

City of College Park
Annual Financial Budget
for Fiscal Year Ending
June 30th, 2009



College Park Municipal Golf Course Viewed From The Brady Trail

2008-2009 Budget

Table of Contents

Budget Message	1
Adopted Budgets:	
Table 1 City Wide	20
Table 2 General Fund Fiscal 2006	21
Table 3 Community Development	22
Table 4 Hospitality Fund	
Table 5 Car Rental	23
Table 6 E-911	
Table 7 Electric Fund	24
Table 8 Water & Sewer	
Table 9 Sanitation	25
Table 10 Convention Center	
Table 11 FAA	
Personnel Summary	26
Expenditures by Major Category	28
Approved Capital Outlay	30
General Fund Revenues	34
Expenditures	
General Government	
Legislative	35
Executive	38
General Administration	
Financial Administration	42
Accounting	46
Business License	50
Purchasing	54
Information Technology	58
Human Resources	62
Public Information	66
Engineering	70
Judicial	
Municipal Court	74
Public Safety	
Police Administration	78
Police Investigations	82
Police Patrol	86
Corrections	90
Fire Administration	94
Fire Suppression	98
Emergency Medical Services	102

2008-2009 Budget
Table of Contents - Continued

Public Works	
Administration	106
Highways and Streets	110
Buildings and Grounds	114
Culture/Recreation	
Recreation Administration	118
Recreation Programs	122
Recreation Facilities	126
Parks	128
Housing and Development	
Inspections	132
Economic Development	136
Main Street	140
MultiDepartmental Costs	141
Special Revenue Funds	
Confiscated Drug Fund	142
State Grant Fund	143
Emergency 911 Fund	144
CDBG Fund	146
Grant Funds	147
GICC Special District Tax	148
Hospitality Fund	149
Capital Projects Fund	
Car Rental Tax	150
Enterprise Funds	
Main Street Development Fund	151
Water and Sewer Fund	153
Electric Fund	157
Golf Course Fund	171
Sanitation Fund	173
Convention Center	177
FAA	183
BIDA	184
Storm Water	185
Municipal Court	187
Supplemental Schedules	
Operating Indicators by Function	189
Capital Asset Statistic by Function	190
Demographic and Economic Statistic	191
Principal Employers	192
Legal Debt Margin	193
City Financial Policies	194
Organizational Chart	201
Budget Meeting Information	202
Budget Schedule	203

2008-2009 Budget
Table of Contents - Continued

APPENDIX A: Revenue Graph A

APPENDIX B: Revenue Graph B

APPENDIX C: Revenue Graph C

APPENDIX D: Revenue Graph D



CITY OF COLLEGE PARK

P. O. BOX 87137 • COLLEGE PARK, GA. 30337 • 404/767-1537

June 27, 2008

The Honorable Mayor
Members of the City Council
City of College Park, Georgia

RE: 2008-2009 BUDGET MESSAGE

Dear Mayor and Council:

I am pleased to present to you this budget document and supporting information/data, which constitutes the City's recommended financial program for Fiscal Year 2008-2009. The design of this program presents a dual challenge for our governmental jurisdiction:

- to properly control the utilization of the resources entrusted to local government by its citizens;
- to meet Council priorities; and,
- to maximize the public services provided with these resources.

The adopted FY 2008-2009 Budget represents, in my judgment, a sincere effort to meet this challenge. It will most assuredly maintain the level of quality municipal services and programs which meet the needs, desires, and resources of the community, while at the same time continue to aggressively fund capital project needs throughout the City.

This budget reflects not only a commitment to our citizens but a commitment to our employees.

In this budget year we will continue to seek to utilize other means of funding like federal and state grants, utilizing the services of firms like the Ferguson Group and other state lobbying firms which we anticipate hiring in the future.

The budget this year was delivered six weeks earlier than the last fiscal year in an effort to streamline the process and allow for adequate time for public hearings on the budget.

SUMMARY OF THE FY 2008-2009 BUDGET

The proposed FY 2008-09 General Fund Budget may be summarized as follows:

Revenues

Taxes	\$17,722,400
Fees, Licenses & Permits	2,323,800
Charges for Services	5,000
Leases and Other Rents	32,000
Intergovernmental	85,000
Other Income	6,175,900
Interest	500,000
Operating Transfers In (Golf)	23,400
Budget Carry Forward	8,455,480
TOTAL REVENUE	<u>\$35,322,980</u>

Expenditures

Personnel Services*	\$18,986,382
Operating Expenses**	7,263,607
Materials & Supplies	1,120,599
Capital Outlay	1,593,519
Cost of Sales	29,940
Non-Operating***	6,328,933
TOTAL APPROPRIATIONS	<u>\$35,322,980</u>

*Personnel Services includes salaries and employee benefits.

**Operating Expenses includes communications/utilities, rentals, repairs and maintenance, training and education, cost of sales, and other services and charges.

***Non-Operating includes transfers from the General fund to the E911 fund.

Budget Format

The College Park budget format has been structured to address Council requests from last year's budget meetings. The Fiscal Year 2007 Actual Expenses are shown, 2008 Actual expenses (year to date through June 30, 2008), Calculated Column 1 percentage of 2008 Actual expenses over 2007 Actual, 2009 Department Head Requested, 2009 City Manager Recommended, City Council Adopted, and Calculated Column 2 percentage of 2009 City Council Adopted divided by 2008 Actual amount.

Budget

The Adopted All Funds Budget for Fiscal Year 2008-09 is \$113,638,519. This represents a net decrease of \$3,983,514 or -3.4% over the Amended FY 2007-08 Budget of \$117,622,033. A synopsis of the total All Funds Budget would be pictured as follows:

	Amended Budget 2007-08	Amended Budget 2008-09	Increase (Decrease) \$	%
General	\$29,424,274	\$35,322,980	5,898,706	20
Confiscated Drugs	70,000	115,000	45,000	64
State Drug Fund	50,000	90,500	40,500	81
Emergency 911	752,590	831,962	79,372	11
Power	25,396,458	23,596,755	-1,799,703	-7
Water & Sewer	13,040,244	11,767,903	-1,272,341	-10
Sanitation	2,913,917	3,036,123	122,206	4
Convention Center	14,877,558	14,974,141	96,583	1
Hospitality Fund	8,317,558	7,662,500	-655,058	-8
GICC Spec District	107,000	108,200	1,200	1
FAA Facility	5,920,332	6,318,796	398,464	7
BIDA	11,756,004	2,995,797	-8,760,207	-75*
Car Rental Tax	1,015,522	4,815,175	3,799,653	374**
Main Street	75,800	65,595	-10,205	-13
Storm Water	918,229	1,082,692	164,463	18
Golf	142,476	258,400	115,924	81
CDBG	52,000	190,000	138,000	265
Grant Funds	2,792,071	406,000	-2,386,071	-85
	<u>\$117,622,033</u>	<u>\$113,638,519</u>	<u>\$-3,983,514</u>	-3.4%

*Bond payments land/Public Safety Building

**Loan from General pending litigation settlement

GENERAL FUND

The General Fund is a service organization involved with providing services to the entire citizenry; and simply stated, it represents the expenditures for governmental services normally associated with government. The expenditures, largely salary (65% of General Fund Expenses net of transfers), are susceptible to inflationary increase and the revenues for the upcoming fiscal year prove not growth-oriented (specifically building permits and business license).

Cash Reserves are sufficient to maintain solid financial strength for future years, unless the reserves are utilized to fund basic services or subsidize the City's Enterprise Funds (Power, Water/Sewer, Sanitation and Convention Center) to a large degree. The projected expenditures for FY 2008-09 are covered by General Fund Revenues and a fund balance appropriation of \$8,455,480. Said amount represents (1) transfer to the Car Rental Fund for the Godby Road Recreation Center \$3.9 million and for Public Safety Bond Payment \$853 thousand (2) transfer to FAA to cover bond payments \$1,008,796 (4) a budget carryover of \$2 million Delta taxes received in the prior year due to bankruptcy petition to balance the General Fund Budget.

Included in General Fund Revenues is Operating Transfers In-Hospitality Fund in the amount of \$1,700,000. This amount is dedicated to economic development efforts in the City (the costs of the Business Development and Main Street Departments) as well as an appropriation to further the general purposes of the government of the City. The funds are being included in the General Fund Revenues for the following reasons:

- The combination of the Hotel/Motel Tax and the Special District Tax when added to operating revenues from the GICC, is more than sufficient to cover all of the debt service on the existing and adopted bonds as well as all other costs.
- The expenditures necessary to continue with the new developments are a valid use of the Hotel/Motel Taxes.

Also included in revenues is an operating transfer from the Power Fund of \$1,500,000 and the Water & Sewer Fund of \$750,000, which represents that fund's allocated costs for shared computer services, administrative costs and payment in lieu of taxes.

REVENUES

Ad Valorem (Property Tax)

The FY 2008-09 General Fund (Operating Budget) proposes a millage rate of 9.56 mills, the same millage rate as was adopted for the FY 2007-08 budget.

	<u>2007-08</u>	<u>2008-09</u>	<u>+ or -</u>
General Fund (mills) (General Operating)	9.56	9.56	0%

The Proposed tax rate levied against the City's new assessed valuation (taking into consideration the application of Homestead Exemption and the assessment ratio of 40 percent of taxable value for all properties) is expected to yield for FY 2008-09 a modest

increase in the ad valorem taxes over the amount budgeted for FY 2007-08. This anticipated increase is predominantly due to an estimation of the revenues from the growth occurring in the community (new construction, additions and rehabilitations) and the projected reappraisals of existing properties throughout the City. This budget proposes a “revenue neutral position” on the ad valorem tax collections (FY 2008-09 over FY 2007-08), meaning that the millage rate would be rolled back to a rate that would generate the same amount of ad valorem taxes as was collected in the previous fiscal year.

The City’s total assessed valuation of properties of all type throughout the City has increased from \$683,862,000 in 2006 to \$792,534,425 in 2007. Due to residential developments, planned mixed developments and business construction being undertaken now, as well being on the City’s books for development in the near future, the outlook remains positive for growth in the tax digest over the next several years; i.e., Princeton Village (Phase I completed), Yorktown Place (construction completed), Fairway Crossings (under construction), Oxford Walk of Fairway (under construction), Eagles Grove Subdivision (construction completed), Madison Place (construction completed), Manchester Pointe (planning stage), and others.

The Flight Equipment Tax, computed on the value of the airplanes and related equipment parked on the airport concourses within College Park’s jurisdiction as of January 1st, is estimated at \$1,600,000 in the FY 2008-09 Budget, a slight decrease from the previous years budgeted. The reduced collections are based on actual billings for the calendar year 2007.

The Special District Tax is presently a 14.5 mill tax rate applied to hotels operating in the legally defined Special District. The tax was imposed to recover amounts from the economic benefits enjoyed by the hotels provided by the Convention Center. All of the tax collections are used to supplement facility-generated revenues and to provide for debt service. This revenue is projected to be the same as last year's budgeted amount.

A review of the history of the General Fund millage rates since FY 1999–09 is as follows:

<u>Year</u>	<u>Millage Rate</u>
2008-09	9.56
2007 - 08	9.56
2006 - 07	9.56
2005 - 06	9.56
2004 - 05	9.56
2003 - 04	9.56
2002 - 03	9.56
2001 - 02	6.50
2000 - 01	6.93
1999 - 00	7.00

Ad Valorem (Vehicles)

The tax on vehicles has become an extremely important revenue source for the City. The assessed valuation of vehicles has increased from \$213 million in FY 2007 to \$251 million in FY 2008. Due to the expansion of the Airport resulting in car rental facilities moving to College Park this revenue source is expected to remain neutral. The Ad Valorem Taxes on vehicles is not anticipated to generate additional revenue from Fiscal Year 2007-08 Amended to Fiscal Year 2008-09 proposed.

Other Revenues

The total "Other" Non Ad Valorem Revenues anticipated for the 2008-09 budget year computes to be slightly more than the same revenue budgeted for the 2007-08 budget year (a positive \$365,861) due primarily to increased transfers from Hospitality, Power, and Water/Sewer Fund.

Due to the slow growth pattern in the State of Georgia in 2007-08 that is expected to carry over into 2008-09, several revenue sources such as the fees and licenses, and other income (fines, forfeitures and probation) are anticipated to increase by \$47,500. The actual sales tax revenues collected in FY 2006-2007 totaled \$5,554,167 and the sales tax revenue collections for FY 2007-08 are projected to be collected at \$5,550,000; a slight decrease in revenue of \$4,167 reflecting slowing of the local economy. Any significant increase in consumer spending in the local area equates to increased sales tax dollars to the local municipalities.

This FY 2008-09, it is anticipated that revenue collections will post a decrease primarily due to a net loss of businesses in College Park. It is predicted that the Business License Tax will decrease in FY 2008-09 due to slowing of economic development along the Camp Creek Parkway corridor area, the Sullivan Road area, the Downtown Main Street/ Virginia Avenue area and the Old National Highway/Godby Road corridor.

Various Departmental Income (excluding the Business License Tax) in Building, Planning and Zoning Fees/Permits for FY 2008-09 anticipated over FY 2007-08 budgeted may decline in collection due to decreased construction activity. However, should construction activities on the various developments become accelerated these revenue streams would be heightened. Continued economic development throughout the City of College Park, specifically targeted toward the designated redevelopment areas, is most definitely in the forefront of the City's goals for FY 2008-09.

Other projected revenues are expected to remain relatively the same (or a small variance) in the 2008-09 proposed budget year as compared to the 2007-08 amended budget with exceptions in the following areas:

- **Mixed Drink Tax:** No increase anticipated. Collections projected at \$250,000.
- **Franchise Tax:** No increase anticipated. Collections projected at \$75,000.
- **Recreation Fees:** No increase anticipated. Collections projected at \$320,000.
- **Intergovernmental Grants:** No increase anticipated. Collections at \$85,000
- **Fines and Forfeitures:** An increase of \$47,500 due to increased reimbursements to state mandated programs as required by law.
- **Administrative Fee-Hospitality:** Transfer increased by \$200,000 from FY 08.
- **Administrative Fee-Water/Sewer:** Transfer increased by \$200,000 from FY 08.
- **Administrative Fee-Electric:** Transfer increased by \$300,000 from FY 08.
- **Interest Income:** No increase due to decrease in interest rates applied to the City's investments.

In summary, the total revenue schedule is one that is felt to be diversified, equitable and realistic in the terms of services offered. The revenues are expected to grow slowly as the development projects are completed.

EXPENDITURES

The budgeted expenditures for FY 2008-09 will be \$6,081,046 above the final FY 2007-08 Budget, representing an increase of 21%. In general terms, Operating Expenses decreased moderately by 1.3%, Personnel Costs increased 5% (including new employees), Materials/Supplies increased 6%, Cost of Sales increased 56%. Capital Outlay increased 5% due to a City wide lease program implemented in 2008 and Operating Transfers increased significantly by 338% due to loan funds to Car Rental Tax fund for the Godby Road Recreation Center.

The Adopted Budget contains an increase in spending initiatives for 13 additional personnel in the General Fund. These increases will be explained in further detail in the upcoming pages.

Personnel Costs

The Personnel Costs (salaries, wages and employee benefits) in the Proposed 2008-09 Budget Year will equal approximately 66% of the General Fund (Operating Budget) net Operating Transfers. Due to the fact that we are a "service oriented organization", the number of personnel available to perform the various services is for the current level of

municipal service to the community to be maintained. This budget sustains the level of municipal service to the City of College Park and provides for adequate fire protection services.

The total personnel count for the overall Budget Program (All Funds) Adopted for FY 2008-09 is 499 positions; 13 more positions than the previous fiscal year (2007-08). For the General Fund Budget only, the total personnel count is 328 positions; 13 more positions than the previous fiscal year (2007-08). A more comprehensive listing on personnel is outlined at the end of this budget message.

The Adopted Budget includes a pension contribution decrease of 2.21% and no increase for health insurance costs. The City will continue to improve employee training during this budget.

We will continue to operate an efficient program and develop a concerted effort towards consolidation in functions/programs, and further, new and alternative procedures for the deliverance of municipal services to the residents should be investigated, and if feasible, implemented.

Major increases/decreases in the General Fund Personnel Costs (salary and employee benefits) can be summarized as follows (2008-09 Adopted Budget over the 2007-08 Amended Budget):

- **New Personnel - Personnel Services** - An increased appropriation of \$458,615 to provide for 13 positions in the General fund.
- **Salaries - Overtime** – An increase in appropriations of \$53,305 (all departments, including Police and Fire) due to vacancies.
- **City Pension** – A decrease in appropriations of \$231,419 based on final assessment rates.
- **Group Insurance** – A decrease of appropriations of \$80,163 reflecting actual 2008 expenditures and based on receipt of no premium rate increase for the 2009 budget year.

Operating Expenses

The total cost of Operating Expenses (comprising those object accounts under communications and utilities, rentals, repairs and maintenance, training and education, and other services and charges) shows a slight decrease in the 2008-09 Adopted General Fund Budget over that of the 2007-08 budget of \$79,552.

Several of the major increases and decreases are seen in the following areas:

- **Communications and Utilities-** A decrease of \$8,573 or -1.4% primarily due to \$6,070 for the Main Street Department being moved out of the General fund.
- **Repairs and Maintenance**— An increase in appropriations of \$35,730 or 4%.
- **Training and Education** – An increase in appropriations of \$93,028 due to the training for new Fire Department employees.
- **Other Services and Charges** – A decrease in appropriations of \$265,783 or -8%.

Materials and Supplies

The total cost of Materials and Supplies shows an increase in the Adopted 2008-09 General Fund Budget over that of the 2007-08 Budget of \$59,382 or 6%. The increases in these object accounts from the prior year are primarily the result of higher gas & oil expense. Other increases are the result of inflation.

Capital Outlay

Overall, the cost of Capital Outlay increased from \$2,357,417 in the Amended 2008-09 General Fund Budget to \$2,476,464 in the adopted 2008-09 Budget, a dollar increase of \$119,047 primarily due to approval of additional vehicles including eight take home vehicles for the Police Department.

A comprehensive listing and explanation of those Capital Outlay items adopted for appropriation under All Funds - FY 2008-09 are provided in the Capital Outlay Listing.

It is advisable, as well as extremely important for a City, to undertake and maintain an on-going viable Capital Outlay Program yearly because these costs in total are usually the heaviest faced in any budget document. Proper scheduling of Capital Outlay, as well as a levelized appropriation (i.e., an equal dollar allocation each fiscal year), prevents excessive costs in any one budget year. The Five Year Capital Improvements Plan was adopted at the same time as the FY 2009 budget.

Debt Service

There is currently no debt service obligation in the General Fund Budget.

The Georgia Legislature in March of 1996 enacted legislation allowing municipalities to impose through ordinance adoption a 3% excise tax on automobile rentals, also known as the Car Rental Tax. Subsequently, the City of College Park and the City of Atlanta

adopted an ordinance providing for this excise tax, and then entered into an intergovernmental contract which set forth the distribution of the Car Rental Tax collections between the two governmental entities.

Proceeds of this revenue source may be utilized to fund Capital Outlay and infrastructure projects consisting of the construction/renovation of convention, trade, sports, recreational facilities, and public safety facilities; the retirement of new debt issued with respect to such Capital Outlay projects; and promoting industry, trade, commerce, and tourism. The amount appropriated to College Park for calendar year 2007 is approximately \$2.7 million. Collectively, this Fund totals approximately \$8 million pending the outcome of ongoing litigation.

The Public Safety Building Complex construction was completed November 2005. A bond issue was of \$11.7 million was adopted to provide the funds to construct the building with the associated debt service to be paid from the proceeds received from the Car Rental Tax over the next 20 years.

Summary

To summarize the General Fund, while it is realized that the same millage rate is proposed for the budget, and the budget basically maintains the current level of municipal services and programs and special physical projects, the City has the opportunity to accelerate the numerous projects and activities/programs undertaken by the City during the past budget years that will continue into FY 2008-09.

Several of the projects and activities/programs include the following:

- Increased training for City employees
- Public Relations communications (video, newsletters, maps, calendars, promotional, etc.)
- Public Improvements/Infrastructure (street resurfacing, sewer line repairs)
- Roadway landscaping and beautification
- Downtown Redevelopment through marketing and streetscape
- Community Policing (neighborhood and Main Street/Old National Highway)
- Economic Development of the City's redevelopment areas through marketing and promotion
- Enhancing the City's Geographical Information System
- Redevelopment of City parks and facilities (Zupp Park and Godby Road site)
- Recreational Center improvements (Godby Road Recreation Center)
- Upgrade of the City's Zoning Code and land development and building regulations

These noted projects and activities/programs, as well as others, are progressive and necessary ones I believe that everyone can agree will serve and benefit the residents of the community. Thus, the necessary resources have been provided in the budget for their completion and continued implementation so that we may realize the ultimate benefit(s).

OTHER FUNDS

POWER FUND

The City owns and operates an electrical distribution system serving its corporate limits. It also serves two major commercial accounts outside of the city limits which are considered "customer choice" loads. College Park entered into an agreement with the Municipal Electrical Authority of Georgia (MEAG) in October 1975 to secure an economical, reliable source of electric power and energy. Under the contractual agreement with MEAG, the City has project entitlement shares, which were originally based on the City's consumption history when it received power from Georgia Power, accompanied with a projected 7% per year growth rate, and corresponding cost obligations (bonded debt). Over the years the failure of the City to achieve the projected growth rate coupled with a changing service area and declining customer base due to the expansion of Atlanta Hartsfield Jackson International Airport, has caused College Park's entitlement shares in MEAG generation projects to exceed its power requirements by over 30 megawatts. This trend has been mitigated in recent years by the sale of excess power to other MEAG cities (i.e., Interparticipant Transfers or IPT's) along with sales of remaining excess power into the open market. This effort continues as evidenced by the most recent agreement in the second quarter of FY 2008 between College Park and two of its sister electric cities for the long term sale of 21MW of excess capacity.

In response to deregulation of the electric utility industry in Georgia, each MEAG participant established a Reserve Fund known as the "Municipal Competitive Trust Fund". This fund was administered by MEAG through the over recovery of annual entitlement share costs and was invested to be made available to hold down power cost increases in the future (i.e., increase rate competitiveness).

In order to continue the City's efforts to maximize the opportunities available as a result of excess power supply position, the Power Department has completed or is contemplating the following measures:

- College Park Power in conjunction with MEAG has established the above-mentioned "Municipal Competitive Trust Fund" which is administered by MEAG for the benefit of each MEAG participant. The purpose of this fund is to offset future wholesale power cost increases, which allow each MEAG participant to stabilize rates and become increasingly competitive against surrounding public and private utilities.

- A Comprehensive Cost of Service Study was conducted during the first half of Fiscal Year 2002-2003. This study determined the overall base rates currently charged College Park Power customers were adequate. However, the fuel adjustment portion of the bill inadequately recovered the wholesale cost of fuel and had not been adjusted in almost nine (9) years. An increase of 3 mills per kWh was recommended and subsequently adopted by Mayor and Council in the fall of 2002. The Power Department updated this study during Fiscal Year 2005-2006 and has determined that although overall rates are adequately recovering costs plus a reasonable margin, some reclassification of costs are necessary in order to adjust the rates for small to medium sized commercial customers. This reclassification resulted in a \$600,000 rate decrease aimed primarily at small and medium sized commercial customers and is expected to encourage these businesses to grow and expand their employment base.
- All City departments contribute to the revenue stream by paying for their actual costs of electricity. The estimated revenue from "Other City Sales for FY 2009 is \$200,000 in the upcoming year.
- The Georgia International Convention Center (GICC) power is estimated to be approximately \$1,050,000 for FY 2009, the same as for FY 2008.

In recent years, the Power Fund has been able to generate sufficient revenues necessary to build substantial cash reserves. In order to remain as competitive as possible, this budget does not include any increase to base rates but rather, holds the line with the rate revisions adopted in 2006. A budget surplus is anticipated to be in excess of \$5 million at the end of FY 2008 and, as in previous years, will be invested and added to the fund balance in unrestricted cash and investments in order to continue accumulating cash in the Power Fund. This surplus may fluctuate based on purchase power costs charged to the department during the course of the fiscal year. Contributions to the Municipal Competitive Trust Fund in the prior years have generated restricted cash and investments of approximately \$38 million. Unrestricted cash in the Municipal Competitive Trust Fund is approximately \$8 million, which brings the total invested cash in this fund to \$46.0 million.

Budgeted FY 2009 revenues for the Power Fund have been set by taking into consideration the slowing economy, especially in residential construction and sales, rising fuel prices, and other indicators that will influence the revenue stream. Positive indicators are commercial sales remain steady and the CONRAC project and five new hotels planned or under construction in the City.

Short term investment rates have fallen and have already affected the ROI from reserve power funds, and may not be finished in their decline. However, FY 2009 revenues are projected to be approximately the same as in FY 2008 before an amended carry forward of \$1.7 million in FY 2008 for material and equipment budgeted and purchased in FY 2007

but not yet received as well as contribution in aid to construction payments received in 2007 but construction not completed in the same period.

The overall budgeted expenses for Fiscal Year 2009 have decreased by approximately \$1.8 million from the Fiscal Year 2008 Budget. This net overall decrease is accounted by both increases and decreases throughout the budget; major changes in specific accounts are as shown below.

Year over year change between FY 2008 and FY 2009:

Employee Benefits	- \$65,429
Other Services & Charges	-\$743,394
Capital Improvement	-\$1,103,604

Transfers to the General Fund have increased by \$300,000 from the FY 2008 budget.

Purchased Power expenses for Fiscal Year 2008-09 are projected to decrease by approximately \$400,000 due to year-end settlement credits and return on investment payouts taken as credits against power purchases.

WATER AND SEWER FUND

The City of College Park owns and operates a Water Distribution System and a Sanitary Sewer Conveyance System. The City of East Point provides approximately 3 million gallons of drinking water to College Park per day. The City of Atlanta (South Flint River WWTP) and Fulton County (Camp Creek WWTP) provides waste water treatment. College Park owns 2.23 mg/d in treatment capacity with Fulton County and 2.1 mg/d with the City of Atlanta.

The current water and waste water rate structure was approved by Mayor and Council on September 4, 2007. The rates are based on flat minimum use as well as block rates above the minimum flat fee per 1,000 gallons. The new rate structure was effective November 1, 2007.

The Intergovernmental Agreement between College Park and East Point calls for negotiations to be held every three years. A revised rate was adopted by the City of East Point and accepted by the City of College Park for the fiscal year ended June 30, 2004. A negotiated rate was not obtained in 2007. The next year a rate can be negotiated under the agreement is 2010.

A thirty-five percent increase for water sales has been built into the budget. The proposed Water Rates for FY 2008-09 are increased by \$1,036,742 over the Fiscal Year 2008-09 Budget. Increases were made in the budget to cover revenue loss due to the 10% water consumption reduction, reduction of sales due to the outdoor water ban, and the need to

enable the city to complete recommended capital projects. The Capital Outlay expenditures are a reflection of the need to continue upgrading the existing systems and to allow for expansion due to new construction.

This budget provides continued funding for the Sanitary Sewer Evaluation System (SSES), which is in its second year of a five year process. This will assist in determining future expenditures in improving the sanitary sewer infrastructure.

STORM WATER UTILITY FUND

On July 1, 2007, Mayor and Council approved the City of College Park's Storm Water Utility Program. This program allows the City to collect a monthly fee from residential and commercial utility customers for the amount of impervious surface that allows storm water run-off from their property to convey into the City's storm sewer system. Fees are based on single family units (SFU) and each customer is charged a fixed rate per unit depending upon category. Revenues from this fee are allocated to improve the City's overall storm sewer infrastructure and to enhance the existing operations and maintenance programs. This is the second year of this program and there are no fee increases or changes to the rate categories during the Fiscal Year 2008-09.

SANITATION FUND

The Sanitation Fund is established for providing solid waste collection services for the citizens of College Park. The current cost for solid waste collection is \$16.50 per household or unit. College Park also provides commercial collection within the corporate limits. Revenues collected for providing these services, fund operations and capital expenditures within this division. In 2006 Mayor and Council authorized a \$1.00 increase to be used to establish a Capital Improvements plan for Sanitation. This amount equals \$36,000 per year.

There is no proposed increase in the solid waste management fee for Fiscal Year 2008-09. Capital Expenses approved budget of \$357,000 for equipment should insure continued effective and efficient collection services for the citizens of College Park.

CONVENTION CENTER

The Georgia International Convention Center (GICC) opened April 2003. The GICC is a premier facility in the Southeast covering 400,000 square feet; which includes a 40,000 square foot ballroom (the largest in the State of Georgia) and a 150,000 square foot exhibition hall. Some of the GICC Goals and Objectives for 2008-09 include increasing

revenues through increased Corporate and Association Market bookings, enlisting the help of the Airport Hospitality Community, increasing Sales Blitz's to include Gwinnett and Cobb Counties, and to improve the sale of Audio Visual Services.

Vital Programs for the year include increasing the Visibility of the Facility by garnering more press coverage of the facility, creating new branding ads, hosting media outlet events, and promoting the GICC through client sponsored marketing material.

The Revenue Budget for the GICC reflects an increase in anticipated revenues from the 2008-09 budget of \$96,583 (Adopted FY 2008-09 over budgeted FY 2007-08). The increase in revenues reflects the transfer of Hotel Special District Tax and GICC Special District Fund taxes to the GICC for bonded indebtedness for the Convention Center and infrastructure as well as the budget carry-forward. The changes in revenues are as follows:

Sales Food and Beverage	(656,071)
Security	(20,000)
Parking	(100,000)
Exhibit Hall	(200,000)
Equipment Rental	(60,000)
Audio Visuals	(50,000)
Interest	(70,000)
Miscellaneous Income	(70,000)
Transfers	(855,058)
Budget Carry-forward	2,177,712
Total Net Change in Revenues	\$ 96,583

- With the slowing economy and the lack of hotels booking of Exhibit Hall events are down.
- When Exhibit Hall events are down, all other revenues are also down.

The adopted expenditure budget for FY 2008-09 indicates an increase net of debt service of \$ 96,583 or less than 1%. This increase is comprised of the following object accounts:

Personnel Services	\$ 18,525
Other Services & Charges	68,955
Cost of Sales	-21,500
General Operating	59,782
Capital Outlay	35,255
Change in Debt Service	-64,434
Total Net Change in Expenses	\$ 96,583

Changes to the budget are as follows:

- The convention center is doing everything possible to hold down expenses during this slowing economy.
- With the reduced revenues in Food and Beverage we have also reduced the Cost of Sales.
- Major Capital Outlay Projects to Replace and Refurbish the building are being delayed unless absolutely necessary to operate the GICC.

SPECIAL REVENUE FUNDS

HOSPITALITY FUND

This fund accounts for \$7,642,500 in anticipated collections of the Hotel/Motel and Special District Taxes. The distribution of these tax collections is as follows:

- General Fund (\$1,700,000)
This transfer covers the costs of the Main Street and Business Development departments, as well as the portion of collections not necessary for bond debt or other purposes from funds other than the General Fund.
- GICC (\$5,962,500)
This amount is transferred to pay principal and interest on bond debt as well as to cover operational costs associated with the GICC facility.

GICC SPECIAL DISTRICT FUND

This Fund is set up to pay the bond interest and principal expenses for the Gateway Development (including the GICC) and the Global Gateway Connector infrastructure through a transfer to the GICC fund. A special district tax was established in late 2001 for the entire Gateway Development in anticipation that the tax revenues generated from new development within the redevelopment area (7.5 mills) would pay the annual debt service. Due to a lack of development an infusion of funds from the Hospitality Fund will need to occur to make up the balance due on the annual payment. When the CONRAC facility, Automated People Mover (APM) and hotel development occur in this tax district, sufficient revenues should be collected to pay the annual debt service. The primary revenue source for the GICC Special District Fund in Fiscal Year 2008 is fund income of Special District Taxes estimated at \$108,200.

COMMUNICATIONS (E911) FUND

This Fund contains the Police Dispatchers as well as E911 Operators and the costs of providing those services to the community. Its revenue sources are derived as an Operating Transfer In from the General Fund (\$504,962) as well as the projected E911 collections and interest (\$325,000).

CAR RENTAL FUND

Car Rental Tax collections for the Fiscal Year 2008-09 have been budgeted as a due to the General Fund as the funding formula is being questioned in litigation. Collections for prior years are as follows:

2001	\$2,222,477
2002	2,301,327
2003	2,083,252
2004	2,198,593
2005	2,548,311
2006	2,703,314
2007	2,748,648

Collections not received due to litigation from 2005 forward total \$8 million. The annual allocations are added to the existing fund balance (less expenses for projects); the fund balance is -\$11.6 million as of June 30, 2007 due to borrowing from other funds to cover costs until a litigation settlement is reached. The Car Rental Tax may only be expended for public safety projects, parks and recreation projects, and convention center/tourism.

Projected disbursements from this fund for FY 2008-09 were for costs associated with bonded indebtedness and capital improvements to various existing recreational buildings and facilities.

GRANT FUNDS

Numerous federal and state grants comprise the Grants Funds. Most grants require either local match funds or soft (in-kind) contributions. The grants anticipated for FY 2009 are as follows:

Source	Title	FY 09 Project Costs	Match \$'s	Match Ratio
Federal Grant	Byrne Grant	\$ 10,000	-0-	None
Federal Grant	Heat Grant	\$ 55,000	\$83,000	60%
Federal Grant	Bulletproof Vest	\$ 5,000	-0-	None

State Grant	C.E.R.T. (Fire)	\$ 8,000	-0-	None
State Grant	TEGrant (Phx Trail)	\$168,000	-0-	20%*
State Grant	TEGrant/Old Natl	\$160,000	-0-	20%*
	Total	\$406,000	\$83,000	

*College Park 20% Match has been funded in prior years. The \$83,000 represents the sixty per cent City Match portion of the requested H.E.A.T. budget amount for FY 09. The 60% match is required due to the final year of the grant. Either in-kind match or fund balance reserve can be used for the City match component for the Heat Grant.

OTHER FUNDS

Confiscated Drug Funds \$115,000 - This Fund records the proceeds from confiscated drug funds and the expenditures of those funds on Police-related operations, supplies and/or capital items.

State Drug Fund \$90,500 - This Fund reports the Grant Income from the Department of Justice Grant for Tri-City Narcotics and the expenditure of those funds.

CDBG Fund \$190,000 - This Fund reports the Grant Income from the Community Development Block Grant and the expenditure of those funds.

DEBT

All of the long-term debt owed by the City is in the form of Revenue Bonds. Revenue Bonds are repaid with proceeds of revenues repaid by users of that service, as opposed to General Obligation Bonds, which are tax supported. By using this form of debt, pressures on the General Fund are minimized.

Convention Center - \$62,320,000. This Debt relates to the construction of the Georgia International Convention Center. During the Fiscal Year 2007, \$1,543,006 in the Convention Center 2000 and 2005 Series Revenue Bond debt was paid. Part of the original 2000 series bonds were refunded in FY 2006, resulting in a net savings to the City of \$1,734,408. An additional \$19,305,000 in Convention Center debt is in the 2001 Series for building and infrastructure construction in the area surrounding the Convention Center.

FAA Projects I and II - \$25,570,000. The amounts borrowed in two separate issues (Series 1993 and 1999) were used to construct and equip the Regional Offices of the Federal Aviation Administration (FAA) and secured by a non-cancelable lease from the General Services Administration (GSA). Under the lease with the City, the City is obligated to make rental payments in amounts sufficient

to make principal and interest payments on the bonds. A management company runs the facilities and disbursements are authorized at that level.

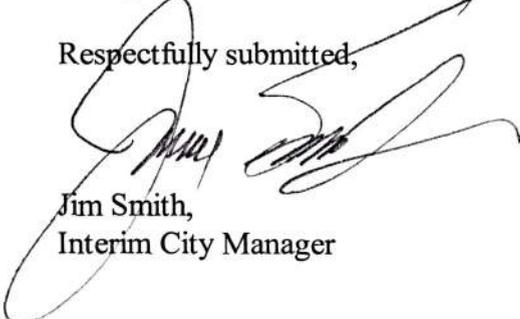
Public Safety Complex - \$10,850,000. The Debt relates to the construction of the Public Safety Complex completed in November 2005.

CONCLUSION

In conclusion, the programs outlined in the following pages of this budget document are attainable, reasonable, and worthy of your serious consideration. My sincere appreciation goes to all the Department Heads for their careful effort put forth in composing their respective departmental budget. A special thanks goes to Cindy King for putting this document together and making the various changes to assist me in balancing this budget. Finally, a special recognition must be given to Harriette Hankinson who bore the entirety of the task of numbering/copying/collating this budget document.

This budget allows us to meet the six priorities set by Mayor and Council. This budget continues to show the sound fiscal policy established by the Mayor and Council. We also maintain a very healthy fund balance to which approximately one million dollars is anticipated to be added to in Fiscal Year 2008.

Respectfully submitted,



Jim Smith,
Interim City Manager

**TABLE 1
CITY OF COLLEGE PARK, GEORGIA
CITY WIDE ADOPTED BUDGET
FISCAL 2009**

	Actual Fiscal 2007	Estimated Fiscal 2008	Adopted Fiscal 2009	Dollar Change 2008 to 2009	Percent Change 2008 to 2009
REVENUES					
General Fund	25,318,040	29,742,816	35,322,980	5,580,164	18.8%
Special Revenue Funds:					
Community Development	143,739	346	190,000	189,654	54813.3%
Hospitality	7,157,686	7,825,675	7,662,500	(163,175)	-2.1%
Grants	540,134	397,904	406,000	8,096	2.0%
Confiscated Drug	58,857	13,317	115,000	101,683	763.6%
State Drug Fund	32,708	32,001	90,500	58,499	182.8%
Car Rental	145,046	40,236	4,815,175	4,774,939	11867.3%
Main Street	-	-	65,595	65,595	n/a
Golf Course	-	108,246	258,400	150,154	138.7%
E-911	746,767	752,116	831,962	79,846	10.6%
Enterprise Funds:					
Electric	21,978,381	28,086,990	23,596,755	(4,490,235)	-16.0%
Water and Sewer	8,312,286	8,517,904	11,767,903	3,249,999	38.2%
Sanitation	2,648,092	2,931,733	3,036,123	104,390	3.6%
Convention	12,607,932	14,268,307	14,974,141	705,834	4.9%
FAA	4,265,623	5,930,901	6,318,796	387,895	6.5%
BIDA Redevelopment	982,920	803,887	2,995,797	2,191,910	272.7%
GICC Special District Tax	97,466	133,248	108,200	(25,048)	-18.8%
Storm Water Utility	-	1,019,593	1,082,692	63,099	6.2%
TOTAL REVENUES	85,035,677	100,605,220	113,638,519	13,033,299	13.0%
EXPENDITURES					
General Fund	24,879,902	28,598,263	35,322,980	6,724,717	23.5%
Special Revenue Funds:					
Community Development	-	-	190,000	190,000	n/a
Hospitality	6,942,412	8,321,328	7,662,500	(658,828)	-7.9%
Grants	589,784	150,929	406,000	255,071	169.0%
Confiscated Drug	121,370	31,157	115,000	83,843	269.1%
State Drug Fund	5,966	4,067	90,500	86,433	2125.2%
E-911	731,952	773,917	831,962	58,045	7.5%
Golf Course	348,498	62,176	258,400	196,224	315.6%
Car Rental	1,638,479	644,623	4,815,175	4,170,552	647.0%
Main Street	-	65,003	65,595	592	0.9%
Enterprise Funds:					
Electric	21,903,542	20,770,448	23,596,755	2,826,307	13.6%
Water and Sewer	6,164,603	7,747,020	11,767,903	4,020,883	51.9%
Sanitation	2,561,468	2,636,961	3,036,123	399,162	15.1%
Convention	13,992,168	13,999,354	14,974,141	974,787	7.0%
FAA	5,548,044	6,190,458	6,318,796	128,338	2.1%
BIDA Redevelopment	2,946,586	8,767,378	2,995,797	(5,771,581)	-65.8%
GICC Special District Tax	85,500	105,000	108,200	3,200	3.0%
Storm Water Utility	-	795,159	1,082,692	287,533	36.2%
TOTAL EXPENSES	88,460,274	99,663,241	113,638,519	13,975,278	14.0%

TABLE 2
CITY OF COLLEGE PARK, GEORGIA
GENERAL FUND ADOPTED BUDGET FISCAL 2009

	Actual Fiscal 2007	Estimated Fiscal 2008	Adopted Fiscal 2009	Dollar Increase (Decrease)	Percent Increase (Decrease)
REVENUES					
Taxes	\$ 16,572,582	19,478,165	17,722,400	(1,755,765)	-9%
Licenses and Permits	2,001,568	2,305,312	2,323,800	18,488	1%
Intergovernmental Revenue	90,790	87,877	85,000	(2,877)	-3%
Fines and Forfeitures	2,374,781	2,402,840	2,100,000	(302,840)	-13%
Charges for Services	-	-	5,000	5,000	n/a
Interest	727,150	651,682	500,000	(151,682)	-23%
Other	458,383	1,565,903	157,900	(1,408,003)	-90%
Budget Carryforward	-	-	8,455,480	8,455,480	n/a
TOTAL REVENUES	\$ 22,225,254	\$ 26,491,779	\$ 31,349,580	\$ 4,857,801	18%
EXPENDITURES					
Legislative	508,771	736,981	790,584	53,603	7%
Executive	1,523,429	1,878,370	1,421,978	(456,392)	-24%
Financial Administration	205,371	235,491	251,070	15,579	7%
Accounting	296,675	318,274	353,983	35,709	11%
Business License	82,170	67,810	81,687	13,877	20%
Purchasing	145,196	153,345	160,651	7,306	5%
Information Technology	617,259	638,916	732,152	93,236	15%
Human Resources	352,923	314,016	432,786	118,770	38%
Public Information	66,686	106,485	217,837	111,352	105%
Engineering	302,633	290,316	290,418	102	0%
Municipal Court	325,134	290,062	439,983	149,921	52%
Police Administration	1,336,975	1,689,090	1,706,395	17,305	1%
Police Investigations	1,235,073	1,277,373	1,434,372	156,999	12%
Police Patrol	6,056,615	6,387,165	6,983,776	596,611	9%
Corrections	272,959	313,289	407,270	93,981	30%
Fire Administration	649,162	780,188	921,995	141,807	18%
Fire Suppression	2,916,947	4,307,495	4,658,513	351,018	8%
Emergency Medical Services	1,544,281	1,693,918	2,059,935	366,017	22%
Public Works Administration	-	89,816	80,271	(9,545)	-11%
Highways and Streets	1,326,877	1,139,643	1,394,165	254,522	22%
Buildings and Grounds	1,195,929	832,139	958,537	126,398	15%
Recreation Administration	290,031	295,097	310,981	15,884	5%
Recreation Programs	1,162,067	1,249,056	1,285,261	36,205	3%
Recreation Facilities	350,550	659,378	570,404	(88,974)	-13%
Parks	237,164	224,313	302,322	78,009	35%
Inspections	372,387	425,426	464,309	38,883	9%
Economic Development	160,122	161,106	233,842	72,736	45%
Main Street Development	77,970	1,797	-	(1,797)	-100%
Contractual	53,455	-	48,570	48,570	n/a
TOTAL EXPENDITURES	\$ 23,664,811	\$ 26,556,355	\$ 28,994,047	\$ 2,437,692	9%
OTHER					
Operating transfers in	3,092,787	3,250,000	3,973,400	723,400	22%
Operating transfers out	(1,224,310)	(2,040,908)	(6,328,933)	(4,288,025)	210%
TOTAL OTHER	\$ 1,868,477	\$ 1,209,092	\$ (2,355,533)	\$ (3,564,625)	-295%
CARRYFORWARD	\$ 428,920	\$ 1,144,516	\$ -	\$ (1,144,516)	-100%

**TABLE 3
CITY OF COLLEGE PARK, GEORGIA
COMMUNITY DEVELOPMENT ADOPTED BUDGET
FISCAL 2009**

	Actual Fiscal 2007	Estimated Fiscal 2008	Adopted Fiscal 2009	Dollar Increase (Decrease)	Percent Increase (Decrease)
REVENUES					
Intergovernmental Revenue	142,999	0	190,000	190,000	n/a
Interest Income	740	346	0	(346)	-100%
	<u>143,739</u>	<u>346</u>	<u>190,000</u>	<u>189,654</u>	<u>54813%</u>
EXPENDITURES					
Capital Outlay	0	0	190,000	190,000	n/a
TRANSFERS IN	0	0	0	0	n/a
CARRYFORWARD	<u>0</u>	<u>346</u>	<u>0</u>	<u>(346)</u>	<u>-100%</u>

**TABLE 4
CITY OF COLLEGE PARK, GEORGIA
HOSPITALITY FUND ADOPTED BUDGET
FISCAL 2009**

	Actual Fiscal 2007	Estimated Fiscal 2008	Adopted Fiscal 2009	Dollar Increase (Decrease)	Percent Increase (Decrease)
REVENUES					
Taxes	7,071,648	7,806,237	7,642,500	(163,737)	-2%
Interest	86,038	19,438	20,000	562	3%
	<u>7,157,686</u>	<u>7,825,675</u>	<u>7,662,500</u>	<u>(163,175)</u>	<u>-2%</u>
EXPENDITURES					
Other Services and Charges	13,345	3,770	0	(3,770)	-100%
OTHER					
Operating transfers in	0	0	0	0	n/a
Operating transfers out	(6,929,067)	(8,317,558)	(7,662,500)	655,058	-8%
	<u>(6,929,067)</u>	<u>(8,317,558)</u>	<u>(7,662,500)</u>	<u>655,058</u>	<u>-8%</u>
CARRYFORWARD	<u>215,274</u>	<u>(495,653)</u>	<u>0</u>	<u>495,653</u>	<u>-100%</u>

**TABLE 5
CITY OF COLLEGE PARK, GEORGIA
CAR RENTAL ADOPTED BUDGET
FISCAL 2009**

	Actual Fiscal 2007	Estimated Fiscal 2008	Adopted Fiscal 2009	Dollar Increase (Decrease)	Percent Increase (Decrease)
REVENUES					
Taxes	8,714	15,567	0	(15,567)	-100%
Interest	136,333	24,668	0	(24,668)	-100%
	<u>145,047</u>	<u>40,235</u>	<u>0</u>	<u>(40,235)</u>	<u>-100%</u>
EXPENDITURES					
Other Services and Charges	55,751	202,934	0	(202,934)	-100%
Materials & Supplies	21,818	0	0	0	n/a
Capital Outlay	54,482	0	3,961,200	3,961,200	n/a
Debt Service	853,096	0	853,975	853,975	n/a
	<u>985,147</u>	<u>202,934</u>	<u>4,815,175</u>	<u>4,612,241</u>	<u>2273%</u>
TRANSFERS IN	0	0	4,815,175	4,815,175	n/a
TRANSFERS OUT	<u>(653,333)</u>	<u>(441,688)</u>	<u>0</u>	<u>441,688</u>	<u>-100%</u>
	<u>(653,333)</u>	<u>(441,688)</u>	<u>4,815,175</u>	<u>5,256,863</u>	<u>-1190%</u>
CARRYFORWARD	<u>(1,493,433)</u>	<u>(604,387)</u>	<u>0</u>	<u>604,387</u>	<u>-100%</u>

**TABLE 6
CITY OF COLLEGE PARK, GEORGIA
E-911 ADOPTED BUDGET
FISCAL 2009**

	Actual Fiscal 2007	Estimated Fiscal 2008	Adopted Fiscal 2009	Dollar Increase (Decrease)	Percent Increase (Decrease)
REVENUES					
E911 Fees	246,202	266,092	325,000	58,908	22%
Interest	2,547	1,483	2,000	517	35%
	<u>248,749</u>	<u>267,575</u>	<u>327,000</u>	<u>59,425</u>	<u>22%</u>
EXPENDITURES					
Current	<u>731,952</u>	<u>773,917</u>	<u>831,962</u>	<u>58,045</u>	<u>8%</u>
TRANSFERS IN	498,018	484,541	504,962	20,421	4%
CARRYFORWARD	14,815	(21,801)	0	21,801	-100%

**TABLE 7
CITY OF COLLEGE PARK, GEORGIA
ELECTRIC FUND ADOPTED BUDGET
FISCAL 2009**

	Actual Fiscal 2007	Estimated Fiscal 2008	Adopted Fiscal 2009	Dollar Increase (Decrease)	Percent Increase (Decrease)
REVENUES					
Charges for Services	19,646,129	25,975,413	21,994,755	(3,980,658)	-15%
Interest	1,716,679	1,313,595	1,075,000	(238,595)	-18%
Other Income	615,574	797,982	527,000	(270,982)	-34%
	<u>21,978,382</u>	<u>28,086,990</u>	<u>23,596,755</u>	<u>(4,490,235)</u>	<u>-16%</u>
EXPENSES					
Electric line	20,909,808	19,678,701	22,378,935	2,700,234	14%
Warehouse	124,487	72,989	92,138	19,149	26%
Account Maintenance	474,373	573,000	661,227	88,227	15%
Meter Reading	394,873	445,757	464,455	18,698	4%
	<u>21,903,541</u>	<u>20,770,447</u>	<u>23,596,755</u>	<u>2,826,308</u>	<u>14%</u>
CARRYFORWARD	74,841	7,316,543	0	(7,316,543)	-100%

**TABLE 8
CITY OF COLLEGE PARK, GEORGIA
WATER FUND ADOPTED BUDGET
FISCAL 2009**

	Actual Fiscal 2007	Estimated Fiscal 2008	Adopted Fiscal 2009	Dollar Increase (Decrease)	Percent Increase (Decrease)
REVENUES					
Charges for Services	7,884,185	8,118,493	11,664,903	3,546,410	44%
Interest	426,660	317,276	78,000	(239,276)	-75%
Other Income	1,441	82,135	25,000	(57,135)	-70%
	<u>8,312,286</u>	<u>8,517,904</u>	<u>11,767,903</u>	<u>3,249,999</u>	<u>38%</u>
EXPENSES					
Water Dept	<u>5,634,143</u>	<u>7,197,020</u>	<u>11,017,903</u>	<u>3,820,883</u>	<u>53%</u>
TRANSFERS OUT	<u>(530,380)</u>	<u>(550,000)</u>	<u>(750,000)</u>	<u>(200,000)</u>	<u>36%</u>
CARRYFORWARD	<u>2,147,763</u>	<u>770,884</u>	<u>0</u>	<u>(770,884)</u>	<u>-100%</u>

**TABLE 9
CITY OF COLLEGE PARK, GEORGIA
SANITATION FUND ADOPTED BUDGET
FISCAL 2009**

	Actual Fiscal 2007	Estimated Fiscal 2008	Adopted Fiscal 2009	Dollar Increase (Decrease)	Percent Increase (Decrease)
REVENUES					
Charges for Services	2,626,694	2,754,136	2,988,940	234,804	9%
Interest	30,718	18,548	18,253	(295)	-2%
Other Income	(9,320)	159,049	28,930	(130,119)	-82%
	<u>2,648,092</u>	<u>2,931,733</u>	<u>3,036,123</u>	<u>104,390</u>	<u>4%</u>
EXPENSES					
Sanitation	<u>2,561,467</u>	<u>2,636,961</u>	<u>3,036,123</u>	<u>399,162</u>	<u>15%</u>
	86,625	294,772	0	(294,772)	-100%

**TABLE 10
CITY OF COLLEGE PARK, GEORGIA
CONVENTION FUND ADOPTED BUDGET
FISCAL 2009**

	Actual Fiscal 2007	Estimated Fiscal 2008	Adopted Fiscal 2009	Dollar Increase (Decrease)	Percent Increase (Decrease)
REVENUES					
Charges for Services	6,691,307	5,848,405	6,503,929	655,524	11%
Commissions	91,878	102,523	150,000	47,477	46%
Interest	402,640	36,192	50,000	13,808	38%
Other Income	12,506	29,821	25,000	(4,821)	-16%
	<u>7,198,331</u>	<u>6,016,941</u>	<u>6,728,929</u>	<u>711,988</u>	<u>12%</u>
EXPENSES					
Convention	<u>13,992,168</u>	<u>13,999,354</u>	<u>14,974,141</u>	<u>974,787</u>	<u>7%</u>
Transfers in	<u>5,409,600</u>	<u>8,251,366</u>	<u>6,067,500</u>	<u>(2,183,866)</u>	<u>-26%</u>
Carryforward	(1,384,237)	268,953	(2,177,712)	(2,446,665)	-910%

**TABLE 11
CITY OF COLLEGE PARK, GEORGIA
FAA ADOPTED BUDGET
FISCAL 2009**

	Actual Fiscal 2007	Estimated Fiscal 2008	Adopted Fiscal 2009	Dollar Increase (Decrease)	Percent Increase (Decrease)
REVENUES					
FAA Facility	3,191,579	5,349,656	5,300,000	(49,656)	-1%
Interest	170,044	24,881	10,000	(14,881)	-60%
	<u>3,361,623</u>	<u>5,374,537</u>	<u>5,310,000</u>	<u>(64,537)</u>	<u>-1%</u>
EXPENSES	<u>5,548,044</u>	<u>6,190,458</u>	<u>6,318,796</u>	<u>128,338</u>	<u>2%</u>
Transfers in	<u>904,000</u>	<u>556,365</u>	<u>1,008,796</u>	<u>452,431</u>	<u>81%</u>
Carryforward	(1,282,421)	(259,556)	0	259,556	-100%

City of College Park
2008-2009 Annual Budget
Personnel

Fund	Department	2006-2007	2007-2008	2008-2009
		Actual	Actual	Council Approved
General	Legislative	11	11	11
	Executive	4	5	5
	Financial Admin.	2	2	2
	Accounting	5	5	5
	Public Information	1	1	1
	Taxes/Licenses	1	1	1
	Purchasing	2	2	2
	Information Technology	6	6	6
	Human Resources	3	4	4
	Buildings/Grounds	18	18	18
	Engineering	3	4	4
	Municipal Court	9	9	9
	Police Admin.	16	17	18
	Police Patrol	92	92	92
	Police Investigations	17	17	17
	Corrections (Jail)	6	6	6
	Fire Admin.	7	9	9
	Fire Suppression	33	33	45
	EMS	25	25	25
	Public Works Admin.	1	1	1
	Highways/Streets	13	13	13
	Recreation Admin.	3	3	3
	Recreation Programs	11	11	11
	Recreation Facilities	6	5	5
	Parks	6	6	6
	Inspection	6	6	6
Business Development	2	2	2	
Main Street	1	1	1	
Total General Fund		310	315	328
Power	Line Section	17	17	17
	Warehouse	1	1	1
	Meter Reading	7	7	7
	Account Maintenance	10	11	11
Water and Sewer	17	19	19	
Sanitation	31	31	31	
Convention Center	63	63	63	
Communications (E911)	16	16	16	
Storm Water Utility	0	6	6	
TOTAL ALL FUNDS		472	486	499

New Positions Approved 2008- 2009

Department	Request	# Requested	Council Approved
Legislative	Administrative Coordinator	1	0
Accounting	Accounting Clerks	2	0
Human Resources	Full time Admin Coordinator	1	0
PIO	Administrative Assistant	1	1
Engineering	Administrative Coordinator	1	0
Municipal Court	Accounting Clerk, EDP Technician	2	0
Police Admin.	Sergeant	1	0
Corrections	Jail Supervisor	1	0
Fire Suppression	Lieutenant	3	3
Fire Suppression	Driver Engineer (FAO)	3	3
Fire Suppression	Firefighter	6	6
EMS	Paramedics for Station 3	3	0
Economic Dev.	Administrative Assistant	1	0
Total New Positions General		<u>22</u>	<u>13</u>
Power Line	Apprentice Electric Worker	1	0
Power Line	Accounts Payable Technician	1	0
Customer Service	Credit Coordinator	1	0
Total New Positions		<u>23</u>	<u>13</u>

City of College Park
Expenditures by Category
Budget Year Ending June 30, 2009

	<u>Personnel</u>	<u>Other Operating Expenditures</u>	<u>Materials and Supplies</u>	<u>Capital</u>	<u>Cost of Sales</u>	<u>Debt Service</u>	<u>Operating Transfers</u>	<u>Total</u>
Legislative	352,739	377,600	58,445	0	1,800	0	0	790,584
Executive	382,678	989,100	23,200	12,000	15,000	0	0	1,421,978
Financial	183,754	51,566	15,750	0	0	0	0	251,070
Public Information	96,579	75,725	5,533	40,000	0	0	0	217,837
Accounting	200,633	135,050	18,300	0	0	0	0	353,983
Engineering	204,278	63,790	22,250	100	0	0	0	290,418
Human Resources	239,106	163,200	30,480	0	0	0	0	432,786
Purchasing	143,666	13,385	3,600	0	0	0	0	160,651
Business License	57,337	17,750	6,600	0	0	0	0	81,687
Business Development	174,369	53,740	5,733	0	0	0	0	233,842
Inspections	338,989	99,500	25,820	0	0	0	0	464,309
Non Departmental	0	48,570	0	0	0	0	6,328,933	6,377,503
Police								
Administration	1,128,260	516,952	42,183	19,000	0	0	0	1,706,395
Patrol	5,344,327	754,400	259,428	533,700	0	91,921	0	6,983,776
Investigations	1,200,311	81,147	40,295	107,645	0	4,974	0	1,434,372
Fire								
Administration	641,949	215,700	27,800	29,000	1,500	6,046	0	921,995
Suppression	2,971,165	547,500	146,850	752,116	4,000	236,882	0	4,658,513
EMS	1,756,590	156,545	58,800	88,000	0	0	0	2,059,935
Corrections	208,448	164,702	17,680	12,000	4,440	0	0	407,270
Municipal Court	320,844	102,445	16,694	0	0	0	0	439,983
Recreation								
Administration	266,877	27,700	10,500	0	0	5,904	0	310,981
Programs	871,121	296,825	93,540	20,575	3,200	0	0	1,285,261
Facilities	194,779	241,800	42,000	91,825	0	0	0	570,404
Parks	246,772	6,400	9,150	40,000	0	0	0	302,322
Public Works Admin	50,680	26,266	3,325	0	0	0	0	80,271
Buildings and Grounds	695,833	116,504	48,200	98,000	0	0	0	958,537
Highways and Streets	422,546	420,550	75,800	432,503	0	42,766	0	1,394,165
Information Technology	<u>341,689</u>	<u>177,820</u>	<u>12,643</u>	<u>200,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>732,152</u>
Subtotal General Funds	19,036,319	5,942,232	1,120,599	2,476,464	29,940	388,493	6,328,933	35,322,980

City of College Park
Expenditures by Category
Budget Year Ending June 30, 2009

	<u>Personnel</u>	<u>Other Operating Expenditures</u>	<u>Materials and Supplies</u>	<u>Capital</u>	<u>Cost of Sales</u>	<u>Debt Service</u>	<u>Operating Transfers</u>	<u>Total</u>
Electric								
Line Section	1,205,202	3,295,766	127,420	2,204,500	14,046,047	0	1,500,000	22,378,935
Warehouse	57,923	28,315	5,900	0	0	0	0	92,138
Meter Reading	302,910	107,925	24,620	29,000	0	0	0	464,455
Customer Service	432,364	112,663	116,200	0	0	0	0	661,227
Water and Sewer								
Sanitation	947,438	883,426	61,950	3,694,883	5,374,000	56,206	750,000	11,767,903
Convention Center	1,399,674	466,925	151,700	357,000	500,000	49,278	111,546	3,036,123
	2,891,110	2,796,397	177,610	254,925	2,620,000	6,234,099		14,974,141
Confiscated Drugs								
State Drug Fund	0	0	12,130	102,870	0	0	0	115,000
E911	0	14,500	7,000	69,000	0	0	0	90,500
Hospitality	713,745	114,737	3,480	0	0	0	0	831,962
GICC Special District	0	0	0	0	0	0	7,662,500	7,662,500
FAA Building	0	2,000	0	0	0	0	106,200	108,200
BIDA	0	1,281,387	0	120,000	672,677	4,064,732	180,000	6,318,796
Car Rental Tax	0	501,447	600	548,400	0	1,945,350	0	2,995,797
Main Street	0	0	0	3,961,200	0	853,975	0	4,815,175
Golf Course	44,000	20,345	1,250	0	0	0	0	65,595
CDBG	0	37,400	0	200,000	0	0	21,000	258,400
Grants	0	0	0	190,000	0	0	0	190,000
Storm Water Utility	0	259,500	12,500	134,000	0	0	0	406,000
Subtotal Other Funds	505,294	58,900	19,400	409,622	0	89,476	0	1,082,692
	8,499,660	9,981,633	721,760	12,275,400	23,212,724	13,293,116	10,331,246	78,315,539
Grand Total	27,535,979	15,923,865	1,842,359	14,751,864	23,242,664	13,681,609	16,660,179	113,638,519

**CITY OF COLLEGE PARK
CAPITAL OUTLAY APPROVED
BUDGET YEAR 2008-2009**

DEPARTMENTS	ACCOUNT NUMBER	DESCRIPTION	Department Requested	Council Adopted
Department: 1300 - Executive	54.7550	Furniture/Fixtures New	11,000	12,000
TOTAL			11,000	12,000
Department: 1535 - MIS - Info Technology	54.7630	Other Equipment - New	250,000	200,000
TOTAL			250,000	200,000
Department: 1570 - Public Information	54.7630	Other Equipment - New	0	40,000
TOTAL			0	40,000
Department: 1575 - Engineering	54.7550	Furniture/Fixtures New	2,000	0
	54.7560	Furniture/Fixtures Replace	2,000	0
	54.7590	Vehicles - Replace	22,000	0
	54.7940	Flood Mitigation*	100	100
TOTAL			26,100	100
Department: 3200 - Police Administration	54.7650	Communications	19,000	19,000
TOTAL			19,000	19,000
Department: 3220 - Police Investigations	54.7580	Vehicles - New	35,290	0
	54.7590	Vehicles - Replace	17,645	17,645
	54.7630	Other Equipment - New	90,000	90,000
TOTAL			142,935	107,645
Department: 3223 - Police Patrol	54.7580	Vehicles - New	537,330	429,864
	54.7590	Vehicles - Replace	203,231	18,836
	54.7630	Other Equipment - New	57,600	85,000
TOTAL			798,161	533,700
Department: 3400 - Corrections	54.7630	Other Equipment - New	12,000	12,000
TOTAL			12,000	12,000
Department: 3500 - Fire Administration	54.7580	Vehicles - New	66,000	0
	54.7590	Vehicles - Replace	30,000	29,000
TOTAL			96,000	29,000
Department: 3520 - Fire Suppression	54.7500	Land	500,000	0
	54.7520	Buildings	5,000,000	0
	54.7550	Furniture/Fixtures New	312,500	0
	54.7580	Vehicles - New	1,725,000	0
	54.7590	Vehicles - Replace	525,000	525,000

**CITY OF COLLEGE PARK
CAPITAL OUTLAY APPROVED
BUDGET YEAR 2008-2009**

DEPARTMENTS	ACCOUNT NUMBER	DESCRIPTION	Department Requested	Council Adopted
	54.7610	Office Equipment - New	5,000	0
	54.7630	Other Equipment - New	147,116	147,116
	54.7650	Communications	141,500	80,000
TOTAL			8,356,116	752,116
Department: 3560 - Emergency Medical Service	54.7580	Vehicles - New	150,000	0
	54.7590	Vehicles - Replace	150,000	0
	54.7630	Other Equipment - New	88,000	88,000
TOTAL			388,000	88,000
Department: 4200 - Highways and Streets	54.7520	Buildings	18,000	0
	54.7590	Vehicles - Replace	0	253,684
	54.7630	Other Equipment - New	15,569	15,569
	54.7880	Sidewalk/Grant	163,250	163,250
TOTAL			196,819	432,503
Department: 5195 - Buildings & Grounds	54.7590	Vehicles - Replace	98,000	98,000
TOTAL			98,000	98,000
Department: 6110 - Recreation Programs	54.7630	Other Equipment - New	20,575	20,575
TOTAL			20,575	20,575
Department: 6122 - Recreation Facilities	54.7520	Buildings	2,666,356	58,500
	54.7640	Other Equipment - Replace	20,438	0
	54.7851	Parks	85,325	33,325
TOTAL			2,772,119	91,825
Department: 6200 - Parks	54.7630	Other Equipment - New	40,000	40,000
			40,000	40,000
Department: 7200 - Inspections	54.7550	Furniture/Fixtures New	1,000	0
	54.7580	Vehicles - New	15,000	0
TOTAL			16,000	0
Department: 7520 - Economic Development	54.7630	Other Equipment - New	8,000	0
	54.7550	Furniture/Fixtures New	600	0
TOTAL			8,600	0
GRAND TOTAL General Fund			13,251,425	2,476,464

**CITY OF COLLEGE PARK
CAPITAL OUTLAY APPROVED
BUDGET YEAR 2008-2009**

DEPARTMENTS	ACCOUNT NUMBER	DESCRIPTION	Department Requested	Council Adopted
Fund: 210 - Confiscated Drugs				
Department: 3227 - Confiscated Drugs	54.7580	Vehicles - New	0	5,000
	54.7650	Communications	0	97,870
Fund: 211 - State Drug Funds				
Department: 3222 - State Drug Funds	54.7640	Other Equipment - Replace	0	69,000
Fund: 215 - E911 Services				
Department: 3800 - E911 Communications	54.7650	Communications	180,000	0
Fund: 220 - CDBG Grant Funds				
Department: 6122 - Recreation Facilities	54.7520	Godby Road Recreation Facility	0	190,000
Fund: 221 - Grant Funds				
Department: 3250 - Grants	54.7665	Bullet Proof Vest	5,000	5,000
	54.7669	LLE/LAPTOP	100,000	0
	54.7674	Heat Task Force Grant	120,000	83,000
	54.7678	Main Street Streetscapes	20,000	21,000
	54.7630	Other Equipment - New	15,000	5,000
	54.7660	Grant Reimbursement	150,000	20,000
Fund: 300 - Car Rental Tax				
Department: Car Rental Tax	54.7920	Recreation Capitol Projects	0	3,961,200
Fund: 505 - Water/Sewer				
Department: 4400 - Water/Sewer Dept.	54.7590	Vehicles - Replace	35,000	35,000
	54.7220	Water Line Extensions	250,000	250,000
	54.7730	Water Line Replacements	600,000	820,000
	54.7740	Sewer Extensions	100,000	750,000
	54.7750	Sewer Improvements	1,500,000	1,509,883
	54.7800	Meters - New	25,000	25,000
	54.7810	Meters - Replace	100,000	130,000
	54.7850	Other System Improvements	175,000	175,000
Fund: 510 - Electric/Power Fund				
Department: 4600 - Electric/Line	54.7520	Buildings	14,000	14,000
Department: 4600 - Electric/Line	54.7590	Vehicles - Replace	25,000	25,000
Department: 4600 - Electric/Line	54.7700	Capital Improvement Fund	450,000	450,000
Department: 4600 - Electric/Line	54.7710	Electric Improvements	1,365,500	1,365,500
Department: 4600 - Electric/Line	54.7771	Downtown Revitalize/Elec	300,000	300,000

**CITY OF COLLEGE PARK
CAPITAL OUTLAY APPROVED
BUDGET YEAR 2008-2009**

DEPARTMENTS	ACCOUNT NUMBER	DESCRIPTION	Department Requested	Council Adopted
Department: 4620 - Meter Reading	54.7810	Meters - Replace	29,000	29,000
Department: 4600 - Electric/Line	54.7850	Other System Improvements	18,000	18,000
Department: 4600 - Electric/Line	54.7860	Street Lighting	32,000	32,000
 Fund: 520 - Golf Course				
Department: 6122 Recreation Facilities	54.7920	Recreation Capitol Projects	120,000	200,000
 Fund: 540 - Sanitation				
Department: 4400 - Sanitation	54.7590	Vehicles - Replace	87,420	305,000
	54.7650	Communications	30,000	30,000
	54.7680	Sanitation Containers Replace	22,000	22,000
 Fund: 555 - Convention Center Fund				
Department: 4970 - Convention Center	54.7560	Furniture/Fixtures Replace	550,075	105,000
	54.7620	Office Equipment/Replace	70,425	70,425
	54.7630	Other Equipment/New	129,500	79,500
 Fund: 557 Federal Aviation Administration				
Department: 4990 - FAA Facility	54.7520		0	120,000
 Fund: 558 - Business Industrial Dev Authority				
Department: 4985 - BIDA				
Account: 54 7500 Land	54.7500	Land	600,000	548,400
 Fund: 560 Storm Water Utility				
Department: Storm Water Utility	54.7520	Buildings	18,000	0
	54.7580	Vehicles New	18,000	0
	54.7770	Improvements - Storm Sewers	404,622	404,622
 GRAND TOTAL CAPITAL OUTLAY ALL FUNDS			20,909,967	14,746,864

*Not Capital Outlay will be moved by amendment

The City of College Park
Annual Budget by Organization Report

Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
Fund: 100 - GENERAL FUND							
Revenues							
Department: 0000 - Revenues							
RE10-Taxes - Taxes	16,572,580.81	19,475,119.43	18%	17,522,400.00	17,722,400.00	17,722,400.00	-9%
RE15-Fees, Lice - Fees, Licenses, Permits	2,303,008.16	2,304,629.76	0%	2,320,800.00	2,323,800.00	2,323,800.00	1%
RE20-Assessment - Assessments	0.00	50,000.00	+++	0.00	0.00	0.00	-100%
RE25-Charges Fo - Charges For Services	0.00	0.00	0%	5,000.00	5,000.00	5,000.00	+++
RE40-Leases & O - Leases & Other Rent	119,859.75	1,386,003.76	1,056%	32,000.00	32,000.00	32,000.00	-98%
RE45-Intergover - Intergovernmental	90,789.98	87,877.25	-3%	85,000.00	85,000.00	85,000.00	-3%
RE50-Other Inco - Other Income	5,504,651.51	5,782,739.64	5%	5,475,839.00	6,175,900.00	6,175,900.00	7%
RE55-Interest - Interest	727,149.83	651,682.24	-10%	500,000.00	500,000.00	500,000.00	-23%
RE60-Operating - Operating Transfers In	0.00	0.00	0%	0.00	23,400.00	23,400.00	+++
RE65-Budget Car - Budget Carryforward	0.00	0.00	0%	0.00	7,068,434.00	8,455,480.00	+++
Department Total: Revenues	<u>\$25,318,040.04</u>	<u>\$29,738,052.08</u>	<u>17%</u>	<u>\$25,941,039.00</u>	<u>\$33,935,934.00</u>	<u>\$35,322,980.00</u>	<u>19%</u>
Fund: 100 - GENERAL FUND Revenue Total	<u>\$25,318,040.04</u>	<u>\$29,738,052.08</u>	<u>17%</u>	<u>\$25,941,039.00</u>	<u>\$33,935,934.00</u>	<u>\$35,322,980.00</u>	<u>19%</u>
Revenue Total:	<u>\$25,318,040.04</u>	<u>\$29,738,052.08</u>	<u>17%</u>	<u>\$25,941,039.00</u>	<u>\$33,935,934.00</u>	<u>\$35,322,980.00</u>	<u>19%</u>
Expenditure Total:	<u>\$0.00</u>	<u>\$0.00</u>	<u>0%</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0%</u>
Fund Total: GENERAL FUND	<u>\$25,318,040.04</u>	<u>\$29,738,052.08</u>	<u>17%</u>	<u>\$25,941,039.00</u>	<u>\$33,935,934.00</u>	<u>\$35,322,980.00</u>	<u>19%</u>
Revenue Grand Totals:	<u>\$25,318,040.04</u>	<u>\$29,738,052.08</u>	<u>17%</u>	<u>\$25,941,039.00</u>	<u>\$33,935,934.00</u>	<u>\$35,322,980.00</u>	<u>19%</u>
Expenditure Grand Totals:	<u>\$0.00</u>	<u>\$0.00</u>	<u>0%</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0%</u>
Net Grand Totals:	<u>\$25,318,040.04</u>	<u>\$29,738,052.08</u>	<u>17%</u>	<u>\$25,941,039.00</u>	<u>\$33,935,934.00</u>	<u>\$35,322,980.00</u>	<u>19%</u>

The City of College Park
Annual Budget by Organization Report

Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
<u>Fund: 100 - GENERAL FUND</u>							
<u>Expenditures</u>							
<u>Department: 1100 - LEGISLATIVE</u>							
EX10-Personnel - Personnel Services	225,663.78	280,535.40	24%	299,603.00	271,600.00	287,980.00	3%
EX15-Employee B - Employee Benefits	54,936.30	57,481.38	5%	16,120.00	64,113.00	64,759.00	13%
EX16 - New Personnel Costs	0.00	0.00	0%	18,000.00	0.00	0.00	0%
EX20-Communicat - Communications & Util.	51,338.56	51,986.07	1%	68,600.00	68,600.00	68,600.00	32%
EX25-Rentals - Rentals	0.00	0.00	0%	0.00	0.00	0.00	0%
EX30-Repair & M - Repair & Maintenance	0.00	0.00	0%	0.00	0.00	0.00	0%
EX35-Building M - Building Maintenance	0.00	54,845.91	+++	0.00	140,000.00	140,000.00	155%
EX40-Training & - Training & Education	80,903.14	71,163.01	-12%	71,000.00	71,000.00	71,000.00	0%
EX45-Other Serv - Other Services & Charges	81,901.92	166,278.75	103%	82,000.00	98,000.00	98,000.00	-41%
EX50-Materials - Materials & Supplies	16,391.75	59,900.89	265%	27,100.00	17,945.00	58,445.00	-2%
EX55-Cost Of Sa - Cost Of Sales	659.96	2,113.76	220%	1,800.00	1,800.00	1,800.00	-15%
EX70-Capital Ou - Capital Outlay	0.00	251.00	+++	0.00	0.00	0.00	-99%
EX75-Debt Servi - Debt Service	(11,741.64)	0.00	-100%	0.00	0.00	0.00	0%
Department Total: LEGISLATIVE	\$500,053.77	\$744,556.17	49%	\$584,223.00	\$733,058.00	\$790,584.00	6%

City of College Park
 Personnel
 Budget Year 2008 - 2009

Department: Legislative	Division: Legislative	Fund: General	Department Number: 1100	
	2007-2008 Current	Vacant Positions	2008-2009 Department Request	2008-2009 Council Approved
Full Time Positions:				
Councilmembers	4		4	4
City Clerk	1		1	1
Assistant to City Clerk	1		1	1
Receptionist	1		1	1
Custodian*	1		0	1
Part Time Positions:				
Custodian*	1		0	1
Laserfische Clerk	2	1	2	2
*Initial plan was to move Custodians to Buildings & Grounds				
Total Personnel:	11	1	9	11

City of College Park
Major Accomplishments
Budget Year 2007-08

Department: LEGISLATIVE Division: CITY CLERK Fund: GENERAL Department Number: 1100

Successfully completed a 2007 city wide election.

Updated the Records Retention Schedule

Filled the position of Assistant to the City Clerk with a well qualified individual

City of College Park
Goals and Objectives
Budget Year 2008-09

Department: LEGISLATIVE Division: CITY CLERK Fund: GENERAL Department Number: 1100

GOALS: A general accomplishment toward which a department's effort is directed.

OBJECTIVES: Specific ways in which to achieve the goal.

-
- | | |
|--|---|
| <p>I. PREPARE A NEWCOMER'S PACKAGE</p>

<p>II. GATHER IDEAS ABOUT RESTRUCTURING THE FILING SYSTEM. THIS HAS BEEN AN ONGOING GOAL, BUT WILL ACCOMPLISH THIS YEAR AND BUDGET MONEY IN NEXT YEAR'S BUDGET</p>

<p>III. WILL CONTINUE TO REVIEW THE BUSINESS LICENSE ORDINANCE ALONG WITH THE CITY ATTORNEY AND SUGGEST CHANGES.</p> | <p>I. A. WORK WITH THE PUBLIC INFORMATION OFFICER TO ACCOMPLISH THIS.</p>

<p>A. WILL VISIT SURROUNDING CITIES SEE WHAT TYPE FILING SYSTEMS THEY USE.</p> |
|--|---|

The City of College Park
Annual Budget by Organization Report

Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
Department: 1300 - Executive							
EX10-Personnel - Personnel Services	266,408.17	293,676.33	10%	303,589.00	315,400.00	320,973.00	9%
EX15-Employee B - Employee Benefits	59,571.57	65,752.94	10%	61,231.00	61,003.00	61,705.00	-6%
EX16 - New Personnel Costs	0.00	0.00	0%	0.00	0.00	0.00	0%
EX20-Communicat - Communications & Util.	12,038.92	12,943.85	8%	20,300.00	20,300.00	20,300.00	57%
EX25-Rentals - Rentals	3,974.06	16,696.34	320%	4,500.00	4,500.00	4,500.00	-73%
EX30-Repair & M - Repair & Maintenance	3,871.73	735.00	-81%	2,000.00	2,000.00	2,000.00	171%
EX35-Building M - Building Maintenance	378.38	0.00	-100%	0.00	0.00	0.00	0%
EX40-Training & - Training & Education	38,372.68	25,399.77	-34%	44,220.00	44,300.00	45,300.00	78%
EX45-Other Serv - Other Services & Charges	1,100,333.32	1,454,231.22	32%	1,207,000.00	917,000.00	917,000.00	-37%
EX50-Materials - Materials & Supplies	24,964.70	24,123.90	-3%	24,200.00	24,200.00	23,200.00	-4%
EX55-Cost Of Sa - Cost Of Sales	13,515.48	9,442.60	-30%	15,000.00	15,000.00	15,000.00	59%
EX60-Operating - Operating Transfers Out	0.00	0.00	0%	0.00	0.00	0.00	0%
EX70-Capital Ou - Capital Outlay	0.00	12.61	+++	11,000.00	6,000.00	12,000.00	61,129%
Department Total: Executive	\$1,523,429.01	\$1,903,014.56	25%	\$1,693,040.00	\$1,409,703.00	\$1,421,978.00	-25%

City of College Park
Major Accomplishments
Budget Year 2007-08

Department : Executive

Division: Executive

Fund: General

Department Number: 1300

1. City's Annexation of the Chick-fil-A headquarters and 54 acres at the intersection of Buffington Road and Naturally Fresh Boulevard.
2. City's signing of a Memorandum of Understanding with Grove Street Partners for the development of 28 acres at the Georgia International Convention Center, a \$250 million public private partnership.
3. First phase begun to redevelop the old Police and Fire Stations property on Columbia Avenue into a mixed use development.
4. Continuity of Operations (COOP) training provided for Department Directors.
5. Construction underway on the Automated People Mover, which will connect Hartsfield-Jackson Atlanta International Airport to the GICC and the Consolidated Rental Car (CONRAC) facility.
6. Development of a Compressed Natural Gas (CNG) Facility begun on 1.54 acres at the corner of West Point Avenue and Edison Drive.
7. Completion of a class and compensation study that will govern pay for performance, performance evaluations and training programs.
8. Establishment of a Stormwater Utility Fee System and a Stormwater Utility Management Division.

City of College Park
Goals and Objectives
Budget Year 2008-2009

Department: Executive

Division: General Government

Fund: General

Department Number: 1000

GOALS: A general accomplishment toward which a department's effort is directed.

OBJECTIVES: Specific ways in which to achieve the goal.

I. Ensure implementation of City Council policy, utilizing the best management practices.

I. A. Attend all meetings & provide background data & policy alternatives for Council review.

B. Act as a catalyst to all departments in providing assistance toward furthering their individual & department goals & objectives.

C. Develop open lines of communication with all Council members & with as many community groups as possible.

D. Hold weekly staff meetings to discuss proposed policies/projects.

II. Implement the provisions of the Comprehensive Plan.

II. A. Continue to work toward completing/implementing land development policies/recommendations & work program of Comprehensive Plan.

III. Demonstrate progress with regard to economic development of the ADAP areas & Downtown revitalization effort.

III A. Promote economic development and growth in ADAP areas/Old National Highway.

B. Increase Downtown revitalization efforts.

C. Coordinate/assist in implementation of Downtown Master Plan.

D. Coordinate overall efforts to develop Gateway, Princeton Village, Manchester Point, Jamestown Plaza & 150 acre Godby Road tract.

E. Participate in Enterprise Zone process to authorize tax abatements.

IV. Improve employee communications, foster teamwork approach.

IV A. Develop employee incentive programs/opportunities for interaction.

B. Provide supervisory training in all areas.

C. Provide ethnic and diversity training to all City employees.

D. Continue bi-weekly Development Committee meetings to facilitate communication for furtherance of development projects.

E. Hold monthly one-on-one meetings with Department Heads to discuss development projects.

F. Hold quarterly meetings open to all employees.

V. Develop a more effective and efficient workplace.

V. A. Examine all potential for additional revenue sources.

B. Monitor levels of service & cost to determine more cost effective methods, including alternate service delivery.

C. Encourage creative planning and critical thinking.

VI. Develop a City-wide Strategic Plan

VII. Recruit Emergency Services Personnel.

The City of College Park
Annual Budget by Organization Report
 Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
<u>Department: 1510 - Financial Administration</u>							
EX10-Personnel - Personnel Services	134,869.65	142,214.03	5%	144,755.00	149,400.00	152,046.00	7%
EX15-Employee B - Employee Benefits	31,510.64	33,807.01	7%	35,198.00	31,395.00	31,708.00	-6%
EX16 - New Personnel Costs	0.00	0.00	0%	0.00	0.00	0.00	0%
EX20-Communicat - Communications & Util.	6,231.24	5,980.71	-4%	8,965.00	8,965.00	8,965.00	50%
EX30-Repair & M - Repair & Maintenance	0.00	0.00	0%	0.00	0.00	0.00	0%
EX40-Training & - Training & Education	6,710.94	6,700.87	0%	7,565.00	7,565.00	7,565.00	13%
EX45-Other Serv - Other Services & Charges	20,710.46	34,632.14	67%	35,036.00	35,036.00	35,036.00	1%
EX50-Materials - Materials & Supplies	4,838.06	12,410.00	156%	15,750.00	15,750.00	15,750.00	27%
EX55-Cost Of Sa - Cost Of Sales	0.00	0.00	0%	0.00	0.00	0.00	0%
EX70-Capital Ou - Capital Outlay	0.00	0.00	0%	0.00	0.00	0.00	0%
Department Total: Financial Administration	<u>\$204,870.99</u>	<u>\$235,744.76</u>	15%	<u>\$247,269.00</u>	<u>\$248,111.00</u>	<u>\$251,070.00</u>	7%

City of College Park
Personnel
Budget Year 2008 - 2009

Department: Financial Administration	Fund: General	Department Number: 1510		
Full Time Positions:	2007-2008 Current	Vacant Positions	2008-2009 Department Request	2008-2009 Council Approved
Director of Finance	1		1	1
Tax Clerk	1		1	1
Utility Accountant*	1		1	1
Total Personnel:	3	None	3	3

*25% Public Works Administration, 25% Sanitation, 50% Water/Sewer

City of College Park
Major Accomplishments
Budget Year 2007-08

Department : Finance

Division: Finance

Fund: General

Department Number: 1510

Audit - Submitted the Comprehensive Annual Report with supporting schedules and Management Discussion & Analysis.
Received the Certificate of Excellence for Financial Reporting for the Fiscal Year ending 2006.

Budget - Monthly summary prepared for City Manager, Mayor and Council. Budget schedules instructions for .Net provided to departments.

Capital Improvements Plan - 5 year Capital Improvements Program developed with input from City Departments.

Taxes - Tax roll back rate prepared for 2007.

Hotel Financing Team - Worked with team of GICC, Economic Development Staff, Financial advisors and attorneys on various funding scenarios for hotel developments in the College Park area. Hotel/Office development MOU approved by Council.

Assisted staff with New World .net version budget monitoring and training.

City of College Park
Goals and Objectives
Budget Year 2008-09

Department: Finance	Division: Finance	Fund: General	Department Number: 1510
GOALS: A general accomplishment toward which a department's effort is directed.		OBJECTIVES: Specific ways in which to achieve the goal.	
I. Obtain GFOA Certificate of Achievement for Excellence in Financial Reporting for the 2008 Comprehensive Annual Financial Report (CAFR)		I. A. Establish time frames with Accounting Firm selected B. Ensure staff complete preliminary work for audit process C. Ensure staff provide documentation as requested by auditors D. Facilitate timely compilation of audit information for publication	
II. Prepare the City Capital Improvements 5 Year Plan		II. A. Coordinate departmental submissions B. Ensure revenue streams exist for all items C. Ensure print format is easily readable D. Submit to City Manager, Mayor and Council for approval	
III. Obtain the Distinguished Budget Presentation Award		III. A. Prepare budget comprised of departmental requests B. Make sure budget meets review criteria C. Submit adopted budget to GFOA for review	
IV. Prepare City component of Bond Issue for the GICC Hotel Office Complex		IV. A. Provide updated information to bond issuers B. Work with bond issuers to develop payment schedules C. Forecast revenue streams for repayment D. Provide contingency plans for revenue streams	

The City of College Park
Annual Budget by Organization Report

Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
<u>Department: 1512 - Accounting</u>							
EX10-Personnel - Personnel Services	142,884.03	158,446.04	11%	150,971.00	150,637.00	171,468.00	8%
EX15-Employee B - Employee Benefits	29,697.54	27,415.90	-8%	44,404.00	46,623.00	29,165.00	6%
EX16 - New Personnel Costs	0.00	0.00	0%	22,160.00	0.00	0.00	0%
EX20-Communicat - Communications & Util.	11,568.76	13,713.45	19%	17,000.00	17,000.00	17,000.00	24%
EX25-Rentals - Rentals	4,447.84	2,942.83	-34%	3,500.00	3,500.00	3,500.00	19%
EX30-Repair & M - Repair & Maintenance	0.00	21.85	+++	2,000.00	2,000.00	2,000.00	9,053%
EX35-Building M - Building Maintenance	0.00	0.00	0%	800.00	800.00	800.00	+++
EX40-Training & - Training & Education	6,314.15	8,187.71	30%	12,700.00	12,700.00	12,700.00	55%
EX45-Other Serv - Other Services & Charges	81,595.55	87,920.01	8%	99,050.00	99,050.00	99,050.00	13%
EX50-Materials - Materials & Supplies	8,425.00	19,640.43	133%	18,300.00	18,300.00	18,300.00	-7%
EX70-Capital Ou - Capital Outlay	0.00	877.58	+++	0.00	0.00	0.00	-100%
EX75-Debt Servi - Debt Service	11,741.64	0.00	-100%	0.00	0.00	0.00	0%
Department Total: Accounting	\$296,674.51	\$319,165.80	8%	\$370,885.00	\$350,610.00	\$353,983.00	11%

City of College Park
 Personnel
 Budget Year 2008 - 2009

Department: Finance	Division: Accounting	Fund: General	Department Number: 1512		
		2007-2008	Vacant	2008-2009	2008-2009
		Current	Positions	Department	Council
				Request	Approved
Full Time Positions:					
Accounting Supervisor		1		1	1
Accounting Assistant		1		1	1
Accounts Clerk		1		1	1
Accounts Payable Clerk		0		1	0
Accounting Clerk		0		1	0
Part Time Positions:					
Accounts Payable Clerk		1		0	1
Accounting Clerk		1		0	1
Total Personnel:		5	None	5	5

City of College Park
Major Accomplishments
Budget Year 2007-08

Department : Accountmting Division: Fund: General Department Number: 1512

The Accounting Department has been successful in hiring new personnel to fill all positions. Cross-training is currently taking place with all established positions, ensuring that in the absence of any staff personnel, the daily operations of this department will continue in a proficient and normal manner.

Currently providing assistance in establishing policy and procedures with the Municipal Court System in reference to revenues collected, posting and training on the New World .NET System.

The Accounting Department successfully received the Certificate of Achievement for Excellence in Financial Reporting for the 12th consecutive year.

City of College Park
Goals and Objectives
Budget Year 2008-09

Department: Accounting	Division:	Fund: General	Department Number: 1512
GOALS: A general accomplishment toward which a department's effort is directed.		OBJECTIVES: Specific ways in which to achieve the goal.	
I. The Accounting Department will continue to develop policies and procedures that will improve the efficiency and operation of the Finance Department. Continue to train and assist city personnel on the implementation of the .NET system/New World		I. A. Acctg. Supervisor will coordinate with the Finance Dir. B. Cross-train all staff various accounting tasks C. Study the latest GASB updates D. Work with New World to use .NET system to full capacity along with departments city-wide.	
II. Continue to implement GASB 34 for financial reporting		A. Assist the Finance Director with implementation B. and compliance	
III. Train and develop new officer personnel to a level of competency		A. Cross-train all staff on daily accounting tasks. Ensure that assistance is provided to all city departments	
IV. It is the Accounting Department's objective to obtain the Certificate of Achievement for Excellence in Financial Reporting for the 13 consecutive year.		A. Strive for accuracy and persistence in accounting procedures and upgrades	

The City of College Park
Annual Budget by Organization Report

Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
Department: 1516 - Business License							
EX10-Personnel - Personnel Services	37,151.04	41,123.34	11%	40,422.00	42,878.00	43,650.00	6%
EX15-Employee B - Employee Benefits	14,191.84	14,255.01	0%	14,494.00	13,566.00	13,687.00	-4%
EX16 - New Personnel Costs	0.00	0.00	0%	0.00	0.00	0.00	0%
EX20-Communicat - Communications & Util.	6,876.37	6,312.77	-8%	9,700.00	9,700.00	9,700.00	54%
EX25-Rentals - Rentals	0.00	0.00	0%	0.00	0.00	0.00	0%
EX30-Repair & M - Repair & Maintenance	0.00	0.00	0%	0.00	0.00	0.00	0%
EX40-Training & - Training & Education	103.82	10.06	-89%	2,050.00	2,050.00	2,050.00	15,620%
EX45-Other Serv - Other Services & Charges	14,168.58	2,338.89	-83%	4,000.00	6,000.00	6,000.00	156%
EX50-Materials - Materials & Supplies	9,678.80	3,851.36	-60%	4,600.00	6,600.00	6,600.00	71%
EX55-Cost Of Sa - Cost Of Sales	0.00	0.00	0%	0.00	0.00	0.00	0%
EX70-Capital Ou - Capital Outlay	0.00	0.00	0%	0.00	0.00	0.00	0%
Department Total: Business License	\$82,170.45	\$67,891.43	-17%	\$75,266.00	\$80,794.00	\$81,687.00	20%

City of College Park
 Personnel
 Budget Year 2008 - 2009

Department: City Clerk	Division: License	Fund: General	Department Number: 1516		
Full Time Positions:	2007-2008 Current	Vacant Positions	2008-2009 Department Request	2008-2009 Council Approved	
Tax Clerk	1		1	1	
Total Personnel:	1	None	1	1	

City of College Park
Major Accomplishments
Budget Year 2007-2008

Department: Business License Division: Occupation Tax/Alcohol Fund: General DepartmentNumber:1516

1. Successfully issued Occupation Tax Certificates (1196) and Alcohol Licenses (59 establishments) for a total revenue of approximately \$1,750,000.
2. Efforts were continued requiring all renewals (business licenses) to provide proof of gross revenues in an attempt to collect the maximum occupation tax revenue due the City.
3. Occupation Tax Department coordinated with Code Enforcement and the City Clerk's Office to collect delinquent occupation taxes and to discover those businesses operating within the city limits without a valid certificate.

City of College Park
Goals and Objectives
Budget Year 2008-2009

Department: Business License Division: Occupation Tax/Alcohol Fund: General Department Number: 1516

GOALS: A general accomplishment toward which a department's effort is directed. OBJECTIVES: Specific ways in which to achieve the goal.

I. A vital attempt is being made to change and improve on the current occupation tax procedure for 2008-2009. Mr. Bill Johnston is now reviewing all occupation tax applications for planning, zoning, and economic development purposes. It was stated in last years' goals and objectives that the process for applying for a new occupation tax certificate was much too cumbersome. Due to the City's attempt to become "A City on the Move" the process of obtaining an occupation tax certificate will become much more cumbersome and harder to achieve.

II. Alcohol application procedure and renewal procedure is still in need of review.

III. Improvements have been implemented in the way walk-in applicants are handled but the following issues still remain: incomplete applications, no proof of gross revenue for walk-in renewals, notary signature on return and incomplete backup in the form of required documentation. (Also noted in 2007-2008 budget)

An automated way of answering questions about obtaining an occupation tax certificate or alcohol license would be beneficial for the department. Since the installation of the new telephone system (2 yrs ago) it would seem this could be a viable option. (Noted in 2006-2007 & 2007-2008)

IV. Audits must be implemented. Revenue would increase substantially.

A. Occupation Tax Clerk is highly knowledgeable; however, guidance is needed in some instances; therefore, the lines of communication should be open between Strategic Planning Initiatives, Bill Johnston, and the city attorneys.

A. The City Clerk along with the Occupation Tax Clerk should review the new applications and renewals.

B. Due date of January 20th should be revised.

C. Occupation Tax Clerk should be educated on how the State ties into the licensing process.

D. Citations issued the next scheduled work day after deadline

A. More responsibility should be placed on applicant. An instruction sheet is provided – READ IT.

B. Incomplete applications without proper documentation should not be accepted. Too much follow up for clerk, not enough responsibility on applicant.

C. Automated telephone information line – Council may want all telephones answered by a live person; however, in this day and time, automation is the way to go.

A. Review reported gross receipts for validity. Require

explanation if revenue increases or decreases substantially

B. Review exemptions made in the reporting of hotel/motel tax.

C. Audit occupation tax as it pertains to personal property

D. Audit all office buildings with respect to owner, property management company and gross revenue.

The City of College Park
Annual Budget by Organization Report

Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
<u>Department: 1517 - Purchasing</u>							
EX10-Personnel - Personnel Services	108,673.71	111,847.74	3%	111,164.00	114,489.00	116,549.00	4%
EX15-Employee B - Employee Benefits	28,492.80	28,991.55	2%	32,175.00	26,802.00	27,117.00	-6%
EX16 - New Personnel Costs	0.00	0.00	0%	0.00	0.00	0.00	0%
EX20-Communicat - Communications & Util.	5,364.18	6,227.35	16%	7,400.00	7,400.00	7,400.00	19%
EX30-Repair & M - Repair & Maintenance	0.00	0.00	0%	0.00	0.00	0.00	0%
EX35-Building M - Building Maintenance	0.00	0.00	0%	0.00	0.00	0.00	0%
EX40-Training & - Training & Education	0.00	64.17	+++	1,935.00	1,935.00	1,935.00	2,785%
EX45-Other Serv - Other Services & Charges	0.00	4,677.78	+++	4,050.00	4,050.00	4,050.00	-13%
EX50-Materials - Materials & Supplies	2,665.67	1,789.43	-33%	3,600.00	3,600.00	3,600.00	101%
EX70-Capital Ou - Capital Outlay	0.00	0.00	0%	0.00	0.00	0.00	0%
Department Total: Purchasing	\$145,196.36	\$153,598.02	6%	\$160,324.00	\$158,276.00	\$160,651.00	5%

City of College Park
Major Accomplishments
Budget Year 2007-2008

Department : Purchasing Division: Fund: 1000 Department Number: 1500

1. Request were received for Fire Promotional Exams and given to the Fire and HR Department for recommendation.
2. Request were received for Consultan Services for Godby Road and Zupp Park project. Package given to the Receration Department for recommendation.
3. Yearly vehicle inventory was updated and forwarded to Personnel and City Manager's Office.
4. Reupholstering of conference room and City Managers Office chairs.
5. Purchase and installation of back up generator for City Hall Complex. Project completed in February 07.
6. Request for the re-design of the City Web Site was received and made available to the PIO and IT Department for their review and recommendation.
7. Leasing Services for City wide Departments as needed for equipment purchases. This was completed in conjunction with the Finance Director.
8. Year end close out of all purchase orders was completed for the 2007-08 budget year. This ws also done with the assistance Accounting Department.
9. Request for Jamestown Plaza Redevelopment project was given to the Commerical Industrial Development Department for review.
10. A study and report for Air Quality Testing was obtained for Fire Station #2. Information was given to the Fire Department for their review.
11. The Purchasing Department has completed the updating of FEI numbers to the computer for its current vendors. Project completed.
12. The Purchasing Department conducted a training class for all Departments on ordering staple items over the computer.
13. Additional training was given by the Purchasing Department to various city departments on the use of the Dot Net Procurement Software System.
14. Request for the Water Loss Control Project was received and given to the Water & Sewer Department for their recommendation.
15. Request and additional information for the Golf Course Driving Range project was given to the Recreation Department for review.
16. Request for the Redevelopment of property on Columbia Avenue in the Downtown Business Distric was forwarded for review to ED.

City of College Park
Goals and Objectives
Budget Year 2008-2009

Department: Purchasing	Division:	Fund: 1000	Department Number: 1500
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GOALS: A general accomplishment toward which a department's effort is directed.

OBJECTIVES: Specific ways in which to achieve the goal.

- | | | | |
|--|------|----|---|
| I. Expand vendor listing | I | A. | Search State and Local Data Bases via internet service. |
| | | B. | Use of State Contract providers when available. |
| | | C. | Make vendor listing more available to city departments. |
| II. Better use of .NET system with vendor application. | II. | A. | Entry o f information about vendor consisting of minority status; vendor type; material or commodity code; etc. |
| III. The auction of surplus material. | III. | A. | Auction to be held by auction company and/or GovDeal. |
| | | B. | To take place in spring by internet or on site auction. |
| IV. Vendor information by report from .NET System. | IV. | A. | This can only be obtained once the information from item 2 from above has been completed. |

The City of College Park
Annual Budget by Organization Report
 Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
<u>Department: 1535 - MIS - Info Technology</u>							
EX10-Personnel - Personnel Services	225,202.86	233,753.72	4%	259,436.00	259,436.00	277,126.00	19%
EX15-Employee B - Employee Benefits	59,965.85	62,197.33	4%	79,468.00	59,407.00	64,563.00	4%
EX16 - New Personnel Costs	0.00	0.00	0%	0.00	0.00	0.00	0%
EX20-Communicat - Communications & Util.	13,948.61	16,890.57	21%	17,890.00	17,890.00	17,890.00	6%
EX30-Repair & M - Repair & Maintenance	86,996.85	103,538.79	19%	126,450.00	116,450.00	116,450.00	12%
EX40-Training & - Training & Education	10,729.96	6,845.07	-36%	14,500.00	14,500.00	16,000.00	134%
EX45-Other Serv - Other Services & Charges	43,310.15	24,161.56	-44%	19,980.00	27,480.00	27,480.00	14%
EX50-Materials - Materials & Supplies	7,568.16	7,062.68	-7%	12,310.00	12,310.00	12,643.00	79%
EX70-Capital Ou - Capital Outlay	169,536.57	184,723.08	9%	250,000.00	200,000.00	200,000.00	8%
Department Total: MIS - Info Technology	<u>\$617,259.01</u>	<u>\$639,172.80</u>	4%	<u>\$780,034.00</u>	<u>\$707,473.00</u>	<u>\$732,152.00</u>	15%

City of College Park
 Personnel
 Budget Year 2008 - 2009

Department: MIS	Division: Fund: General		Department Number: 1535	
Full Time Positions:	2007-2008 Current	Vacant Positions	2008-2009 Department Request	2008-2009 Council approved
IT Director	1		1	1
Computer Operations Specialist	1		1	1
IT Technician	1		1	1
IT Technician	0		0	0
Network Admin	1	1	1	1
MIS Technician	1		1	1
IT Support Technician	1	1	1	1
Total Personnel:	6	2	6	6

City of College Park
Major Accomplishments
Budget Year 2007-08

Department : IT	Division:	Fund: General	Department Number:	1535
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1. Hired qualified IT Technician
2. Completed migration of New World software from AS400 to .Net
3. Implemented much needed security measures to city network including: EPO server, WSUS server, Antivirus software and HPS firewalls
4. Uncovered and addressed issues in Cingular phone billing and customer service.
5. Purchased new CCPK8 (Financial/Personnel) server; old server will be revamped to replace current LaserFiche server.
6. Implemented stricter access to server rooms with the cooperation of Public Safety and GICC.
7. Addressed several issues for Fire Dept. including completion of FIREHOUSE 7 software and preparation/completion of necessary moves of equipment to temporary Station #2 shelter.
8. Migrated several billing / customer service duties from DP to the Customer Services Dept.
9. Initiated offsite data storage for major system to beef up disaster recovery efforts.
10. Completed recycling of obsolete computer equipment and peripherals.
11. Instituted crossing training of GICC and City IT personnel including telephony training on Norstar and InterTel system promoting significant cost savings.

City of College Park
Goals and Objectives
Budget Year 2008-09

Department: IT	Division:	Fund: General	Department Number: 1535
GOALS: A general accomplishment toward which a department's effort is directed.		OBJECTIVES: Specific ways in which to achieve the goal.	
I. Complete IT Analysis		I. A. Create stable IT benchmark B. Perform end-to-end analysis of IT infrastructure C. Create plans for future IT expansion	
II. Implement Disaster Recovery / Information Security Plan		A. Evaluate success of offsite storage B. Evaluate success of security measure C. Initiate user education	
III. Implement improved website		A. Oversee website updates to improve functionality B. Implement department entry of data C. Addition of Citizens Response component and Online Pay	
IV. Implement VMWare and Blade server		A. Oversee installation of VMWare and Blade Server B. Consolidate servers C. Analyze implementation of network improvements with Network Manager	

The City of College Park
Annual Budget by Organization Report
 Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
Department: 1540 - HUMAN RESOURCES							
EX10-Personnel - Personnel Services	166,235.78	175,715.91	6%	205,559.00	209,875.00	208,466.00	19%
EX15-Employee B - Employee Benefits	31,744.65	35,038.07	10%	47,532.00	30,303.00	30,640.00	-13%
EX16 - New Personnel Costs	0.00	0.00	0%	46,366.00	0.00	0.00	0%
EX20-Communicat - Communications & Util.	9,464.96	13,174.86	39%	13,500.00	13,500.00	13,500.00	2%
EX40-Training & - Training & Education	47,823.01	7,112.89	-85%	24,300.00	24,300.00	24,300.00	242%
EX45-Other Serv - Other Services & Charges	82,946.44	58,844.65	-29%	100,000.00	125,400.00	125,400.00	113%
EX50-Materials - Materials & Supplies	14,708.53	25,363.97	72%	36,480.00	30,480.00	30,480.00	20%
EX70-Capital Ou - Capital Outlay	0.00	0.00	0%	0.00	0.00	0.00	0%
Department Total: HUMAN RESOURCES	\$352,923.37	\$315,250.35	-11%	\$473,737.00	\$433,858.00	\$432,786.00	37%

City of College Park
Personnel
Budget Year 2008 - 2009

Department: Human Resources Department Number: 1540

	2007-2008 Current	Vacant Positions	2008-2009 Department Request	2008-2009 Council Approved
Full Time Positions:				
Human Resources Director	1		1	1
Administrative Assistant	1		1	1
Human Resources Specialist	1		1	1
Administrative Coordinator/Records Clerk	0		1	1

Part-Time Positions:

Administrative Coordinator/Records Clerk	1		1	1
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Total Personnel: 4 None 5 5

City of College Park
Major Accomplishments
Budget Year 2007-08

Department : Human Resources Division: Fund: General Department Number: 1540

New World Conversion - 60% with E-suites pending

Filled critical position within organization - Fire Chief, IT Technician, HR Assistant, HR Records Clerk and City Manager

Selected vendor to conduct promotional testing for Fire Department positions

Provided Council with update on Social Security comparisons and options

Coordinated United Way Campaign - Increased pledge participation amount from \$590 to \$3,392

64

Coordinated Health and Wellness Fair - 20 vendors participated

Work closely with City Attorney to roll out new Policy Manual

Ongoing activity with City Attorney to resolve litigation issues

Worked with Ceridian to provide grief counselors to Fire & Rescue within 24 hours of incident

Updated A{Ms for all uniformed Fire personnel regarding grooming

Coordinated Employee Holiday Luncheon

Reintroduced Employee Service Award Program

City of College Park
Goals and Objectives
Budget Year 2008-09

Department: HR	Division:	Fund: General (100)	Department Number: 1540
GOALS: A general accomplishment toward which a department's effort is directed.		OBJECTIVES: Specific ways in which to achieve the goal.	
I. Implement new Employee Policy Manual		I. A. Train Dept. Heads, Supervisors, and Employees on policies B. Print and distribute new manual	
II. Establish a more Comprehensive New Employee Orientation Program		A. Include a Letter from Mayor & City Manager B. History Information about the City C. Information on Various Departments	
III. Develop a more Comprehensive Workers Compensation Program		A. Re-establish safety program/committee B. Offer Safety Incentives/Training	
IV. Flexible Spending Account (FSA) Revision		A. Increase enrollment in the FSA Program B. Debit Card versus Paper Claims	
V. Develop more Supervisory Training Courses		A. Coordinate a Training Schedule for Dept. Heads and Supervisors related to FMLA, FLSA, Sexual Harrassment Interviewing & Selection, Progressive Discipline & Discharge	

The City of College Park
Annual Budget by Organization Report

Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
<u>Department: 1570 - Public Information</u>							
EX10-Personnel - Personnel Services	22,973.06	58,146.11	153%	58,029.00	58,029.00	72,155.00	24%
EX15-Employee B - Employee Benefits	4,764.77	21,311.81	347%	18,172.00	19,604.00	24,424.00	15%
EX16 - New Personnel Costs	0.00	0.00	0%	57,581.00	0.00	0.00	0%
EX20-Communicat - Communications & Util.	10,542.11	5,655.25	-46%	11,400.00	11,400.00	11,400.00	102%
EX25-Rentals - Rentals	0.00	0.00	0%	0.00	0.00	0.00	0%
EX30-Repair & M - Repair & Maintenance	0.00	0.00	0%	0.00	0.00	0.00	0%
EX35-Building M - Building Maintenance	0.00	42.00	+++	0.00	0.00	0.00	-100%
EX40-Training & - Training & Education	1,622.36	2,335.09	44%	12,825.00	12,825.00	14,325.00	513%
EX45-Other Serv - Other Services & Charges	25,328.61	12,986.84	-49%	66,500.00	50,000.00	50,000.00	285%
EX50-Materials - Materials & Supplies	954.67	6,008.00	527%	72,700.00	5,200.00	5,533.00	-8%
EX55-Cost Of Sa - Cost Of Sales	500.00	0.00	-100%	0.00	0.00	0.00	0%
EX70-Capital Ou - Capital Outlay	0.00	0.00	0%	0.00	40,000.00	40,000.00	+++
Department Total: Public Information	\$66,685.58	\$106,485.10	60%	\$297,207.00	\$197,058.00	\$217,837.00	105%

City of College Park
Major Accomplishments
Budget Year 2007-08

Public Information Division: Fund: General Department Number: 1570

A. Establishment of media contacts - A major assignment upon my hiring was to develop substantial media contacts. This is an evolving process. There is evidence of a substantial advancement. Upon arrival, I have worked with the following journalists:

- | | |
|-----------------------------------|--|
| 1. Tom Jones - WSB Television | 11. Richard Sankster - WSB-Radio |
| 2. Lessie Scurry - AJC Newspaper | 12. Sandra Parrish - WSB Radio |
| 3. Denise Dillon - WAGA Fox5 | 13. Devin Feeley - WAGA Fox5 |
| 4. Charles Mollineaux - WAGA Fox5 | 14. Stacy Elgin - WAGA Fox5 |
| 5. John Bachman - WSB-TV | 15. Daniel Silliman - Clayton News-Daily |
| 6. Ashley Hayes - WSB-TV | 16. Joel Hall - Clayton News-Daily |
| 7. Amanda Rosseter - WSB-TV | 17. Latria Garnigan - So. Fulton/Clayton Neighbor |
| 8. Paul Crawley - WXIA-TV | 18. Bill Baldowski - So. Fulton/Clayton Neighbor |
| 9. Julie Wolfe - WXIA-TV | 19. Jessie Ozburn - Publisher, SouthSide Newspaper |
| 10. Blair Meeks - WXIA-TV | 20. Stan Washington - Atlanta Voice Newspaper |
21. Chandra Thomas - Atlanta Magazine
22. Jennifer Weis - Where (Georgia) Magazine
23. Patrick Killam - Atlanta Newcomer, Atlanta School Guide Magazines

B. Purchase of Web Editing Software - In my 3rd week of employment, I purchased Adobe GoLive, the industry leading software for editing web pages. I taught myself how to use the software, and have been updating the web ever since. I also purchased Adobe Illustrator, which allows for the development of Ad work, banners, graphics and other photo editing elements.

C. Developed Best Practices for Cable Channel - Purchased new digital camera, and began to update the cable channel with urgency to develop pattern of expectation for College Park viewers. Have performed day-to-day maintenance with confidence; have conferred with software developers in Kansas (home base for MediaXtreme software) to familiarize myself with rigors and demands of day-to-day operations. Performed major repair last October when software crashed. Restored operation within 2 hours.

D. Strived to Change Negative Perception of College Park by Highlighting Positive News - I have initiated a number of positive stories that the media has covered: Golf Academy, Power Sales to other Municipalities, Financial Reporting Awards, New Hires, Tumbleweeds Victory in Cancun, New Hotels to be built next to GICC, Expose of College Park in Atlanta Magazine, Pictures of parks & recreation on Cable Channel, Highlighting photos of employees, buildings and scenes in College Park on Cable.

City of College Park
Goals and Objectives
Budget Year 2008-09

Department: PIO	Division:	Fund: General	Department Number: 1570
GOALS: A general accomplishment toward which a department's effort is directed.		OBJECTIVES: Specific ways in which to achieve the goal.	
I. The PIO has been challenged to transition the govt. channel (TV-23) broadcast to include video content. This would be a major challenge, requiring a significant capital outlay. Purchases would be phased-in; Photography/editing equipment would be priority purchases, since they would be needed to produce all programming prior to launch.		I.	<ul style="list-style-type: none"> A. Research, compile necessary equipment wish list B. Enlist national & local vendors for bids C. Include training/certification as part of bid D. Keep Mayor & Council abreast of plans; E. Develop programming ahead of soft launch.
II. Web Redevelopment - New Collegeparkga.com website RFP has been issued and received; first set of finalists has been recognized.			<ul style="list-style-type: none"> A. Write RFP ✓, Select Finalists ✓, B. Communicate needs, select best option to fit needs C. Narrow finalists to one, set deadlines, develop launch date
III. Streamline operations; develop efficient process for ad campaign			<ul style="list-style-type: none"> A. Utilize new personnel to maximize ad campaign B. Develop reports to develop expectations for the R.O.I. C. Dedicate resources to keep BIDA, Development, City Mgr., Mayor & Council aware of ads, publications, etc.
IV. Expand quick response abilities; to include media relations (TV) and explore more efficient ways to tell the College Park story through press releases, prepared statements, up-front strategies, etc.			<ul style="list-style-type: none"> A. Reaffirm roles of Police & Fire Spokespersons; develop chain of command response B. Call on media contacts; sell them more stories C. Get involved in more local journalism organizations; build new contacts.
V. Clarify during 1st fiscal year meeting if Mayor & Council wish to publish City Calendar			<ul style="list-style-type: none"> A. Submit agenda item at first meeting of Mayor & Council in fiscal year 2008-2009 B. Select Artist to handle all design, photography & development C. Present drafts to Mayor & Council on Sept. 15 D. Finalize and print for Nov. 1st delivery

The City of College Park
Annual Budget by Organization Report

Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
Department: 1575 - Engineering							
EX10-Personnel - Personnel Services	166,398.98	189,846.43	14%	186,474.00	163,400.00	165,916.00	-13%
EX15-Employee B - Employee Benefits	38,700.88	39,940.43	3%	54,542.00	37,903.00	38,362.00	-4%
EX16 - New Personnel Costs	0.00	0.00	0%	39,968.00	0.00	0.00	0%
EX20-Communicat - Communications & Util.	13,188.08	12,837.25	-3%	11,000.00	11,000.00	11,000.00	-14%
EX30-Repair & M - Repair & Maintenance	34,261.38	693.34	-98%	4,000.00	4,000.00	4,000.00	475%
EX40-Training & - Training & Education	8,961.82	3,959.98	-56%	15,990.00	15,990.00	15,490.00	291%
EX45-Other Serv - Other Services & Charges	9,282.90	26,809.31	189%	132,300.00	82,300.00	33,300.00	24%
EX50-Materials - Materials & Supplies	6,869.60	21,806.76	217%	19,250.00	22,250.00	22,250.00	2%
EX70-Capital Ou - Capital Outlay	24,969.00	0.00	-100%	26,100.00	6,300.00	100.00	+++
Department Total: Engineering	\$302,632.64	\$295,893.50	-2%	\$489,624.00	\$343,143.00	\$290,418.00	-2%

City of College Park
 Personnel
 Budget Year 2008 - 2009

Department: Public Works Division: Engineering Fund: General Department Number: 1575

	2007-2008 Current	Vacant Positions	2008-2009 Department Request	2008-2009 City Manager Recommend
Full Time Positions:				
City Engineer	1		1	1
Assistant City Engineer	1		1	1
GIS/CAD Technician	1		1	1
Compliance Officer (to Storm Water Utilities)	0		0	0
Administrative Coordinator	0		1	1
 Part Time Positions:				
Administrative Coordinator	1	1	0	0
 Total Personnel:	<hr/> 4	1	4	4

City of College Park
Major Accomplishments
Budget Year 2007-08

Department : Engineering Division: Engineering Fund: General Department Number: 1200

- Administrat tion: Established d contractor Pre-Qualification
 Established d Fee Ordinance for Engineering
 Generate various maps for ALL Departments
 Metropolitan North Georgia Water Planning District
- Stormwater: Coordinate design services for various projects (i.e., Jackson)
 Street @John Calvin, Cambridge Ave Drainage Drawings, Mercer
 Ave Drainage Improvements and Herschel rd Drainage Improvements
 Established Stormwater Utility
- Power: Coordinate relocation of utilities for various projects
- Water/Sewer: Coordinate relocation of utilities for or various projects
- Coordinated design/project services for various projects (i.e., Jones Circle Sanitary Upgrade, Vesta Ave
 Waterline Upgrade, Water distribution evaluation Services, Washington, Hemphill and temple Waterline
 Upgrade, Best Rd Sanitary Repair, Feasibility Study, Elevated Tank Study and SSES Evaluation.
- Transportation: Coordinate street closings in relation to various projects
 GDOT, ARC, Clayton County TCC
- Inspections: Assisted in the coordination of cleanup at Helmwood Property
 Coordinate all review if Erosion and Sediment plans for various projects
- Development: Review Erosion and Sediment plans and inspect Erosion and Sediment for various developments (i.e., Lottie
 miller Property, CONRAC Site and 24-inch Water Line)

City of College Park
Goals and Objectives
Budget Year 2008-09

Department: Engineering Division: Engineering Fund: General Department Number: 1200

GOALS: A general accomplishment toward which a department's effort is directed.

OBJECTIVES: Specific ways in which to achieve the goal.

- I. Development
 - A. Complete homes at Yorktowne Place, Princeton Village Oxford Crossing
 - B. Continue to work on the planning, design and construction of a GICC Headquarters Hotel

- II. Transportation
 - A. Implement Old National Communities initiatives streetscape
 - B. Assist with construction of CONRAC, Access Bridge, & APM

- III. Stormwater
 - A. Determine the full range of storm water quality facilities required for master stormwater plan

The City of College Park
Annual Budget by Organization Report
 Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
<u>Department: 2650 - Municipal Court</u>							
EX10-Personnel - Personnel Services	186,600.81	189,240.72	1%	352,389.00	224,780.00	254,224.00	34%
EX15-Employee B - Employee Benefits	29,117.18	19,964.46	-31%	48,514.00	16,546.00	16,683.00	-16%
EX16 - New Personnel Costs	0.00	0.00	0%	75,574.00	75,574.00	49,937.00	+++
EX20-Communicat - Communications & Util.	0.00	0.00	0%	0.00	0.00	0.00	0%
EX30-Repair & M - Repair & Maintenance	0.00	0.00	0%	900.00	900.00	900.00	+++
EX35-Building M - Building Maintenance	0.00	0.00	0%	0.00	0.00	0.00	0%
EX40-Training & - Training & Education	959.20	3,015.93	214%	4,470.00	4,470.00	4,470.00	48%
EX45-Other Serv - Other Services & Charges	103,138.03	72,645.24	-30%	97,075.00	97,075.00	97,075.00	34%
EX50-Materials - Materials & Supplies	5,318.69	6,337.13	19%	16,694.00	16,694.00	16,694.00	163%
EX70-Capital Ou - Capital Outlay	0.00	0.00	0%	0.00	0.00	0.00	0%
Department Total: Municipal Court	\$325,133.91	\$291,203.48	-10%	\$595,616.00	\$436,039.00	\$439,983.00	51%

City of College Park
 Personnel
 Budget Year 2008 - 2009

Department: Municipal Court Division: Judicial Fund: General Department Number: 2650

	2007-2008 Current	Vacant Positions	2008-2009 Department Request	2008-2009 Council Approved
Full Time Positions:				
Adminstrative Assistant	1		1	1
Adminstrative Coordinator	2	1	2	2
Judge	1		1	1
EDP Technian	0		1	0
Account Clerk	0		1	0
Part Time Positions:				
Clerk	3		2	3
Judge	2		2	2
Total Personnel:	9	1	10	9

City of College Park
Major Accomplishments
Budget Year 2007-08

Department : Police	Division: Municipal Court	Fund: General	Department Number:	2650
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1. Added additional court times to facilitate heavier case loads.
2. Installed GCIC terminal in court section to facilitate more timely data inquiries and entries into the state data base.
3. Reviewed bond process to accommodate bonding of arrestees in order to reduce billable incarceration days.
4. Restructured parking violation fees and instituted parking citation tracking process.

City of College Park
Goals and Objectives
Budget Year 2008-09

Department: Police	Division: Municipal Court	Fund: General	Department Number: 2650
GOALS: A general accomplishment toward which a department's effort is directed.		OBJECTIVES: Specific ways in which to achieve the goal.	
I. Acquire an accounting clerk/technician to account for court fines and other fees taken in within the department and to manage grants.	A. Establish job description, duties and responsibilities.		
	B. Provides third party accountability within the agency.		
	C.		
II. Review current fee schedules for reports, fingerprints, permits, etc.	A. Conduct a comparison study of surrounding agencies.		
	B. Make recommendations to City Manger and City Council to adjust fee schedules as needed.		
	C. Publish changes and notify frequent users. Implement changes.		

The City of College Park
Annual Budget by Organization Report

Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
Department: 3200 - POLICE ADMINISTRATION							
EX10-Personnel - Personnel Services	814,908.10	871,837.68	7%	883,974.00	883,974.00	899,341.00	3%
EX15-Employee B - Employee Benefits	235,224.88	249,509.63	6%	261,866.00	226,516.00	228,919.00	-8%
EX16 - New Personnel Costs	0.00	0.00	0%	11,421.00	0.00	0.00	0%
EX20-Communicat - Communications & Util.	111,210.39	123,405.51	11%	62,520.00	111,000.00	117,500.00	-5%
EX25-Rentals - Rentals	11,931.47	8,636.08	-28%	11,000.00	0.00	11,000.00	27%
EX30-Repair & M - Repair & Maintenance	8,160.94	10,303.99	26%	8,900.00	8,900.00	8,900.00	-14%
EX35-Building M - Building Maintenance	0.00	179,886.32	+++	247,409.00	160,800.00	160,800.00	-11%
EX40-Training & - Training & Education	19,622.34	20,002.38	2%	24,315.00	24,315.00	24,315.00	22%
EX45-Other Serv - Other Services & Charges	99,496.97	97,521.06	-2%	199,657.00	194,437.00	194,437.00	99%
EX50-Materials - Materials & Supplies	36,417.57	30,737.31	-16%	42,183.00	42,183.00	42,183.00	37%
EX60-Operating - Operating Transfers Out	0.00	0.00	0%	0.00	0.00	0.00	0%
EX70-Capital Ou - Capital Outlay	2.00	99,311.31	1,241,366%	19,000.00	24,000.00	19,000.00	-81%
EX75-Debt Servi - Debt Service	0.00	0.00	0%	0.00	0.00	0.00	0%
Department Total: POLICE ADMINISTRATION	\$1,336,974.66	\$1,691,151.27	26%	\$1,772,245.00	\$1,676,125.00	\$1,706,395.00	1%

City of College Park
 Personnel
 Budget Year 2008 - 2009

Department: Police Division: Administration		Fund: General		Department Number: 3200	
	2007-2008 Current	Vacant Positions	2008-2009 Department Request	2008-2009 City Manager Recommended	
Full Time Positions:					
Chief	1		1	1	
Deputy Chief	1		1	1	
Captain	2		2	2	
Lieutenant	1		1	1	
Sergeant	1	1	2	2	
Police Officer	3	1	3	3	
EDP Tech	1	1	1	1	
Validation Clerk	1	1	1	1	
Administrative Assistant	2		2	2	
Administrative Coordinator	2	1	2	2	
Custodian (Building Maint Specialist)	1		1	1	
Part Time Positions:					
Clerk	1		1	1	
Total Personnel:	17	5	18	18	

City of College Park
Major Accomplishments
Budget Year 2007-08

Department : Police

Division: Administrative

Fund: General

Department Number: 3200

With this year being full of transitions we were called upon to adapt and often change our direction. Unfortunately we lost several officers who either found employment elsewhere or whose employment with this department was terminated by this department for various reasons. This coupled with the decreased number of applicants possessing the core qualities this profession demands caused us to review our applicant hiring process. As a result, we increased the minimum passing score on the police officer entrance examination from 70% to 80%. We also increased the standard for endurance portion of the physical agility test by lowering the allowed time to complete it from ten minutes to nine minutes. These two changes were made in an attempt to solicit a better all around police applicant.

We were successful in accomplishing two of our three goals from last year. Our first was to "Improve training for new officers and existing officers and to reduce department attrition through incentives and recognition." This was accomplished by adding two additional weeks to the department's Field Training Program. During these two weeks, officers are given classes in high liability areas. These include report writing, pursuits, use of force and firearms. We also established mandatory in-service training for all police personnel. This training consisted of an eight hour course in ethics, elder abuse, family violence and legal updates. This division coordinated over 13,500 hours of training at the various county, state and national training centers.

In addition, we implemented the department's first outward show of rewarding and recognizing officers for obtaining certain certifications. This was accomplished through the Master Patrol Officer Program.

The second goal we accomplished was to "Gain approval to use on site Community Room as a satellite training facility." We did this by gaining approval through Fulton and Clayton Counties to train at our facility. As a result several intermediate and advance classes were presented here. These classes had not only officers from this agency but from surrounding agencies as well.

Our third goal of "Obtaining state local law enforcement certification" has not yet been realized. While personnel are diligently working towards this goal, there are still areas that have not yet met the standard due to reassigning personnel to satisfy manpower needs.

Overall, this division has made tremendous strides in helping to make the police department a better trained and more ethical department. Although several officers are no longer with us, the overwhelming majority of them were dismissed due to unethical behavior. This is an indication that regardless of the ever present need for police officers, we have zero tolerance for officer misconduct.

The City of College Park
Annual Budget by Organization Report
 Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
Department: 3220 - Police Investigations							
EX10-Personnel - Personnel Services	867,218.72	894,589.21	3%	861,636.00	938,628.00	954,018.00	7%
EX15-Employee B - Employee Benefits	254,739.43	262,133.22	3%	271,379.00	243,877.00	246,293.00	-6%
EX16 - New Personnel Costs	0.00	0.00	0%	0.00	0.00	0.00	0%
EX20-Communicat - Communications & Util.	21,932.24	11,075.75	-49%	0.00	21,000.00	21,000.00	90%
EX25-Rentals - Rentals	10,774.26	586.32	-95%	750.00	750.00	750.00	28%
EX30-Repair & M - Repair & Maintenance	9,816.66	12,695.80	29%	12,800.00	12,800.00	12,800.00	1%
EX40-Training & - Training & Education	8,800.33	7,981.98	-9%	10,723.00	10,723.00	10,723.00	34%
EX45-Other Serv - Other Services & Charges	3,344.75	69,089.76	1,964%	35,874.00	35,874.00	35,874.00	-48%
EX50-Materials - Materials & Supplies	24,776.48	20,007.87	-19%	43,607.00	40,295.00	40,295.00	101%
EX70-Capital Ou - Capital Outlay	33,670.00	0.00	-100%	142,935.00	35,300.00	107,645.00	+++
EX75-Debt Servi - Debt Service	0.00	0.00	0%	0.00	0.00	4,974.00	+++
Department Total: Police Investigations	\$1,235,072.87	\$1,278,159.91	3%	\$1,379,704.00	\$1,339,247.00	\$1,434,372.00	12%

City of College Park
 Personnel
 Budget Year 2008 - 2009

Department: Police Division: Investigations		Fund: General		Department Number: 3220	
	2007-2008 Current	Vacant Positions	2008-2009 Department Request	2008-2009 City Manager Recommended	
Full Time Positions:					
Captain	1		1	1	
Lieutenant	1		1	1	
Sergeant	1		1	1	
Police Officers	12	1	12	12	
Administrative Assistant	1		1	1	
Administrative Coordinator	1		1	1	
Total Personnel:	17	1	17	17	

City of College Park
Major Accomplishments
Budget Year 2007-08

Department : Police

Division: Investigations

Fund: General

Department Number: 3220

In 2007, CID investigated two (2) homicides; both resulted in arrests within 48 hours of their discovery. The College Park Police Department as well as the rest of the country saw an increase in violent crime for the second year in a row. Detectives handled 3,383 reports and cleared 963 of those for a 28% clearance rate. Detectives made 619 arrests which include; 9 rape, 13 robbery, 15 burglary, 18 motor vehicle thefts and 4 child molestation. The Criminal Investigation Division was very proactive this year and created a Vice Unit, which consist of two (2) officers and a Special Investigations Unit, which consist of five (5) part time officers from the uniform division. Our Vice Unit started operations July 1, 2007 and have made 69 arrests for marijuana and seized over 38 ounces of this illegal narcotic. Our new Vice Unit was also very active in addressing crimes that affect the quality of life of our citizens. This effort resulted in 85 arrests for loitering, gambling, prostitution and drinking in public. Our Special Investigations Unit was also very aggressive in addressing street crime and conducting special operations. Their efforts resulted in ten (10) operations for a total of 66 arrests. We believe these two units will be key factors in controlling crime in the future. In 2007 CID joined the FBI Task Force on prostitution and Atlanta Crime Stoppers. We believe this new partnership will help us in solving more crimes and better controlling the prostitution activity in our city. Detectives and supervisors remain active in area programs like; HINTS, The Clayton County Domestic Task Force, The Children's Center for abused kids and the Citizens Police Academy. Detectives continue to hone their specialty skills and have attended forty one (41) criminal justice related training classes. Six (6) detectives achieved Master Patrolman status and have qualified to attend classes in supervision. The College Park Police Department Criminal Investigation Division continues to maintain its integrity and high ethical standards. We are committed to serving and protecting the citizens of College Park now and in the future.

The City of College Park
Annual Budget by Organization Report

Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
<u>Department: 3223 - Police Patrol</u>							
EX10-Personnel - Personnel Services	3,777,953.95	3,983,292.66	5%	4,410,238.00	4,158,200.00	4,227,122.00	6%
EX15-Employee B - Employee Benefits	1,190,421.93	1,198,223.99	1%	1,412,364.00	1,106,585.00	1,117,205.00	-7%
EX16 - New Personnel Costs	0.00	0.00	0%	0.00	0.00	0.00	0%
EX20-Communicat - Communications & Util.	15,594.36	21,287.64	37%	1,416.00	15,000.00	15,000.00	-30%
EX25-Rentals - Rentals	11,541.94	7,643.93	-34%	11,000.00	0.00	11,000.00	44%
EX30-Repair & M - Repair & Maintenance	245,452.71	315,252.27	28%	259,980.00	259,980.00	259,980.00	-18%
EX35-Building M - Building Maintenance	144.70	42.07	-71%	0.00	0.00	0.00	-100%
EX40-Training & - Training & Education	14,583.89	12,699.20	-13%	16,800.00	16,800.00	16,800.00	32%
EX45-Other Serv - Other Services & Charges	410,189.87	270,952.01	-34%	430,620.00	445,620.00	451,620.00	67%
EX50-Materials - Materials & Supplies	223,175.96	239,164.09	7%	277,596.00	256,596.00	259,428.00	8%
EX55-Cost Of Sa - Cost Of Sales	0.00	0.00	0%	0.00	0.00	0.00	0%
EX70-Capital Ou - Capital Outlay	167,555.50	250,951.44	50%	798,161.00	57,200.00	533,700.00	113%
EX75-Debt Servi - Debt Service	0.00	91,929.00	+++	0.00	0.00	91,921.00	0%
Department Total: Police Patrol	<u>\$6,056,614.81</u>	<u>\$6,391,438.30</u>	<u>6%</u>	<u>\$7,618,175.00</u>	<u>\$6,315,981.00</u>	<u>\$6,983,776.00</u>	<u>9%</u>

City of College Park
 Personnel
 Budget Year 2008 - 2009

Department: Police Division: Patrol	Fund: General		Department Number: 3223	
	2007-2008 Current	Vacant Positions	2008-2009 Department Request	2008-2009 City Manager Recommended
Full Time Positions:				
Captain	1		1	1
Lieutenant	5		5	5
Sergeant	9	1	9	9
Police Officer	70	6	70	70
Part Time Positions:				
School Crossing Guards	5	1	5	5
Police Officers (Foot Patrol)	2		2	2
Total Personnel:	92	8	92	92

City of College Park
Major Accomplishments
Budget Year 2007-08

Department : Police	Division: Patrol	Fund: General	Department Number: 3223
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Major Accomplishments:

The College Park Police Department has once again received the traffic grant from the Governor's Highway Safety Division for our effective enforcement of speeding, impaired driving, aggressive driving, seatbelt and other safety violations as well as the enforcement of other state and local laws. Our H.E.A.T. officers are extremely effective and well trained and the statistics show that this agency is one of the most productive in the State.

The patrol division continues to supplement the regular patrol shifts in suppressing criminal activity through the use of specialized patrols and tactics such as roadblocks, directed patrols, street sweeps, surveillance, and unmarked patrols in the high crime sections of the city; we have added an unmarked patrol vehicle to the division fleet and it is dedicated to crime suppression.

The addition of the ComStat, (a statistical analysis software program which enables us to plot current crime trends and to use this information to redirect resources for increased effectiveness) has enabled us to effectively apply the concept of Intelligence Led Policing; this is just the beginning of technological advancements that assist us in turning information into intelligence.

The Patrol Division operated with numerous shortages of certified personnel during this past year; it was our commitment to make due with the resources at hand. This is what we did without the use of personnel working overtime to supplement the patrol shifts. Presently we are operating with approximately 10 open positions.

In October the COPS turned its focus towards Halloween Safety and organized the annual haunted house at Camp Truitt which is always well received by the community. November and December were spent focusing on Holiday Safety. The COPS division sponsored four underprivileged families this Christmas and held a Christmas Party for the elderly at the nursing home. The COPS also sponsor several monthly events, they are: the meeting of apartment complex managers at the Police Department, a Neighborhood Watch program at Charlestown Apartments, a monthly meeting of the Security Directors of the local hotels, monthly safety presentations to local groups at the College Park Boys & Girls club, the Montessori Academy, and the Odyssey Rehabilitation Center, a neighborhood watch project through the Historic College Park Neighborhood Association, and Girl Scouts.

City of College Park
Goals and Objectives
Budget Year 2008 - 2009

Department: Police	Division: Patrol	Fund: General	Department Number: 3223
GOALS: A general accomplishment toward which a department's effort is directed.		OBJECTIVES: Specific ways in which to achieve the goal.	
I. Employ participatory management concepts in departmental planning and decision making.	I. A. Plan for the future and evaluate the cost-effectiveness of programs. B. Develop and use strong management practices.		
II. The Patrol Commander will endeavor to create a climate which permits self actualization in the widest number of division members, endorsing the concept that professional growth of motivated employees translates into a viable, effective organization.	II. A. Develop strategies to enhance and further problem solving. B. Encourage the employees to embrace the department and take a proactive proactive approach to public safety.		
III. To provide an environment in which the community feels secure from crime and to use our relationship with the community to reduce the fear of crime. Enhance partnerships with both internal and external customers, and identify future partnerships.	III. A. Build citizen trust in our programs and personnel. B. Enhance and expand internal and external customer service. C. Seek to reduce the fear of crime among citizens through community partnerships. D. Be responsive to employee needs, performance, and participation.		
IV. To provide the citizens of College Park the opportunity to travel the roadways safely and maintain social order consistent with community standards and statutory requirement.	IV. A. Promote roadway safety by fair and consistent traffic enforcement. B. Have necessary strategies, systems, and technology accessible to support problem solving efforts. C. Actively engage in positive programs for the youth in the community.		

The City of College Park
Annual Budget by Organization Report

Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
Department: 3400 - Corrections							
EX10-Personnel - Personnel Services	149,140.77	120,094.14	-19%	169,147.00	175,147.00	175,147.00	46%
EX15-Employee B - Employee Benefits	42,276.52	34,300.84	-19%	55,433.00	33,002.00	33,301.00	-3%
EX16 - New Personnel Costs	0.00	0.00	0%	53,541.00	53,541.00	0.00	0%
EX20-Communicat - Communications & Util.	0.00	0.00	0%	552.00	552.00	552.00	+++
EX30-Repair & M - Repair & Maintenance	844.89	508.25	-40%	2,000.00	2,000.00	2,000.00	292%
EX35-Building M - Building Maintenance	0.00	0.00	0%	0.00	0.00	0.00	0%
EX40-Training & - Training & Education	0.00	92.39	+++	550.00	550.00	550.00	480%
EX45-Other Serv - Other Services & Charges	63,919.20	144,735.17	126%	161,600.00	161,600.00	161,600.00	12%
EX50-Materials - Materials & Supplies	8,636.41	10,456.98	21%	17,680.00	17,680.00	17,680.00	69%
EX55-Cost Of Sa - Cost Of Sales	8,141.57	3,100.96	-62%	4,440.00	4,440.00	4,440.00	43%
EX70-Capital Ou - Capital Outlay	0.00	0.00	0%	12,000.00	12,000.00	12,000.00	+++
Department Total: Corrections	\$272,959.36	\$313,288.73	15%	\$476,943.00	\$460,512.00	\$407,270.00	30%

City of College Park
 Personnel
 Budget Year 2008 - 2009

Department: Corrections		Division: Jail		Fund: General		Department Number: 3400	
		2007-2008	Vacant	2008-2009	2008-2009		
Full Time Positions:		Current	Positions	Department	City Manager		
				Request	Recommended		
Jailer		4		4	4		
Jail Supervisor		0		1	1		
Part Time Positions:							
Jailer		2		2	2		
Total Personnel:		6	None	7	7		

City of College Park
Major Accomplishments
Budget Year 2007-08

Department : Corrections	Division: Police	Fund: General	Department Number:	3400
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1. Changed jail services from East Point City Jail to South Fulton Municipal Regional Jail in order to offset price increases in housing inmates. thereby reducing our per inmate cost by \$18.00/per day.
2. Maintain compliance with State and County guidelines by conducting intake screenings on all prisoners (i.e. health, mental health, etc.).
3. Jailers will attend an eight-hour Standards for Training and Corrections (CRT) approved course in the handling of inmates who are emotionally unstable. The training enhances the inmates' safety as well as that of police personnel.
4. Jail personnel will give presentations at the Citizen Police Academy classes. These informative presentations increased community awareness of the services and operations of the jail.

City of College Park
Goals and Objectives
Budget Year 2008-09

Department: Corrections	Division: Police	Fund: General	Department Number: 3400
GOALS: A general accomplishment toward which a department's effort is directed.		OBJECTIVES: Specific ways in which to achieve the goal.	
I. Replace current jail transport vehicle.		A. Budget for replacement in next budget cycle, general fund.	
		B. Purchase from state contract vehicle list.	
		C. Evaluate usage of current extra equipment and reuse where possible.	
II. Upgrade/Enhance Live Scan fingerprint capabilities.		A. Work with Live Scan to enhance current capabilities.	
		B. Fund through possible grants and budget matching funds from car rental taxes.	
III. Return to full time jail operations; drastically reduce or eliminate dependence upon outside service provider.		A. Divert budgeted contract jail funds to in-house operations.	
		B. Hire additional jail personnel to effectively and safely operate the facility.	
		C. Use outside facility only as a backup for overcrowding, emergencies, etc.	

The City of College Park
Annual Budget by Organization Report

Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
Department: 3500 - FIRE ADMINISTRATION							
EX10-Personnel - Personnel Services	419,150.98	403,377.54	-4%	451,818.00	520,829.00	524,398.00	30%
EX15-Employee B - Employee Benefits	106,442.92	113,843.63	7%	132,633.00	116,291.00	117,551.00	3%
EX16 - New Personnel Costs	0.00	0.00	0%	0.00	0.00	0.00	0%
EX20-Communicat - Communications & Util.	16,612.62	21,430.82	29%	21,992.00	16,100.00	16,100.00	-25%
EX30-Repair & M - Repair & Maintenance	3,619.50	12,047.37	233%	16,500.00	16,500.00	16,500.00	37%
EX35-Building M - Building Maintenance	102.85	93,289.80	88,037%	22,000.00	108,600.00	103,600.00	11%
EX40-Training & - Training & Education	7,655.30	21,399.91	179%	38,993.00	30,500.00	30,500.00	43%
EX45-Other Serv - Other Services & Charges	84,694.91	59,803.87	-29%	29,000.00	49,000.00	49,000.00	-18%
EX50-Materials - Materials & Supplies	10,882.44	26,334.66	142%	32,300.00	31,800.00	27,800.00	6%
EX55-Cost Of Sa - Cost Of Sales	0.00	0.00	0%	1,500.00	1,500.00	1,500.00	+++
EX70-Capital Ou - Capital Outlay	0.00	24,084.08	+++	96,000.00	27,100.00	29,000.00	20%
EX75-Debt Servi - Debt Service	0.00	6,046.00	+++	0.00	0.00	6,046.00	0%
Department Total: FIRE ADMINISTRATION	\$649,161.52	\$781,657.68	20%	\$842,736.00	\$918,220.00	\$921,995.00	18%

City of College Park
 Personnel
 Budget Year 2008 - 2009

Department: Fire Division: Administration Fund: General Department Number: 3500

	2007-2008	Vacant	2008-2009	2008-2009
Full Time Positions	Current	Positions	Department Request	City Manager Recommended
Fire Chief	1		1	1
Deputy Fire Chief	1		1	1
Administrative Assistant	1		1	1
Fire Marshal	1		1	1
Deputy Fire Marshal	1		1	1
Inspector/Investigator	1	1	1	1
Fire Training Instructor	1		1	1
Emergency Management Coordinator	1	1	1	1
Records Clerk	1		1	1

Total Personnel:

9	2	9	9
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City of College Park
Major Accomplishments
Budget Year 2007-08

Department :Fire	Division:Administration	Fund: General	Department Number: 3500
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- * Hired a new Fire Chief
- * Hired a Part-time Records Clerk
- *Received an \$8,000 Grant for the CERT (Community Emergency Response Team) program
- *Completed the COOP (Continuity of Operations Plan) training for the City

City of College Park
Goals and Objectives
Budget Year 2008-09

Department: Fire	Division: Departmental	Department Number: 3500/3520/3560
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GOALS: A general accomplishment toward which a department's effort is directed.

I. Encourage more offsite training	A. Make attending training easier. B. Provide more incentive for those who attend training. C. Make training opportunities more accessible.
II. Establish the following committees: Safety, Rules and Regulations, Standard Operating Procedures, and Physical Fitness	A. Introduce the concepts during the Departmental Address. B. Invite consultants into the Department to make suggestions on the best approach. C. Take committee nominations from shift Captains.
III. Complete the Insurance Service Office Survey of the City	A. Work with the ISO consultant . B. Solicit help from departmental members.
IV. Complete the plans for the future of Station 2.	A. Decide on a location. B. Secure the services of an architect. C. Gather input from the department.
V. Increase the level of hazardous material training	A. Assure that current certifications are maintained. B. Provide advanced training through the assistance of outside instructors.

The City of College Park
Annual Budget by Organization Report

Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
<u>Department: 3520 - Fire Suppression</u>							
EX10-Personnel - Personnel Services	1,804,897.07	1,970,807.46	9%	2,133,665.00	2,051,100.00	2,302,756.00	17%
EX15-Employee B - Employee Benefits	557,987.35	585,017.84	5%	691,455.00	577,800.00	668,409.00	14%
EX16 - New Personnel Costs	0.00	0.00	0%	51,030.00	374,500.00	0.00	0%
EX20-Communicat - Communications & Util.	16,319.95	60,827.24	273%	83,250.00	83,250.00	55,750.00	-8%
EX25-Rentals - Rentals	14,200.00	0.00	-100%	0.00	0.00	0.00	0%
EX30-Repair & M - Repair & Maintenance	70,464.69	79,988.78	14%	77,250.00	77,250.00	77,250.00	-3%
EX35-Building M - Building Maintenance	274.10	2.49	-99%	0.00	0.00	0.00	-100%
EX40-Training & - Training & Education	13,721.93	19,467.32	42%	51,200.00	51,200.00	86,200.00	343%
EX45-Other Serv - Other Services & Charges	280,204.84	134,958.92	-52%	298,964.00	329,464.00	328,300.00	143%
EX50-Materials - Materials & Supplies	158,671.15	97,981.53	-38%	188,350.00	188,350.00	146,850.00	50%
EX55-Cost Of Sa - Cost Of Sales	205.79	654.43	218%	4,000.00	4,000.00	4,000.00	511%
EX70-Capital Ou - Capital Outlay	0.00	1,127,323.99	+++	8,356,116.00	719,400.00	752,116.00	-33%
EX75-Debt Servi - Debt Service	0.00	231,060.51	+++	0.00	0.00	236,882.00	3%
Department Total: Fire Suppression	\$2,916,946.87	\$4,308,090.51	48%	\$11,935,280.00	\$4,456,314.00	\$4,658,513.00	8%

City of College Park
 Personnel
 Budget Year 2008 - 2009

Department: Fire	Division: Suppression	Fund: General	Department Number: 3520	
Full Time Positions	2007-2008 Current	Vacant Positions	2008-2009 Department Request	2008-2009 City Manager Recommended
Captain	3	1	3	3
Lieutenant	2		9	5
Driver Engineer (FAO)	6		11	9
Firefighter	22	2	39	28
Total Personnel:	33	3	62	45

City of College Park
Major Accomplishments
Budget Year 2007-08

Department :Fire Division:Suppression Fund: General Department Number: 3520

- * Puchased an Air/Light Unit
- * Purchased Industrial trailers for temporary housing units for Station 2
- * Completed 10,000 hours of training

City of College Park
Goals and Objectives
Budget Year 2008-09

Department: Fire	Division: Departmental	Department Number: 3500/3520/3560
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GOALS: A general accomplishment toward which a department's effort is directed.

I. Encourage more offsite training	A. Make attending training easier. B. Provide more incentive for those who attend training. C. Make training opportunities more accessible.
II. Establish the following committees: Safety, Rules and Regulations, Standard Operating Procedures, and Physical Fitness	A. Introduce the concepts during the Departmental Address. B. Invite consultants into the Department to make suggestions on the best approach. C. Take committee nominations from shift Captains.
III. Complete the Insurance Service Office Survey of the City	A. Work with the ISO consultant . B. Solicit help from departmental members.
IV. Complete the plans for the future of Station 2.	A. Decide on a location. B. Secure the services of an architect. C. Gather input from the department.
V. Increase the level of hazardous material training	A. Assure that current certifications are maintained. B. Provide advanced training through the assistance of outside instructors.

The City of College Park
Annual Budget by Organization Report

Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
<u>Department: 3560 - Emergency Medical Service</u>							
EX10-Personnel - Personnel Services	1,116,458.68	1,111,962.00	0%	1,518,316.00	1,423,000.00	1,445,500.00	30%
EX15-Employee B - Employee Benefits	329,699.67	323,735.37	-2%	487,838.00	307,971.00	311,090.00	-4%
EX16 - New Personnel Costs	0.00	0.00	0%	0.00	0.00	0.00	0%
EX20-Communicat - Communications & Util.	124.00	0.00	-98%	1,200.00	1,200.00	1,200.00	+++
EX30-Repair & M - Repair & Maintenance	23,599.83	25,632.16	9%	27,000.00	27,000.00	57,000.00	122%
EX40-Training & - Training & Education	9,463.31	18,335.22	94%	28,500.00	28,500.00	28,500.00	55%
EX45-Other Serv - Other Services & Charges	18,615.47	77,234.16	315%	19,845.00	69,845.00	69,845.00	-10%
EX50-Materials - Materials & Supplies	46,320.68	53,767.23	16%	61,800.00	58,800.00	58,800.00	9%
EX55-Cost Of Sa - Cost Of Sales	0.00	0.00	0%	0.00	0.00	0.00	0%
EX70-Capital Ou - Capital Outlay	0.00	84,103.98	+++	388,000.00	130,200.00	88,000.00	5%
Department Total: Emergency Medical Service	<u>\$1,544,281.64</u>	<u>\$1,694,770.12</u>	10%	<u>\$2,532,499.00</u>	<u>\$2,046,516.00</u>	<u>\$2,059,935.00</u>	22%

City of College Park
 Personnel
 Budget Year 2008 - 2009

Department: Fire Division: EMS Fund: General Department Number: 3560

Full Time Positions	2007-2008	Vacant Positions	2008-2009	2008-2009
	Current		Department Request	City Manager Recommended
EMS Training Instructor	1		1	1
Lt/Paramedic-CT	4		6	4
FAO/Paramedic	9	3	14	9
Firefighter/Paramedic-CT	11	6	18	11

Total Personnel:

25 9 39 25

City of College Park
Major Accomplishments
Budget Year 2007-08

Department :Fire Division:EMS Fund: General Department Number: 3560

- * Installed AEDs (Automatic External Defibrillators) in all City owned buildings
- * Ordered a transport capable rescue unit
- * Coordinated the CPR Anytime program
- * Recertified all EMTs and Paramedics for National and State certifications

City of College Park
Goals and Objectives
Budget Year 2008-09

Department: Fire	Division: Departmental	Department Number: 3500/3520/3560
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GOALS: A general accomplishment toward which a department's effort is directed.

I. Encourage more offsite training	A. Make attending training easier. B. Provide more incentive for those who attend training. C. Make training opportunities more accessible.
II. Establish the following committees: Safety, Rules and Regulations, Standard Operating Procedures, and Physical Fitness	A. Introduce the concepts during the Departmental Address. B. Invite consultants into the Department to make suggestions on the best approach. C. Take committee nominations from shift Captains.
III. Complete the Insurance Service Office Survey of the City	A. Work with the ISO consultant . B. Solicit help from departmental members.
IV. Complete the plans for the future of Station 2.	A. Decide on a location. B. Secure the services of an architect. C. Gather input from the department.
V. Increase the level of hazardous material training	A. Assure that current certifications are maintained. B. Provide advanced training through the assistance of outside instructors.

The City of College Park
Annual Budget by Organization Report

Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
Department: 4000 - PUBLIC WORKS ADMIN							
EX10-Personnel - Personnel Services	31,171.05	46,039.15	48%	37,851.00	37,851.00	38,441.00	-17%
EX15-Employee B - Employee Benefits	5,677.83	10,443.80	84%	12,181.00	12,111.00	12,239.00	17%
EX16 - New Personnel Costs	0.00	0.00	0%	0.00	0.00	0.00	0%
EX20-Communicat - Communications & Util.	6,013.75	10,387.94	73%	1,800.00	1,800.00	1,800.00	-83%
EX25-Rentals - Rentals	0.00	0.00	0%	0.00	0.00	0.00	0%
EX30-Repair & M - Repair & Maintenance	191.02	0.00	-97%	950.00	950.00	950.00	+++
EX35-Building M - Building Maintenance	79.91	0.00	-100%	0.00	0.00	0.00	0%
EX40-Training & - Training & Education	1,063.92	2,610.22	145%	2,341.00	2,341.00	2,341.00	-10%
EX45-Other Serv - Other Services & Charges	2,711.72	10,964.48	302%	21,175.00	21,175.00	21,175.00	93%
EX50-Materials - Materials & Supplies	3,787.97	9,370.01	147%	3,325.00	3,325.00	3,325.00	-64%
EX55-Cost Of Sa - Cost Of Sales	0.00	0.00	0%	0.00	0.00	0.00	0%
EX70-Capital Ou - Capital Outlay	0.00	0.00	0%	0.00	0.00	0.00	0%
EX75-Debt Servi - Debt Service	0.00	0.00	0%	0.00	0.00	0.00	0%
Department Total: PUBLIC WORKS ADMIN	\$50,697.17	\$89,815.60	77%	\$79,623.00	\$79,553.00	\$80,271.00	-11%

City of College Park
 Personnel
 Budget Year 2008 - 2009

Department: Public Works Division: Administration Fund: General Department Number: 4000

Full Time Positions:	2007-2008 Current	Vacant Positions	2008-2009 Department Request	2008-2009 City Manager Recommended
Public Works Director	1	1	1	1
Administrative Assistant	1		1	1
Total	2	1	2	2

City of College Park
Major Accomplishments
Budget Year 2007-08

Department: Public Works Division: Administration Fund: General Department Number: 4000

1. Prepared Mission & Vision statement
2. Developed DPW Strategic Planning Actions.
3. Rehabilitated deteriorated 48" storm drainage pipe underneath York Road utilizing "cure-in-place" trenchless technology.
4. Completed 2005-06 L.A.R.P. streets resurfacing project.
5. Hired new Supervisor and filled various other positions
6. Provided oversight to four (4) Divisions
7. Solicited SSES RFP and selected a consultant team
8. Updated DPW SOP
9. Established CCTV Inspection and Preventive Maintenance Program
10. Negotiated new water rates with the City of East Point
11. Prepared Waste Water Surcharge Ordinance for City Council's approval
12. Negotiated Waste Water Surcharge rates with Coca Cola.
13. Conducted quality coordinating meeting with City of Atlanta to discuss sewer issues.

City of College Park
Goals and Objectives
Budget Year 2008-2009

Department: Public Works	Division Administration	Fund: General	Department Number: 4000
GOALS: A general accomplishment toward which a department's effort is directed.		OBJECTIVES: Specific ways in which to achieve the goal.	
<p>I. Provide effective leadership and management oversight of all six (6) Divisions of the Department</p> <p>II. Develop a Comprehensive Branding and Communication Program</p> <p>III. Develop a strategy to recruit and retain a quality workforce</p>	<p>I.</p> <p>II.</p> <p>III.</p>	<p>A. Improve budgetary process</p> <p>B. Strive for excellence</p> <p>C. Stay abreast with the latest technological advancements</p> <p>D. Meet with Division Superintendents on a regular basis</p> <p>E. Develop employee training program</p> <p>F. Regularly update SOP's to reflect best practices in the industry and enhance efficiency and effectiveness</p> <p>G. Improve communication and coordination within DPW and other city agencies and outside agencies</p> <p>H. Utililize public information outlets to promote college Park as a Global City</p> <p>I. Establish Safety Review Committee</p> <p>A. Develop a mission and vision statement for the Department of Public Works (DPW) City of College Park.</p> <p>B. Improve and update DPW website regularly and solicit Public input and involvement.</p> <p>C. Produce quarterly DPW newsletter for neighborhood distribution.</p> <p>D. Improve interagency communications through staff training and technology enhancement.</p> <p>E. Innplement continued Customer Service Training</p> <p>A. Staff training and development and technology and communication enhancement.</p> <p>B. Pay for performance</p> <p>C. Improve organization structure/classification and pay ranges and incentives</p> <p>D. Cross Training of employees</p> <p>E. Encourage employee promotions</p> <p>F. Supplemental Pay</p>	

The City of College Park
Annual Budget by Organization Report

Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
<u>Department: 4200 - Highways and Streets</u>							
EX10-Personnel - Personnel Services	371,801.93	355,531.29	-4%	477,494.00	316,995.00	322,489.00	-9%
EX15-Employee B - Employee Benefits	119,084.42	112,187.57	-6%	189,968.00	99,157.00	100,057.00	-11%
EX16 - New Personnel Costs	0.00	0.00	0%	0.00	0.00	0.00	0%
EX20-Communicat - Communications & Util.	4,362.65	4,637.83	6%	5,700.00	5,700.00	5,700.00	23%
EX25-Rentals - Rentals	0.00	0.00	0%	5,000.00	5,000.00	5,000.00	+++
EX30-Repair & M - Repair & Maintenance	273,751.96	298,423.33	9%	333,000.00	333,000.00	354,600.00	19%
EX35-Building M - Building Maintenance	1,534.90	1,256.57	-18%	1,500.00	1,500.00	1,500.00	19%
EX40-Training & - Training & Education	2,744.16	4,907.71	79%	8,750.00	8,750.00	8,750.00	78%
EX45-Other Serv - Other Services & Charges	73,922.59	106,873.76	45%	45,000.00	45,000.00	45,000.00	-58%
EX50-Materials - Materials & Supplies	63,549.79	48,164.77	-24%	75,800.00	75,800.00	75,800.00	57%
EX55-Cost Of Sa - Cost Of Sales	0.00	0.00	0%	0.00	0.00	0.00	0%
EX70-Capital Ou - Capital Outlay	365,427.00	162,656.65	-55%	196,819.00	178,819.00	432,503.00	166%
EX75-Debt Servi - Debt Service	26,125.21	50,473.13	93%	154,948.00	154,948.00	42,766.00	-15%
Department Total: Highways and Streets	<u>\$1,302,304.61</u>	<u>\$1,145,112.61</u>	-12%	<u>\$1,493,979.00</u>	<u>\$1,224,669.00</u>	<u>\$1,394,165.00</u>	22%

City of College Park
 Personnel
 Budget Year 2008 - 2009

Department: Public Works Division: Highways Fund: General Department Number: 4200

Full Time Positions:	2007-2008 Current	Vacant Positions	2008-2009 Department Request	2008-2009 City Manager Recommended
Superintendent	1		1	1
Supervisor	1		1	1
Equipment Operator II	3		3	3
Equipment Operator I	3		3	3
Laborer II	3		3	3
Laborer I	2		2	2

Total Personnel: 13 None 13 13

City of College Park
Major Accomplishments
Budget Year 2007 - 08

Department : Public Works Division: Highways & Streets Fund: General Department Number: 4200

Asphalt Program: **The following streets received overlays through the Local Assistance Road Program (LARP):**

1. Winthrop Drive from Cul-De-Sac to Dead End.
2. Rugby Avenue from Harris Drive to Washington Road.

Approved Streets by GDOT has not been released for the 2008-09 budget year.

Additional Streets repaved in 2007-08

1. Vassar Ave from Myrtle Street to Madison Street.
2. Herschel Road from Lakeshore Drive to Skyline Drive.
3. Sullivan Road from Old National Pkwy to Lafarge Cement Plant Driveway.

City of College Park
Goals and Objectives
Budget Year 2008 - 09

Department: Public Works

Division: Highways & Streets

Fund: General

Department Number: 4200

GOALS: A general accomplishment toward which a department's effort is directed.

OBJECTIVES: Specific ways in which to achieve the goal.

V. **Administration**

- A. Supervisor to complete the Atlanta Regional Commission (ARC) sponsored Public Works Management training course.
- B. Provide recommendations toward Capital Improvement Programs.
- C. Continuously seek new methods for increasing productivity and efficiency resulting in reduction of resource waste.
- D. Seek and provide opportunities for non-management personnel to attend LTAP and/or ACR seminars relating to their responsibilities.
- E. Superintendent to continue the APWA National Public Works Certification Program requirements.
- F. Continue to provide cross training for non-management employees involving equipment operation and other related duties.
- G. Obtain right-of-way herbicide re-certification hours as required by the State for maintaining right-of-way herbicide license.
- H. Provide training opportunity for staff to obtain a NPDES level 1A certification.

The City of College Park
Annual Budget by Organization Report

Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
<u>Department: 5195 - Buildings & Grounds</u>							
EX10-Personnel - Personnel Services	445,356.88	507,958.73	14%	494,883.00	555,678.00	565,367.00	11%
EX15-Employee B - Employee Benefits	127,004.36	142,178.07	12%	163,851.00	129,502.00	130,466.00	-8%
EX16 - New Personnel Costs	0.00	0.00	0%	0.00	0.00	0.00	0%
EX20-Communicat - Communications & Util.	1,816.42	3,027.33	67%	4,500.00	4,500.00	4,500.00	49%
EX25-Rentals - Rentals	0.00	0.00	0%	0.00	0.00	0.00	0%
EX30-Repair & M - Repair & Maintenance	29,569.22	34,235.32	16%	36,700.00	36,700.00	36,700.00	7%
EX35-Building M - Building Maintenance	347,050.79	13.63	-100%	428,339.00	1,500.00	1,500.00	6,872%
EX40-Training & - Training & Education	412.71	1,207.72	191%	1,500.00	1,500.00	1,500.00	24%
EX45-Other Serv - Other Services & Charges	45,113.88	83,016.31	84%	72,304.00	72,304.00	72,304.00	-13%
EX50-Materials - Materials & Supplies	40,818.34	42,579.87	4%	48,200.00	48,200.00	48,200.00	13%
EX70-Capital Ou - Capital Outlay	186,115.74	19,323.34	-90%	98,000.00	27,600.00	98,000.00	407%
EX75-Debt Servi - Debt Service	0.00	0.00	0%	0.00	0.00	0.00	0%
Department Total: Buildings & Grounds	\$1,223,258.34	\$833,540.32	-32%	\$1,348,277.00	\$877,484.00	\$958,537.00	15%

City of College Park
 Personnel
 Budget Year 2008 - 2009

Department: Public Works Division: Buildings & Grounds Fund: General Department Number: 5195

	2007-2008 Current	Vacant Positions	2008-2009 Department Request	2008-2009 City Manager Recommended
Full Time Positions:				
Superintendent	1		1	1
Supervisor	1		1	1
Laborer II	2		2	2
Equipment Operator I	4	1	4	4
Laborer I	4		4	4
Custodian*	0		1	1
Head Custodian*	0		1	1
*moved from Legislative				
Part Time Positions:	0		0	0
Seasonal Positions: 6 Positions for 6 Months	6	5	6	6
Total Personnel:	18	6	20	20

City of College Park
Major Accomplishments
Budget Year 2008-2009

Department : Public Works Division: Buildings and Ground: Fund: General Department Number: 5195

Hired new Supervisor and Superintendent for the Division.

Supervised fertilization of lawn, trees, and shrubs at City Hall and all ball fields.

Planted trees, flowers, and shrubs at City Hall and within the right of ways throughout the city

Tested, replaced light bulbs, installed, took down and stored Christmas decorations city wide.

Assured that the four(4) Retention Ponds on the east side of College Park were cut and cleaned.

Cut and cleaned various properties city wide per Inspections Department.

Acquired outside contractor to landscape vacant properties per Inspections Department.

Secured contract with John Griffin to cut seven(7) ball fields during the spring and summer months.

City of College Park
Goals and Objectives
Budget Year 2008-2009

Department: Public Works	Division: Buildings and Grounds	Fund: General	Department Number: 5195
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GOALS: A general accomplishment toward which a department's effort is directed.	OBJECTIVES: Specific ways in which to achieve the goal.
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I. Administrative Program

- I. A. Provide direction and supervision to Buildings and Grounds employees.
- I. B. Provide proper updated training for Buildings and Grounds employees.
- I. C. Provide comprehensive cutting schedule.
- I. D. Monitor and control cost associated with Buildings and Grounds daily operations.

II. Grounds Maintenance Program

- II. A. Assure all ball fields, parks, and city facilities are cut in a timely manner.
- II. B. Trim trees, shrubs, and plants city wide
- II. C. Maintain, plant, and prune City Hall grounds.
- II. D. Plant and replace trees and bushes on all city right of ways.

III. City Right Of Way and Trash Pick Up Program

- III. A. Provide up to date right of way cutting schedule.
- III. B. Utilize 4 tractor operators cutting in the same area to minimize cutting time.
- III. C. Use part time employees to police in front of operators so mowing can go on without interruption.
- III. D. Maintain all vacant lots on the East and West side of the city
- III. E. Police all city right of ways and remove signs.

The City of College Park
Annual Budget by Organization Report

Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
<u>Department: 6100 - Recreational Admin</u>							
EX10-Personnel - Personnel Services	202,231.49	184,837.64	-9%	213,321.00	217,049.00	220,956.00	20%
EX15-Employee B - Employee Benefits	52,910.69	48,377.24	-9%	54,936.00	45,363.00	45,921.00	-5%
EX16 - New Personnel Costs	0.00	0.00	0%	0.00	0.00	0.00	0%
EX20-Communicat - Communications & Util.	6,602.73	7,292.79	10%	8,720.00	8,720.00	8,720.00	20%
EX30-Repair & M - Repair & Maintenance	4,945.68	6,910.53	40%	4,750.00	4,750.00	4,750.00	-31%
EX40-Training & - Training & Education	1,451.92	2,195.17	51%	3,130.00	3,130.00	3,130.00	43%
EX45-Other Serv - Other Services & Charges	13,787.50	7,443.74	-46%	11,025.00	11,100.00	11,100.00	49%
EX50-Materials - Materials & Supplies	8,100.72	10,108.28	25%	8,000.00	10,500.00	10,500.00	4%
EX55-Cost Of Sa - Cost Of Sales	0.00	12.83	+++	0.00	0.00	0.00	-100%
EX70-Capital Ou - Capital Outlay	0.00	22,283.00	+++	0.00	0.00	0.00	-100%
EX75-Debt Servi - Debt Service	0.00	5,905.00	+++	0.00	0.00	5,904.00	0%
Department Total: Recreational Admin	\$290,030.73	\$295,366.22	2%	\$303,882.00	\$300,612.00	\$310,981.00	5%

City of College Park
 Personnel
 Budget Year 2008 - 2009

Department: Recreation		Division: Administration		Fund: General Department Number: 6100	
	2007-2008 Current	Vacant Positions	2008-2009 Department Request	2008-2009 City Manager Recommended	
Full Time Positions:					
Director	1		1	1	
Assistant Director	1		1	1	
Executive Secretary	1		1	1	
Total Personnel:	3	None	3	3	

City of College Park
Major Accomplishments
Budget Year 2007-08

Department : Recreation Division: Administration Fund: General Department Number: 6100

Offered four quarters of quality programs, special events, activities, reservations for parks, auditorium, four swimming pools and facilities throughout the City. Purchased all Capital Outlay Budget items. The Department will operate within budgeted funds. All City Departments help the Recreation Department provide facilities and programs for the citizens of College Park. The participation levels in programs increased during the year. The facilities are maintained with a very small amount of staff. The Department served as a coordinating unit for churches, schools, businesses, and civic organizations. The football and cheerleading program is the largest intramural program in the metro area with over 600 children in the program this past year. The College Park Historical Society and the Young At Heart's Club continue to use the Archives Building. The Godby Road Recreation Center has been added with a six day week after school program.

OTHER ACCOMPLISHMENTS ARE AS FOLLOWS:

1. Weight Room and Fintness Center, membership has increased to 540 members
2. The new pools and bathhouse opened in June 2006, using CDBG Funding and Car Rental Tax Funds-2007 Godby Road had over 8,000 swimmers.
3. Godby Road Recreation Center - Day Camp 51 children, After School Program 30 children & Community Programs 60 adults.
4. The Recreation Department Program is printed twice a year instead of quarterly, resulting in a savings of \$2,100
5. Seminar on Diabetes Self-Management was held
6. National Events presented pre-view of Chick-Fil-A Bowl Pregame & Halftime show
7. AID Atlanta provided free HIV Testing
8. Participated in Mayor's Motorcade - Georgia Regional Hospital - collected donations.
9. In celebration of the US Army 231st Birthday presented Fifth Annual Army "Hooah" 10K Road Race-Expo held in Convention Center.
10. Work has been completed on all Baseball and Softball fields to level infields adding dirt & leveling playing areas
11. Turf treatments have been added for Barrett and Jamestown Parks, the same as all Athletic Fields
12. A soccer program has been offered in Bill Badgett Stadium with over 450 participants the program uses College Park Elementary school in the in the fall.
13. Coaches Recruiters Expo for High School Football Seniors was conducted in City Auditorium
14. The Recreation Department has worked with four Theater Groups during the year, to present various plays & productions
15. New Programs which have started include, Aerobic Fitness, Back 2 Basics Tutorial Program, The Girls of FAVOR-Girls Conference and Workshops.
16. Dead trees were removed from all facilities
17. Painted inside of City Auditorium, pressure washed,painted outside of building where needed.
18. All picnic shelters in Barrett and Phillips Park had clear stain sprayed into wood.
19. Painted inside of Conley Center
20. Painted outside of buildings College Street pools
21. Brady Center - lobby and banquet room will be painted
22. Purchased 150 new chairs for Brady Center
23. Purchased 50 new chairs for Conley Center
24. New sound system will be purcased for gym Brady Center

City of College Park
Goals and Objectives
Budget Year 2008-09

Department: Recreation Division: Admin/Programs/Facilities Fund: Department Number: 6100

GOALS: A general accomplishment toward which a department's effort is directed.

OBJECTIVES: Specific ways in which to achieve the goal.

- | | |
|--|---|
| <p>I. Improvements City Auditorium</p> <p>II. Submitted 2007-2008 CDBG Grant Application</p> <p>III. Coordinate with new Public Information Officer the Department's publicity</p> <p>IV. Increase programs offered by the Department 10%</p> <p>V. Increase levels of hosting Gymnastics meet</p> | <p>I. A. Use Grant Funds or City Funds
B. Gain approval for each phase
C. Oversee project
D. Close out project</p> <p>II. A. Godby Road Recreation Center
B. Hire Consultant
C. Prepare Project manual & working drawings
D. Complete Project by September 1, 2009</p> <p>III. A. Write future news articles
B. Publicity for special events
C. Contact local area radio stations
D. Coordinate with staff</p> <p>IV. A. Staff members will have Input for program level increases
B. Operate within budget levels
C. Quality control of programs
D. Post program evaluation</p> <p>V. A. Develop schedule
B. Write monthly information sheet
C. Hold meetings with Gymnastics Partners Club
D. Coordinate with staff</p> |
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The City of College Park
Annual Budget by Organization Report

Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
Department: 6110 - Recreation Programs							
EX10-Personnel - Personnel Services	758,986.80	736,471.58	-3%	620,113.00	755,400.00	767,838.00	4%
EX15-Employee B - Employee Benefits	113,388.44	106,359.34	-6%	113,637.00	102,257.00	103,283.00	-3%
EX16 - New Personnel Costs	0.00	0.00	0%	0.00	0.00	0.00	0%
EX20-Communicat - Communications & Util.	312.34	483.88	55%	0.00	0.00	0.00	-100%
EX25-Rentals - Rentals	0.00	0.00	0%	0.00	0.00	0.00	0%
EX30-Repair & M - Repair & Maintenance	40,203.53	100,334.67	150%	90,000.00	90,000.00	90,000.00	-10%
EX35-Building M - Building Maintenance	3,304.80	0.00	-100%	0.00	0.00	0.00	0%
EX40-Training & - Training & Education	1,585.96	2,823.80	78%	6,375.00	6,375.00	6,375.00	126%
EX45-Other Serv - Other Services & Charges	181,321.64	229,081.75	26%	200,000.00	200,450.00	200,450.00	-12%
EX50-Materials - Materials & Supplies	61,136.13	76,810.01	26%	93,540.00	93,540.00	93,540.00	22%
EX55-Cost Of Sa - Cost Of Sales	1,827.63	2,072.29	13%	3,200.00	3,200.00	3,200.00	54%
EX65-Accounting - Accounting Charges	0.00	0.00	0%	0.00	0.00	0.00	0%
EX70-Capital Ou - Capital Outlay	0.00	0.00	0%	20,575.00	20,575.00	20,575.00	+++
Department Total: Recreation Programs	\$1,162,067.27	\$1,254,437.32	8%	\$1,147,440.00	\$1,271,797.00	\$1,285,261.00	2%

City of College Park
Personnel
Budget Year 2008 - 2009

Department: Recreation	Division: Programs	Fund: General	Department Number: 6110	
	2007-2008	Vacant	2008-2009	2008-2009
Full Time Positions:	Current	Positions	Department	City Manager
			Request	Recommended
Athletic Director	1		1	1
Program Coordinator	1		1	1
Gymnastics Coordinator	0		1	1
Recreation Leader	4		3	3
Receptionist	1		1	1
 Part Time Positions:				
Arts & Crafts Specialist	1		1	1
Night Activity Supervisor	1		1	1
Weight Room Monitor	1		1	1
Program Coordinator - Godby Road	1		1	1
 Seasonal Positions:				
(Summer part time - Day Camps & Swimming Pools)				
Year Round Support Staff (Gymnastics)				
 Total Personnel:	 11	 None	 11	 11

City of College Park
Major Accomplishments
Budget Year 2007-08

Department : Recreation Division: Programs Fund: General Department Number: 6100

1. Weight Room and Fintness Center, membership has increased to 540 members
2. The new pools and bathhouse opened in June 2006, using CDBG Funding and Car Rental Tax Funds-2007 Godby Road had over 8,000 swimmers.
3. Godby Road Recreation Center - Day Camp 51 children, After School Program 30 children & Community Programs 60 adults.
4. The Recreation Department Program is printed twice a year instead of quarterly, resulting in a savings of \$2,100
5. Seminar on Diabetes Self-Management was held
6. National Events presented pre-view of Chick-Fil-A Bowl Pregame & Halftime show
7. AID Atlanta provided free HIV Testing
8. Participated in Mayor's Motorcade - Georgia Regional Hospital - collected donations.
9. In celebration of the US Army 231st Birthday presented Fifth Annual Army "Hooah" 10K Road Race-Expo held in Convention Center.
10. Work has been completed on all Baseball and Softball fields to level infields adding dirt & leveling playing areas
11. Turf treatments have been added for Barrett and Jamestown Parks, the same as all Athletic Fields
12. A soccer program has been offered in Bill Badgett Stadium with over 450 participants the program uses College Park Elementary school in the in the fall.
13. Coaches Recruiters Expo for High School Football Seniors was conducted in City Auditorium
14. The Recreation Department has worked with four Theater Groups during the year, to present various plays & productions
15. New Programs which have started include, Aerobic Fitness, Back 2 Basics Tutorial Program, The Girls of FAVOR-Girls Conference and Workshops.
16. Dead trees were removed from all facilities
17. Painted inside of City Auditorium, pressure washed,painted outside of building where needed.
18. All picnic shelters in Barrett and Phillips Park had clear stain sprayed into wood.
19. Painted inside of Conley Center
20. Painted outside of buildings College Street pools
21. Brady Center - lobby and banquet room will be painted
22. Purchased 150 new chairs for Brady Center
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24. New sound system will be purcased for gym Brady Center

The City of College Park
Annual Budget by Organization Report

Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
<u>Department: 6122 - Recreation Facilities</u>							
EX10-Personnel - Personnel Services	118,820.33	152,260.94	28%	120,384.00	147,121.00	149,726.00	-2%
EX15-Employee B - Employee Benefits	36,687.43	48,314.99	32%	44,771.00	44,603.00	45,053.00	-7%
EX16 - New Personnel Costs	0.00	0.00	0%	0.00	0.00	0.00	0%
EX20-Communicat - Communications & Util.	109,650.99	160,351.38	46%	140,000.00	140,000.00	140,000.00	-13%
EX30-Repair & M - Repair & Maintenance	2,070.31	5,788.04	179%	1,000.00	1,000.00	1,000.00	-83%
EX35-Building M - Building Maintenance	0.00	76,091.36	+++	70,000.00	70,000.00	70,000.00	-8%
EX40-Training & - Training & Education	0.00	30.19	+++	0.00	0.00	0.00	-91%
EX45-Other Serv - Other Services & Charges	45,293.51	37,468.69	-17%	25,000.00	30,800.00	30,800.00	-18%
EX50-Materials - Materials & Supplies	38,027.72	42,265.34	11%	42,000.00	42,000.00	42,000.00	-1%
EX70-Capital Ou - Capital Outlay	0.00	154,057.89	+++	2,772,119.00	91,825.00	91,825.00	-40%
Department Total: Recreation Facilities	\$350,550.29	\$676,628.82	93%	\$3,215,274.00	\$567,349.00	\$570,404.00	-16%

City of College Park
 Personnel
 Budget Year 2008 - 2009

Department: Recreation	Division: Facilities	Department Number: 6122		
	2007-2008 Current	Vacant Positons	2008-2009 Department Request	2008-2009 City Manager Recommended
Full Time Positions:				
Center Director	1		1	1
Building Maintenance Mechanic	1		1	1
Custodian	2		3	2
Part Time Positions:				
Custodian	1		1	1
Total Personnel:	5	None	6	5

The City of College Park
Annual Budget by Organization Report
 Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
Department: 6200 - Parks							
EX10-Personnel - Personnel Services	157,893.54	146,817.88	-7%	179,865.00	194,746.00	197,997.00	35%
EX15-Employee B - Employee Benefits	48,471.66	52,618.08	9%	75,487.00	48,356.00	48,775.00	-7%
EX16 - New Personnel Costs	0.00	0.00	0%	0.00	0.00	0.00	0%
EX20-Communicat - Communications & Util.	0.00	905.35	+++	0.00	0.00	0.00	-100%
EX25-Rentals - Rentals	0.00	0.00	0%	18,000.00	0.00	0.00	0%
EX30-Repair & M - Repair & Maintenance	23,459.75	2,237.44	-90%	3,900.00	3,900.00	3,900.00	74%
EX35-Building M - Building Maintenance	0.00	0.00	0%	0.00	0.00	0.00	0%
EX40-Training & - Training & Education	12.71	239.39	1,357%	2,500.00	2,500.00	2,500.00	933%
EX45-Other Serv - Other Services & Charges	0.00	14,665.49	+++	0.00	0.00	0.00	-100%
EX50-Materials - Materials & Supplies	7,326.14	7,901.63	8%	9,150.00	9,150.00	9,150.00	16%
EX70-Capital Ou - Capital Outlay	0.00	0.00	0%	40,000.00	11,300.00	40,000.00	+++
EX75-Debt Servi - Debt Service	0.00	0.00	0%	0.00	0.00	0.00	0%
Department Total: Parks	\$237,163.80	\$225,385.26	-5%	\$328,902.00	\$269,952.00	\$302,322.00	34%

City of College Park
 Personnel
 Budget Year 2008 - 2009

Department: Public Works	Division: Parks	Fund: General	Department Number: 6200		
		2007-2008 Current	Vacant Positions	2008-2009 Department Request	2008-2009 City Manager Recommended
Full Time Positions:					
Maintenance Leader		1		1	1
Laborer I		3	1	1	1
Laborer II		0		2	2
Part Time Positions:					
Laborer 1		2	1	2	2
Total Personnel:		6	2	6	6

City of College Park
Major Accomplishments
Budget Year 2008-2009

Department : Public Works Division: Parks Fund: General Department Number: 6200

- 1 Continued cleaning up of sidewalks, empty trash cans, and litter control in the downtown area.
- 2 Continued litter pick up and removal from all city parks, city owned grounds, and city right aways.
- 3 Clean all city recycling areas on a daily basis.
- 4 Prepared all baseball, softball, and football fields for season of play.
- 5 Maintained removal of signs from utility poles and city right of ways.

City of College Park
Goals and Objectives
Budget year 2008-2009

Department: Public Works	Division: Parks	Fund: General	Department Number: 6200
GOALS: A general accomplishment toward which a department's effort is directed.		OBJECTIVES: Specific ways in which to achieve the goal.	
I. Playground and Building Repair Program		I. A. Provide scheduled maintenance on all playground equipment	
		B. Provide light maintenance repairs on city buildings	
		C. Insure all equipment is maintained to safety standards	
		D. Keep a record of all small equipment maintenance items.	
II. Ball field Service and Repairs Program		II. A. Check parks and ball fields for maintenance repairs.	
		B. Assure all ball fields are dragged and lined for games.	
		C. Make sure all litter, signs and debris are removed from parks and city right of ways daily.	
		D. Assure parks, restrooms and trash cans are cleaned for special events.	

The City of College Park
Annual Budget by Organization Report

Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
<u>Department: 7200 - Inspections</u>							
EX10-Personnel - Personnel Services	243,287.92	260,053.18	7%	261,767.00	265,894.00	270,367.00	4%
EX15-Employee B - Employee Benefits	53,491.20	73,284.13	37%	86,305.00	67,956.00	68,622.00	-6%
EX16 - New Personnel Costs	0.00	0.00	0%	0.00	0.00	0.00	0%
EX20-Communicat - Communications & Util.	16,132.24	18,004.80	12%	29,160.00	23,000.00	23,000.00	28%
EX30-Repair & M - Repair & Maintenance	3,041.54	3,711.59	22%	6,600.00	5,800.00	9,300.00	150%
EX35-Building M - Building Maintenance	0.00	0.00	0%	3,000.00	3,000.00	3,000.00	+++
EX40-Training & - Training & Education	8,059.35	21,000.62	161%	33,000.00	33,000.00	23,000.00	10%
EX45-Other Serv - Other Services & Charges	21,483.29	17,285.65	-20%	39,900.00	51,200.00	41,200.00	138%
EX50-Materials - Materials & Supplies	13,146.89	12,232.33	-7%	24,820.00	24,820.00	25,820.00	111%
EX70-Capital Ou - Capital Outlay	13,745.00	20,404.04	48%	16,000.00	5,300.00	0.00	-100%
Department Total: Inspections	\$372,387.43	\$425,976.34	14%	\$500,552.00	\$479,970.00	\$464,309.00	9%

City of College Park
Personnel
Budget Year 2008 - 2009

Department: Inspections Division: Housing & Development Fund: General Department Number: 7200				
	2007-2008	Vacant	2008-2009	2008-2009
	Current	Positions	Department	City Manager
Full Time Positions:			Request	Recommended
Chief Building Inspector	1		1	1
Senior Building Inspector	1		1	1
Permit Coordinator	1		1	1
Code Enforcement Officer Sr.	1		1	1
Code Enforcement Officer	1		1	1
Administrative Coordinator	1		1	1
Part Time Position:				
Clerk I	0		0	0
Total Personnel:	6	None	6	6

City of College Park
Major Accomplishments
Budget Year 2007-08

Department : Inspections	Division: Inspections	Fund: General	Department Number: 7200
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Oscar Hudson, Jr. Chief Building Inspector

Accomplishments: Fully staffed; Obtained the following certifications:

Obtained Residential Plumbing Principles & Code Application August 10, 2007

Obtained Residential Plumbing Inspector September 12, 2007

Hired a Code Enforcement Officer & Permit Coordinator

Skip Barlow, Senior Building Inspector

Accomplishments: Maintained a good working relationship with Administrative Coordinator on inspections scheduled; developed a calendar to generate time to review plans more efficiently with Permit Coordinator; Increased communication with Fire Department on Business License inspections and other inspections as it related to the Inspections Dept.

Monica Camel, Permit Coordinator

Accomplishments: Efficiently managed contractors, homeowners & business owners on day to day submission of applications for Request for Variances, Demolitions, Rezoning & Plan Review. Coordinated the 2007 Conference held in Savannah, Ga.; Established email communication with member on BZA & PC boards
Successfully trained New Administrative Assistant on Permitting process and application submittal.

Julie Broadus, Code Enforcement Officer

Accomplishments: Completed GACE training 2007

Became certified as a 2nd Level Code Enforcement Officer via the Georgia Association of Code Enforcement

Populated New World System with City codes from International Property Maintenance Code

(IPMC) and the Property Maintenance section of the City's Code of Ordinances

Performed more than 3300 inspections averaging 14 inspections each day (230 work days in 2007)

Encouraged owners at 1640 Virginia Ave to refurbish by removing old signs and painting exterior

Encouraged owners on Main street to paint and refurbish store fronts and parking areas.

Successfully promoted the removal of all dilapidated telephone booths from commercial properties throughout the City.

Damien Porche', Code Enforcement Officer

Accomplishments: Successfully completed training for Code Enforcement officer position; Recovered unpaid fees for various permits, liens and occupational taxes.

Sabrina Walters, Administrative Coordinator

Accomplishments: Created a wall for applications to submitted; Maintained inspection log in a timely manner; acted a liaison on BZA & PC meetings.

City of College Park
Goals & Objective
Budget Year 2008-09

Department:	Inspections	Division:	Insp.	Fund: 100	Department Number: 7200
GOALS: A general accomplishment toward which a department's effort is directed			OBJECTIVES: Specific ways in which to achieve the goal.		
I.	Performed 2144 inspections in 2007, compared to 1921 in 2006. Based on building trends, the department will strive to complete a greater percentage of	I.	A.	Train additional personnel to perform inspections.	
		B.		Incorporate multi-trade inspections during single visit.	
II.	Improve the ability to satisfy customer driven building inspections requests within a 24 hour/business day turn-a-round.	A.		Accept inspection requests at time of permit acquisition.	
		B.		Accept inspection requests via email or by telephone.	
		C.		Accept inspection requests via online form.	
III.	Complete the majority of over-the-counter permit requests within one business day and approve or deny all others within fourteen working days	A.		Continue to allow mini-plan reviews.	
		B.		Train additional personnel.	
		C.		Fine tune check off lists.	
IV.	Increase training and cross-training for all employees not only in technical areas, but also for employee professional development purposes. Increase the number of professional certifications within the Inspections Division.	A.		Allow training	
		B.		Allow testing and certification.	
		C.		Incorporate New World Training and Applications.	
V.	Improve the ability for customers to receive Inspections and Code Enforcement forms via the internet or via email.	A.		Add a page to the College Park Web Site.	
		B.		Make each form a PDF document for emailing.	

The City of College Park
Annual Budget by Organization Report

Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
<u>Department: 7520 - Economic Development</u>							
EX10-Personnel - Personnel Services	114,207.06	117,451.21	3%	136,368.00	138,768.00	154,304.00	31%
EX15-Employee B - Employee Benefits	15,409.58	16,508.15	7%	34,688.00	15,352.00	20,065.00	22%
EX16 - New Personnel Costs	0.00	0.00	0%	56,956.00	0.00	0.00	0%
EX20-Communicat - Communications & Util.	6,787.20	6,540.89	-4%	8,740.00	8,740.00	8,740.00	34%
EX30-Repair & M - Repair & Maintenance	0.00	0.00	0%	0.00	0.00	0.00	0%
EX35-Building M - Building Maintenance	0.00	0.00	0%	0.00	0.00	0.00	0%
EX40-Training & - Training & Education	11,357.94	10,836.98	-5%	20,500.00	23,000.00	24,500.00	126%
EX45-Other Serv - Other Services & Charges	7,618.31	5,309.28	-30%	20,500.00	20,500.00	20,500.00	286%
EX50-Materials - Materials & Supplies	4,742.00	2,471.37	-48%	4,800.00	4,800.00	5,733.00	132%
EX70-Capital Ou - Capital Outlay	0.00	2,033.04	+++	8,600.00	600.00	0.00	-100%
Department Total: Economic Development	<u>\$160,122.09</u>	<u>\$161,150.92</u>	1%	<u>\$291,152.00</u>	<u>\$211,760.00</u>	<u>\$233,842.00</u>	45%

City of College Park
Personnel
Budget Year 2008 - 2009

Department: Economic Development Division: Development Fund: General Department Number: 7520

	2007-2008 Current	Vacant Positions	2008-2009 Department Request	2008-2009 City Manager Recommended
<u>Full Time Positions:</u>				
Director of Development	1		1	1
Economic Development Specialist	1	1	1	1
Administrative Assistant*			1	0

*To be shared with PIO

Total Personnel:

2 1 2 2

City of College Park
Major Accomplishments
Budget Year 2007-08

Department: Development Division: Fund: 100 Department Number: 7520

- 1 Documents for development of two hotels adjacent to GICC signed by the City, BIDA and Grove Street Partners
- 2 Final approvals issued for Hotel Indigo located on Harvard Avenue.
- 3 Completing contract for downtown's mixed use transit-oriented development on Columbia Avenue.
This development will bring 40+ new residential units to Main Street
- 4 Implementing \$441,000 TE Grant award for Old National Highway and Godby Road.
- 5 Adding five new hotels to dockets bringing our total to 35 hotels within the city limits.
- 6 Purchased land (former food processing plant) near the historic College Park Golf Course for redevelopment.
- 7 Purchased three tracts near GICC for development.
- 8 New commercial product built by Oakmont near Chick-Fil-A headquarters on Buffington Road.
- 9 Attracted new businesses to Main Street, Old National Hwy and Virginia Avenue.
- 10 Completed downtown LCI study funded by ARC and the City of College Park.

City of College Park
Goals and Objectives
Budget Year 2008-09

Department: Development

Division:

Fund: 100

Department Number: 7520

I. Expand business recruitment and expansion program and continue to attract new investment to the city

- A. Market College Park in business expansion journals
- B. Provide tax incentives for job creation
- C. Assist prospects with site selection
- D. Represent City at strategic industry trade shows

II. Continue to improve entry points into the City

- A. Apply for next round of TE funding
- B. Focus on signage improvements & pedestrian enhancements

III. Continue work with property owners to improve building facades

- A. Promote use of façade grant, revolving loan & enterprise zone programs
- B. Work with DCA and GA Trust and gain their assistance with charrette designs

IV. Proceed with ARC's Livable Centers Initiative community plan implementation

- A. Begin implementation of strategies provided through the downtown and Old National LCIs as well as the GA Tech study funded by Council.

V. Expedite development of hotels and projects around the GICC & Global Gateway areas

- A. Ensure projects are implemented per the City of CPs standards and regulations
- B. Recruit and develop projects that support the City's goals and vision
- C. Ensure hotel projects have synergy with surrounding development within the City

The City of College Park
Annual Budget by Organization Report
 Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
<u>Department: 7550 - Main Street Development</u>							
EX10-Personnel - Personnel Services	48,275.50	0.00	-100%	44,883.00	0.00	0.00	0%
EX15-Employee B - Employee Benefits	4,101.60	0.00	-100%	15,311.00	0.00	0.00	0%
EX16 - New Personnel Costs	0.00	0.00	0%	0.00	0.00	0.00	0%
EX20-Communicat - Communications & Util.	4,704.62	1,797.38	-62%	6,560.00	0.00	0.00	-100%
EX30-Repair & M - Repair & Maintenance	0.00	0.00	0%	0.00	0.00	0.00	0%
EX35-Building M - Building Maintenance	3,613.88	0.00	-100%	0.00	0.00	0.00	0%
EX40-Training & - Training & Education	3,468.21	0.00	-100%	0.00	0.00	0.00	0%
EX45-Other Serv - Other Services & Charges	11,923.77	0.00	-100%	0.00	0.00	0.00	0%
EX50-Materials - Materials & Supplies	1,881.96	108.60	-94%	0.00	0.00	0.00	-95%
EX70-Capital Ou - Capital Outlay	0.00	(108.60)	-5,430%	0.00	0.00	0.00	-101%
Department Total: Main Street Development	\$77,969.54	\$1,797.38	-98%	\$66,754.00	\$0.00	\$0.00	-100%

The City of College Park
Annual Budget by Organization Report

Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
<u>Department: 9980 - MULTI DEPARTMENTAL COSTS</u>							
EX10-Personnel - Personnel Services	0.00	0.00	0%	0.00	0.00	0.00	0%
EX15-Employee B - Employee Benefits	0.00	0.00	0%	0.00	0.00	0.00	0%
EX20-Communicat - Communications & Util.	0.00	(2.40)	-80%	0.00	0.00	0.00	-600%
EX30-Repair & M - Repair & Maintenance	0.00	0.00	0%	0.00	0.00	0.00	0%
EX45-Other Serv - Other Services & Charges	0.00	0.00	0%	48,570.00	48,570.00	48,570.00	+++
EX50-Materials - Materials & Supplies	0.00	0.00	0%	0.00	0.00	0.00	0%
EX60-Operating - Operating Transfers Out	1,224,309.58	2,040,905.87	67%	1,084,955.00	6,293,180.00	6,328,933.00	210%
EX65-Accounting - Accounting Charges	0.00	0.00	0%	0.00	0.00	0.00	0%
EX70-Capital Ou - Capital Outlay	0.00	0.00	0%	0.00	0.00	0.00	0%
EX75-Debt Servi - Debt Service	0.00	0.00	0%	0.00	0.00	0.00	0%
Department Total: MULTI DEPARTMENTAL COSTS	<u>\$1,224,309.58</u>	<u>\$2,040,903.47</u>	67%	<u>\$1,133,525.00</u>	<u>\$6,341,750.00</u>	<u>\$6,377,503.00</u>	212%
Fund: 100 - GENERAL FUND Expenditure Total	<u>\$24,554,768.27</u>	<u>\$28,389,443.27</u>	16%	<u>\$41,638,551.00</u>	<u>\$33,499,895.00</u>	<u>\$34,882,997.00</u>	23%
Revenue Total:	<u>\$0.00</u>	<u>\$0.00</u>	0%	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	0%
Expenditure Total:	<u>\$24,554,768.27</u>	<u>\$28,389,443.27</u>	16%	<u>\$41,638,551.00</u>	<u>\$33,499,895.00</u>	<u>\$34,882,997.00</u>	23%
Fund Total: GENERAL FUND	<u>(\$24,554,768.27)</u>	<u>(\$28,389,443.27)</u>	16%	<u>(\$41,638,551.00)</u>	<u>(\$33,499,895.00)</u>	<u>(\$34,882,997.00)</u>	23%

The City of College Park
Annual Budget by Organization Report
 Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
Fund: 210 - CONFISCATED DRUGS FUND							
Revenues							
Department: 3227 - CONFISCATED DRUGS							
RE45-Intergover - Intergovernmental	0.00	0.00	0%	0.00	0.00	0.00	0%
RE50-Other Inco - Other Income	52,327.40	11,278.54	-78%	9,000.00	50,200.00	16,000.00	42%
RE55-Interest - Interest	6,529.13	2,038.12	-69%	4,000.00	4,000.00	0.00	-100%
RE65-Budget Car - Budget Carryforward	0.00	0.00	0%	64,870.00	109,870.00	99,000.00	+++
Department Total: CONFISCATED DRUGS	\$58,856.53	\$13,316.66	-77%	\$77,870.00	\$164,070.00	\$115,000.00	764%
Fund: 210 - CONFISCATED DRUGS FUND Revenue Total	\$58,856.53	\$13,316.66	-77%	\$77,870.00	\$164,070.00	\$115,000.00	764%
Expenditures							
Department: 3227 - CONFISCATED DRUGS							
EX15-Employee B - Employee Benefits	5,058.22	0.00	-100%	0.00	0.00	0.00	0%
EX20-Communicat - Communications & Util.	0.00	3,690.00	+++	12,000.00	12,000.00	0.00	-100%
EX30-Repair & M - Repair & Maintenance	0.00	1,351.32	+++	0.00	0.00	0.00	-100%
EX40-Training & - Training & Education	261.22	957.66	266%	7,000.00	7,000.00	0.00	-100%
EX45-Other Serv - Other Services & Charges	8,259.71	18,606.24	125%	36,000.00	20,000.00	0.00	-100%
EX50-Materials - Materials & Supplies	44,479.25	883.77	-98%	22,870.00	22,870.00	12,130.00	1,268%
EX60-Operating - Operating Transfers Out	3,493.00	2,350.00	-33%	0.00	0.00	0.00	-100%
EX70-Capital Ou - Capital Outlay	59,819.00	3,317.58	-94%	0.00	102,200.00	102,870.00	2,998%
Department Total: CONFISCATED DRUGS	\$121,370.40	\$31,156.57	-74%	\$77,870.00	\$164,070.00	\$115,000.00	269%
Fund: 210 - CONFISCATED DRUGS FUND Expenditure Total	\$121,370.40	\$31,156.57	-74%	\$77,870.00	\$164,070.00	\$115,000.00	269%
Revenue Total:	\$58,856.53	\$13,316.66	-77%	\$77,870.00	\$164,070.00	\$115,000.00	764%
Expenditure Total:	\$121,370.40	\$31,156.57	-74%	\$77,870.00	\$164,070.00	\$115,000.00	269%
Fund Total: CONFISCATED DRUGS FUND	(\$62,513.87)	(\$17,839.91)	-71%	\$0.00	\$0.00	\$0.00	-100%

142

The City of College Park
Annual Budget by Organization Report

Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
Fund: 211 - STATE DRUG FUNDS							
Revenues							
Department: 3222 - STATE DRUG FUNDS							
RE45-Intergover - Intergovernmental	0.00	0.00	0%	0.00	0.00	0.00	0%
RE50-Other Inco - Other Income	28,688.90	29,199.31	2%	25,000.00	25,000.00	25,000.00	-14%
RE55-Interest - Interest	4,018.87	2,801.82	-30%	4,000.00	4,000.00	4,000.00	43%
RE65-Budget Car - Budget Carryforward	0.00	0.00	0%	26,000.00	95,000.00	61,500.00	+++
Department Total: STATE DRUG FUNDS	\$32,707.77	\$32,001.13	-2%	\$55,000.00	\$124,000.00	\$90,500.00	183%
Fund: 211 - STATE DRUG FUNDS Revenue Total	\$32,707.77	\$32,001.13	-2%	\$55,000.00	\$124,000.00	\$90,500.00	183%
Expenditures							
Department: 3222 - STATE DRUG FUNDS							
EX15-Employee B - Employee Benefits	0.00	0.00	0%	0.00	0.00	0.00	0%
EX30-Repair & M - Repair & Maintenance	0.00	0.00	0%	0.00	0.00	0.00	0%
EX40-Training & - Training & Education	0.00	0.00	0%	6,500.00	6,500.00	6,500.00	+++
EX45-Other Serv - Other Services & Charges	2,457.40	2,830.90	15%	32,000.00	8,000.00	8,000.00	182%
EX50-Materials - Materials & Supplies	3,508.24	1,236.00	-65%	16,500.00	40,500.00	7,000.00	465%
EX70-Capital Ou - Capital Outlay	0.00	0.00	0%	0.00	69,000.00	69,000.00	+++
Department Total: STATE DRUG FUNDS	\$5,965.64	\$4,066.90	-32%	\$55,000.00	\$124,000.00	\$90,500.00	2125%
Fund: 211 - STATE DRUG FUNDS Expenditure Total	\$5,965.64	\$4,066.90	-32%	\$55,000.00	\$124,000.00	\$90,500.00	2125%
Revenue Total:	\$32,707.77	\$32,001.13	-2%	\$55,000.00	\$124,000.00	\$90,500.00	183%
Expenditure Total:	\$5,965.64	\$4,066.90	-32%	\$55,000.00	\$124,000.00	\$90,500.00	2125%
Fund Total: STATE DRUG FUNDS	\$26,742.13	\$27,934.23	4%	\$0.00	\$0.00	\$0.00	-100%

143

The City of College Park
Annual Budget by Organization Report

Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
Fund: 215 - E 911 SERVICES FUND							
Revenues							
Department: 3800 - E911 Communications							
RE50-Other Inco - Other Income	246,202.14	266,092.00	8%	310,000.00	350,000.00	325,000.00	22%
RE55-Interest - Interest	2,546.67	1,483.34	-42%	2,000.00	2,000.00	2,000.00	35%
RE60-Operating - Operating Transfers In	498,018.00	484,540.87	-3%	528,590.00	469,209.00	504,962.00	4%
RE65-Budget Car - Budget Carryforward	0.00	0.00	0%	0.00	0.00	0.00	0%
Department Total: E911 Communications	\$746,766.81	\$752,116.21	1%	\$840,590.00	\$821,209.00	\$831,962.00	11%
Fund: 215 - E 911 SERVICES FUND Revenue Total	\$746,766.81	\$752,116.21	1%	\$840,590.00	\$821,209.00	\$831,962.00	11%
Expenditures							
Department: 3800 - E911 Communications							
EX10-Personnel - Personnel Services	486,270.70	495,322.88	2%	551,600.00	556,600.00	566,039.00	14%
EX15-Employee B - Employee Benefits	152,683.18	149,841.05	-2%	193,912.00	146,392.00	147,706.00	-1%
EX16 - New Personnel Costs	0.00	0.00	0%	131,307.00	0.00	0.00	0%
EX20-Communicat - Communications & Util.	67,631.79	72,121.45	7%	149,222.00	70,000.00	70,000.00	-3%
EX25-Rentals - Rentals	0.00	0.00	0%	0.00	0.00	0.00	0%
EX30-Repair & M - Repair & Maintenance	9,388.95	3,430.78	-63%	7,500.00	7,500.00	7,500.00	119%
EX35-Building M - Building Maintenance	0.00	0.00	0%	0.00	0.00	0.00	0%
EX40-Training & - Training & Education	1,472.66	3,469.87	135%	6,790.00	6,790.00	6,790.00	96%
EX45-Other Serv - Other Services & Charges	12,570.88	47,175.99	275%	30,447.00	30,447.00	30,447.00	-35%
EX50-Materials - Materials & Supplies	1,934.00	3,149.69	63%	3,480.00	3,480.00	3,480.00	10%
EX55-Cost Of Sa - Cost Of Sales	0.00	0.00	0%	0.00	0.00	0.00	0%
EX70-Capital Ou - Capital Outlay	0.00	0.00	0%	180,000.00	0.00	0.00	0%
Department Total: E911 Communications	\$731,952.16	\$774,511.71	6%	\$1,254,258.00	\$821,209.00	\$831,962.00	7%
Fund: 215 - E 911 SERVICES FUND Expenditure Total	\$731,952.16	\$774,511.71	6%	\$1,254,258.00	\$821,209.00	\$831,962.00	7%
Revenue Total:	\$746,766.81	\$752,116.21	1%	\$840,590.00	\$821,209.00	\$831,962.00	11%
Expenditure Total:	\$731,952.16	\$774,511.71	6%	\$1,254,258.00	\$821,209.00	\$831,962.00	7%
Fund Total: E 911 SERVICES FUND	\$14,814.65	(\$22,395.50)	-251%	(\$413,668.00)	\$0.00	\$0.00	-100%

171

City of College Park
 Personnel
 Budget Year 2008 - 2009

Department: Police Division: Communications		Fund: E911		Department Number: 3800	
		2007-2008	Vacant	2008-2009	2008-2009
Full Time Positions:	Scale	Current	Positions	Department Request	City Manager Recommended
Dispatch Supervisor		1		1	1
Dispatcher		13		13	13
Part Time Positions:					
Dispatcher		2	1	2	2
Total Personnel:		16	1	16	16

The City of College Park
Annual Budget by Organization Report

Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
Fund: 220 - CDBG FUND							
<u>Revenues</u>							
Department: 6122 - Recreation Facilities							
RE45-Intergover - Intergovernmental	142,999.00	0.00	-100%	2,000,000.00	190,000.00	190,000.00	+++
RE55-Interest - Interest	739.72	346.07	-53%	0.00	0.00	0.00	-100%
RE60-Operating - Operating Transfers In	0.00	0.00	0%	0.00	0.00	0.00	0%
Department Total: Recreation Facilities	<u>\$143,738.72</u>	<u>\$346.07</u>	-100%	<u>\$2,000,000.00</u>	<u>\$190,000.00</u>	<u>\$190,000.00</u>	54802%
Fund: 220 - CDBG FUND Revenue Total	<u>\$143,738.72</u>	<u>\$346.07</u>	-100%	<u>\$2,000,000.00</u>	<u>\$190,000.00</u>	<u>\$190,000.00</u>	54802%
<u>Expenditures</u>							
Department: 6122 - Recreation Facilities							
EX35-Building M - Building Maintenance	0.00	0.00	0%	0.00	0.00	0.00	0%
EX70-Capital Ou - Capital Outlay	0.00	0.00	0%	0.00	190,000.00	190,000.00	+++
Department Total: Recreation Facilities	<u>\$0.00</u>	<u>\$0.00</u>	0%	<u>\$0.00</u>	<u>\$190,000.00</u>	<u>\$190,000.00</u>	+++
Fund: 220 - CDBG FUND Expenditure Total	<u>\$0.00</u>	<u>\$0.00</u>	0%	<u>\$0.00</u>	<u>\$190,000.00</u>	<u>\$190,000.00</u>	+++
Revenue Total:	<u>\$143,738.72</u>	<u>\$346.07</u>	-100%	<u>\$2,000,000.00</u>	<u>\$190,000.00</u>	<u>\$190,000.00</u>	54802%
Expenditure Total:	<u>\$0.00</u>	<u>\$0.00</u>	0%	<u>\$0.00</u>	<u>\$190,000.00</u>	<u>\$190,000.00</u>	+++
Fund Total: CDBG FUND	<u>\$143,738.72</u>	<u>\$346.07</u>	-100%	<u>\$2,000,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	-100%

The City of College Park
Annual Budget by Organization Report

Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
Fund: 221 - GRANT FUNDS							
Revenues							
Department: 3250 - GRANTS							
RE45-Intergover - Intergovernmental	506,923.60	393,696.42	-22%	595,000.00	238,000.00	238,000.00	-40%
RE50-Other Inco - Other Income	3,507.00	0.00	-100%	0.00	0.00	0.00	0%
RE55-Interest - Interest	3,918.53	4,207.08	7%	0.00	0.00	0.00	-100%
RE60-Operating - Operating Transfers In	25,784.58	1,000,000.00	3,778%	0.00	168,000.00	168,000.00	-83%
RE65-Budget Car - Budget Carryforward	0.00	0.00	0%	0.00	0.00	0.00	0%
Department Total: GRANTS	<u>\$540,133.71</u>	<u>\$1,397,903.50</u>	159%	<u>\$595,000.00</u>	<u>\$406,000.00</u>	<u>\$406,000.00</u>	-71%
Fund: 221 - GRANT FUNDS Revenue Total	<u>\$540,133.71</u>	<u>\$1,397,903.50</u>	159%	<u>\$595,000.00</u>	<u>\$406,000.00</u>	<u>\$406,000.00</u>	-71%
Expenditures							
Department: 3250 - GRANTS							
EX10-Personnel - Personnel Services	123,462.53	0.00	-100%	0.00	0.00	0.00	0%
EX40-Training & - Training & Education	0.00	4,238.02	+++	10,000.00	10,000.00	10,000.00	136%
EX45-Other Serv - Other Services & Charges	26,970.00	19,430.25	-28%	74,130.00	249,500.00	249,500.00	1,184%
EX50-Materials - Materials & Supplies	33,213.60	686.00	-98%	12,500.00	12,500.00	12,500.00	1,700%
EX60-Operating - Operating Transfers Out	0.00	0.00	0%	0.00	0.00	0.00	0%
EX70-Capital Ou - Capital Outlay	406,138.25	128,574.97	-68%	410,000.00	134,000.00	134,000.00	4%
Department Total: GRANTS	<u>\$589,784.38</u>	<u>\$152,929.24</u>	-74%	<u>\$506,630.00</u>	<u>\$406,000.00</u>	<u>\$406,000.00</u>	165%
Fund: 221 - GRANT FUNDS Expenditure Total	<u>\$589,784.38</u>	<u>\$152,929.24</u>	-74%	<u>\$506,630.00</u>	<u>\$406,000.00</u>	<u>\$406,000.00</u>	165%
Revenue Total:	<u>\$540,133.71</u>	<u>\$1,397,903.50</u>	159%	<u>\$595,000.00</u>	<u>\$406,000.00</u>	<u>\$406,000.00</u>	-71%
Expenditure Total:	<u>\$589,784.38</u>	<u>\$152,929.24</u>	-74%	<u>\$506,630.00</u>	<u>\$406,000.00</u>	<u>\$406,000.00</u>	165%
Fund Total: GRANT FUNDS	<u>(\$49,650.67)</u>	<u>\$1,244,974.26</u>	-2607%	<u>\$88,370.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	-100%

The City of College Park
Annual Budget by Organization Report

Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
Fund: 270 - GICC SPECIAL DISTRICT TAX							
Revenues							
Department: 4980 - Newt Est-GICC Tax Dist							
RE10-Taxes - Taxes	91,111.82	132,298.31	45%	109,178.00	107,200.00	107,200.00	-19%
RE50-Other Inco - Other Income	0.00	0.00	0%	0.00	0.00	0.00	0%
RE55-Interest - Interest	6,354.28	884.33	-86%	7,000.00	1,000.00	1,000.00	13%
RE60-Operating - Operating Transfers In	0.00	0.00	0%	0.00	0.00	0.00	0%
RE65-Budget Car - Budget Carryforward	0.00	0.00	0%	0.00	0.00	0.00	0%
Department Total: Newt Est-GICC Tax Dist	\$97,466.10	\$133,182.64	37%	\$116,178.00	\$108,200.00	\$108,200.00	-19%
Fund: 270 - GICC SPECIAL DISTRICT TAX Revenue Total	\$97,466.10	\$133,182.64	37%	\$116,178.00	\$108,200.00	\$108,200.00	-19%
Expenditures							
Department: 4980 - Newt Est-GICC Tax Dist							
EX45-Other Serv - Other Services & Charges	0.00	0.00	0%	2,000.00	2,000.00	2,000.00	+++
EX60-Operating - Operating Transfers Out	85,500.00	105,000.00	23%	105,000.00	106,200.00	106,200.00	1%
EX75-Debt Servi - Debt Service	0.00	0.00	0%	0.00	0.00	0.00	0%
Department Total: Newt Est-GICC Tax Dist	\$85,500.00	\$105,000.00	23%	\$107,000.00	\$108,200.00	\$108,200.00	3%
Fund: 270 - GICC SPECIAL DISTRICT TAX Expenditure Total	\$85,500.00	\$105,000.00	23%	\$107,000.00	\$108,200.00	\$108,200.00	3%
Revenue Total:	\$97,466.10	\$133,182.64	37%	\$116,178.00	\$108,200.00	\$108,200.00	-19%
Expenditure Total:	\$85,500.00	\$105,000.00	23%	\$107,000.00	\$108,200.00	\$108,200.00	3%
Fund Total: GICC SPECIAL DISTRICT TAX	\$11,966.10	\$28,182.64	136%	\$9,178.00	\$0.00	\$0.00	-100%

The City of College Park
Annual Budget by Organization Report

Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
Fund: 275 - HOSPITALITY FUND							
Revenues							
Department: 4975 - Hospitality							
RE10-Taxes - Taxes	7,071,647.70	7,806,171.50	10%	7,150,000.00	7,642,500.00	7,642,500.00	-2%
RE50-Other Inco - Other Income	0.00	0.00	0%	0.00	0.00	0.00	0%
RE55-Interest - Interest	86,038.11	19,438.36	-77%	20,000.00	20,000.00	20,000.00	3%
RE60-Operating - Operating Transfers In	0.00	0.00	0%	0.00	0.00	0.00	0%
RE65-Budget Car - Budget Carryforward	0.00	0.00	0%	0.00	0.00	0.00	0%
Department Total: Hospitality	\$7,157,685.81	\$7,825,609.86	9%	\$7,170,000.00	\$7,662,500.00	\$7,662,500.00	-2%
Fund: 275 - HOSPITALITY FUND Revenue Total	\$7,157,685.81	\$7,825,609.86	9%	\$7,170,000.00	\$7,662,500.00	\$7,662,500.00	-2%
Expenditures							
Department: 4975 - Hospitality							
EX45-Other Serv - Other Services & Charges	13,345.00	3,770.40	-72%	0.00	0.00	0.00	-100%
EX60-Operating - Operating Transfers Out	6,929,067.00	8,317,558.00	20%	8,317,558.00	7,662,500.00	7,662,500.00	-8%
Department Total: Hospitality	\$6,942,412.00	\$8,321,328.40	20%	\$8,317,558.00	\$7,662,500.00	\$7,662,500.00	-8%
Fund: 275 - HOSPITALITY FUND Expenditure Total	\$6,942,412.00	\$8,321,328.40	20%	\$8,317,558.00	\$7,662,500.00	\$7,662,500.00	-8%
Revenue Total:	\$7,157,685.81	\$7,825,609.86	9%	\$7,170,000.00	\$7,662,500.00	\$7,662,500.00	-2%
Expenditure Total:	\$6,942,412.00	\$8,321,328.40	20%	\$8,317,558.00	\$7,662,500.00	\$7,662,500.00	-8%
Fund Total: HOSPITALITY FUND	\$215,273.81	(\$495,718.54)	-330%	(\$1,147,558.00)	\$0.00	\$0.00	-100%

The City of College Park
Annual Budget by Organization Report

Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
Fund: 300 - CAR RENTAL TAX FUND							
<u>Revenues</u>							
<u>Department: 4971 - Car Rental Tax</u>							
RE10-Taxes - Taxes	5,705.51	15,504.03	172%	0.00	0.00	0.00	-100%
RE40-Leases & O - Leases & Other Rent	0.00	0.00	0%	0.00	0.00	0.00	0%
RE50-Other Inco - Other Income	3,008.11	63.14	-98%	0.00	0.00	0.00	-97%
RE55-Interest - Interest	136,332.59	24,668.42	-82%	0.00	0.00	0.00	-100%
RE60-Operating - Operating Transfers In	0.00	0.00	0%	0.00	4,815,175.00	4,815,175.00	+++
RE65-Budget Car - Budget Carryforward	0.00	0.00	0%	0.00	0.00	0.00	0%
Department Total: Car Rental Tax	<u>\$145,046.21</u>	<u>\$40,235.59</u>	<u>-72%</u>	<u>\$0.00</u>	<u>\$4,815,175.00</u>	<u>\$4,815,175.00</u>	<u>11867%</u>
Fund: 300 - CAR RENTAL TAX FUND Revenue Total	<u>\$145,046.21</u>	<u>\$40,235.59</u>	<u>-72%</u>	<u>\$0.00</u>	<u>\$4,815,175.00</u>	<u>\$4,815,175.00</u>	<u>11867%</u>
<u>Expenditures</u>							
<u>Department: 4971 - Car Rental Tax</u>							
EX35-Building M - Building Maintenance	0.00	0.00	0%	0.00	0.00	0.00	0%
EX40-Training & - Training & Education	0.00	0.00	0%	0.00	0.00	0.00	0%
EX45-Other Serv - Other Services & Charges	55,750.78	202,934.47	264%	0.00	0.00	0.00	-100%
EX50-Materials - Materials & Supplies	21,818.37	0.00	-100%	0.00	0.00	0.00	0%
EX60-Operating - Operating Transfers Out	653,332.50	441,688.35	-32%	0.00	0.00	0.00	-100%
EX70-Capital Ou - Capital Outlay	54,482.00	0.00	-100%	0.00	3,961,200.00	3,961,200.00	+++
EX75-Debt Servi - Debt Service	853,095.54	0.00	-100%	0.00	853,975.00	853,975.00	+++
Department Total: Car Rental Tax	<u>\$1,638,479.19</u>	<u>\$644,622.82</u>	<u>-61%</u>	<u>\$0.00</u>	<u>\$4,815,175.00</u>	<u>\$4,815,175.00</u>	<u>647%</u>
Fund: 300 - CAR RENTAL TAX FUND Expenditure Total	<u>\$1,638,479.19</u>	<u>\$644,622.82</u>	<u>-61%</u>	<u>\$0.00</u>	<u>\$4,815,175.00</u>	<u>\$4,815,175.00</u>	<u>647%</u>
Revenue Total:	<u>\$145,046.21</u>	<u>\$40,235.59</u>	<u>-72%</u>	<u>\$0.00</u>	<u>\$4,815,175.00</u>	<u>\$4,815,175.00</u>	<u>11867%</u>
Expenditure Total:	<u>\$1,638,479.19</u>	<u>\$644,622.82</u>	<u>-61%</u>	<u>\$0.00</u>	<u>\$4,815,175.00</u>	<u>\$4,815,175.00</u>	<u>647%</u>
Fund Total: CAR RENTAL TAX FUND	<u>(\$1,493,432.98)</u>	<u>(\$604,387.23)</u>	<u>-60%</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>-100%</u>

The City of College Park
Annual Budget by Organization Report

Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
Fund: 309 - MAIN STREET DEVELOPMENT							
<u>Revenues</u>							
<u>Department: 7340 - Main Street Development</u>							
RE40-Leases & O - Leases & Other Rent	0.00	0.00	0%	0.00	0.00	0.00	0%
RE45-Intergover - Intergovernmental	0.00	0.00	0%	0.00	0.00	0.00	0%
RE50-Other Inco - Other Income	0.00	0.00	0%	0.00	0.00	0.00	0%
RE55-Interest - Interest	0.00	0.00	0%	0.00	0.00	0.00	0%
RE60-Operating - Operating Transfers In	0.00	0.00	0%	0.00	0.00	0.00	0%
RE65-Budget Car - Budget Carryforward	0.00	0.00	0%	0.00	66,595.00	65,595.00	+++
Department Total: Main Street Development	<u>\$0.00</u>	<u>\$0.00</u>	<u>0%</u>	<u>\$0.00</u>	<u>\$66,595.00</u>	<u>\$65,595.00</u>	<u>+++</u>
Fund: 309 - MAIN STREET DEVELOPMENT Revenue Total	<u>\$0.00</u>	<u>\$0.00</u>	<u>0%</u>	<u>\$0.00</u>	<u>\$66,595.00</u>	<u>\$65,595.00</u>	<u>+++</u>
<u>Expenditures</u>							
<u>Department: 7340 - Main Street Development</u>							
EX10-Personnel - Personnel Services	0.00	47,515.39	+++	0.00	39,000.00	39,000.00	-18%
EX15-Employee B - Employee Benefits	0.00	3,753.04	+++	0.00	5,000.00	5,000.00	33%
EX20-Communicat - Communications & Util.	0.00	3,424.28	+++	0.00	6,520.00	6,520.00	90%
EX25-Rentals - Rentals	0.00	0.00	0%	0.00	0.00	0.00	0%
EX30-Repair & M - Repair & Maintenance	0.00	0.00	0%	1,000.00	1,000.00	1,000.00	+++
EX35-Building M - Building Maintenance	0.00	360.67	+++	1,000.00	1,000.00	1,000.00	177%
EX40-Training & - Training & Education	0.00	5,077.65	+++	23,025.00	9,825.00	9,825.00	93%
EX45-Other Serv - Other Services & Charges	0.00	4,329.73	+++	58,000.00	3,000.00	2,000.00	-54%
EX50-Materials - Materials & Supplies	0.00	433.23	+++	4,250.00	1,250.00	1,250.00	185%
EX70-Capital Ou - Capital Outlay	0.00	108.60	+++	0.00	0.00	0.00	-93%
Department Total: Main Street Development	<u>\$0.00</u>	<u>\$65,002.59</u>	<u>+++</u>	<u>\$87,275.00</u>	<u>\$66,595.00</u>	<u>\$65,595.00</u>	<u>1%</u>
Fund: 309 - MAIN STREET DEVELOPMENT Expenditure Total	<u>\$0.00</u>	<u>\$65,002.59</u>	<u>+++</u>	<u>\$87,275.00</u>	<u>\$66,595.00</u>	<u>\$65,595.00</u>	<u>1%</u>
Revenue Total:	<u>\$0.00</u>	<u>\$0.00</u>	<u>0%</u>	<u>\$0.00</u>	<u>\$66,595.00</u>	<u>\$65,595.00</u>	<u>+++</u>
Expenditure Total:	<u>\$0.00</u>	<u>\$65,002.59</u>	<u>+++</u>	<u>\$87,275.00</u>	<u>\$66,595.00</u>	<u>\$65,595.00</u>	<u>1%</u>
Fund Total: MAIN STREET DEVELOPMENT	<u>\$0.00</u>	<u>(\$65,002.59)</u>	<u>+++</u>	<u>(\$87,275.00)</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>-100%</u>

City of College Park
 Personnel
 Budget Year 2008 - 2009

Department: Economic Development Division: Main Street Fund: Main St. Department Number: 7340

Full Time Positions:	2007-2008 Current	Vacant Position	2008-2009 Department Request	2008-2009 City Manager Recommended
Main Street Manager	1	1	1	1

Total Personnel: 1 1 1 1

The City of College Park
Annual Budget by Organization Report

Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
Fund: 505 - WATER/SEWER FUND							
Revenues							
Department: 4400 - WATER/SEWER DEPT							
RE20-Assessment - Assessments	0.00	0.00	0%	0.00	0.00	0.00	0%
RE25-Charges Fo - Charges For Services	7,884,185.25	8,099,248.13	3%	11,668,500.00	11,668,500.00	11,664,903.00	44%
RE40-Leases & O - Leases & Other Rent	0.00	29,989.00	+++	0.00	0.00	0.00	0%
RE45-Intergover - Intergovernmental	0.00	0.00	0%	0.00	0.00	0.00	0%
RE50-Other Inco - Other Income	1,441.00	52,146.04	3,502%	25,000.00	25,000.00	25,000.00	2%
RE55-Interest - Interest	426,659.77	317,275.94	-26%	53,000.00	153,000.00	78,000.00	5%
RE60-Operating - Operating Transfers In	0.00	0.00	0%	0.00	0.00	0.00	0%
RE65-Budget Car - Budget Carryforward	0.00	0.00	0%	0.00	0.00	0.00	0%
Department Total: WATER/SEWER DEPT	\$8,312,286.02	\$8,498,659.11	2%	\$11,746,500.00	\$11,846,500.00	\$11,767,903.00	38%
Fund: 505 - WATER/SEWER FUND Revenue Total	\$8,312,286.02	\$8,498,659.11	2%	\$11,746,500.00	\$11,846,500.00	\$11,767,903.00	38%
Expenditures							
Department: 4400 - WATER/SEWER DEPT							
EX10-Personnel - Personnel Services	636,836.78	726,385.81	14%	757,792.00	721,192.00	733,169.00	1%
EX15-Employee B - Employee Benefits	207,711.37	242,956.10	17%	259,313.00	212,343.00	214,269.00	-12%
EX16 - New Personnel Costs	0.00	0.00	0%	0.00	0.00	0.00	0%
EX20-Communicat - Communications & Util.	69,998.23	93,645.61	34%	65,850.00	70,850.00	70,850.00	-24%
EX25-Rentals - Rentals	6,497.78	10,503.42	62%	10,500.00	10,500.00	10,500.00	0%
EX30-Repair & M - Repair & Maintenance	241,621.85	234,872.51	-3%	235,300.00	235,300.00	235,300.00	0%
EX35-Building M - Building Maintenance	1,870.96	6,543.23	250%	4,000.00	4,000.00	4,000.00	-39%
EX40-Training & - Training & Education	8,601.23	17,239.81	100%	22,700.00	22,700.00	22,700.00	32%
EX45-Other Serv - Other Services & Charges	630,069.52	953,906.68	51%	400,076.00	400,076.00	540,076.00	-43%
EX50-Materials - Materials & Supplies	66,433.69	55,414.36	-17%	61,950.00	61,950.00	61,950.00	12%
EX55-Cost Of Sa - Cost Of Sales	3,572,463.26	3,582,482.70	0%	5,374,000.00	5,374,000.00	5,374,000.00	50%
EX60-Operating - Operating Transfers Out	530,379.96	550,000.00	4%	550,000.00	1,900,329.00	750,000.00	36%
EX65-Accounting - Accounting Charges	137,312.52	0.00	-100%	0.00	0.00	0.00	0%
EX70-Capital Ou - Capital Outlay	47,041.39	1,232,039.54	2,518%	2,785,000.00	2,785,000.00	3,694,883.00	200%
EX75-Debt Servi - Debt Service	7,684.42	56,516.84	635%	48,260.00	48,260.00	56,206.00	-1%
Department Total: WATER/SEWER DEPT	\$6,164,522.96	\$7,762,506.61	26%	\$10,574,741.00	\$11,846,500.00	\$11,767,903.00	52%
Fund: 505 - WATER/SEWER FUND Expenditure Total	\$6,164,522.96	\$7,762,506.61	26%	\$10,574,741.00	\$11,846,500.00	\$11,767,903.00	52%
Revenue Total:	\$8,312,286.02	\$8,498,659.11	2%	\$11,746,500.00	\$11,846,500.00	\$11,767,903.00	38%
Expenditure Total:	\$6,164,522.96	\$7,762,506.61	26%	\$10,574,741.00	\$11,846,500.00	\$11,767,903.00	52%
Fund Total: WATER/SEWER FUND	\$2,147,763.06	\$736,152.50	-66%	\$1,171,759.00	\$0.00	\$0.00	-100%

City of College Park
Personnel
Budget Year 2008 - 2009

Department: Public Works Division: Water & Sewer		Fund: Water Department Number: 4400		
	2007-2008	Vacant	2008-2009	2008-2009
Full Time Positions:	Current	Positions	Department Request	City Manager Recommended
Public Works Director*	0		0	0
Accountant*	0		0	0
Water/Sewer Superintendent	1		1	1
Water/Sewer Supervisor	1		1	1
Environmental Compliance Coordinator	1		1	1
Equipment Operator II	2		2	2
Equipment Operator I	1		1	1
Lift Station Operator	2		2	2
Water/Sewer Coordinator	1		1	1
Utility Clerk	1		1	1
Laborer II	5	2	5	5
Laborer I	4		4	4
*50 % Public Works Director, Accountant, Admin Asst & Clerk position count with PW Administration				
Part Time Positions:				
Laborer	0		0	0
Total Personnel:	19	2	19	19

City of College Park
Major Accomplishments
Budget Year 2007-08

Department: Public Works Division: Water & Sewer Fund: 505 Department Number: 4400

- 1 Replaced Waterline - Washington St, Temple Ave, and Hemphill
- 2 City Wide - Sewer Point Repairs
- 3 City Wide - Sewer Point Cleaning
- 4 Established Leak Detection Program
- 5 Fire hydrant Inspection and Testing Program
- 6 Water Value Exercise Program
- 7 Waterline Replacement Program
- 8 Sanitary Sewer Replacement Program
- 9 Utility Locate Program
- 10 City Wide - Repaired 3/4" to 12" water main
- 11 City Wide raise manholes and valves
- 12 Coordinate with the City of Atlanta sewer problem(s) at Sullivan Creek and Flint River

City of College Park
Goals and Objectives
Budget Year 2008-2009

Department: Public Works Water and Sewer	Fund: General	Department Number: 4400
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GOALS: A general accomplishment toward which a department's effort is directed.

OBJECTIVES: Specific ways in which to achieve the goal.

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|------|--|------|---|
| I. | Water Meter Up-grade | I. | <ul style="list-style-type: none"> A. Install radio read meters. B. Coordinate with Power Department. C. Three - year program change out. D. Meter Inventory |
| II. | Sewer Maintenance and Rehab. Work | II. | <ul style="list-style-type: none"> A. Continuing of sewer point repairs B. CCTV Inspection and Preventive Maintenance Cleaning C. Locate and up-date computer mapping system D. Sewer flow monitoring program E. 5 Year Sanitary Sewer Replacement Program |
| III. | Convention Center Area Development Conrax , Car Rental | V. | <ul style="list-style-type: none"> A. Reviewing plans / working with engineering B. Designing water and sewer mains. C. Relocating utilities. D. Coordinate with contractors. |
| IV. | CCTV Inspection Schedule / Preventive Maint. | VI. | <ul style="list-style-type: none"> A. Review and locate sewer mains B. Per and Post cleaning of sewer main. C. Up-date computer mapping system |
| V. | Establish 2nd Water Maintenance Crew | VII. | <ul style="list-style-type: none"> A. To reduce delays in addressing water and sewer maintenance. B. Due to Increased development in City of College Park |

The City of College Park
Annual Budget by Organization Report

Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
Fund: 510 - ELECTRIC/POWER FUND							
Revenues							
Department: 4600 - Electric/Line							
RE10-Taxes - Taxes	482,683.53	552,702.39	15%	550,000.00	550,000.00	550,000.00	0%
RE25-Charges Fo - Charges For Services	19,646,129.10	25,964,380.21	32%	21,985,000.00	21,965,000.00	21,994,755.00	-15%
RE40-Leases & O - Leases & Other Rent	86,262.84	113,807.78	32%	75,000.00	75,000.00	75,000.00	-34%
RE50-Other Inco - Other Income	529,311.08	684,173.95	29%	427,000.00	452,000.00	452,000.00	-34%
RE55-Interest - Interest	1,233,994.72	760,892.52	-38%	525,000.00	525,000.00	525,000.00	-31%
RE60-Operating - Operating Transfers In	0.00	0.00	0%	0.00	0.00	0.00	0%
RE65-Budget Car - Budget Carryforward	0.00	0.00	0%	0.00	0.00	0.00	0%
Department Total: Electric/Line	\$21,978,381.27	\$28,075,956.85	28%	\$23,562,000.00	\$23,567,000.00	\$23,596,755.00	-16%
Fund: 510 - ELECTRIC/POWER FUND Revenue Total	\$21,978,381.27	\$28,075,956.85	28%	\$23,562,000.00	\$23,567,000.00	\$23,596,755.00	-16%
Expenditures							
Department: 4600 - Electric/Line							
EX10-Personnel - Personnel Services	853,318.26	838,826.86	-2%	875,509.00	960,018.00	975,999.00	16%
EX15-Employee B - Employee Benefits	241,238.08	243,461.70	1%	279,696.00	226,917.00	229,203.00	-6%
EX16 - New Personnel Costs	0.00	0.00	0%	0.00	0.00	0.00	0%
EX20-Communicat - Communications & Util.	50,437.10	38,276.22	-24%	43,550.00	43,550.00	43,550.00	14%
EX25-Rentals - Rentals	4,655.06	5,565.47	20%	12,200.00	12,200.00	12,200.00	119%
EX30-Repair & M - Repair & Maintenance	439,994.19	703,207.82	60%	700,000.00	700,000.00	700,000.00	0%
EX35-Building M - Building Maintenance	2,846.10	4,880.45	71%	6,150.00	6,150.00	6,150.00	26%
EX40-Training & - Training & Education	52,909.55	50,351.93	-5%	81,885.00	81,885.00	81,885.00	63%
EX45-Other Serv - Other Services & Charges	289,613.31	276,842.26	-4%	610,130.00	2,440,923.00	2,451,981.00	786%
EX50-Materials - Materials & Supplies	106,373.67	98,435.03	-7%	127,420.00	127,420.00	127,420.00	29%
EX55-Cost Of Sa - Cost Of Sales	15,602,898.45	14,050,556.72	-10%	17,559,447.00	14,046,047.00	14,046,047.00	0%
EX60-Operating - Operating Transfers Out	1,112,406.96	1,200,000.00	8%	1,200,000.00	1,500,000.00	1,500,000.00	25%
EX65-Accounting - Accounting Charges	208,045.12	0.00	-100%	0.00	0.00	0.00	0%
EX70-Capital Ou - Capital Outlay	1,945,072.57	2,304,025.17	18%	2,204,500.00	2,204,500.00	2,204,500.00	-4%
Department Total: Electric/Line	\$20,909,808.42	\$19,814,429.63	-5%	\$23,700,487.00	\$22,349,610.00	\$22,378,935.00	13%

157

City of College Park
 Personnel
 Budget Year 2008 - 2009

Department: Power Division: Line		Department Number: 4600		
Full Time Positions:	2007-2008 Current	Vacant Positions	2008-2009 Department Request	2008-2009 City Manager Recommended
Power Director	1		1	1
Assistant Power Director	1		1	1
Power Superintendent	1		1	1
Power Service Planner	1		1	1
Lineman/Electrical Worker	4		4	4
Electrical Technician	1	1	1	1
Apprentice/Electrical Worker	0		1	1
Apprentice/Electrical Worker I	3		3	3
Apprentice/Electrical Worker II	0		0	0
Apprentice/Electrical Worker III	0		0	0
Laborer I/Electrical Helper	3		2	2
Executive Secretary	1		1	1
Receiving & Payables Clerk (Clerk II)	1		1	1
Total Personnel:	17	1	17	17

City of College Park
Major Accomplishments
Budget Year 2007-08

Department : Power

Division: Line

Fund: 510

Department Number: 4600

2007 - 2008 FY Major Accomplishments

- Worked with Woodward Academy on the sale of renewable energy (Green Power) to cover 100% of their usage requirements for new K-3 and Science/Math buildings resulting in increased sales of Green Power credits by 177%.
- Continued efforts in funding and construction of a Compressed Natural Gas (CNG) Facility.
- Initiated the RFP process for construction of a new Administrative/Operations Facility for the department.
- New logo concept designed and implemented for the department.
- Worked with City departments, developers and contractors on major new and proposed development/construction including:
 - *Eagles Grove Subdivision
 - *Princeton Village Subdivision
 - *River's Station Subdivision
 - *Oxford Walk Subdivision
 - *Automated People Mover (APM)
 - *Consolidated Rent-A-Car Facility (CONRAC)
- Distribution system study upgrades implemented during year.
- Initiated the following power sales agreements for the City of College Park:
 - *City of Lawrenceville - 6 MW sale of Excess Project One Power for a 30 year period resulting in decreased debt service costs for City of approx. \$16.8 million. The City also received approx. \$6 million in a "lump sum" payment before Dec. 31, 2007.
 - *City of Lawrenceville - 17,487 kW of Project One Excess Reserve Capacity for a 12 month term. The City will receive approx. \$385,470 in revenues from the sale.
 - *City of Sandersville - 15 MW sale of Excess Project One Power for a 30 year period resulting in decreased debt service costs for City of approx. \$40,322,481. The City will also receive approx. \$41.7 million in "premium payments" above cost of energy sold.
 - *City of Newnan - 5 MW sale of Excess Reserve Capacity for a 12 month term. This is a continuation of an existing power sale agreement with the City of Newnan.
 - *(Market) The Energy Authority
- Attended MEAG Power Annual Meeting, Electric Cities of Georgia Annual Meeting, and APPA National Conference, Mayor's Summit and Electric Cities of Georgia Quarterly meetings.
- Held regular employee meetings with the purpose of communicating departmental activities to all employees.
- Participated in training opportunities through MEAG Power Distribution Services including:
 - *Integrated Transmission System (ITS) Certification and Recertification.
 - *MEAG Monthly Safety and Training Meetings
 - *CPR Certification/Recertification
 - *Defibrillator Training
 - *Pole Top and Bucket Rescue
 - *Foreman and Supervisor's Conference
 - *Apprentice Lineman Training Program
 - *Groundsman Certification Training

City of College Park
Goals and Objectives
Budget Year 2008-2009

Department: POWER	Division: LINE	Fund: 510	Department Number: 4600
GOALS: A general accomplishment toward which a department's effort is directed.		OBJECTIVES: Specific ways in which to achieve the goal.	

160

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| <p>I. Integration of Customer Service Function into Power Department remains a top priority for the Department</p> <p>II. Development of an Internal Policies & Procedures Manual.</p> <p>III. Excess Power Sales.</p> <p>IV. Promote Economic Development Activities.</p> <p>V. Attract New Customer Loads.</p> <p>VI. Expand Presence at MEAG Power.</p> | <p>I.</p> <p>II.</p> <p>III.</p> <p>IV.</p> <p>V.</p> <p>VI.</p> | <p>A. Create a streamlined, vertically integrated, utility system.</p> <p>B. Create additional efficiencies, lower costs.</p> <p>C. Expand programs/services for new and existing customers.</p> <p>A. Address pertinent departmental administrative issues.</p> <p>B. Address day-to-day operational issues.</p> <p>C. Availability of cohesive document for employees.</p> <p>A. Continue to work with MEAG Power on IPT sales opportunities.</p> <p>B. Continue to conduct discussions with energy trading companies.</p> <p>C. Look at both short-term and long-term market power sales opportunities.</p> <p>A. Work with the City's Development Department and MEAG Power to foster economic development opportunities within the City.</p> <p>B. Promote College Park Power whenever and wherever possible to potential customers.</p> <p>C. Participate in economic development activity around the GICC.</p> <p>A. Use all available resources to add additional customer loads within the department's service territory.</p> <p>B. Seek "Customer Choice" loads outside the department's service territory.</p> <p>A. Increase attendance at MEAG Board Meetings, Distribution Services Meetings and Marketing Services Meetings.</p> <p>B. Increased participation in MEAG sponsored functions to network and expand College Park's presence.</p> <p>C. Run for elected offices whenever possible to increase leadership roles in shaping MEAG/Industry policies.</p> |
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The City of College Park
Annual Budget by Organization Report

Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
<u>Department: 4610 - Warehouse</u>							
EX10-Personnel - Personnel Services	37,765.02	39,554.31	5%	39,238.00	43,120.00	43,851.00	11%
EX15-Employee B - Employee Benefits	14,242.46	14,689.59	3%	15,059.00	13,962.00	14,072.00	-4%
EX16 - New Personnel Costs	0.00	0.00	0%	0.00	0.00	0.00	0%
EX20-Communicat - Communications & Util.	0.00	0.00	0%	7,860.00	7,860.00	7,860.00	+++
EX25-Rentals - Rentals	965.50	357.00	-63%	1,000.00	1,000.00	1,000.00	179%
EX30-Repair & M - Repair & Maintenance	781.11	2,702.42	244%	2,800.00	2,800.00	2,800.00	4%
EX35-Building M - Building Maintenance	6,480.06	1,965.30	-70%	2,400.00	2,400.00	2,400.00	22%
EX40-Training & - Training & Education	700.00	10.06	-98%	1,100.00	1,100.00	1,100.00	8,346%
EX45-Other Serv - Other Services & Charges	7,513.83	12,039.96	60%	13,155.00	13,155.00	13,155.00	9%
EX50-Materials - Materials & Supplies	15,908.45	1,670.54	-89%	5,900.00	5,900.00	5,900.00	252%
EX55-Cost Of Sa - Cost Of Sales	0.00	0.00	0%	0.00	0.00	0.00	0%
EX70-Capital Ou - Capital Outlay	40,130.52	0.00	-100%	0.00	0.00	0.00	0%
Department Total: Warehouse	\$124,486.95	\$72,989.18	-41%	\$88,512.00	\$91,297.00	\$92,138.00	26%

City of College Park
 Personnel
 Budget Year 2008 - 2009

Department: Power Division: Warehouse Department Number: 4610

Full Time Positions:	2007-2008 Current	Vacant Positions	2008-2009 Department Request	2008-2009 City Manager Recommended
Warehouse Coordinator	1		1	1

Total Personnel: 1 None 1 1

City of College Park
Major Accomplishments
Budget Year 2007-08

Department : **POWER** Division: **WAREHOUSE** Fund: **2000** Department Number: **4100**

2007 - 2008 FY Major Accomplishments

Administration

Update and expand data log library.
Prepared yearly inventory report for the Accounting Dept.
Assist in the preparation of the 2007-2008 Warehouse budget.
Ongoing training of Departments and new personnel on Hiperweb inventory system.

Purchasing

Continued assistance with purchase, receiving, storing, and releasing of materials for large projects.(i.e. CONRAC, Fly-over-bridge,Global Gateway, System Study, etc.)
Begin submitting bids via e-mail through the HiperWeb System.
Prepare bid requests and bid reports to obtain best product for best price.
Perform cost and product comparisons to prepare purchase requisitions.
Establish and evaluate a vendor groups that will consistently meet performance and reliability standards.
Maintain a warehouse of items that meet the general supplies and janitorial supplies needed by all City Depts.
Use new .net system for requisition of materials needed for warehouse and Power Dept.

Hiperweb Inventory Maintenance

Maintain and update inventory of parts and supplies (i.e. quantities, prices, catalog part numbers).
The input, maintenance, and updating of all parts, vendors, departments, budget account numbers, crews, part classes, employees, and minimum/maximum amounts in the HiperWeb inventory system.
Continuously working with Distribution Engineer to standardize parts and expand a Power Dept. parts catalog.
Training city departments to process order requests from the warehouse through the HiperWeb inventory system.

Oversight and Management of all Central Supply Warehouse Operations

Stock shelves with all received materials and consistently changes material location so as to make room for more material.
Perform yearly inventory.
Setup and assemble new pallet racks for new Forest Pkyw. site.

City of College Park
Goals and Objectives
Budget Year 2008 - 2009

Department: POWER	Division: WAREHOUSE	Fund: 2000	Department Number: 4100
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GOALS: A general accomplishment toward which a department's effort is directed.	OBJECTIVES: Specific ways in which to achieve the goal.
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| <p>I. Organize and maximize warehouse space</p>

<p>II. Training</p>

<p>III. Administration</p>

<p>IV. New Warehouse</p> | <p>I. A. Eliminate obsolete and single use items
 B. Send surplus items to auction.
 C. Ongoing reorganization of Power Dept. material.</p>

<p>III. A. Request in budget
 B. Attend classes and learn new material
 C. Use new skills in daily operations
 D. Networking with others at meetings and conferences</p>

<p>III. A. Provide accurate & timely monthly reports.
 B. Keep accurate & organized records through a new pdf storage system.
 C. Update and maintain HiperWeb Inventory system.</p>

<p>IV. A. Help with space needs, layout and design.
 B. Purchase new warehouse material
 C. Set up new warehouse
 D. Move material from present warehouse to the new one</p> |
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The City of College Park
Annual Budget by Organization Report

Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
Department: 4620 - Meter Reading							
EX10-Personnel - Personnel Services	196,086.07	198,415.48	1%	234,037.00	225,000.00	228,910.00	15%
EX15-Employee B - Employee Benefits	65,200.42	73,209.69	12%	99,490.00	73,420.00	74,000.00	1%
EX16 - New Personnel Costs	0.00	0.00	0%	0.00	0.00	0.00	0%
EX20-Communicat - Communications & Util.	419.87	7,146.42	1,594%	16,340.00	16,340.00	16,340.00	129%
EX25-Rentals - Rentals	0.00	0.00	0%	0.00	0.00	0.00	0%
EX30-Repair & M - Repair & Maintenance	9,095.36	16,891.27	86%	29,450.00	29,450.00	29,450.00	74%
EX35-Building M - Building Maintenance	0.00	179.35	+++	4,260.00	4,260.00	4,260.00	2,275%
EX40-Training & - Training & Education	8,608.80	4,015.34	-53%	10,850.00	10,850.00	10,850.00	170%
EX45-Other Serv - Other Services & Charges	41,458.04	103,410.00	149%	47,025.00	47,025.00	47,025.00	-55%
EX50-Materials - Materials & Supplies	44,386.63	17,190.37	-61%	24,620.00	24,620.00	24,620.00	43%
EX70-Capital Ou - Capital Outlay	29,617.89	25,568.54	-14%	29,000.00	29,000.00	29,000.00	13%
Department Total: Meter Reading	\$394,873.08	\$446,026.46	13%	\$495,072.00	\$459,965.00	\$464,455.00	4%

City of College Park
Major Accomplishments
Budget Year 2007-08

Department : **Power** Division: **Meter**

Fund: **510**

Department Number: **4620**

2008 - 2009 FY Major Accomplishments

Meter

- Assisted Data Processing to avoid errant readings.
- Worked with Customer Service and Billing to improve meter reading accuracy and effectiveness
- Continued installation of AMR meters. (East side of Main Street, Camp Creek Parkway and Herschel Road)
- Worked with commercial customers to obtain increased meter access in order to reduce estimated meter readings.
- Meter Serviceman routinely surveyed street lights city wide to identify needed repairs.
- Meter Supervisor attended training in traffic controller/cabinet troubleshooting as back-up to Technical Service Technician.
- Meter Readers attended Southeastern Meter School and Conference.

ESA

- Attended Equity Lighting Expo.
- Conducted Public Power Week to inform residents of the advantages of their public power system.
- Conducted Green Work Week to solicit resident involvement in production of environmentally friendly sources of energy.
- Increased annual security lighting revenue by approximately \$4,000.
- Provided energy audits to residential and commercial customers.
- Conducted ongoing audit of existing security lights to ensure city is receiving correct compensation.
- Worked with compressed natural gas (CNG) fueling station consultant to determine best way to proceed with fueling station construction.
- Partnered with Clean Energy on agreement to design, build and operate a CNG fueling station.
- Attended Customer Connections Conference sponsored by the American Public Power Association.
- Continued ongoing contact with key customers to assess and handle their power related needs.
- Worked with Woodward Academy on new sales of renewable energy (Green Power) for several new buildings increasing sales of Green Power credits by 117%.

City of College Park
Goals and Objectives
Budget Year 2008 - 2009

Department : **Power** Division: **Meter** Fund: **510** Department Number: **4620**

GOALS: A general accomplishment toward which a department's effort is directed.

OBJECTIVES: Specific ways in which to achieve the goal.

I. Reduce Current Diversion and Prosecute offenders

- I. A. Investigate tampered meters
- B. Warn violators and record revenue for energy used illegally
- C. Prosecute violators when necessary

II. Work to improve "No-Read" rates

- II. A. Monitor employee accuracy with monthly individual meetings
- B. Continue meter reading upgrade
- C. Re-verify readings from Data Processing

III. Ongoing Safety Training

- III. A. Monthly safety meetings to remind employees to work safe
- B. Monitor employees to ensure safety rules are being followed and all safety gear being worn

IV. Installation of A.M.R. Meters (Automated Meter Read)

- IV. A. Install all 500 meters within 12 months

The City of College Park
Annual Budget by Organization Report
 Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
<u>Department: 4630 - Customer Service</u>							
EX10-Personnel - Personnel Services	246,933.56	286,120.15	16%	266,606.00	307,842.00	313,284.00	9%
EX15-Employee B - Employee Benefits	71,947.30	85,579.90	19%	93,319.00	77,857.00	78,572.00	-8%
EX16 - New Personnel Costs	0.00	0.00	0%	51,566.00	51,566.00	40,508.00	+++
EX20-Communicat - Communications & Util.	9,516.34	3,404.00	-64%	21,613.00	21,613.00	21,613.00	535%
EX30-Repair & M - Repair & Maintenance	298.00	29.98	-90%	800.00	800.00	800.00	2,486%
EX40-Training & - Training & Education	1,481.13	295.58	-80%	8,250.00	8,250.00	8,250.00	2,673%
EX45-Other Serv - Other Services & Charges	38,313.93	80,433.75	110%	64,000.00	71,000.00	71,000.00	-12%
EX50-Materials - Materials & Supplies	94,012.76	107,303.28	14%	116,200.00	116,200.00	116,200.00	8%
EX65-Accounting - Accounting Charges	11,870.25	7,173.60	-40%	11,000.00	11,000.00	11,000.00	53%
EX70-Capital Ou - Capital Outlay	0.00	3,822.00	+++	0.00	0.00	0.00	-100%
Department Total: Customer Service	<u>\$474,373.27</u>	<u>\$574,162.24</u>	21%	<u>\$633,354.00</u>	<u>\$666,128.00</u>	<u>\$661,227.00</u>	15%
Fund: 510 - ELECTRIC/POWER FUND Expenditure Total	<u>\$21,903,541.72</u>	<u>\$20,907,607.51</u>	-5%	<u>\$24,917,425.00</u>	<u>\$23,567,000.00</u>	<u>\$23,596,755.00</u>	13%
Revenue Total:	<u>\$21,978,381.27</u>	<u>\$28,075,956.85</u>	28%	<u>\$23,562,000.00</u>	<u>\$23,567,000.00</u>	<u>\$23,596,755.00</u>	-16%
Expenditure Total:	<u>\$21,903,541.72</u>	<u>\$20,907,607.51</u>	-5%	<u>\$24,917,425.00</u>	<u>\$23,567,000.00</u>	<u>\$23,596,755.00</u>	13%
Fund Total: ELECTRIC/POWER FUND	<u>\$74,839.55</u>	<u>\$7,168,349.34</u>	9478%	<u>(\$1,355,425.00)</u>	<u>\$0.00</u>	<u>\$0.00</u>	-100%

City of College Park
 Personnel
 Budget Year 2008 - 2009

Department: City Clerk Division: Customer Service Fund: Power Department Number: 4630

	2007-2008 Current	Vacant Positions	2008-2009 Department Request	2008-2009 City Manager Recommended
Full Time Positions:				
Customer Service Supervisor	1		1	1
Utility Cashier Coordinator	1		1	1
Customer Service Representative I	3		3	3
Customer Service Representative II	2		2	2
Customer Service Representative III	2		2	2
Credit Coordinator	0		1	1
Part Time Positions:				
Utility Clerk/Cashier	2		2	2
Total Personnel:	11	None	12	12

The City of College Park
Annual Budget by Organization Report
 Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
<u>Fund: 520 - GOLF COURSE</u>							
<u>Revenues</u>							
<u>Department: 0000 - Revenues</u>							
RE15-Fees, Lice - Fees, Licenses, Permits	0.00	0.00	0%	0.00	8,400.00	8,400.00	+++
RE40-Leases & O - Leases & Other Rent	0.00	39,617.38	+++	66,000.00	48,600.00	48,600.00	23%
RE50-Other Inco - Other Income	0.00	68,628.60	+++	98,000.00	35,000.00	35,000.00	-49%
RE60-Operating - Operating Transfers In	0.00	0.00	0%	54,000.00	148,700.00	148,700.00	+++
RE65-Budget Car - Budget Carryforward	0.00	0.00	0%	0.00	17,700.00	17,700.00	+++
Department Total: Revenues	\$0.00	\$108,245.98	+++	\$218,000.00	\$258,400.00	\$258,400.00	139%

The City of College Park
Annual Budget by Organization Report

Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
<u>Department: 6122 - Recreation Facilities</u>							
RE55-Interest - Interest	0.00	(25.99)	-2,599%	0.00	0.00	0.00	-100%
Department Total: Recreation Facilities	<u>\$0.00</u>	<u>(\$25.99)</u>	<u>+++</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>-100%</u>
Fund: 520 - GOLF COURSE Revenue Total	<u>\$0.00</u>	<u>\$108,219.99</u>	<u>+++</u>	<u>\$218,000.00</u>	<u>\$258,400.00</u>	<u>\$258,400.00</u>	<u>139%</u>
<u>Expenditures</u>							
<u>Department: 6122 - Recreation Facilities</u>							
EX20-Communicat - Communications & Util.	0.00	0.00	0%	0.00	0.00	0.00	0%
EX45-Other Serv - Other Services & Charges	0.00	53,675.73	+++	98,000.00	37,400.00	37,400.00	-30%
EX60-Operating - Operating Transfers Out	0.00	0.00	0%	0.00	21,000.00	21,000.00	+++
EX70-Capital Ou - Capital Outlay	348,498.05	8,500.00	-98%	120,000.00	200,000.00	200,000.00	2,251%
Department Total: Recreation Facilities	<u>\$348,498.05</u>	<u>\$62,175.73</u>	<u>-82%</u>	<u>\$218,000.00</u>	<u>\$258,400.00</u>	<u>\$258,400.00</u>	<u>316%</u>
Fund: 520 - GOLF COURSE Expenditure Total	<u>\$348,498.05</u>	<u>\$62,175.73</u>	<u>-82%</u>	<u>\$218,000.00</u>	<u>\$258,400.00</u>	<u>\$258,400.00</u>	<u>316%</u>
Revenue Total:	<u>\$0.00</u>	<u>\$108,219.99</u>	<u>+++</u>	<u>\$218,000.00</u>	<u>\$258,400.00</u>	<u>\$258,400.00</u>	<u>139%</u>
Expenditure Total:	<u>\$348,498.05</u>	<u>\$62,175.73</u>	<u>-82%</u>	<u>\$218,000.00</u>	<u>\$258,400.00</u>	<u>\$258,400.00</u>	<u>316%</u>
Fund Total: GOLF COURSE	<u>(\$348,498.05)</u>	<u>\$46,044.26</u>	<u>-113%</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>-100%</u>

The City of College Park
Annual Budget by Organization Report

Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
Fund: 540 - SANITATION FUND							
Revenues							
Department: 4300 - Sanitation							
RE25-Charges Fo - Charges For Services	2,626,694.13	2,754,136.33	5%	2,968,601.00	2,968,601.00	2,988,940.00	9%
RE40-Leases & O - Leases & Other Rent	0.00	185,982.75	+++	0.00	0.00	0.00	-100%
RE45-Intergover - Intergovernmental	0.00	0.00	0%	0.00	0.00	0.00	0%
RE50-Other Inco - Other Income	(9,319.95)	(26,933.93)	189%	28,930.00	28,930.00	28,930.00	-207%
RE55-Interest - Interest	30,718.30	18,547.55	-40%	18,253.00	18,253.00	18,253.00	-2%
RE60-Operating - Operating Transfers In	0.00	0.00	0%	0.00	0.00	0.00	0%
RE65-Budget Car - Budget Carryforward	0.00	0.00	0%	0.00	0.00	0.00	0%
Department Total: Sanitation	\$2,648,092.48	\$2,931,732.70	11%	\$3,015,784.00	\$3,015,784.00	\$3,036,123.00	4%
Fund: 540 - SANITATION FUND Revenue Total	\$2,648,092.48	\$2,931,732.70	11%	\$3,015,784.00	\$3,015,784.00	\$3,036,123.00	4%
Expenditures							
Department: 4300 - Sanitation							
EX10-Personnel - Personnel Services	958,200.33	995,279.31	4%	1,066,969.00	1,066,969.00	1,084,680.00	9%
EX15-Employee B - Employee Benefits	306,609.58	331,694.35	8%	440,437.00	343,866.00	314,994.00	-5%
EX16 - New Personnel Costs	0.00	0.00	0%	0.00	0.00	0.00	0%
EX20-Communicat - Communications & Util.	37,124.41	26,883.54	-28%	50,000.00	60,000.00	60,000.00	123%
EX25-Rentals - Rentals	867.19	0.00	-100%	10,000.00	10,000.00	10,000.00	+++
EX30-Repair & M - Repair & Maintenance	154,661.93	239,076.51	55%	242,500.00	247,500.00	247,500.00	4%
EX35-Building M - Building Maintenance	1,840.91	4,273.53	132%	15,000.00	150,000.00	15,000.00	251%
EX40-Training & - Training & Education	1,906.87	4,097.86	115%	11,425.00	11,425.00	11,425.00	179%
EX45-Other Serv - Other Services & Charges	473,063.02	110,250.49	-77%	123,000.00	123,000.00	123,000.00	12%
EX50-Materials - Materials & Supplies	152,819.85	146,602.78	-4%	151,700.00	151,700.00	151,700.00	3%
EX55-Cost Of Sa - Cost Of Sales	430,840.11	452,534.38	5%	500,000.00	500,000.00	500,000.00	10%
EX60-Operating - Operating Transfers Out	0.00	0.00	0%	0.00	211,904.00	111,546.00	+++
EX65-Accounting - Accounting Charges	43,533.32	0.00	-100%	0.00	0.00	0.00	0%
EX70-Capital Ou - Capital Outlay	29,393.95	302,141.81	928%	139,420.00	139,420.00	357,000.00	18%
EX75-Debt Servi - Debt Service	0.00	49,283.00	+++	0.00	0.00	49,278.00	0%
Department Total: Sanitation	\$2,590,861.47	\$2,662,117.56	3%	\$2,750,451.00	\$3,015,784.00	\$3,036,123.00	14%
Fund: 540 - SANITATION FUND Expenditure Total	\$2,590,861.47	\$2,662,117.56	3%	\$2,750,451.00	\$3,015,784.00	\$3,036,123.00	14%
Revenue Total:	\$2,648,092.48	\$2,931,732.70	11%	\$3,015,784.00	\$3,015,784.00	\$3,036,123.00	4%
Expenditure Total:	\$2,590,861.47	\$2,662,117.56	3%	\$2,750,451.00	\$3,015,784.00	\$3,036,123.00	14%
Fund Total: SANITATION FUND	\$57,231.01	\$269,615.14	371%	\$265,333.00	\$0.00	\$0.00	-100%

173

City of College Park
Personnel
Budget Year 2008 - 2009

Department: Public Works		Division: Sanitation Fund: Sanitation		Department Number: 4300	
		2007-2008	Vacant	2008-2009	2008-2009
Full Time Positions:		Current	Positions	Department	City Manager
				Request	Recommended
Superintendent		1		1	1
Supervisor		1		1	1
Administrative Assistant		1		1	1
Recycle Coordinator		1		1	1
Equipment Operator II		3		3	3
Equipment Operator I/Crew Leader		7		7	7
Welder		1		1	1
Animal Control Officer		1		1	1
Laborer II		2		2	2
Laborer I		12		12	12
Accountant	25%	1		1	1
Public Works Director	25%	1		1	1
Part Time Positions:					
Clerk I	25%	1		1	1
Seasonal Positions:					
4 Positions, 5 Months					
Total Personnel:		31	None	31	31

City of College Park
Major Accomplishments
Budget Year 2007-08

Department: Public Works Division: Sanitation Fund 540 Dept. Number: 4300

- A. Ongoing expansion of the Recycling Program electronics, X-rays, and Computers
- B. Regular disposal of tires dumped within the city
- C. Completed successful "Curb One for the Chipper" Christmas tree recycling program.
- D. Completed successful "April is Clean-up Month".
- E. Completed "Great American Clean-up Day" with KAB by hosting 8th Annual Old National Lunchtime Clean-up Blitz"
- F. Set up nice Princeton village, Fairway Villas, Oxford and Academy Ln.
- G. Complete storm debris pickup
- H. Removal of debris in the stump grinding area.
- I. Identified and trained emergency personnel in accordance with FEMA guidelines
- J. Revised Sanitation Plan
- K. Submitted a 5 year Solid Waste Short Term Management Plan with revised Capital Improvement Plan
- L. Completed employee CDL training
- M. Completed certified supervisor Flagging Instructors training
- N. Received 30 hours Solid Waste training from SWANA
- O. Enhanced pickup service by establishing new route collection days to become more efficient.
- P. Reduced Workman Comp. claims by 50%
- Q. Enhanced Bulk pickup with the purchase of a Knuckleboom Truck
- R. Helped Plan and participated in Our Successful Public Works Week

City of College Park
Goals and Objectives
Budget Year 2008-2009

Department: Public Works	Division: Sanitation	Fund: 4000	Department Number: 3300
GOALS: A general accomplishment toward which a department's effort is directed.		OBJECTIVES: Specific ways in which to achieve the goal.	
I.	Prompt and efficient collection of residential and commercial pickups.	A.	Insure College Park is clean and well maintained.
		B.	Maintain schedule on all residential and commercial pickups.
		C.	Never leave a pickup area littered.
II.	Expand and create new recycling centers and participants.	A.	Increased recycling drop-off centers and venues by 2 new sites.
		B.	Establish hotel recycling programs.
		C.	Establish school recycling programs.
		D.	Increase compost pile usage.
176 III.	Insure all employees are properly trained.	A.	Offer daily guidance.
		B.	Have corrective action program in place.
		C.	Offer help or explanations when needed.
		D.	One-on-one interaction.
IV.	Insure preventive maintenance on vehicles are done on a timely manner.	A.	Trip sheet inspection twice a day
		B.	Take care of problems right away.
		C.	Insure vehicle taken in for scheduled maintenance.
		D.	Fluids checked daily.
V.	Develop S.O.P. for the Sanitation Division	A.	Insure and develop consistency in work flow.
		B.	Establish guidleines for continuous work force.
		C.	Set established procedures for workers.

The City of College Park
Annual Budget by Organization Report

Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
<u>Fund: 555 - CONVENTION CENTER FUND</u>							
<u>Revenues</u>							
<u>Department: 4970 - CONVENTION CENTER</u>							
RE10-Taxes - Taxes	0.00	0.00	0%	0.00	0.00	0.00	0%
RE25-Charges Fo - Charges For Services	6,691,307.37	5,848,405.36	-13%	6,860,000.00	6,860,000.00	6,503,929.00	11%
RE35-Commission - Commissions	91,877.86	102,522.63	12%	150,000.00	150,000.00	150,000.00	46%
RE40-Leases & O - Leases & Other Rent	0.00	0.00	0%	0.00	0.00	0.00	0%
RE50-Other Inco - Other Income	5,336,606.48	6,847,378.70	28%	7,550,000.00	6,012,500.00	5,987,500.00	-13%
RE55-Interest - Interest	402,640.35	36,192.38	-91%	400,000.00	50,000.00	50,000.00	38%
RE60-Operating - Operating Transfers In	85,500.00	1,433,807.55	1,577%	105,000.00	105,000.00	105,000.00	-93%
RE65-Budget Car - Budget Carryforward	0.00	0.00	0%	0.00	1,716,812.00	2,177,712.00	+++
Department Total: CONVENTION CENTER	<u>\$12,607,932.06</u>	<u>\$14,268,306.62</u>	13%	<u>\$15,065,000.00</u>	<u>\$14,894,312.00</u>	<u>\$14,974,141.00</u>	5%
Fund: 555 - CONVENTION CENTER FUND Revenue Total	<u>\$12,607,932.06</u>	<u>\$14,268,306.62</u>	13%	<u>\$15,065,000.00</u>	<u>\$14,894,312.00</u>	<u>\$14,974,141.00</u>	5%
<u>Expenditures</u>							
EX65-Accounting - Accounting Charges	0.00	0.00	0%	0.00	0.00	0.00	0%

The City of College Park
Annual Budget by Organization Report

Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
Department: 4970 - CONVENTION CENTER							
EX10-Personnel - Personnel Services	2,110,079.47	2,156,842.88	2%	2,255,979.00	2,255,979.00	2,294,310.00	6%
EX15-Employee B - Employee Benefits	620,592.91	640,015.08	3%	760,271.00	591,202.00	596,800.00	-7%
EX16 - New Personnel Costs	0.00	0.00	0%	0.00	0.00	0.00	0%
EX20-Communicat - Communications & Util.	1,099,806.78	1,248,275.76	13%	1,298,420.00	1,298,420.00	1,298,420.00	4%
EX25-Rentals - Rentals	1,933.80	2,291.89	18%	17,000.00	17,000.00	17,000.00	641%
EX30-Repair & M - Repair & Maintenance	187,377.98	177,462.64	-5%	240,423.00	219,500.00	219,500.00	24%
EX35-Building M - Building Maintenance	205,215.53	191,497.51	-7%	212,500.00	212,500.00	212,500.00	11%
EX40-Training & - Training & Education	61,704.02	62,964.73	2%	97,884.00	84,234.00	84,234.00	34%
EX45-Other Serv - Other Services & Charges	780,814.15	880,724.46	13%	959,743.00	959,743.00	959,743.00	9%
EX50-Materials - Materials & Supplies	109,511.38	145,276.78	33%	181,110.00	177,610.00	177,610.00	22%
EX55-Cost Of Sa - Cost Of Sales	2,514,382.17	2,172,421.62	-14%	2,620,000.00	2,620,000.00	2,620,000.00	21%
EX60-Operating - Operating Transfers Out	0.00	0.00	0%	0.00	0.00	0.00	0%
EX65-Accounting - Accounting Charges	2,659.02	16,000.00	501%	5,000.00	5,000.00	5,000.00	-69%
EX70-Capital Ou - Capital Outlay	31,905.00	140,254.90	339%	750,000.00	219,025.00	254,925.00	82%
EX75-Debt Servi - Debt Service	6,266,185.42	6,181,392.53	-1%	6,298,533.00	6,234,099.00	6,234,099.00	1%
Department Total: CONVENTION CENTER	\$13,992,167.63	\$14,015,420.78	0%	\$15,696,863.00	\$14,894,312.00	\$14,974,141.00	7%
Fund: 555 - CONVENTION CENTER FUND Expenditure Total	\$13,992,167.63	\$14,015,420.78	0%	\$15,696,863.00	\$14,894,312.00	\$14,974,141.00	7%
Revenue Total:	\$12,607,932.06	\$14,268,306.62	13%	\$15,065,000.00	\$14,894,312.00	\$14,974,141.00	5%
Expenditure Total:	\$13,992,167.63	\$14,015,420.78	0%	\$15,696,863.00	\$14,894,312.00	\$14,974,141.00	7%
Fund Total: CONVENTION CENTER FUND	(\$1,384,235.57)	\$252,885.84	-118%	(\$631,863.00)	\$0.00	\$0.00	-100%

178

City of College Park
Personnel
Budget Year 2008 - 2009

Department: Convention Center		Department Number: 4970			
Full Time Positions:	Scale	2007-2008 Current	Vacant Positions	2008-2009 Department Request	2008-2009 City Manager Recommended
Director		1		1	1
Assistant Director		1		1	1
Director of Event Operations		0		1	1
Director of Marketing and Public Relations		1		1	1
Director of Sales		1		1	1
Building Superintendent		1		1	1
Operations Supervisor		1		1	1
Event Services Manager		1		0	0
Parking Lot Manager		1		1	1
Accountant		1		1	1
Sales Manager		3		3	3
Event Coordinator		4	1	4	4
Administrative Assistant		1		1	1
MIS Technician		1		1	1
Executive Secretary		1		1	1
Administrative Coordinator		1		1	1
Account Clerk		1	1	1	1
Lead Parking Attendent		1		1	1
Parking Attendent		3		3	3
Receptionist		1		1	1
Building Maintenance Mechanic		2		2	2
Electrical Services Mechanic		1		1	1
Telecommunications Technician		1		1	1
Electric Mechanic		2		2	2
Crew Worker		6	1	6	6
Crew Leader		3		3	3
Custodian		11	1	11	11

City of College Park
 Personnel
 Budget Year 2008 - 2009

Department: Convention Center		Department Number: 4970			
Full Time Positions:	Scale	2007-2008 Current	Vacant Positions	2008-2009 Department Request	2008-2009 City Manager Recommended
Subtotal Personnel		52	4	52	52
Part Time Positions					
Custodian (25 hrs. per week @ \$9.65 per hour x 2)		2	1	2	2
Parking Attendent (25 hrs. per week @ \$9.65 per hour x 6)		9		9	9
Total Personnel:		63	5	63	63

City of College Park
Major Accomplishments
Budget Year 2007-08

Department : GICC

Division:

Fund: GICC

Department Number: 555

Administration

Successfully hosted the 1st Annual College Park Cityfest
Met with GEMA/FEMA to establish GICC as a "Point of Distribution and Temporary Shelter"
Successfully hosted the 2007 NOISE Conference
Worked with new Human Resources Director Dwight Baker to conduct the 2nd Annual Employee Health Fair
Successful installation and implementation of the new time clock system & ID badge system
Successfully implemented the first phase of the GICC Recycling Program
Completed conversion of office space to small conference room
Facilitated periodic staff meetings with all GICC employees and also served on committee for College Park's annual all-employee holiday luncheon
Hosted Camp Creek anniversary reception featuring "Melba Moore"
Hosted Who's Who In Black Atlanta kick-off reception
Director of Event Operations completed 2nd year program for Academy for Venue Safety and Security (AVSS)
Hosted FOX'S American Idol tryouts

Information Systems

The GICC's event side technology was configured to produce the Microsoft Vista kick off event.
Technology was delivered to support the GAETC show with out incident. GAETC rewarded the GICC with a commitment for '08
New switches were installed to allow greater flexibility of the event side infrastructure.
Remote access was configured to allow specific staff to work remotely.
Robust surge protection was installed in the server room to prevent damage resulting from electrical surges and spikes.
Comcast service has been refurbished and a second line installed making ready for a load balancer.
New scripts were written to automate the backup of mission critical data.
A committee was formed to devise a marketing plan and create a pricing structure for the wireless technology.
Installation of the new ITR time clock system. A new Dell computer was purchased and configured to host the new badge system.
MIS refurbished previously purchased IBM Blade systems, and is now using them as mission critical servers.
A custom computer was designed by MIS to host the Janus System. Windows XP was installed on the new system.
The DHCP and DNS Domain Controller was reprogrammed to increase it's life expectancy.
A new Sonic Wall Pro 2040 firewall appliance was purchased to replace the failing Pix Firewall. The new Sonic Wall manages the client desktop anti-virus software.

Sales & Marketing

Assisted Atlanta Airport Hotel Coalition (AAHC) DOS with Annual FAM. Twenty one qualified Meeting Planners were in attendance we booked two (2) events
Established a relationship with new clients i.e. Home Depot and Allstate Insurance.

City of College Park
Goals and Objectives
Budget Year 2008-09

Department: GICC		Division:		Fund: GICC		Department Number: 555	
GOALS: A general accomplishment toward which a department's effort is directed.				OBJECTIVES: Specific ways in which to achieve the goal.			
I.	Increase sales revenues	I.	A.	Increase Corporate and Association Market bookings by 8%			
			B.	Sales Calls and City update along with AAHC (NC and TN)			
			C.	Sales Blitz Cobb and Gwinnett County			
			D.	Enlisting help of Airport Hospitality Community for lead source			
			E.	Reduce overage and shortages in parking cashier deposits			
II.	Finalize the Grove Street Deal	II.	A.	The Master Declaration of Restrictions, Covenants, Conditions & Easements			
			B.	Parcel DDO agreements design, develop and operate two hotels			
			C.	PILOT Bond Agreement and BOND closing			
			D.	Ground breaking			
			E.	Construction started on two hotels			
III.	Increase Visibility of Facility	III.	A.	Garner more press coverage of facility development and events			
			B.	Create new branding ads			
			C.	Create electronic version of quarterly newsletter			
			D.	Host media outlet events			
			E.	Promote the GICC through client sponsored mktg. material			
			F.	Revamp GICC.com website			
IV.	Continue Facility Assessment Program	IV.	A.	Replace, repair and refurbish equipment (5 year anniversary)			
			B.	Quarterly committee meetings with facility inspections			
			C.	Complete pictorial book of meeting room areas			
			D.	Continuous building inspections by Director of Event Operations			
			E.	Re-strip parking pad and other surfaces			

Annual Budget by Organization Report

Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
Fund: 557 - FEDERAL AVIATION ADMIN							
Revenues							
Department: 4990 - FAA Facility							
RE25-Charges Fo - Charges For Services	0.00	0.00	0%	0.00	0.00	0.00	0%
RE40-Leases & O - Leases & Other Rent	15.00	5,289,725.60	35,264,737%	5,000,000.00	5,300,000.00	5,300,000.00	0%
RE50-Other Inco - Other Income	964,432.16	59,929.62	-94%	154,967.00	0.00	0.00	-100%
RE55-Interest - Interest	2,397,175.57	24,880.95	-99%	10,000.00	10,000.00	10,000.00	-60%
RE60-Operating - Operating Transfers In	904,000.00	556,365.00	-38%	756,365.00	1,008,796.00	1,008,796.00	81%
Department Total: FAA Facility	\$4,265,622.73	\$5,930,901.17	39%	\$5,921,332.00	\$6,318,796.00	\$6,318,796.00	7%
Fund: 557 - FEDERAL AVIATION ADMIN Revenue Total	\$4,265,622.73	\$5,930,901.17	39%	\$5,921,332.00	\$6,318,796.00	\$6,318,796.00	7%
Expenditures							
Department: 4990 - FAA Facility							
EX10-Personnel - Personnel Services	0.00	0.00	0%	0.00	0.00	0.00	0%
EX20-Communicat - Communications & Util.	504,822.91	560,404.00	11%	578,404.00	593,404.00	593,404.00	6%
EX30-Repair & M - Repair & Maintenance	152,745.00	188,696.00	24%	184,966.00	186,191.00	186,191.00	-1%
EX35-Building M - Building Maintenance	51,040.00	188,663.00	270%	100,000.00	64,200.00	64,200.00	-66%
EX45-Other Serv - Other Services & Charges	338,530.75	430,558.00	27%	412,812.00	437,592.00	437,592.00	2%
EX50-Materials - Materials & Supplies	0.00	0.00	0%	0.00	0.00	0.00	0%
EX55-Cost Of Sa - Cost Of Sales	472,307.72	469,658.00	-1%	623,947.00	672,677.00	672,677.00	43%
EX60-Operating - Operating Transfers Out	0.00	289,127.00	+++	0.00	180,000.00	180,000.00	-38%
EX65-Accounting - Accounting Charges	0.00	0.00	0%	0.00	0.00	0.00	0%
EX70-Capital Ou - Capital Outlay	0.00	0.00	0%	0.00	120,000.00	120,000.00	+++
EX75-Debt Servi - Debt Service	4,028,597.50	4,063,352.46	1%	4,063,353.00	4,064,732.00	4,064,732.00	0%
Department Total: FAA Facility	\$5,548,043.88	\$6,190,458.46	12%	\$5,963,482.00	\$6,318,796.00	\$6,318,796.00	2%

The City of College Park
Annual Budget by Organization Report

Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
Fund: 558 - BUSINESS IND DEVEL AUTH							
Revenues							
Department: 4985 - Bus Ind Devel Authority							
RE25-Charges Fo - Charges For Services	16,364.47	1,593.50	-90%	1,400,000.00	2,995,797.00	2,995,797.00	187,901%
RE40-Leases & O - Leases & Other Rent	0.00	0.00	0%	0.00	0.00	0.00	0%
RE50-Other Inco - Other Income	1,126.19	337,612.29	29,668%	0.00	0.00	0.00	-100%
RE55-Interest - Interest	512,097.02	22,992.99	-96%	0.00	0.00	0.00	-100%
RE60-Operating - Operating Transfers In	453,332.50	441,688.35	-3%	0.00	0.00	0.00	-100%
RE65-Budget Car - Budget Carryforward	0.00	0.00	0%	0.00	0.00	0.00	0%
Department Total: Bus Ind Devel Authority	\$982,920.18	\$803,887.13	-18%	\$1,400,000.00	\$2,995,797.00	\$2,995,797.00	273%
Fund: 558 - BUSINESS IND DEVEL AUTH Revenue Total	\$982,920.18	\$803,887.13	-18%	\$1,400,000.00	\$2,995,797.00	\$2,995,797.00	273%
Expenditures							
Department: 4985 - Bus Ind Devel Authority							
EX20-Communicat - Communications & Util.	0.00	0.00	0%	0.00	0.00	0.00	0%
EX40-Training & - Training & Education	26,762.16	26,270.37	-2%	32,500.00	32,500.00	32,500.00	24%
EX45-Other Serv - Other Services & Charges	685,875.51	404,324.85	-41%	1,195,167.00	468,947.00	468,947.00	16%
EX50-Materials - Materials & Supplies	0.00	295.58	+++	600.00	600.00	600.00	102%
EX55-Cost Of Sa - Cost Of Sales	62,078.12	730.35	-99%	1,500,000.00	0.00	0.00	-100%
EX60-Operating - Operating Transfers Out	0.00	1,026,296.91	+++	1,100,000.00	0.00	0.00	-100%
EX65-Accounting - Accounting Charges	44,532.96	0.00	-100%	0.00	0.00	0.00	0%
EX70-Capital Ou - Capital Outlay	22,085.42	5,273,204.43	23,774%	600,000.00	548,400.00	548,400.00	-90%
EX75-Debt Servi - Debt Service	2,105,252.18	2,041,996.30	-3%	2,863,333.00	1,945,350.00	1,945,350.00	-5%
Department Total: Bus Ind Devel Authority	\$2,946,586.35	\$8,773,118.79	198%	\$7,291,600.00	\$2,995,797.00	\$2,995,797.00	-66%
Fund: 558 - BUSINESS IND DEVEL AUTH Expenditure Total	\$2,946,586.35	\$8,773,118.79	198%	\$7,291,600.00	\$2,995,797.00	\$2,995,797.00	-66%
Revenue Total:	\$982,920.18	\$803,887.13	-18%	\$1,400,000.00	\$2,995,797.00	\$2,995,797.00	273%
Expenditure Total:	\$2,946,586.35	\$8,773,118.79	198%	\$7,291,600.00	\$2,995,797.00	\$2,995,797.00	-66%
Fund Total: BUSINESS IND DEVEL AUTH	(\$1,963,666.17)	(\$7,969,231.66)	306%	(\$5,891,600.00)	\$0.00	\$0.00	-100%

The City of College Park
Annual Budget by Organization Report

Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
Fund: 560 - STORM WATER UTILITY FUND							
Revenues							
Department: 4250 - Storm Water Utility							
RE25-Charges Fo - Charges For Services	0.00	599,140.51	+++	910,826.00	886,960.00	886,960.00	48%
RE40-Leases & O - Leases & Other Rent	0.00	420,452.00	+++	0.00	0.00	0.00	-100%
RE65-Budget Car - Budget Carryforward	0.00	0.00	0%	0.00	195,732.00	195,732.00	+++
Department Total: Storm Water Utility	<u>\$0.00</u>	<u>\$1,019,592.51</u>	<u>+++</u>	<u>\$910,826.00</u>	<u>\$1,082,692.00</u>	<u>\$1,082,692.00</u>	<u>6%</u>
Fund: 560 - STORM WATER UTILITY FUND Revenue Total	<u>\$0.00</u>	<u>\$1,019,592.51</u>	<u>+++</u>	<u>\$910,826.00</u>	<u>\$1,082,692.00</u>	<u>\$1,082,692.00</u>	<u>6%</u>
Expenditures							
Department: 4250 - Storm Water Utility							
EX10-Personnel - Personnel Services	0.00	163,630.45	+++	203,040.00	421,552.00	402,840.00	146%
EX15-Employee B - Employee Benefits	0.00	46,441.35	+++	86,364.00	83,742.00	83,742.00	80%
EX16 - New Personnel Costs	0.00	0.00	0%	0.00	0.00	0.00	0%
EX20-Communicat - Communications & Util.	0.00	0.00	0%	2,000.00	2,000.00	2,000.00	+++
EX30-Repair & M - Repair & Maintenance	0.00	25,603.75	+++	32,500.00	32,500.00	34,500.00	35%
EX40-Training & - Training & Education	0.00	0.00	0%	4,400.00	4,400.00	4,400.00	+++
EX45-Other Serv - Other Services & Charges	0.00	11,709.56	+++	20,000.00	20,000.00	20,000.00	71%
EX50-Materials - Materials & Supplies	0.00	2,502.47	+++	19,400.00	19,400.00	19,400.00	674%
EX70-Capital Ou - Capital Outlay	0.00	434,711.00	+++	440,622.00	409,622.00	404,622.00	-7%
EX75-Debt Servi - Debt Service	0.00	111,195.67	+++	89,476.00	89,476.00	111,188.00	0%
Department Total: Storm Water Utility	<u>\$0.00</u>	<u>\$795,794.25</u>	<u>+++</u>	<u>\$897,802.00</u>	<u>\$1,082,692.00</u>	<u>\$1,082,692.00</u>	<u>36%</u>
Fund: 560 - STORM WATER UTILITY FUND Expenditure Total	<u>\$0.00</u>	<u>\$795,794.25</u>	<u>+++</u>	<u>\$897,802.00</u>	<u>\$1,082,692.00</u>	<u>\$1,082,692.00</u>	<u>36%</u>
Revenue Total:	<u>\$0.00</u>	<u>\$1,019,592.51</u>	<u>+++</u>	<u>\$910,826.00</u>	<u>\$1,082,692.00</u>	<u>\$1,082,692.00</u>	<u>6%</u>
Expenditure Total:	<u>\$0.00</u>	<u>\$795,794.25</u>	<u>+++</u>	<u>\$897,802.00</u>	<u>\$1,082,692.00</u>	<u>\$1,082,692.00</u>	<u>36%</u>
Fund Total: STORM WATER UTILITY FUND	<u>\$0.00</u>	<u>\$223,798.26</u>	<u>+++</u>	<u>\$13,024.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>-100%</u>

City of College Park
 Personnel
 Budget Year 2008 - 2009

Department: Public Works		Division: Storm Water		Fund: Storm Water		Department Number: 560 4250	
		2007-2008	Vacant	2008-2009	2008-2009		
Full Time Positions:		Current	Positions	Department	City Manager		
				Request	Recommended		
Supervisor		1	1	1	1		
Compliance Officer		1	1	1	1		
Equipment Operator II		1	1	1	1		
Equipment Operator I		1	1	1	1		
Laborer II		1	1	1	1		
Laborer I		1	1	1	1		
Total Personnel:		6	6	6	6		

The City of College Park
Annual Budget by Organization Report
 Detail

Classification	2007 Actual Amount	2008 Actual Amount	Calculated Column 1	2009 Dept Head Requested	2009 City Mgr Recommended	2009 Adopted	Calculated Column 2
<u>Fund: 745 - MUNICIPAL COURT</u>							
<u>Revenues</u>							
<u>Department: 2650 - Municipal Court</u>							
RE55-Interest - Interest	0.00	1,064.52	+++	0.00	0.00	0.00	-100%
Department Total: Municipal Court	<u>\$0.00</u>	<u>\$1,064.52</u>	<u>+++</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>-100%</u>
Fund: 745 - MUNICIPAL COURT Revenue Total	<u>\$0.00</u>	<u>\$1,064.52</u>	<u>+++</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>-100%</u>
<u>Expenditures</u>							
<u>Department: 2650 - Municipal Court</u>							
EX40-Training & - Training & Education	0.00	0.00	0%	0.00	0.00	0.00	0%
EX45-Other Serv - Other Services & Charges	0.00	999.22	+++	0.00	0.00	0.00	-100%
Department Total: Municipal Court	<u>\$0.00</u>	<u>\$999.22</u>	<u>+++</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>-100%</u>
Fund: 745 - MUNICIPAL COURT Expenditure Total	<u>\$0.00</u>	<u>\$999.22</u>	<u>+++</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>-100%</u>
Revenue Total:	<u>\$0.00</u>	<u>\$1,064.52</u>	<u>+++</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>-100%</u>
Expenditure Total:	<u>\$0.00</u>	<u>\$999.22</u>	<u>+++</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>-100%</u>
Fund Total: MUNICIPAL COURT	<u>\$0.00</u>	<u>\$65.30</u>	<u>+++</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>-100%</u>
Revenue Grand Totals:	<u>\$85,035,676.44</u>	<u>\$101,571,084.34</u>	<u>19%</u>	<u>\$98,635,119.00</u>	<u>\$112,272,964.00</u>	<u>\$113,638,519.00</u>	<u>12%</u>
Expenditure Grand Totals:	<u>\$85,023,418.03</u>	<u>\$97,689,463.89</u>	<u>15%</u>	<u>\$120,950,122.00</u>	<u>\$112,272,964.00</u>	<u>\$113,638,519.00</u>	<u>16%</u>
Net Grand Totals:	<u>\$12,258.41</u>	<u>\$3,881,620.45</u>	<u>31565%</u>	<u>(\$22,315,003.00)</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>-100%</u>

187

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**SCHEDULE 1
CITY OF COLLEGE PARK, GEORGIA
Operating Indicators by Function
Last Ten Calendar Years**

	Calendar Year										
	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007
Physical arrests	2,774	2,829	2,291	2,474	2,572	2,741	2,971	2,571	2,971	3,368	3,572
Traffic violations	21,409	22,265	18,257	19,717	21,294	16,834	17,439	14,889	19,177	19,237	23,757
Number of fire calls answered	826	791	769	752	670	620	585	624	564	713	778
Number of rescue calls answered	3,848	3,716	3,547	3,223	3,261	3,213	3,360	3,243	3,794	3,553	3,570
Inspections	315	302	318	333	357	314	490	812	1,261	936	931
Streets resurfacing (miles)	1.7	1.8	1.1	2.0	3.3	0	1.2	2.9	1.1	0.9	0.9
Refuse collected (tons/yr)	15,378	15,839	16,049	16,530	17,025	16,358	16,452	15,565	16,032	14,787	13,694
Recyclables collected (tons/yr)	3,160	3,530	4,535	5,660	3,670	3,940	3,770	4,033	4,154	8,564	7,958
Athletic field permits issued	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Community center admissions	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
New connections	0	4	6	46	43	12	11	82	8	112	112
Water main breaks	n/a	n/a	n/a	n/a	7	4	6	8	5	7	10
Daily average consumption in gallons	3.1	3.2	3.3	3.3	3.4	3.6	3.5	3.5	3.6	3.3	3.5
Sewer											
Sanitary sewers (miles)	80.9	81.7	82	83.2	84.3	85.6	86.4	87.5	88.8	77	77
Number of service connections	2,275	2,293	2,301	2,362	2,377	2,495	2,516	2,588	2,635	2,533	2,532
Miles of power lines	128	128	128	128	128	128	130	128	128	130	135
Number of substations	7	7	7	7	8	8	8	8	8	8	8
Number of service connections	10,108	9,627	9,401	9,328	9,146	9,056	8,793	8,606	8,507	8,617	8,300
Daily average consumption in MWH	955.8	1,428.2	1,162.0	800.6	846.2	875.2	895.9	850.1	878.3	769.5	782.1
Number of Meeting Rooms	35	35	35	35	35	35	36	36	36	35	35
Occupancy	41%	31%	27%	34%	37%	47%	33%	38%	40%	38%	30%
Square footage	31,000	31,000	31,000	31,000	31,000	31,000	56,000	56,000	56,000	400,000	400,000

Source: Various College Park City Departments

Note: Indicators not available for recreation, inspection, building and grounds, parks, redevelopment, and FAA projects functions.

SCHEDULE 2
CITY OF COLLEGE PARK, GEORGIA
Capital Asset Statistics by Function
Last Ten Fiscal Years

		Fiscal Year										
		1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008
Public Safety												
Police:												
Stations												
Patrol units		1	1	1	1	1	1	1	1	1	1	1
Fire stations		34	35	35	35	24	38	38	47	42	42	20
		1	1	1	1	1	1	1	1	1	2	2
Collection Trucks												
		24	24	24	24	24	24	24	24	24	23	22
Streets (miles)												
Streetlights		91	91	91	91	79	79	79	66	66	67	67
Traffic signals		1,898	1,906	1,921	1,934	1,940	1,949	1,992	2,031	2,059	2,924	1,700
		21	23	25	27	29	30	29	29	29	33	26
Parks acreage												
Parks		279	279	279	279	279	279	279	279	375	279	199
Swimming pools		6	6	6	6	6	6	6	6	6	7	7
Tennis courts		2	2	2	2	2	2	2	2	4	2	4
Community centers		10	10	10	10	10	10	10	10	10	10	10
		3	3	3	3	3	3	3	3	3	3	3
06T Water mains (miles)												
Fire hydrants		73	73	75	77	78	79	79	82	83	74	77
Number of service connections		762	743	745	751	777	782	788	794	803	750	1,000
Daily average consumption in gallons (MGD)		2,583	2,589	2,635	2,678	2,690	2,701	2,783	2,791	2,835	3,227	2,725
Sewer		3.2	3.3	3.3	3.4	3.6	3.5	3.5	3.6	3.7	3.3	3.5
Sanitary sewers (miles)												
Number of service connections		81.7	82.0	83.2	84.3	85.6	86.4	87.5	88.8	89.7	77.0	79.0
		2,293	2,301	2,362	2,377	2,495	2,516	2,588	2,635	2,672	2,533	2,650
Miles of power lines												
Number of substations		128	128	128	128	128	128	130	128	128	130	135
Number of service connections		7	7	7	7	8	8	8	8	8	8	8
Daily average consumption in (MWH)		10,108	9,627	9,401	9,328	9,146	9,056	8,793	8,606	8,507	8,617	8,300
		955.8	1,428.2	1,162.0	800.6	846.2	875.2	895.9	850.1	878.3	769.5	782.1
Number of meeting rooms												
Exhibit Hall square footage		35	35	35	35	35	35	36	36	36	35	35
Occupancy		112,000	112,000	112,000	112,000	112,000	112,000	150,000	150,000	150,000	151,200	151,200
		43%	39%	42%	47%	46%	41%	32%	40%	39%	36%	31%

Source: Various College Park City Departments

Note: Indicators not available for inspection, building and grounds, parks, redevelopment, and FAA projects functions.

SCHEDULE 3
CITY OF COLLEGE PARK, GEORGIA
Demographic and Economic Statistics Information
Last Ten Fiscal Years

Fiscal Year	Population(1)	Personal Income (amounts in thousands)	Per Capita Personal Income (1)	Median Age (1)	Education Level in % completed High School (1)	School Enrollment (1)	Unemployment Rate (2)
1998	19,990	207,296	10,370	32.1	27.7	6,402	5.70%
1999	19,083	197,891	10,370	32.1	27.7	6,330	5.10%
2000	20,382	292,910	14,371	27.4	27.9	6,591	4.80%
2001	20,554	295,382	14,371	27.4	27.9	6,591	4.30%
2002	20,464	294,088	14,371	27.4	27.9	6,591	5.90%
2003	20,530	295,037	14,371	27.4	27.9	6,591	5.90%
2004	20,498	294,577	14,371	27.4	27.9	6,591	5.50%
2005	20,242	290,898	14,371	27.4	27.9	6,591	6.30%
2006	20,181	290,021	14,371	27.4	27.9	6,591	5.30%
2007*	20,533	702,228	34,200	27.4	27.9	6,218	4.50%
2008	20,533	633,361	30,846	27.4	28.0	6,591	5.80%

(1) Source: U.S.Census (available every tenth year)

(2) Source: Georgia Department of Labor

Personl income per capita Economic Development Dept. (R. Ferguson)

SCHEDULE 4
CITY OF COLLEGE PARK, GEORGIA
Principal Employers
Current Year and Ten Years Ago

<u>Employer</u>	<u>2007</u>			<u>1997</u>		
	<u>Employees</u>	<u>Rank</u>	<u>Percentage of Total City Employment</u>	<u>Employees</u>	<u>Rank</u>	<u>Percentage of Total City Employment</u>
Federal Aviation Administration	1,400	1	13%	1,550	1	13%
Eagle Group Int'l	830	2	9%	n/a	n/a	n/a
Sysco Corporation	656	3	7%	225	6	2%
Woodward Academy	639	4	6%	430	4	n/a
Atlantic Southeast Airlines Inc.	395	5	4%	n/a	n/a	n/a
AirTran Airlines	390	6	4%	n/a	n/a	n/a
Marriott Hotel	325	7	3%	650	2	6%
J. Wieland Homes & Neighborhoods	307	8	3%	n/a	n/a	n/a
Atlanta Coca-Cola Enterprise	250	9	2%	167	9	1%
Westin Atl Airport Hotel	225	10	2%	395	5	3%

192

Sources: College Park Business License Department

SCHEDULE 5
CITY OF COLLEGE PARK, GEORGIA
Legal Debt Margin Information
Last Ten Fiscal Years
(amounts expressed in thousands)

	<u>1997</u>	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>
Debt limit	\$ 59,776	\$ 58,737	\$ 65,838	\$ 73,188	\$ 77,554	\$ 73,800	\$ 66,321	\$ 69,303	\$ 74,477	\$ 86,322	\$ 100,456
Total net debt	-	-	-	-	-	-	-	-	-	-	-
Legal debt	\$ 59,776	\$ 58,737	\$ 65,838	\$ 73,188	\$ 77,554	\$ 73,800	\$ 66,321	\$ 69,303	\$ 74,477	\$ 86,322	\$ 100,456
Total net debt as a percentage of debt limit	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

Legal Debt Margin Calculation for Fiscal Year 2007

Assessed value	\$ 748,996
Add back: exempt real property	255,566
Total assessed value	<u>1,004,562</u>
Debt limit (10% of total assessed value)	100,456
Debt applicable to limit	
General obligation bonds	-
Legal debt margin	<u>\$ 100,456</u>

Note: The Constitution of the State of Georgia provides that the City may not incur long-term obligations payable out of general property taxes in excess of ten (10) percent of the assessed value

**CITY OF COLLEGE PARK
FINANCIAL POLICIES
NOVEMBER 2006**

FINANCIAL PLANNING POLICIES

Balanced Budget

The City of College Park will finance all current on-going expenditures with current recurring revenues. One-time revenue can be used to increase the undesignated fund balance or be used for one-time expenses without impacting service levels. The City of College Park makes every effort to avoid budgetary procedures that balance current expenditures through the obligation of future resources. Any year-end surplus should be directed to the undesignated fund balance and not be used to finance recurring expenses in the following fiscal year. All unencumbered operating budget appropriations lapse at year-end. Encumbered balances are carried over to the following fiscal period and paid from the reserve for encumbrances account. Should it be determined that actual revenues may be less than the adopted budget, the elected body will be notified immediately, procedures put in place to reduce expenditures and a plan implemented to cover the potential loss in revenues. The elected body will also be notified if a deviation from a balanced operating budget is planned.

All Operating Funds are adopted during the annual budget process. Total anticipated revenues and other funding sources available must equal total estimated expenditures for each fund. The legal level of budgetary control is the department level, with the Council being the only body authorized to make amendments to the budget. Revisions that alter the total expenditures of any department or fund must be approved by the Mayor and City Council. Budgets for the governmental funds are adopted on a basis consistent with accounting principles generally accepted in the United States of America. Annual appropriated budgets are legally adopted for the General Fund, each Special Revenue Fund and each Enterprise Fund. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows.

Budget Policies

Expenditures may not exceed the total budget for any department within a fund. Department heads and management personnel are directed to operate within budget limitations. Transfers between departments or funds or an increase in departmental appropriations or authorized positions shall require the approval of the elected body.

Enterprise Fund budgets will be self supporting. Rates charged within such Enterprise budgets will be examined annually to determine their self sufficiency. Every effort will be made to plan for long term price adjustments by suppliers of goods and services to the Enterprise funds.

The City of College Park will maintain a budgetary control system and will prepare on a monthly basis a summary report comparing actual revenues, expenditures and encumbrances with budgeted amounts.

The City of College Park will comply with all state laws applicable to budget hearings, public notices, public inspections, and budget adoption.

LONG-RANGE PLANNING

Capital Improvements

The operating budget will provide for adequate maintenance of capital equipment and facilities. Capital improvements should be financed from current revenues, but may be financed by debt instruments that provide for a pay back period that does not exceed the life of the improvement. Once the City has borrowed for such improvements, debt service becomes a current expense to be covered by recurring revenue.

A five year Capital Improvement Plan for Capital Outlay expenditures greater than \$5,000 will be submitted by each department during the budget process. A five year Capital Improvement Program that determines the cash needs for Capital Projects will be submitted to the Planning Commission and the elected body for approval to determine cash future cash needs. Once the five year Capital Improvement Program is adopted by the elected body, every effort will be made to budget for capital expenditures within the outlined program. Modifications to the Capital Improvement Program will be submitted to the elected body on an annual basis.

The City will seek public and private grants, and other sources of revenue to fund projects included in the Capital Improvement Program.

Cash Management Policy

Funds for day to day operations, payroll, accounts payable and other immediate cash needs are maintained in Depository accounts. Holding accounts are maintained for investments not needed on an immediate basis. Maturity scheduling is timed according to anticipated needs. Maturity limitations depend on whether the funds being invested are considered short or long term funds.

Cash and Cash Equivalents

Cash equivalents are short-term, highly liquid investments that are both readily convertible to known amounts of cash and so near their maturity that they present insignificant risk of changes in value because of changes in interest rates. The City of College Park considers all highly liquid investments (including restricted assets) with a maturity of three months or less when purchased to be cash equivalents.

Deposits and Investments

State statutes authorize the City to invest in obligations of the U.S. Government and agencies of corporations of the U.S. Government; obligations of any state; obligations of any political subdivision of any state; certificates of deposit or time deposits of any

national state bank or savings and loan which have deposits insured by the FDIC or FSLIC; prime bankers acceptances; repurchase agreements; and the Local Government Investment Pool of the State of Georgia ("Georgia Fund 1").

Investments are reported at fair value. Short-term investments are reported at cost, which approximates fair value. Securities traded on a national or international exchange are valued at the last reported sales price at current exchange rates. Investments that do not have an established market are reported at estimated fair values.

Short-Term Interfund Receivables/Payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds". Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in applicable governmental funds to indicate that they are not available for appropriation and are not expendable available financial resources.

More information on City Financial Policies is in Investment and Portfolio Policies Section II.

ASSET INVENTORY

On an annual basis all major capital assets are inventoried and the condition of the asset is assessed. Inventory is valued at cost, using the first-in, first-out method. The cost of governmental fund type inventory is recorded as an expenditure when consumed rather than when purchased. Prepaid items are accounted for using the consumption method. A prepaid item is recognized when a cash expenditure is made for goods or services that were purchased for consumption, but not consumed as of June 30.

Capital Asset schedules are prepared for the Comprehensive Annual Financial Report with the disposition of acquired or disposed of assets noted along with depreciation schedules for major capital items. The City of College Park undertakes and maintains an on-going viable Capital Outlay Program yearly because these costs in total are usually the heaviest in any budget document and the ongoing financial commitment is required to maximize the public's benefit. Proper scheduling of Capital Outlay, as well as levelized appropriation (i.e., an equal dollar allocation each fiscal year), prevents excessive costs in any one budget year. Capital Outlay appropriations help to maintain the current level of service, updates equipment/service standards and needs, and increases productivity in the work assignment areas.

REVENUE POLICIES

Revenue Diversification

The City of College Park has a wide variety of revenue streams that fund City General and other operations. The General Fund is the City's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund. Property taxes currently comprise approximately one third of General fund revenues. Other Taxes, Grants and contributions make up about half of General Fund Revenues. Charges for services are roughly fifteen per cent of General Fund Revenues and Interest Income accounts for another one to two percent of General Fund Revenues. Other City tax revenues include Car Rental, Hotel-Motel, Sales, Franchise, Insurance Premiums, Alcohol, Mixed Drink, and Real Estate Transfer. The diversity of revenue streams enables the City of College Park to not be overly financially dependent on any one source of revenue. If a downturn is experienced in one area, contingency plans will be implemented to reduce revenues and increase transfers from permissible funding sources until funding levels have stabilized.

The City of College Park has two major governmental funds other than the General: Hospitality and the Car Rental Fund. The Hospitality Fund is a special revenue fund that receives income from the levy of a special district tax as well as a percentage of gross rentals of all hotels operating within the City. Funds are used to pay the debt service on the convention center owned and operated by the City, as well as a portion being dedicated to general governmental administration and services.

The Car Rental Fund is a special revenue fund that is used to record the revenue and expenditure of taxes collected from the excise tax levied on rental cars in the City. The proceeds of this tax are restricted for construction of convention centers, public safety and recreation facilities.

The City of College Park has five major enterprise funds: the Electric, Water and Sewer, Convention Center, FAA Project, and the Redevelopment Authority Fund. The Water and Sewer Fund is established for the furnishing of environmentally sound water and sewer services to the City residents and businesses. The Convention Center Fund is for the operations of the Georgia International Convention Center (GICC). The FAA Project Fund accounts for the lease of office buildings to the General Services Administration of the federal government and used for the FAA regional headquarters. This fund also accounts for the operating activities of these buildings as well. The Redevelopment Authority Fund accounts for the administrative activities of the College Park Business and Industrial Development Authority as well as property acquisitions and sales for the purpose of redeveloping land within the City.

Two non-major governmental funds exist for the City of College Park: special revenue and capital projects funds. The special revenue funds account for revenue sources that are legally restricted to expenditure for specific purposes. The capital projects funds account for the acquisition and construction of major capital facilities other than those financed by proprietary funds.

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, then unrestricted resources as they are needed.

Fees and Charges

Inspection, Recreation, Police Fees and Charges are implemented to help offset the burden to the General Fund for services provided. Building Inspection Fees and Permits have been gradually increased in recent years in order to bring the City more up-to-date with neighboring jurisdictions fees and permit charges. Recreation fees are collected to help offset staff and operating expenses. Other fees are charged as permissible by state statute to cover copy and employee expenses. Enterprise Fund Fees and Charges are designed such that each fund is to be wholly self sufficient and require no transfers from the General fund for normal operations. The principal operating revenues of the enterprise funds are charges to customers for sales and services provided. The City also recognizes as revenues the portion of tap fees intended to recover the cost of connecting new customers to the system.

Use of One-time and Unpredictable Revenues

Revenues that are unique to a particular year and considered one-time are not used for ongoing expenditures. Rather, the income is restored to the General and other Enterprise Fund balances to cover any potential future revenue shortfalls. Only major revenue sources that are steady in nature and non-fluctuating are used for budgetary purposes.

EXPENDITURE POLICIES

Debt Capacity, Issuance, and Management

There are currently no debt service payments in the General Fund Budget because there are no General Obligation Bonds currently outstanding. There is no statutory or charter debt limitation on the amount of General Obligation Bonds which could, upon voter approval, be issued in the future. All of the long-term obligations of the City are in the form of Intergovernmental Contract backed Revenue Bonds issued by BIDA. In general, Revenue Bonds are repaid from the revenues paid by users of the service for which the bonds were issued to finance (such as water and sewer revenue bonds), as opposed to General Obligation Bonds, which are tax supported. The outstanding BIDA Revenue Bonds are backed by Intergovernmental Contracts between BIDA and the City pursuant to which the full, faith, and credit of the City and its property taxing authority are pledged to make the contract payments in amounts sufficient to pay the principal and interest of such bonds. The City has historically utilized various excise taxes and sources other than property taxed to make such contract payments.

Bond issues should, generally, be scheduled to level annual debt service requirements so that cash flow requirements are generally level and borrowing costs are minimized. The City will constantly seek to maintain and improve its municipal bond ratings issued by the appropriate nationally recognized rating agencies in New York City. With each bond offering and annually as required, the City will disclose its financial position and fiscal

management policies to such rating agencies and the applicable municipal bond insurance companies.

A summary of the City's bond ratings for outstanding long-term obligations is as follows:

	<u>BOND RATING</u>	
	Standard &Poor's	Moody's
FAA Series 1993	AAA*	Aaa*
FAA Series 1999	AAA*	Aaa*
Public Safety Series 2004	AAA*	Aaa*
GICC Series 2000(unrefunded portion)	AAA*	Aaa*
GICC Series 2001	AAA*	Aaa*
GICC Series 2005 (refunded 2000:2011-2026 maturities)	AAA*	Aaa*
GICC Series 2006 (Hotel Project)	AAA*	Aaa*

*Insured, reflecting the triple rating. Ratings prior to insurance for all GICC issues and Public Safety Series 2004 were S&P A+, Moody's A2. GICC Series 2005 included a negative outlook that was removed with the GICC Series 2006 issuance.

Fund Balance Reserve Account

The City of College Park has built through prudent investing a cash reserve that at times has exceeded 100% of the General Fund Budget. The General Fund reserve has enabled the city to withstand fluctuations in tourism revenue streams related to the nearby travel industry. The General Fund Reserve has provided a stabilized fiscal environment to maintain and enhance bond ratings allowing the city to borrow at competitive rates.

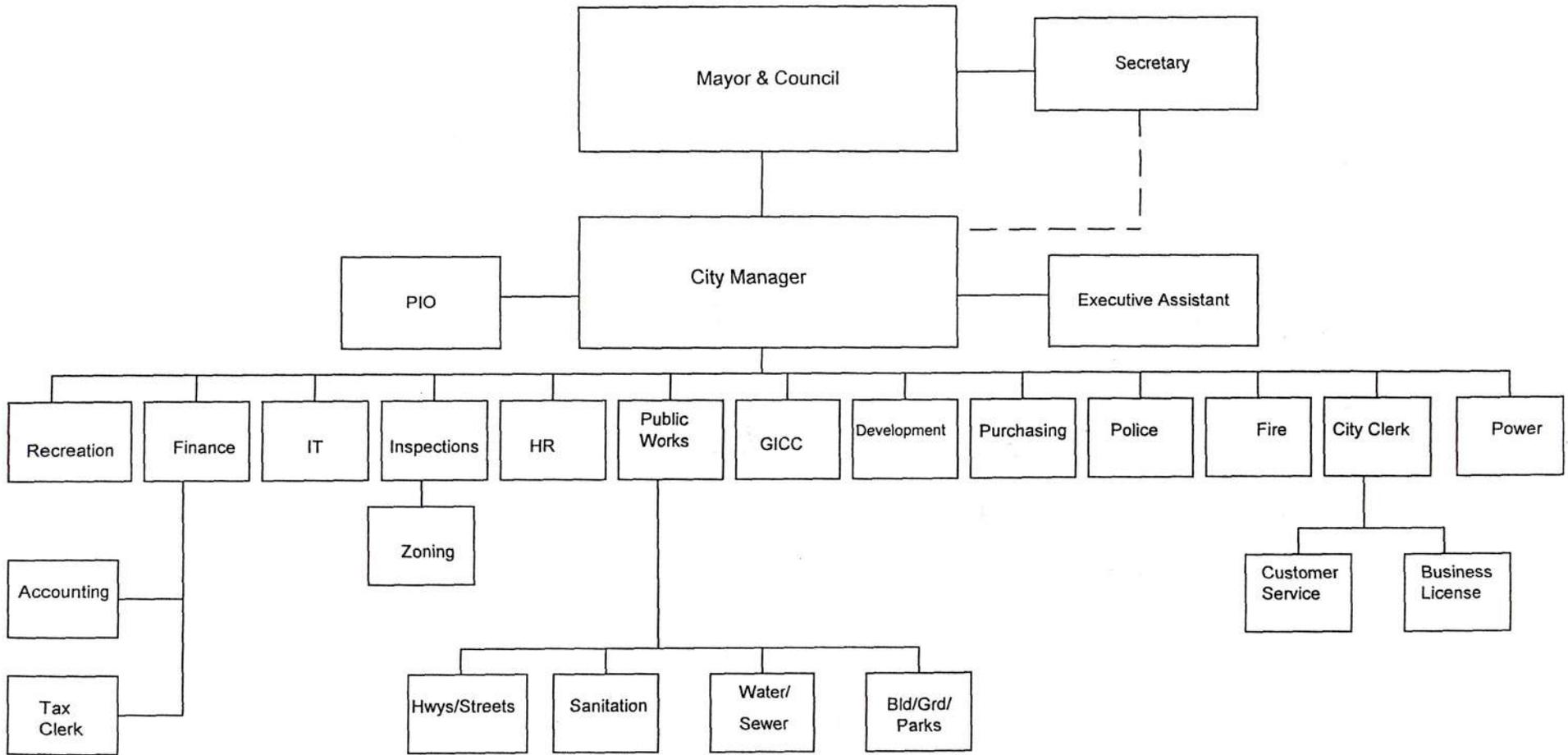
As initiatives are undertaken to ensure a full staff is maintained with adequate compensation and corresponding benefits, a plan implemented to ensure adequate equipment and vehicles are maintained to allow staff to perform their duties, it is anticipated that while the General Fund reserve will still exceed \$20 million some reduction in the General Fund reserve percentage to General Fund Expenditures will occur. The City of College Park will maintain risk management reserves to provide for liabilities incurred for workers' compensation claims, other retained employee benefits, and claims not otherwise addressed in this policy statement. It is the policy of the City to maintain a General Fund Reserve in excess of 75% of General Fund Expenditures in order to offset fluctuations in revenue streams related to the travel industry. Additionally, the General fund balance protects the City from having to reduce service levels or raise taxes and fees due to temporary revenue shortfalls or unpredicted one-time expenditures.

Operating/Capital Expenditure Accountability

Actual expenditures to budget are compared on a monthly basis. The City Council receives a summary report of revenues and expenditures compared to budget and the City Manager receives a detailed report monthly. On a quarterly basis, the City Council receives a detailed report of revenues and expenditures. Department heads are notified

by the Finance Director should their departments be in jeopardy of overspending budgeted funds. Justification may be made or due to unforeseen emergencies/contingencies amendments to the budget will be prepared for City Council consideration. Departmental heads with budgets overspent at the end of the year will be counseled by the City Manager to take action to prevent future over-expenditures from occurring. The City Manager then informs the Council of measures taken by the departments.

City of College Park Organizational Chart



201

Pursuant to Georgia Code, Section 36-81-5(e), the local government shall publish in a newspaper of general circulation in the local unit a statement advising the residents of the availability of the budget and also give notice of the time and place of the budget meeting (public hearing). The notice may be a displayed advertisement or news article, not displayed in the legal notices section of the paper, and shall be published at least one (1) week before the budget hearing. Said notice and statement appeared in the South Fulton Neighbor on May 7, 2008 properly advising the residents that the public hearing would be held on Monday, May 19, 2008 at 7:30p.m.

Further, in accordance with Section 36-81-5(f) at least one week prior to the adoption of the budget the governing authority (Mayor and City Council) shall conduct a public hearing at which time any persons wishing to be heard on the budget may appear. Again, said public hearing was held Monday May 19, 2008 and another public hearing for final comments is scheduled for Monday June 2, 2008 at 7:30p.m. Per Section 36-81-6, on a date after the conclusion of the hearing the governing authority shall adopt a budget at a public meeting making appropriations for the fiscal year. This public meeting needs to be June 2, 2008. Georgia law requires each municipality to operate under an annual balanced budget; and, a municipality may amend its budget during the fiscal year to adapt to changing governmental needs.

Budget workshop sessions were held on April 1, 3, 14, 29, 30 and May 1, 12,13,14 to review each departmental budget; specifically personnel, capital outlay, and any significant proposed expenditure on a departmental expense or contractual service.

In summary, the public hearing is to allow for public comment on the proposed budget for the fiscal year beginning July 1, 2008. Nothing in the Georgia Code precludes the conduct of further budget hearings if the governing authority deems such hearings are necessary and that they comply with the applicable advertisement requirements.

MAYOR AND COUNCIL BUDGET MEETINGS FOR FY 2009

Schedule of Department Attendance

April 1, 2008 6 pm - General Fund Revenues (Transfers in/out), Budget Carryforward to Car Rental for Godby Road Recreation Center, General Fund Departmental Budgets - Legislative

April 3, 2008 6:30 pm – General Fund Departmental Budgets: Executive, Financial Administration, Accounting, Business License, Purchasing, MIS-Information Technology, Human Resources, PIO; Court

April 14, 2008 6:30 pm – Police: Administration, Investigations, Patrol

April 29, 2008 6:30 pm – Police: Corrections, E911, Confiscated & State Drug Funds, Grants (Police)

April 30, 2008 6:30 pm - Inspections; Public Works: Engineering; Public Works Administration; Highways & Streets, Buildings & Grounds, Parks

May 1, 2008 6:30 pm – Water/Sewer; Sanitation, Storm Water Utility

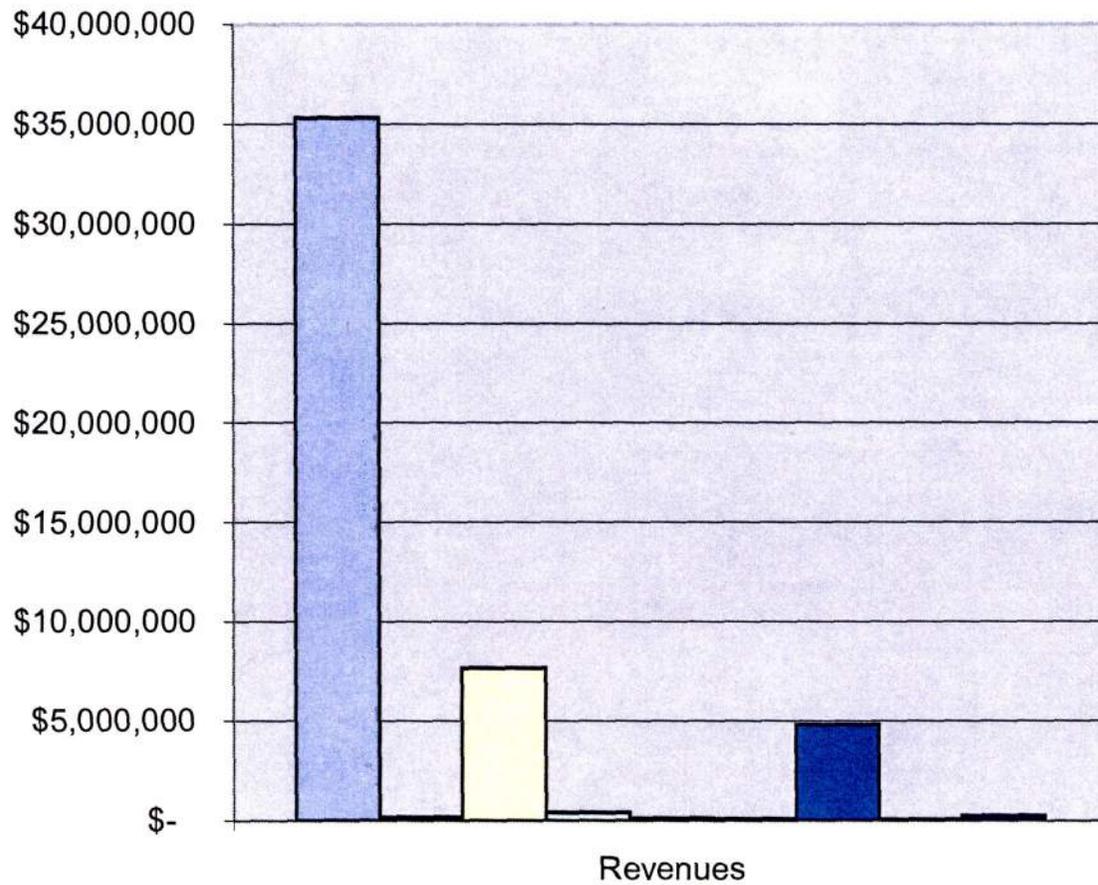
May 12, 2008 6:30 pm - Fire: Administration, Suppression & EMS

May 13, 2008 6:30 pm - Recreation: Administration, Programs, Facilities, CDBG, Golf; Economic Development: Main Street, BIDA, FAA, Grants; GICC

May 14, 2008 6:30 pm - Power: Line, Warehouse, Meter Reading, Customer Service

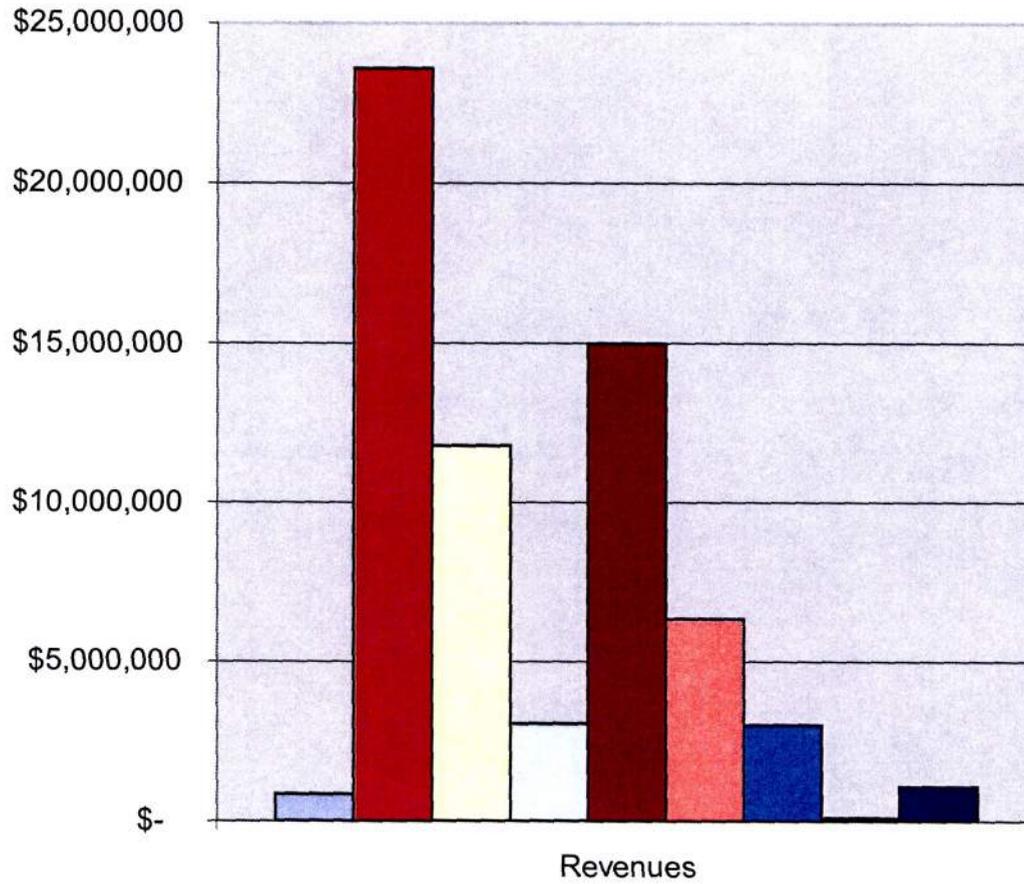
APPENDIX

A: Adopted Revenues Fiscal 2009



- General
- Community Development
- Hospitality
- Grants
- Confiscated Drugs
- State Drug Fund
- Car Rental
- Main Street
- Golf Course

B: Adopted Revenues Fiscal 2009



■ E911

■ Electric

□ Water and Sewer

□ Sanitation

■ Convention

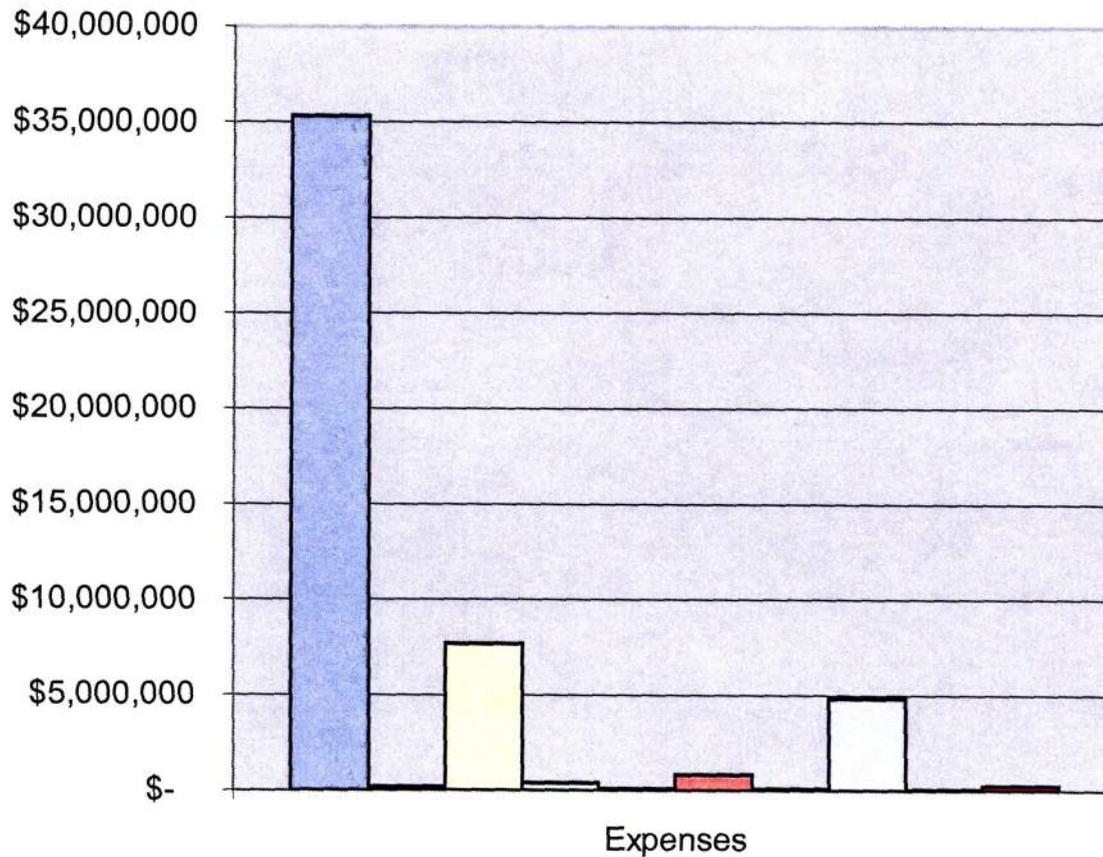
■ FAA

■ BIDA Redevelopment

□ GICC Special District Tax

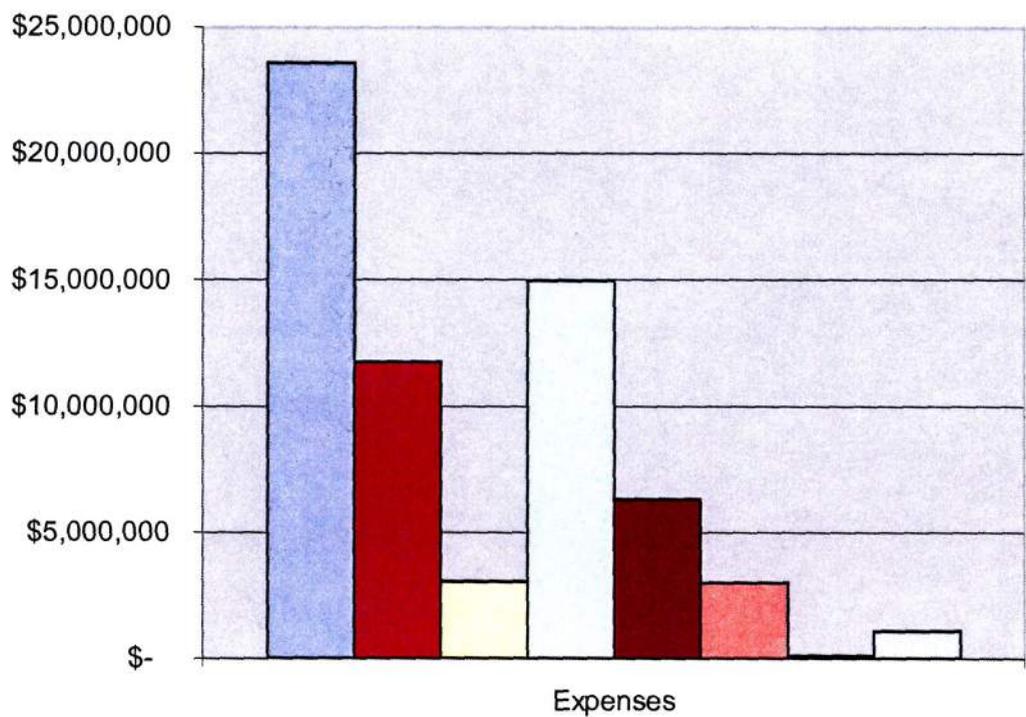
■ Storm Water Utility

C: Adopted Expenses Fiscal 2009



- General
- Community Development
- Hospitality
- Grants
- Confiscated Drugs
- E911
- State Drug Fund
- Car Rental
- Main Street
- Golf Course

D: Adopted Expenses Fiscal 2009



- Electric
- Water and Sewer
- Sanitation
- Convention
- FAA
- BIDA Redevelopment
- GICC Special District Tax
- Storm Water Utility