planning activities as put forth by the applicant that do not result in construction.

Eligible Capital Construction Grant activities include:

- Preliminary and detailed design activities and associated environmental studies
- Preconstruction
- Construction
- Permitting activities including the completion of the National Environmental Policy Act (NEPA) process
- Removal, retrofit, or mitigation of an eligible facility
- Replacement of an eligible facility with a new facility that restores community connectivity
- Meaningful public involvement throughout the project delivery process
- Delivering community benefits and the mitigation of impacts identified through the NEPA process or other planning and project development for the capital construction project.

A cornerstone of the RCP program is DOT's Equity Strategic Goal, which is to reduce inequities across our transportation systems and the communities they affect. The RCP Program seeks to redress the legacy of harm caused by transportation infrastructure, including barriers to opportunity, displacement, damage to the environment and public health, limited access, and other hardships. In pursuit of this goal, the program will support and engage economically disadvantaged communities to increase affordable, accessible, and multimodal access to daily needs such as jobs, education, healthcare, food, nature, and recreation, and foster equitable development and restoration.

Applicants may demonstrate the "economic disadvantage" of the project area using the Climate and Economic Justice Screening Tool (CEJST) to identify geographically defined disadvantaged communities. To identify communities that are located in an area of persistent poverty to further assess burdens or assess and demonstrate benefits of a project, applicants may use the CEJST and one or more of the following tools:

- EPA Environmental Justice Screening and Mapping tool (EJSCREEN) – socio-economic indicator for low income, block groups in the 80th percentile or above, compared to the State.
- Areas of Persistent Poverty table for the County or Census tract level.
- Census tract identified in the USDOT Equitable Transportation Community (ETC) Explorer
- FHWA Screening Tool for Equity Analysis of Projects

A project located in both areas that are Disadvantaged Communities and areas that are not Disadvantaged Communities will be designated as Disadvantaged Communities if the majority the project's costs will be spent

in the areas that qualify as Disadvantaged Communities. For RCP Community Planning grants, the location being planned, prepared, or designed will be used for the Disadvantaged Community designation. Projects that fall on the border of a Disadvantaged and Non-Disadvantaged Community will be considered Disadvantaged Communities.

In addition, the program will highlight these additional equity-related objectives: Housing Supply—by encouraging an increase in housing supply, particularly location-efficient affordable housing, locally-driven land use and zoning reform, rural main street revitalization, growth management, and transit-oriented development—and rural and Tribal communities—by seeking to award funding to rural and Tribal communities which face unique challenges related to mobility and economic development, including isolation, transportation cost burden, and traffic safety, consistent with DOT’s Rural Opportunities to Use Transportation for Economic Success (ROUTES) initiative.

Applicant Eligibility

Eligible applicants for Planning Grants are states, units of local government, Tribal governments, Metropolitan Planning Organizations (MPO)s, and non-profit organizations.

Eligible applicants for Capital Construction Grants must be the owner(s) of the eligible facility proposed in the project for which adequate planning activities have been completed. Owners of an eligible facility may submit a joint application with states, units of local government, Tribal governments, Metropolitan Planning Organizations (MPO)s, and non-profit organizations.

Applicants without experience in DOT funding requirements may opt to jointly apply with a partner in the same State or region, that has an established financial relationship with DOT and has knowledge of Federal grant administration requirements, to minimize delays in establishing and implementing funding agreements.

Funding

The Infrastructure Investment and Jobs Act, also known as the Bipartisan Infrastructure Law (BIL) allocates up to \$607 million over the period of this NOFO (FY 2024 – FY 2026). In addition to the FY 2024 funding, the Department intends to make award decisions for the FY 2025 and 2026 funding, subject to availability of funding. Award sizes depend on the type and year of grant applied for:

- Planning Grants: Up to \$150 million may be awarded for eligible public engagement, feasibility studies, and other planning activities. BIL allocates \$50 million annually for the Planning Grants in FY 2024, 2025, and 2026. The maximum RCP Program Planning Grant award is \$2 million.
- Capital Construction Grants: Up to \$457 million may be awarded for eligible construction activities necessary to carry out a project to remove, retrofit, or mitigate an existing eligible facility or replace an existing eligible facility with a new facility that reconnects communities. BIL allocated \$150 million for the FY 2024 Capital Construction Grant, \$152 million for the FY 2025 Capital Construction Grant, and \$155 million for the FY 2026 Capital Construction Grant. Awards may range from \$5 million to \$100 million.

RCP Program grant funds are available until expended. DOT encourages all projects awarded with FY 2024 RCP Program grant funds to be obligated by September 30, 2027, all projects awarded with FY 2025 RCP Program grant funds to be obligated by September 30, 2028, and all projects awarded with FY 2026 RCP Program grant

funds to be obligated by September 30, 2029. If additional funding is provided for the RCP program during FY 2024, FY 2025, or FY 2026, applicants selected will be informed of the obligation and expenditure deadlines.

Matching and Cost Sharing

Matching funds may include non-Federal sources such as State funds originating from programs funded by State revenue, local funds originating from State or local revenue-funded programs, philanthropic funds, or private funds. Grant recipients may also use in-kind or cash contributions toward local match requirements so long as those contributions meet the federal legal requirements. In-kind contributions may include compensation for community members' time, materials, pro bono work provided to the project by third parties, and donations from private sponsors.

The federal share for Planning Grants may not exceed 80 percent of the total cost of the project for which the grant is awarded. Recipients are required to contribute a local matching share of no less than 20 percent of eligible activity costs. The local matching share may consist partially or entirely of in-kind contributions, as well as contributions from the private sector and/or philanthropic organizations.

The federal share for Capital Construction Grants may not exceed 50 percent of the total cost of the project for which the grant is awarded. Federal assistance may be used to partially satisfy the match requirement so long as total Federal assistance (all Federal sources), does not exceed 80 percent of the total cost of the project. Recipients are required to contribute a local matching share of no less than 20 percent of eligible activity costs. The local matching share may consist partially or entirely of in-kind contributions as well as contributions from the private sector and/or philanthropic organizations.

Contact Information

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Program Staff

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**CITY OF COLLEGE PARK
COUNCIL AGENDA MEMO (CAM)
REGULAR SESSION MEETING**

DOC ID: 11713

TO: Honorable Mayor and Council Members

FROM: Dr. Emmanuel Adediran, City Manager

DATE: January 16, 2025

TITLE: Consideration of and action on a request to approve an ordinance by the Mayor and City Council to amend Chapter 8 (Health and Sanitation), Article IV (Nuisance Abatement) of the City of College Park, Georgia's Code of Ordinances regarding further nuisance abatement standards and regulations; Sponsored by Councilman Joe Carn.

Attachments

CP Ord (NACO) 1.16.25 (PDF)

Prepared by: Kelly Bogner
Department Director: Joe Carn

Review:

Kelly Bogner Completed 01/16/2025 2:49 PM

City Clerk Completed 01/16/2025 2:50 PM

City Manager's Office Completed 01/16/2025 3:53 PM

Mayor & City Council Pending 01/21/2025 7:30 PM

STATE OF GEORGIA

CITY OF COLLEGE PARK

ORDINANCE NO. 2025-__

1 AN ORDINANCE BY THE MAYOR AND CITY COUNCIL TO AMEND CHAPTER 8
 2 (HEALTH AND SANITATION), ARTICLE IV (NUISANCE ABATEMENT) OF THE CODE
 3 OF ORDINANCES OF THE CITY OF COLLEGE PARK, GEORGIA; TO REPEAL
 4 CONFLICTING ORDINANCES; TO PROVIDE AN ADOPTION DATE; TO PROVIDE AN
 5 EFFECTIVE DATE; AND TO PROVIDE FOR OTHER LAWFUL PURPOSES.

6 **WHEREAS**, the duly elected governing authority of the City of College Park, Georgia
 7 (hereinafter the “City”) is the Mayor and Council thereof; and

8 **WHEREAS**, the City is authorized by O.C.G.A. § 36-35-3 to adopt ordinances relating to
 9 its property, affairs, and local government; and

10 **WHEREAS**, the Mayor and Council agree that to properly maintain public health and
 11 safety for City citizens and tourists, there must be established nuisance abatement terms and
 12 regulations within the City; and

13 **WHEREAS**, the adoption of such nuisance abatement terms and regulations will ensure
 14 the efficient operation of the City.

15 **NOW THEREFORE, BE IT AND IT IS HEREBY ORDAINED BY THE MAYOR**
 16 **AND COUNCIL OF THE CITY OF COLLEGE PARK**, and by the authority thereof:

17 **Section 1.** Chapter 8 (“Health and Sanitation”), Article IV (“Nuisance Abatement”) of the
 18 City’s Code of Ordinances is hereby amended to be read and codified with permanent additions in
 19 **bold** font and permanent deletions in ~~striketrough~~ font as set forth in **Exhibit A** attached hereto
 20 and incorporated herein.

21 **Section 2.** The preamble of this Ordinance shall be considered to be and is hereby
22 incorporated by reference as if fully set out herein.

23 **Section 3.** (a) It is hereby declared to be the intent of the Mayor and Council that all
24 sections, paragraphs, sentences, clauses, and phrases of this Ordinance are or were, upon their
25 enactment, believed by the Mayor and Council to be fully valid, enforceable, and constitutional.

26 (b) It is hereby declared to be the intent of the Mayor and Council that, to the greatest extent
27 allowed by law, each and every section, paragraph, sentence, clause, or phrase of this Ordinance
28 is severable from every other section, paragraph, sentence, clause, or phrase of this Ordinance. It
29 is hereby further declared to be the intent of the Mayor and Council that, to the greatest extent
30 allowed by law, no section, paragraph, sentence, clause, or phrase of this Ordinance is mutually
31 dependent upon any other section, paragraph, sentence, clause, or phrase of this Ordinance.

32 (c) In the event that any phrase, clause, sentence, paragraph, or section to this Ordinance
33 shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable
34 by the valid judgment or decree or any court of competent jurisdiction, it is the express intent of
35 the Mayor and Council that such invalidity, unconstitutionality or unenforceability shall, to the
36 greatest extent allowed by law, not render invalid, unconstitutional, or otherwise unenforceable
37 any of the remaining phrases, clauses, sentences, paragraphs, or sections of the Ordinance and that,
38 to the greatest extent allowed by law, all remaining phrases, clauses, sentences, paragraphs, and
39 effect.

40 **Section 4.** All ordinances and parts of ordinances in conflict herewith are hereby expressly
41 repealed.

42 **Section 5.** The Ordinance shall be codified in a manner consistent with the laws of the
43 State of Georgia and the City of College Park. It is the intention of the governing body, and it is

44 hereby ordained that the provisions of this Ordinance shall become and be made part of the Code
45 of Ordinances, City of College Park, Georgia, and the sections of this Ordinance may be
46 renumbered to accomplish such intention.

47 **Section 6.** The City Clerk, with the concurrence of the City Attorney, is authorized to
48 correct any scrivener’s errors found in this Ordinance, including its exhibits, as enacted.

49 **Section 7.** The effective date of this Ordinance shall be the date of adoption unless
50 otherwise stated herein.

51 **SO ORDAINED** this _____ day of January, 2025.

CITY OF COLLEGE PARK, GEORGIA

Bianca Motley Broom, *Mayor*

ATTEST:

City Clerk

APPROVED AS TO FORM BY:

City Attorney

EXHIBIT A

52 CHAPTER 8 – HEALTH AND SANITATION

53 [...]

54 ARTICLE IV. – NUISANCE ABATEMENT

55 [...]

56 *Sec. 8-57. - Definitions.*

57 (a) *Applicable Codes* shall mean:

58 (1) Any optional housing or abatement standard provided in Chapter 2 of Title 8 of the
59 Official Code of Georgia Annotated as adopted by ordinance or operation of law, or
60 other property maintenance standards as adopted by ordinance or operation of law, or
61 general nuisance law, relative to the safe use of real property;

62 (2) Any fire or life safety code as provided for in Chapter 2 of Title 25 of the Official Code
63 of Georgia Annotated;

64 (3) Any building codes adopted by local ordinance prior to October 1, 1991, or the
65 minimum standard codes provided in Chapter 2 of Title 8 of the Official Code of
66 Georgia Annotated after October 1, provided that such building or minimum standard
67 codes for real property improvements shall be deemed to mean those building or
68 minimum standard codes in existence at the time such real property improvements were
69 constructed unless otherwise provided by law.

70 (4) Any ordinances which regulate and prohibit activities on property or declare it to be a
71 public nuisance to construct or maintain any dwelling, building, structure, or property
72 in violation of such ordinances.

73 (5) Any provision within Chapter 8 of the City’s Code of Ordinances.

74 (b) *Closing* shall mean causing a dwelling, building, or structure to be vacated and secured
75 against unauthorized entry.

76 (c) *Drug Crime* shall mean an act which is a violation of Article 2 of Chapter 13 of Title 16 of
77 the Official Code of Georgia Annotated, known as the “Georgia Controlled Substances
78 Act.”

79 (d) *Dwellings, buildings, or structures* shall mean any building or structure, or part thereof used
80 and occupied for human habitation or commercial, industrial, or business uses, or intended
81 to be so used, and includes any outhouses, improvements, and appurtenances belonging
82 thereto or usually enjoyed therewith and also includes any building or structure of any
83 design.

- 84 (e) *Governing Authority* shall mean the Mayor and City Council of College Park, Georgia.
- 85 (f) *Nuisance* shall mean anything that causes hurt, inconvenience, or damage to another and
 86 the fact that the act done may otherwise be lawful shall not keep it from being a nuisance.
 87 The inconvenience complained of shall not be fanciful, or such as would affect only one of
 88 fastidious taste, but it shall be such as would affect an ordinary, reasonable ~~man~~ **person**.
 89 The definition of "nuisance" herein shall be in addition to all other definitions of nuisance
 90 contained in the Code and ordinances of the city.
- 91 (g) *Public Authority* shall mean any member of a governing authority, any housing authority
 92 officer, or any officer who is in charge of any department or branch of the government of
 93 the City of College Park relating to public safety, health, fire, or building regulations or to
 94 other activities concerning dwellings, buildings, or structures in the City of College Park.
- 95 (h) *Public Officer* shall mean persons designated and appointed to exercise the powers
 96 prescribed by this ordinance.
- 97 (i) *Repair* shall mean altering or improving a dwelling, building, or structure so as to bring the
 98 structure into compliance with the Applicable Codes in the City of College Park and the
 99 cleaning or removal of debris, trash, and other materials present and accumulated which
 100 create a health or safety hazard in or about any dwelling, building, or structure.
- 101 (j) *Resident* shall mean any person residing in the City of College Park on or after the date on
 102 which the alleged nuisance arose.
- 103 (k) *Interested Party* shall mean:
- 104 (1) The owner of the title in fee simple and every mortgagee of record
- 105 (2) Those parties having an interest in the business/property through applying and
 106 receiving a valid business license and who are able to receive service of process and
 107 be held liable in a court of law pursuant to the business license Affidavit of Ownership
 108 Form.
- 109 (3) Those parties having an interest in the property as revealed by a certification of title to
 110 the property conducted in accordance with the title standards of the State Bar of
 111 Georgia;
- 112 (4) Those parties having filed a notice in accordance with Article 1 of Chapter 3 of Title
 113 48 of the Official Code of Georgia Annotated;
- 114 (5) Any other party having an interest in the property whose identity and address are
 115 reasonably ascertainable from the records of the petitioner or records maintained in the
 116 county courthouse or by the clerk of the court. Interested parties shall not include the

117 holder of the benefit or burden of any easement or right of way whose interest is
118 properly recorded which interest shall remain unaffected; and

119 [...]

120 ***Sec. 8-59. – Powers and Duties of the Nuisance Abatement Control Officer.***

121 **The City Manager shall designate an employee of the City to perform specific duties**
122 **as the Nuisance Abatement Control Officer. This employee shall administer and enforce the**
123 **provisions of this Article and is also authorized to:**

124 **(1) Manage, facilitate, and coordinate Nuisance interactions and complaints between**
125 **the citizens of the City, property owners, business owners, the City’s Police**
126 **Department, the City’s Fire and Emergency Services Department, and the City’s**
127 **Code Enforcement Division.**

128 **(2) Investigate and identify Nuisance violations per this Code and state law;**

129 **(3) Coordinate and oversee all activities related to the lawful removal of any and all**
130 **Nuisances; and**

131 **(4) Investigate complaints of dilapidated, derelict, vacant, or vandalized dwellings**
132 **and/or structures to the extent permitted by law.**

133 ***Sec. ~~8-59.~~ 8-60. - Public Officers; Designation and powers.***

134 (a) The following Public Officer(s) are designated to enforce the provisions this Article:

135 (1) The Chief Building Official;

136 (2) The Fire Chief;

137 (3) The Police Chief;

138 (4) Any Code Enforcement officer; ~~or~~

139 **(5) The City Manager;**

140 **(6) The Nuisance Abatement Control Officer; and**

141 ~~(5)~~ **(7) Any person/entity specially appointed and designated by any of the above officials.**

142 (b) The designated Public Officers shall be empowered to:

143 (1) Investigate the dwelling conditions in the City of College Park to determine which
144 dwellings, buildings, or structures therein are unfit for human habitation or are unfit for
145 current commercial, industrial, or business use or are vacant, dilapidated, and being
146 used in connection with the commission of Drug Crimes.

- 147 (2) When there is probable cause to make an inspection to enforce the provisions of this
 148 Article, or whenever there is reasonable cause to believe that there exists a condition in
 149 violation of this Code, personnel identified in this Code are authorized to enter the
 150 structure or premises, including individual rooms in such a manner as to conform to all
 151 State and federal laws.
- 152 (3) Administer oaths and affirmations, to examine witnesses, and to receive evidence;
- 153 (4) Issue citations for violations of state minimum standard codes, optional building, fire,
 154 life safety, and other codes adopted by ordinance, and existence of conditions creating
 155 a public health hazard or general nuisance and seek to enforce such citations in a court
 156 of competent jurisdiction prior to issuing a complaint in rem as provided herein.
- 157 (5) Appoint and fix the duties of such officers, agents, and employees as he or she deems
 158 necessary to carry out the purposes of this Article.
- 159 (6) Delegate any of his or her functions and powers under this Article to such officers and
 160 agents as he or she may designate.
- 161 (7) Determine any dwelling, building, or structure as unfit or vacant, dilapidated, and being
 162 used in conjunction with the commission of a Drug Crime and any additional power
 163 under O.C.G.A. § 41-2-1 *et seq.*

164 *Sec. 8-60. 8-61. - Jurisdiction and complaint procedure.*

- 165 (a) The Municipal Court shall have full power to order the abatement of any nuisance, whether
 166 public or private, within the city, and the appropriate city officials or the sheriffs of the
 167 counties or their deputies shall have full power and authority to execute the court's order.
- 168 (b) Whenever a request is filed with the Public Officer by a public authority or by at least ~~five~~
 169 ~~(5)~~ **two (2)** residents of the City charging that any dwelling, building, or structure is unfit
 170 for human habitation or for commercial, industrial, or business use and not in compliance
 171 with Applicable Codes; is vacant and being used in connection with the commission of Drug
 172 Crimes; or constitutes an endangerment to the public health or safety as a result of unsanitary
 173 or unsafe conditions, the Public Officer(s) shall make an investigation or inspection of the
 174 specific dwelling, building, structure, or property.
- 175 (b) If the investigation or inspection identifies that any dwelling, building, structure, or property
 176 is unfit for human habitation or for commercial, industrial, or business use and not in
 177 compliance with Applicable Codes; is vacant and being used in connection with the
 178 commission of Drug Crimes; or constitutes an endangerment to the public health or safety
 179 as a result of unsanitary or unsafe conditions, the Public Officer(s) may issue a complaint
 180 against the lot, tract, or parcel of real property on which such dwelling, building, or structure
 181 is situated or where such public health hazard or general nuisance exists and shall cause
 182 summons and a copy of the complaint in rem to be served on the Interested Party in such
 183 dwelling, building, or structure.

184 (c) The complaint shall identify the subject real property by appropriate street address and
 185 official tax map reference; identify the Interested Party; state with particularity the factual
 186 basis for the action; and contain a statement of the action sought by the Public Officer(s) to
 187 abate the alleged nuisance. The summons shall notify the Interested Party that a hearing will
 188 be held at a date and time certain. Such hearing shall be held not less than ~~fourteen (14)~~ **ten**
 189 **(10) days** nor more than ~~forty-five (45)~~ **thirty (30)** days after the filing of said complaint in
 190 rem.

191 (d) The Interested Party shall have the right to file an answer to the complaint in rem and to
 192 appear in person or by attorney and offer testimony at the time and place of the hearing
 193 specified in the summons.

194 *Sec. ~~8-61.~~ 8-62. - Hearing; Judicial determination; Surety.*

195 (a) If after notice and hearing, the court determines that the dwelling, building, or structure in
 196 question is unfit for human habitation or is unfit for its current commercial, industrial, or
 197 business use and not in compliance with Applicable Codes; is vacant and being used in
 198 connection with the commission of Drug Crimes; or constitutes an endangerment to the
 199 public health or safety as a result of unsanitary or unsafe conditions, the court shall state
 200 in writing findings of fact in support such determination and shall issue and cause to be
 201 served upon the Interested Party in interest that have answered the complaint or appeared
 202 at the hearing an order:

203 (1) If the repair, alteration, or improvement of the said dwelling, building, or structure can
 204 be made at a reasonable cost in relation to the present value of the dwelling, building,
 205 or structure, requiring the Interested Party, within the time specified in the order, to
 206 repair, alter, or improve such dwelling, building, or structure so as to bring it into full
 207 compliance with the Applicable Codes relevant to the cited violation(s) and, if
 208 applicable, to secure the structure so that it cannot be used in connection with the
 209 commission of crimes; or

210 (2) If the repair, alteration, or improvement of the said dwelling, building, or structure in
 211 order to bring it into full compliance with Applicable Codes relevant to the cited
 212 violation(s) cannot be made at a reasonable cost in relation to the present value of the
 213 dwelling, building, or structure, requiring the Interested Party, within the time specified
 214 in the order, to demolish and remove such dwelling, building, or structure and all debris
 215 from the property.

216 (b) For purposes of this Article the court shall make its determination of reasonable cost in
 217 relation to the present value of the dwelling, building or structure without consideration
 218 of the value of the land on which the structure is situated; provided, however, that costs
 219 of the preparation necessary to repair alter, or improve a structure may be considered.
 220 Income and financial status of the Interested Party shall not be a factor in the court's
 221 determination. The present value of the structure and the costs of repair, alteration, or
 222 improvement may be established by affidavits of real estate appraisers with a Georgia
 223 appraiser classification as provided in Chapter 39A of Title 43, of the Official Code of
 224 Georgia Annotated; qualified building contractors, or qualified building inspectors

225 without actual testimony presented. Costs of repair, alteration, or improvement of the
 226 structure shall be the cost necessary to bring the structure into compliance with the
 227 Applicable Codes relevant to the cited violations in force in the City of College Park.

228 (c) The court may require the Interested Party to provide sufficient surety to guarantee the
 229 completion of the repair, alteration, or improvement in accordance with the time specified
 230 in its order. What constitutes sufficient surety shall be determined on a case-by-case basis
 231 by the court and may include but not be limited to a cash bond or letter of credit; provided,
 232 however, when the case involves single or multi-family residential units, the court shall
 233 also consider relocation expenses for lessees when determining sufficient surety.

234 *Sec. ~~8-62~~ 8-63. - Failure to comply; Enforcement.*

235 (a) If the Interested Party fails to comply with the court's order to repair or demolish the
 236 dwelling, building, or structure within the time specified, the Public Officer may cause
 237 such dwelling, building, or structure, to be repaired, altered, improved, to be vacated and
 238 closed, or demolished. Such abatement action by the Public Officer shall commence
 239 within ~~two hundred and seventy (270)~~ **one hundred and twenty (120)** calendar days after
 240 the time specified in the court's order directing the Interested Party to abate the nuisance;
 241 provided that any equitable relief granted by a court of competent jurisdiction shall not be
 242 counted toward the ~~two hundred and seventy (270)~~ **one hundred and twenty (120)**
 243 calendar days in which the Public Officer must commence abatement.

244 (b) The Public Officer shall cause to be posted on the main entrance of the building, dwelling,
 245 or structure a placard with the following words: "*This building is unfit for human*
 246 *habitation or commercial, industrial, or business use and does not comply with the*
 247 *applicable codes or has been ordered secured to prevent its use in connection with drug*
 248 *crimes or constitutes an endangerment to public health or safety as a result of unsanitary*
 249 *or unsafe conditions. The use or occupation of this building is prohibited and unlawful.*"

250 (c) If the Public Officer has the structure demolished, reasonable effort shall be made to
 251 salvage reusable materials for credit against the cost of demolition. The proceeds of any
 252 monies received from the sale of salvaged materials shall be used or applied against the
 253 cost of the demolition and removal of the structure, and proper records shall be kept
 254 showing application of sales proceeds. Any such sale of salvaged materials may be made
 255 without the necessity of public advertisement and bid. The Public Officer and Governing
 256 Authority are relieved of any and all liability resulting from or occasioned by the sale of
 257 any such salvaged materials, including, without limitation, defects in such salvaged
 258 materials.

259 (d) Any Interested Party violating the provisions of this Article shall be guilty of a separate
 260 offense for each and every day during which any violation of any provision of this Article
 261 is committed, continued, or permitted by that person and shall be punished accordingly.

262 (1) The violation of the provisions of this Article be abated as a nuisance. The City may,
 263 in addition, or in lieu of all other remedies, commence actions or proceedings for

264 abatement, removal or enjoinder thereof, in the manner provided by state law and this
265 Code.

266 (2) If the Interested Party fails to comply with any of the requirements of this section, the
267 court shall impose a fine in accordance with the following schedule:

268 a. First conviction in a calendar year: a minimum of ~~five hundred dollars~~
269 ~~(\$500.00)~~ **One Thousand, Five Hundred Dollars (\$1,500.00)**;

270 b. Second conviction in a twelve-month period measured from the date of the
271 first conviction: a minimum of ~~seven hundred and fifty dollars (\$750.00)~~ **Two**
272 **Thousand Dollars (\$2,000.00)**;

273 c. Third conviction in a twelve-month period measured from the date of the first
274 conviction: a minimum of ~~one thousand dollars (\$1,000.00)~~ **Two Thousand,**
275 **Five Hundred Dollars (\$2,500.00)**; and

276 d. Fourth conviction in a twelve-month period measured from the date of the
277 first conviction: a minimum of ~~one thousand, two hundred and fifty dollars~~
278 ~~(\$1,250.00)~~ **Three Thousand Dollars (\$3,000.00)**.

279 *Sec. ~~8-63~~ 8-64. - Recoupment of costs; Lien.*

280 (a) The court's abatement order shall also contain a provision allowing for the recoupment
281 of the amount of the cost of demolition, including all court costs, appraisal fees,
282 administrative costs incurred by the taxing authorities of the City of College Park, and all
283 other costs necessarily associated with the abatement action, including restoration to grade
284 of the real property after demolition and further provide that such total cost shall be a lien
285 against the real property upon which the total cost was incurred.

286 (b) The lien provided for in this Article shall attach to the real property upon the filing of a
287 certified copy of the court's order requiring repair, closure, or demolition in the office of
288 the Clerk of Superior Court in the county where the real property is located and shall relate
289 back to the date of the filing of the lis pendens notice required under subsection (c) of
290 Code Section 41-2-12. The Clerk of Superior Court shall record and index such certified
291 copy of the order in the deed records of the county and enter the lien on the general
292 execution docket. The lien shall be superior to all other liens on the property, except liens
293 for taxes to which the lien shall be inferior and shall continue in force until paid.

294 (c) Upon final determination of costs, fees, and expenses incurred in accordance with this
295 chapter, the Public Officer responsible for enforcement actions in accordance with this
296 chapter shall transmit to the appropriate county tax commissioner or municipal tax
297 collector or city revenue officer a statement of the total amount due and secured by said
298 lien, together with copies of all notices provided to interested parties. The statement of the
299 Public Officer shall be transmitted within 90 days of completion of the repairs, demolition,
300 or closure. It shall be the duty of the taxing authorities, who is responsible or whose duties
301 include the collection of municipal taxes, to collect the amount of the lien using all
302 methods available for collecting real property ad valorem taxes, including specifically

303 Chapter 4 of Title 48; provided, however, that the limitation of Code Section 48-4-78
 304 which requires 12 months of delinquency before commencing a tax foreclosure shall not
 305 apply. A county tax commissioner shall collect and enforce municipal liens imposed
 306 pursuant to this chapter in accordance with Code Section 48-5-359.1. The county tax
 307 commissioner shall remit the amount collected to the governing authority the City of
 308 College Park whose lien is being collected.

309 (d) Enforcement of liens pursuant to this Code section may be initiated at any time following
 310 receipt by the county tax commissioner or municipal tax collector or city revenue officer
 311 of the final determination of costs in accordance with this chapter. The unpaid lien amount
 312 shall bear interest and penalties from and after the date of final determination of costs in
 313 the same amount as applicable to interest and penalties on unpaid real property ad valorem
 314 taxes. An enforcement proceeding pursuant to Code Section 48-4-78 for delinquent ad
 315 valorem taxes may include all amounts due under this chapter.

316 (e) The redemption amount in any enforcement proceeding pursuant to this Code section shall
 317 be the full amount of the costs as finally determined in accordance with this Code section
 318 together with interest, penalties, and costs incurred by the governing authority in the
 319 enforcement of such lien. Redemption of property from the lien may be made in
 320 accordance with the provisions of Code Sections 48-4-80 and 48-4-81.

321 (f) The governing authority may waive and release any such lien imposed on property upon
 322 the Interested Party of such property entering into a contract agreeing to a timetable for
 323 rehabilitation of the real property or the dwelling, building, or structure on the property
 324 and demonstrating the financial means to accomplish such rehabilitation.

325 *Sec. ~~8-64~~ 8-65. - Appeal.*

326 Where the abatement action does not commence in the superior court, review of a court
 327 order requiring the repair, alteration, improvement, or demolition of a dwelling, building, or
 328 structure shall be a de novo proceeding in the superior court under Code Sections 5-3-4 and 5-3-5
 329 of the Official Code of Georgia Annotated.

330 *Sec. ~~8-65~~ 8-66. - Summary Proceedings.*

331 Nothing in this Article shall be construed to impair or limit in any way the power of the
 332 governing authority to define and declare nuisances and to cause their removal or abatement by
 333 summary proceedings or otherwise.

334 *Sec. ~~8-66~~ 8-67 - 8.79. - Reserved.*



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**CITY OF COLLEGE PARK
COUNCIL AGENDA MEMO (CAM)
REGULAR SESSION MEETING**

DOC ID: 11714

TO: Honorable Mayor and Council Members

FROM: Dr. Emmanuel Adediran, City Manager

DATE: January 16, 2025

TITLE: Consideration of and action on a request to amend Chapter 3 (Alcoholic Beverages) in the City's code of ordinances regarding provisions for the Alcoholic License Review Board. This item is requested by Dr. Emmanuel Adediran, City Manager.

RECOMMENDATION:

The request is to approve the recommended changes to Chapter 3 (Alcoholic Beverages) of the City's Code of Ordinances to bring an administrative change regarding the Alcoholic Review Board inline with the current organizational structure approved by the City Council on December 2, 2024.

Attachments

CP Ord. (ALRB) 1.15.25 (PDF)

Prepared by: Kelly Bogner
Department Director: Kelly Bogner, City Clerk

Review:

City Manager's Office	Completed	01/16/2025 3:48 PM
Kelly Bogner	Completed	01/16/2025 2:51 PM
City Clerk	Completed	01/16/2025 2:51 PM
Mayor & City Council	Pending	01/21/2025 7:30 PM
City Manager's Office	Completed	01/16/2025 3:48 PM

STATE OF GEORGIA

CITY OF COLLEGE PARK

ORDINANCE NO. 2025-__

1 AN ORDINANCE BY THE MAYOR AND CITY COUNCIL TO AMEND CHAPTER 3
2 (ALCOHOLIC BEVERAGES), ARTICLE II (LICENSES), SECTION 3-30 (ALCOHOLIC LICENSE
3 REVIEW BOARD) OF THE CODE OF ORDINANCES OF THE CITY OF COLLEGE PARK,
4 GEORGIA; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN ADOPTION DATE; TO
5 PROVIDE AN EFFECTIVE DATE; AND TO PROVIDE FOR OTHER LAWFUL PURPOSES.

6 **WHEREAS**, the duly elected governing authority of the City of College Park, Georgia (hereinafter
7 the “City”) is the Mayor and Council thereof; and

8 **WHEREAS**, the City is authorized by O.C.G.A. § 36-35-3 to adopt ordinances relating to its
9 property, affairs, and local government; and

10 **WHEREAS**, the Mayor and Council desire to designate the power of formally appointing the
11 designated official from the city’s Fire Department and the designated official from the city’s Code
12 Enforcement Division to be on the Alcoholic License Review Board to the City Manager.

13 **WHEREAS**, the adoption of this Alcoholic License Review Board provision will ensure efficient
14 alcohol licensing operations of the City which in turn is necessary for the health, safety, and welfare of the
15 City’s citizens.

16 **NOW THEREFORE, BE IT AND IT IS HEREBY ORDAINED BY THE MAYOR AND**
17 **COUNCIL OF THE CITY OF COLLEGE PARK**, and by the authority thereof:

18 **Section 1.** The City’s Code of Ordinances, Chapter 3 (“Alcoholic Beverages”), Article II
19 (“Licenses”), Section 3-30 (“Alcoholic License Review Board”) is hereby amended to be read and codified
20 with permanent additions in **bold** font and permanent deletions in ~~strike through~~ font as set forth below:

- 21 “Sec. 3-30. – Alcoholic License Review Board.
- 22 (a) There is hereby created a body known as the Alcoholic License Review Board
- 23 (ALRB) for the City of College Park, Georgia.

- 24 (b) The ALRB shall have the following powers and duties:
- 25 (1) To hear appeals from decisions of the city clerk denying the issuance or
- 26 renewal of any license pertaining to the sale of alcoholic licenses in the City;
- 27 (2) To hear appeals from the decisions of the city clerk revoking or suspending
- 28 any license pertaining to the sale of alcoholic beverages in the City;
- 29 (3) To hear appeals from the decisions of the police department denying the
- 30 issuance of permits pertaining to employment in a licensed establishment;
- 31 and
- 32 (4) To hear appeals from the decisions of the police department revoking or
- 33 suspending an employee permit to an employee of a licensed establishment.
- 34 (c) The ALRB shall be composed of a total of five (5) alcohol reviewing officers.
- 35 The ALRB shall consist of two (2) members of the City Council or their
- 36 authorized designees, the city manager, a designated official from the city's Fire
- 37 Department, and a designated official from the city's Code Enforcement
- 38 Division.
- 39 **(d) The city manager is authorized to formally appoint the designated official**
- 40 **from the city's Fire Department and the designated official from the city's**
- 41 **Code Enforcement Division to be alcohol reviewing officers of the ALRB.**
- 42 ~~(d)~~ (e) The city manager shall have an indefinite term at the ALRB. At the initial
- 43 appointment of the ALRB, to occur within thirty (30) days of the passing, the
- 44 City Council shall direct two (2) of the four (4) remaining members to serve a
- 45 term of two years. The two (2) remaining members shall serve a term of one
- 46 year. After the initial appointment of the ALRB, all members shall serve a term
- 47 of two (2) years, except for the city manager.

48 (e) (f) All decisions of the ALRB shall be reached by a majority vote. This vote does
49 not have to occur at the hearing in front of the appellant as all decisions shall be
50 officially rendered through written notice as described in section 3-32(e)."

51 **Section 2.** The preamble of this Ordinance shall be considered to be and is hereby incorporated by
52 reference as if fully set out herein.

53 **Section 3.** (a) It is hereby declared to be the intent of the Mayor and Council that all sections,
54 paragraphs, sentences, clauses, and phrases of this Ordinance are or were, upon their enactment, believed
55 by the Mayor and Council to be fully valid, enforceable, and constitutional.

56 (b) It is hereby declared to be the intent of the Mayor and Council that, to the greatest extent allowed
57 by law, each and every section, paragraph, sentence, clause, or phrase of this Ordinance is severable from
58 every other section, paragraph, sentence, clause, or phrase of this Ordinance. It is hereby further declared
59 to be the intent of the Mayor and Council that, to the greatest extent allowed by law, no section, paragraph,
60 sentence, clause, or phrase of this Ordinance is mutually dependent upon any other section, paragraph,
61 sentence, clause, or phrase of this Ordinance.

62 (c) In the event that any phrase, clause, sentence, paragraph, or section to this Ordinance shall, for
63 any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid
64 judgment or decree or any court of competent jurisdiction, it is the express intent of the Mayor and Council
65 that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not
66 render invalid, unconstitutional, or otherwise unenforceable any of the remaining phrases, clauses,
67 sentences, paragraphs, or sections of the Ordinance and that, to the greatest extent allowed by law, all
68 remaining phrases, clauses, sentences, paragraphs, and effect.

69 **Section 4.** All ordinances and parts of ordinances in conflict herewith are hereby expressly
70 repealed.

71 **Section 5.** The Ordinance shall be codified in a manner consistent with the laws of the State of
72 Georgia and the City of College Park. It is the intention of the governing body, and it is hereby ordained

73 that the provisions of this Ordinance shall become and be made part of the Code of Ordinances, City of
74 College Park, Georgia, and the sections of this Ordinance may be renumbered to accomplish such intention.

75 **Section 6.** The City Clerk, with the concurrence of the City Attorney, is authorized to correct any
76 scrivener’s errors found in this Ordinance, including its exhibits, as enacted.

77 **Section 7.** The effective date of this Ordinance shall be the date of adoption unless otherwise stated
78 herein.

79 **SO ORDAINED** this ____ day of _____, 2025.

CITY OF COLLEGE PARK, GEORGIA

Bianca Motley Broom, *Mayor*

ATTEST:

City Clerk

APPROVED AS TO FORM BY:

City Attorney