



3667 MAIN STREET COLLEGE PARK, GEORGIA 30337

WWW.COLLEGEPARKGA.COM

**WORKSHOP SESSION
COLLEGE PARK CITY COUNCIL
DECEMBER 2, 2024**

This will be an in-person meeting that will also broadcast via [Facebook Live](#), and [YouTube Live](#).

A Workshop Session of the Mayor and City Council of the City of College Park shall be held on Monday, December 2, 2024, at 6:00 p.m. in the Council Chambers in the City Hall Complex, 3667 Main Street, College Park, to discuss the following item(s):

1. Discussion on a request for a Special Event Permit from Woodward Academy to host an Alumni Event to be held on January 10, 2025 at Woodward Academy from 1:00 p.m. to 6:00 p.m. This item is being requested by the Deputy City Clerk, Queenie Brown. The event is to be held in Wards 3.
2. Unity Day - Thursday, December 26, 2024 Presentation by Dr. Chisulo Akono Ajanaku
3. Senior Assistance and Community Garden Program: Sponsored by Councilwoman Jamelle McKenzie, Ward 1. Budgeted item through Community Enhancement 2024-25
4. Discussion on implementing a Staff wide training for See Click Fix. Sponsored by Mayor Pro Tem Roderick Gay



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**CITY OF COLLEGE PARK
COUNCIL AGENDA MEMO (CAM)
WORKSHOP SESSION**

DOC ID: 11604

TO: Honorable Mayor and Council Members

FROM: Dr. Emmanuel Adediran, City Manager

DATE: November 25, 2024

TITLE: Discussion on a request for a Special Event Permit from Woodward Academy to host an Alumni Event to be held on January 10, 2025 at Woodward Academy from 1:00 p.m. to 6:00 p.m. This item is being requested by the Deputy City Clerk, Queenie Brown. The event is to be held in Wards 3.

RECOMMENDATION:

Discussion to host the Woodward Academy Alumni Event on January 10, 2025 at Woodward Academy from 1:00 p.m. to 6:00 p.m. to allow on premise consumption.

BACKGROUND:

Founded in 1900 by Colonel John Charles Woodward, Woodward Academy has consistently been ahead of its time. Originally established as the Georgia Military Academy in College Park, it aimed not just at imparting knowledge but also instilling qualities such as service, strong character, responsibility, and problem-solving. Over the years, the academy has endured through world wars, the Great Depression, and global pandemics, staying true to Col. Woodward's vision.

Today, Woodward Academy remains a place where engaged citizens are nurtured, equipped with qualities like empathy, thoughtfulness, confidence, tenacity, and resilience. While Col. Woodward may not have foreseen the digital age, his founding principles persist in guiding students through contemporary challenges. The academy's dedicated educators and successful alumni underscore its enduring impact on shaping individuals who make a difference in the world.

This is a yearly event.

BUDGETED ITEM:

The City will receive \$50 for the off premise alcohol license for special events. Concept Management of Airport Inc. will be the licensed vendor.

STRATEGIC CONNECTION:

Goal II: Quality of Life: 11.1 Advance ways to increase community collaboration and implement initiative to become "One" College Park.

Attachments

Special Permit January 10_2025_Redacted (PDF)

Prepared by: Queenie Brown
Department Director: Cindy Hanson, Interim City Clerk

Review:

Queenie Brown	Pending	
City Clerk	Pending	
City Manager's Office	Pending	
Mayor & City Council	Pending	12/02/2024 6:00 PM

1.1.a

RESTAURANT MANAGEMENT GROUP, INC.

d/b/a Malone's - Master Account

3070 Mercer University Drive, Suite 100
Atlanta, GA 30341

Wells Fargo Bank
64-22810

11/15/2024

PAY TO THE ORDER OF City of College Park

\$**50.00

Fifty and 00/100*****

DOLLARS

City of College Park
Clerk's Office
3667 Main Street
College Park, GA 30337

MEMO

Special Event Permit - January 10, 2025



AUTHORIZED SIGNATURE



Details on Back. Security Features Included

RESTAURANT MANAGEMENT GROUP, INC. d/b/a Malone's - Master Account

City of College Park

11/15/2024

50.00

Cash - Wells Fargo - Special Event Permit - January 10, 2025

50.00

RESTAURANT MANAGEMENT GROUP, INC. d/b/a Malone's - Master Account

City of College Park

11/15/2024

50.00

Cash - Wells Fargo - Special Event Permit - January 10, 2025

50.00



City Clerk's Office
3667 Main Street
College Park, GA 30337
O: (404) 669-3754 F: (404)669-3799
smoore@collegeparkga.com

Off Premises/Special Events Permit Application

Required Documents:

- (1) Approval from College Park
- (2) Electronic application submittal to The Georgia Tax Center 10 days prior to start date of event www.dor.georgia.gov/special-event

Please complete below forms and return to the City Clerk's Office. The application will be considered at the first available City Council meeting. The Mayor and City Council meets the first and third Monday of every month at 7:30p.m. unless otherwise noted.

Applicant must request Special Event Permit 10 days prior to the start date of event. The City Clerk's Office will accept request with an earlier event start date but can make no guarantees that the Special Event Permit will be issued in time for the event.

Applicant and holder of the College Park Alcohol license are required to comply with all on-premise consumption regulations as set out in Chapter 3, Article 1 of the City of College Park, Code of Ordinances. Applicant and holder of the College Park Alcohol license must be in good standing with the City of College Park and all debts due and owing to the City must be paid prior to the issuance of any Special Events Permit. Both must be in compliance with all rules and regulations of the City of College Park, Code of Ordinances.

Section 1.
TO BE COMPLETED BY APPLICANT/EVENT ORGANIZER

Name of Applicant: Concept Management of Airport, Inc. Ferozali Delawalla

Address: 1258 Virginia Avenue, East Point, GA 30344

Home Telephone # [REDACTED] Work# [REDACTED]

Cell # [REDACTED] Best Contact to use: Work

E-mail address [REDACTED]

Name of Location where event will be held: Woodward Academy, College Park, GA

Type of Event: Catering Event

Address where event will be held: 1662 Rugby Avenue, College Park, 30337

Section 2.
TO BE COMPLETED BY BUSINESS WITH COLLEGE PARK ALCOHOL LICENSE

Name of Business holding College Park Alcohol License:

City of East Point..Concept Management of Airport, Inc. Ferozali Delawalla

Address: 1258 Virginia Avenue, East Point, GA 30344

Contact Name: Deanne Spear Phone # [REDACTED]

Please check the type of On-Premise Permit you are applying for:

- Beer/Wine
- Beer/Wine/Liquor

When will Special Event be held: Date: January 10, 2025

Time: Starting ~~4:00pm~~ 1:00m Ending ~~Midnight~~ 6:00pm

State License Number? [REDACTED] Is State License in good standing? Yes No

I, Ferozali Delawalla, do solemnly swear, subject to criminal penalties for false swearing, that the statements and answers made by me to the foregoing questions in this application for a City of College Park Off-Premise/Special Event Permit for alcoholic beverages are true and correct and no false or fraudulent statements or answers are made herein to procure the granting of such permit. I understand that the issuance of a special events permit is a privilege. I understand that the City of College Park reserves the right to enforce any and all ordinances and further that it is my/our responsibility to conform to said ordinances in full. I hereby acknowledge that all requirements shall be adhered to. I am in receipt of the Alcohol Beverage Ordinance for the City of College Park. I can read the English language and I freely and voluntarily have completed this statement.

[Signature]
Applicant's Signature

Ferozali Delawalla
Print Name

11-15-2024
Date

I hereby certify that Ferozali Delawalla signed his/her name to the foregoing application stating to me that he/she knew and understood all statements and answers made therein, and under oath actually administered by me, has sworn that said statements and answers are true and correct.

This 15th day of November, 2024.

Deanne E Spear
Notary Public Signature

Rev 4/28

**My Commission Expires
September 16, 2027**





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**CITY OF COLLEGE PARK
COUNCIL AGENDA MEMO (CAM)
WORKSHOP SESSION**

DOC ID: 11609

TO: Honorable Mayor and Council Members

FROM: Dr. Emmanuel Adediran, City Manager

DATE: November 25, 2024

TITLE: Unity Day - Thursday, December 26, 2024 Presentation by Dr. Chisulo Akono Ajanaku

Attachments

Unity Day Workshop for City Council Dec 2 2024_final(PPTX)

Prepared by: Melanie Stephens
Department Director: Dr. Emmanuel Adediran

Review:

Emmanuel Adediran	Pending	
City Clerk	Pending	
City Manager's Office	Pending	
Mayor & City Council	Pending	12/02/2024 6:00 PM



City of College Park

UNITY DAY

DECEMBER 26, 2024

“Walking towards Unity in Faith”

Our Theme



Nov. 22 2024

The Prayer for Unity in College Park

I pray with a heart full of hope for unity throughout our government and community of College Park.

I ask for your outpouring spirit of Solidarity and togetherness, understanding, compassion, cooperation, love, and respect among our resident's, especially our Mayor and City council.

Help all of us to unite in purpose and vision. Let us foster that outpouring of spirit for togetherness, understanding, compassion, Love and respect among all residents.

Let us work together towards a thriving community, where every voice is heard and valued.

Give us more power and strength to build bridges, heal divides, and nurture a spirit of collaboration.

Together, we create a brighter future for all our citizens and our beloved City of College Park.

Amen

“Walking towards Unity in Faith”



Pre-Unity Day Activities

November 23 Thanksgiving Turkey Give-a-way

December 2 Mayor and City Council (Workshop Session)

December - Main Street and Virginia Avenue Merchants



Unity Day Activities

Citywide Prayer

Morning and 10 – 11 am

Unity Walk

1 – 3 pm

Kick-off at Badgett Stadium – walk on track and all over city for Unity

Closing Presentation – bleachers (3pm)





Our Ask

Is that the Mayor and each Council Member appoints

A person to serve on the Unity Day Steering Committee.

- *Participate in Steering Committee meetings*
- *Continue in 2025*

For additional information, please contact:

Committee Unity Steering

690 8336 Tel. 404

Email
uafahunity@gmail.com

Website
<https://uafah.org>





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**CITY OF COLLEGE PARK
 COUNCIL AGENDA MEMO (CAM)
 WORKSHOP SESSION**

DOC ID: 11601

TO: Honorable Mayor and Council Members

FROM: Dr. Emmanuel Adediran, City Manager

DATE: November 25, 2024

TITLE: Senior Assistance and Community Garden Program: Sponsored by Councilwoman Jamelle McKenzie, Ward 1. Budgeted item through Community Enhancement 2024-25

Introduction: We are writing to propose the creation of a comprehensive program aimed at assisting seniors in College Park by bridging the gap with technology and providing a community garden space. This program will offer seniors a safe and supportive environment to learn, network, and improve their overall well-being.

Program Overview: The proposed program will consist of two main components:

1. **Technology Assistance for Seniors:** This component will focus on helping seniors navigate the fast-paced, technology-driven world. We will offer classes and one-on-one assistance to help them understand and use various technologies, such as smart phones, computers, and the internet.
2. **Community Garden:** The community garden will provide a safe and welcoming space for seniors to engage in gardening activities. This will not only offer them a productive and enjoyable hobby but also promote physical activity, mental health, and access to fresh, healthy food.

Objectives:

- To bridge the technology gap for seniors, enabling them to stay connected with family and friends and access essential services online.
- To create a community garden where seniors can learn gardening skills, grow their own food, and build a supportive network.
- To improve the mental and physical health of seniors through regular gardening activities and social interactions.

- To host monthly meetings covering topics such as mental health, technology, family, and gardening.

Program Activities:

- **Technology Classes:** Weekly classes on various technology topics, including basic computer skills, internet safety, and using social media.
- **One-on-One Assistance:** Personalized help sessions for seniors to address specific technology-related questions and issues.
- **Gardening Workshops:** Monthly workshops on gardening techniques, plant care, and sustainable practices.
- **Community Events:** Regular events to bring seniors together, fostering a sense of community and mutual support.

Budget: The total budget for this program for January 1 - June 30, 2025 is \$9,992, which will be used as follows:

- **Garden Setup:** \$4,592 for greenhouse, garden beds, soil, plants, and gardening tools.
- **Staffing and Help:** \$2,400 for hiring and compensating staff members who will coordinate and conduct technology classes, manage the community garden, plan and host monthly meetings, and provide general support to program participants.
- **Class Materials:** \$500 for instructional materials, handouts, and supplies.
- **Event Hosting:** \$1,500 for refreshments, venue rental, and event supplies.
- **Miscellaneous:** \$1,000 for unforeseen expenses and program adjustments.

Conclusion: We believe that this program will provide significant benefits to the senior community in College Park by offering them valuable skills, a sense of purpose, and a supportive network. We kindly request the city’s support in funding and promoting this initiative to ensure its success.

Thank you for considering our proposal. We look forward to the opportunity to discuss this further and work together to make a positive impact on the lives of our seniors.

Prepared by: Melanie Stephens
Department Director: Jamelle McKenzie

Review:

Emmanuel Adediran	Pending	
City Clerk	Pending	
City Manager's Office	Pending	
Mayor & City Council	Pending	12/02/2024 6:00 PM



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**CITY OF COLLEGE PARK
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DOC ID: 11614

TO: Honorable Mayor and Council Members
FROM: Dr. Emmanuel Adediran, City Manager
DATE: November 25, 2024
TITLE: Discussion on implementing a Staff wide training for See Click Fix.
Sponsored by Mayor Pro Tem Roderick Gay

Recommendation

Discussion on a staff wide training on See Click Fix

Background

Sponsored by Mayor Pro Tem Roderick Gay, this initiative proposes implementing a citywide training for staff on the See Click Fix platform. The goal is to enhance the reporting of citywide deficiencies and ensure they are addressed promptly upon being reported.

Strategic Connections

Goal II: Quality of Life: 11.1 Advance ways to increase community collaboration and implement initiative to become "One" College Park.

Prepared by: Queenie Brown
Department Director: Dr, Emmanuel Adediran, City Manager

Review:
Queenie Brown Pending
City Clerk Pending
City Manager's Office Pending

Mayor & City Council Pending 12/02/2024 6:00 PM