

NEW CONSTRUCTION PLAN REVIEW APPLICATION

CITY OF COLLEGE PARK

PO BOX 87137

COLLEGE PARK, GA 30337



www.collegeparkga.com

DATE SUBMITTED _____

NOTE: All applications must be typed or neatly printed. *Cash or Checks Only*

Attach **eight copies** of the application and **eight copies** of the drawings for both Commercial **and** Residential projects. Plans must be “to scale”, if possible, and must indicate all lot dimensions/setbacks, where applicable. Photographs of the involved structure/property are requested.

The Committee meets twice a month on Monday at 10:30 am. Your plans must be submitted to the **INSPECTIONS DEPARTMENT** two weeks before the meeting. Please call 404-669-3762 for the next meeting date and the deadline. All plans must include the following items (where applicable):

Sign Plan _____

Lighting Plan _____

*Electrical Plan _____

Interior Site Plan _____

Façade Plan _____

Plumbing Plan _____

Site Plan _____

Landscaping Plan _____

***Indicate the location of the electrical service entrance attachment on the plans and if it will be impacted by the proposed work.**

PROJECT ADDRESS: _____

PROJECT DESCRIPTION: _____

(Include Type of Occupancy)

CONTRACTOR'S NAME _____

COMPANY NAME _____ COMPANY ADDRESS _____

CITY _____ STATE, ZIP _____

CELL _____ OFFICE _____ FAX _____

EMAIL ADDRESS _____

OWNER'S NAME _____

CELL _____ OFFICE _____ E-MAIL ADDRESS _____

PROJECT CLASS: (Please check zoning classification)

___ Residential ___ Main St/ Historic Downtown Business District ___ Commercial ___ Industrial

PROJECT TYPE:

___ New Construction ___ Addition ___ Renovation ___ Repair ___ Other

Total Square Footage _____ Estimated Cost _____

LIST ANY DESCRIPTION OF MATERIALS BEING USED. All residential exterior construction should be kept with the existing main structure and should meet the required setbacks.

CITY OF COLLEGE PARK STAFF:

Name _____

Title _____

Date _____

APPROVED: YES NO

Name _____

Title _____

Date _____

APPROVED: YES NO